

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES**

**ON**

**FEBRUARY 25**

**25**

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on February 25, 2025 at 8:00 a.m. with the following persons:

TRUSTEES: Dan Jones, Jonathan Sams and Spencer Cropper

FISCAL OFFICER: Amanda Childers

GUEST: Mike Jameson, Chip Rielage, Kenny Hickey, Brad Edrington, Jen Patterson and Rich Surace.

The meeting opened with Mr. Jones leading the Pledge of Allegiance.

The minutes of the meeting held on January 13, 2025 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Cropper moved for acceptance, seconded by Mr. Sams. All were in favor and the minutes were approved as written.

The minutes of the meeting held on January 28, 2025 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Sams moved for acceptance, seconded by Mr. Jones. All were in favor and the minutes were approved as written.

The minutes of the meeting held on February 10, 2025 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Cropper moved for acceptance, seconded by Mr. Jones. All were in favor and the minutes were approved as written.

Rich Surace from Energy Alliance attended the meeting to discuss renewal rates on the electric aggregation program. Mr. Surace informed the Board that our current rate of 6.56 cents began June 2023 and expires in May 2025. Mr. Surace stated that from June 2023 through December 2024, the average participant saved over \$460.00 (21%) with total savings across the community over \$1.2 Million. The most recent request for pricing conducted by Energy Alliance was in December of 2024 which shows a significant increase. The increase is mainly based on 2 factors; the cost for a supplier to generate or purchase power and the supplier's ability to assure enough capacity to meet the power demands. Two Coal plants being retired in Moscow Ohio is a contributing factor on the increased cost. Energy Alliance recommends locking in a 12-month term, with a supplier to be determined once the best rate is found as the May 2025 rate expires. Energy Alliance is asking the Board to pass legislation now to authorize the plan as long as the pricing is below Duke's price for up to one year. Mr. Surace explained that all residents currently in the aggregation program or currently in the Duke default program will both be placed in the new aggregation program. However, they can opt-out when they receive the notice or at any time without a fee. Mr. Sams made a motion, seconded by Mr. Cropper to approve the renewal of the electric aggregation program with an electricity supplier recommended by Energy Alliances, Inc. provided that the accepted aggregation rate is below the current Duke Energy Ohio rates at the time of execution not to exceed 12 months. Additionally, Mrs. Boggs was authorized to sign the electricity aggregation agreement. All present voiced a "YEA" vote and the motion passed with **Resolution 25-02-19**. (A copy of the Resolution is included in the minutes.)

Department Reports:

**Fire/EMS:**

Mike Jameson, Fire Chief, informed the Board that he hopes to attend swift water training in West Virginia the week of the April 14<sup>th</sup> with Ohio Task Force One.

Chip Rielage, Assistant Fire Chief, discussed creation of a stakeholder survey to ask the residents what they would like to see from our Fire Department. Chief Rielage would like to post the survey electronically on social media, the Township webpage and possibly a mailer to inform the residents. The Board had no issue with the project.

Chief Rielage informed the Board that he would like to purchase 4 Surface Pro 9 computers, extended warranty, case, screen protector & keyboard from Strategic Sourcing at a cost of approximately \$6,100.00. Three of the computers are replacements and one is for the new medic unit. Mr. Cropper made a motion, seconded by Mr. Sams to approve the purchase as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 25-02-07**. (A copy of the Resolution is included in the minutes.)

Chief Rielage requested authorization to purchase vehicle networking equipment from Baycom for Lind Power Adapters, Cradlepoint & Pantheon Vehicle Antenna at a cost of \$2,343.54. Mr. Sams made a motion, seconded by Mr. Cropper to approve the purchase as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 25-02-08**. (A copy of the Resolution is included in the minutes.)

Chief Rielage requested approval to purchase 5 sets of Fire Turn Out Gear from Fire Safety Services at a cost of \$13,778.00. Mr. Sams made a motion, seconded by Mr. Cropper, to approve the purchase as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 25-02-09**. (A copy of the Resolution is included in the minutes.)

Chief Rielage informed the Board that both he and the Fire Chief would like to send Deputy Chief JonPaul Campbell to the Ohio Fire Executive Program with the Ohio Fire Chief's Association. This program is a 2.5-year Master's level degree. The cost of the program will be \$10,500.00 and JonPaul Campbell will be required to sign a contract with a 4-year commitment of service upon completion of the program. The program requires attendance for 1 week each quarter in Columbus and includes food and hotel accommodations. Mr. Cropper made a motion, seconded by Mr. Sams to approve the resolution as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 25-02-10**. (A copy of the resolution will be included in the minutes.)

Chief Rielage requested approval to purchase a 2025 Chevy Tahoe 4WD SSV and related equipment to upfit the vehicle as an emergency vehicle. The cost of the vehicle and related equipment will be no more than \$65,000.00. Mr. Sams made a motion, seconded by Mr. Cropper to approve the purchase as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 25-02-11**. (A copy of the resolution will be included in the minutes.)

Chief Rielage informed the Board that he received a request from Doug Fonner for an unpaid leave of absence beginning February 18, 2025 to August 18, 2025 from his position as a Volunteer Firefighter. The leave of will not extend beyond 6 months. Mr. Cropper made a motion, seconded by Mr. Sams to approve the requested leave of absence for Doug Fonner as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 25-02-12**. (A copy of the resolution will be included in the minutes.)

#### **Road and Bridge:**

Kenny Hickey, Road and Maintenance Supervisor, gave the Board an update regarding a drainpipe complaint from Steve Flint on Maplewood Drive. Mr. Hickey inspected the area and found it is in the discharge of a catch basin in the creek which is not in our right of way. Mr. Hickey did contact Mr. Norman from Soil and Water to contact the resident.

Mr. Hickey presented the Board with an updated Turtlecreek Township Snow Removal Policy. After some discussion, Mr. Sams made a motion, seconded by Mr. Cropper, to approve and adopt the snow removal policy effective February 25, 2025. All present voiced a "YEA" vote and the motion was passed with **Resolution 25-02-13**. (A copy of the resolution will be included in the minutes.)

Mr. Hickey requested approval to purchase a Surface Pro 9 computer, extended warranty, case, screen protector & keyboard from Strategic Sourcing for a total of \$1,635.00. The computer and related equipment will be installed in the Tom 80 utility truck. Mr. Cropper made a motion, seconded by Mr. Sams, to approve the purchase as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 25-02-14**. (A copy of the resolution will be included in the minutes.)

Mr. Hickey requested approval to purchase vehicle networking equipment and mounts for two utility trucks; TOM 80 and TOM 69. The purchase is for Lind Power Adapter, Cradlepoints, Pantheon Vehicle Antennas and Vehicle Mounts from Baycom at a cost of \$3,535.29. Mr. Cropper made a motion, seconded by Mr. Sams to approve the resolution as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 25-02-15**. (A copy of the resolution will be included in the minutes.)

Mr. Hickey brought forth a discussion regarding electronic Public Works software for asset & data tracking. This will be used for sign, work order, pavement and fleet management. This is a 3-year term agreement. The software would serve the Road, EMS and Fire departments. The cost of the Public Works software package and implementation from IWORQ will cost \$28,000.00 for 2025, \$15,000.00 for 2026 and \$15,000.00 for 2027. The 2<sup>nd</sup> and 3<sup>rd</sup> year amounts are subject to a 5% increase yearly. Mr. Cropper made a motion, seconded by Mr. Sams to approve the resolution as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 25-02-16**. (A copy of the resolution will be included in the minutes.)

Mr. Hickey requested approval to purchase a 2026 International HV607 SBA dump truck with plow at a cost not to exceed \$250,000.00 from Rush Trucking. If ordered now, the truck will be received February 2026 and the plow July 2026. Mr. Sams made a motion, seconded by Mr. Cropper to approve the purchase as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 25-02-17**. (A copy of the resolution will be included in the minutes.)

**Administration:**

Brad Edrington, Administrative Assistant, requested ratification on behalf of the Township Administrator for expenditures authorized by the Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$1,884.73. The purchases are \$71.71 from Domino's Pizza, \$126.44 from Kelly's Meats, \$412.26 from Vc3, \$690.50 from Ohio Pharmacy Board, \$100.55 from Vista Print, \$23.58 from Sam's Club, \$28.99 from Kroger, \$9.99 from CrashPlan, \$125.00 from Across The Street Productions, \$48.00 from Radio Two Way, \$152.45 from Kelly's Meats and \$95.26 from Sam's Club. Mr. Sams made a motion, seconded by Mr. Cropper, to subsequently approve the expenditures in the cumulative amount of \$1,884.73. All present voiced a "YEA" vote and the motion passed with **Resolution 25-02-18**. (A copy of the Resolution is included in the minutes.)

**General Reports:**

**CORRESPONDENCE:**

**IN:**

- Notice in from Warren County Board of Zoning Appeals ref Variance Case #2025-101 from Jared Wilson
- Letter from WC Engineer's regarding a driveway permit for property on Hatfield Road.
- Citizen Complaint ref speeding & speed limit on Utica Rd
- Email from Daisy Hcg about zoning and junk housing
- Email from Clemans-Nelson about 2025 rate increase
- Email from Schier Products about grease trap for Wawa
- Signed ODOT form from WC Engineer for Road Mileage Certification
- Email from Kristine Trauth about fence permitting
- Email from Noah Keyser following up about a fire inspection at MVG
- Fireworks permit received from Mike Gliatti

**OUT:**

- Letter to Warren County Rural Zoning ref Union Village – Otterbein Variance Request.
- Letter to Warren County Rural Zoning ref Variance Case #2025-101 Jared Wilson
- Email to Daisy Hcg about zoning and junk housing
- Email to Schier Products about grease trap for Wawa
- Signed ODOT form to WC Engineer for Road Mileage Certification
- Email to Kristine Trauth about fence permitting
- Work Session notice for February 19, 2025

**Fiscal Officer Reports:**

The Fiscal Officer presented the bills, which were due, and the following checks were approved and signed. Check Nos. 36379 through 36405 and Vouchers 174-2025 through 239-2025. (Listing to follow)

The Fiscal Office reported the following income from:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
2/10/25	2/18/25	122-2025	WESTSIDE CHURCH OF CHRIST	1000-892-0000	\$1,200.00	2025 LEASE ON FOLEY LAND
					<b>\$1,200.00</b>	
2/11/25	2/18/25	123-2025	RIVER METALS RECYCLING	2031-892-0000	\$472.50	ROAD DEPT SALE OF METAL
					<b>\$472.50</b>	
2/14/25	2/18/25	143-2025	GOVDEALS	2192-951-0000	\$11,900.00	SALE OF 1992 CHEVY BRUSH TRUCK (DIRECT DEPOSIT)
					<b>\$11,900.00</b>	
2/10/25	2/18/25	124-2025	HWHO	2191-299-0000	\$145.56	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/10/25	2/18/25	125-2025	HNB-ECHO	2191-299-0000	\$438.91	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/10/25	2/18/25	126-2025	ANTHEM BLUE	2191-299-0000	\$650.82	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/10/25	2/18/25	127-2025	CGS	2191-299-0000	\$4,814.33	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/10/25	2/18/25	128-2025	STATE OF OHIO	2191-299-0000	\$10,207.00	LIFE SQUAD SERVICES LCI 4TH QTR 2024 (DIRECT DEPOSIT)
2/11/25	2/18/25	129-2025	AARP SUPPLEMENTAL	2191-299-0000	\$221.92	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/11/25	2/18/25	130-2025	CGS	2191-299-0000	\$447.69	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/11/25	2/18/25	131-2025	AETNA	2191-299-0000	\$787.58	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/12/25	2/18/25	132-2025	HUMANA	2191-299-0000	\$135.07	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/12/25	2/18/25	133-2025	HNB-ECHO	2191-299-0000	\$320.05	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/12/25	2/18/25	134-2025	AETNA	2191-299-0000	\$481.21	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/12/25	2/18/25	135-2025	UNITED HEALTHCARE	2191-299-0000	\$660.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/13/25	2/18/25	136-2025	ANTHEM BLUE	2191-299-0000	\$246.20	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/13/25	2/18/25	137-2025	ANTHEM BLUE	2191-299-0000	\$287.10	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/13/25	2/18/25	138-2025	HNB-ECHO	2191-299-0000	\$385.70	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/13/25	2/18/25	139-2025	CGS	2191-299-0000	\$2,967.09	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/14/25	2/18/25	140-2025	AARP SUPPLEMENTAL	2191-299-0000	\$95.90	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/14/25	2/18/25	141-2025	HNB-ECHO	2191-299-0000	\$320.05	LIFE SQUAD SERVICES (DIRECT DEPOSIT)

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
2/14/25	2/18/25	142-2025	CGS	2191-299-0000	\$382.05	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/18/25	2/24/25	144-2025	HWHO	2191-299-0000	\$172.46	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/18/25	2/24/25	145-2025	AARP SUPPLEMENTAL	2191-299-0000	\$213.33	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/18/25	2/24/25	146-2025	ANTHEM BLUE	2191-299-0000	\$686.82	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/18/25	2/24/25	147-2025	AETNA	2191-299-0000	\$2,115.31	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/18/25	2/24/25	148-2025	CGS	2191-299-0000	\$4,873.38	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/19/25	2/24/25	149-2025	ANTHEM BLUE	2191-299-0000	\$104.79	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/19/25	2/24/25	150-2025	HWHO	2191-299-0000	\$172.46	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/19/25	2/24/25	151-2025	HWHO	2191-299-0000	\$252.53	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/19/25	2/24/25	152-2025	OPTUM	2191-299-0000	\$334.94	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/19/25	2/24/25	153-2025	HUMANA	2191-299-0000	\$481.16	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/19/25	2/24/25	154-2025	ANTHEM BLUE	2191-299-0000	\$518.82	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/20/25	2/24/25	155-2025	HUMANA	2191-299-0000	\$97.10	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/20/25	2/24/25	156-2025	AETNA	2191-299-0000	\$152.80	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/20/25	2/24/25	157-2025	HNB-ECHO	2191-299-0000	\$259.15	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/20/25	2/24/25	158-2025	ANTHEM BLUE	2191-299-0000	\$409.34	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/20/25	2/24/25	159-2025	UNITED HEALTHCARE	2191-299-0000	\$500.94	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/20/25	2/24/25	160-2025	AETNA	2191-299-0000	\$674.69	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/20/25	2/24/25	161-2025	CGS	2191-299-0000	\$853.42	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/20/25	2/24/25	162-2025	HNB-ECHO	2191-299-0000	\$998.20	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/20/25	2/24/25	163-2025	AETNA	2191-299-0000	\$1,163.22	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/21/25	2/24/25	164-2025	ANTHEM BLUE	2191-299-0000	\$113.66	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/21/25	2/24/25	165-2025	OPTUM	2191-299-0000	\$334.94	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/21/25	2/24/25	166-2025	UNITED HEALTHCARE	2191-299-0000	\$341.98	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/21/25	2/24/25	167-2025	HNB-ECHO	2191-299-0000	\$684.94	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/21/25	2/24/25	168-2025	ANTHEM BLUE	2191-299-0000	\$748.55	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/24/25	2/24/25	169-2025	UNITED HEALTHCARE	2191-299-0000	\$399.27	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/24/25	2/24/25	170-2025	ANTHEM BLUE	2191-299-0000	\$1,639.78	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/24/25	2/24/25	171-2025	CGS	2191-299-0000	\$2,381.70	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/24/25	2/24/25	172-2025	MEDICAL MUTUAL	2191-299-0000	\$138.18	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
					<b>\$45,812.09</b>	
2/18/25	2/24/25	173-2025	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$964.85	LOCAL GOVT HB62 FEBRUARY 2025 (DIRECT DEPOSIT)
2/18/25	2/24/25	174-2025	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$9,387.49	LOCAL GOVT FEBRUARY 2025 (DIRECT DEPOSIT)
					<b>\$10,352.34</b>	

**Other Business:**

None.

**Visitor Concerns:**

None.

**Trustee Reports:**

There being no further business, Mr. Sams made a motion, seconded by Mr. Cropper, to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for March 10, 2025 at 7:00 P.M.

Signed: \_\_\_\_\_ Chairman of the Board

Attest: \_\_\_\_\_ Fiscal Officer

**RESOLUTION 25-02-07  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION TO PURCHASE COMPUTERS  
FOR THE FIRE & EMS DEPARTMENT**

**WHEREAS**, the Fire & EMS department has a need to purchase computers to replace outdated equipment and acquire new; and

**WHEREAS**, the cost of the purchase of the computers will be \$6,100.00; and

**WHEREAS**, the source of the funds for the computers will be \$1,855.00 Machinery, Equip & Furniture Fund 2191 (2191-760-740-0000) & \$4,245.00 Machinery, Equip & Furniture Fund 2192 (2192-760-740-0000)

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve purchase of the computers in the amount of \$6,100.00.

Resolution was initiated by Mr. Cropper and seconded by Mr. Sams. All voiced a "YEA" vote and the motion was passed.

Adopted this 25<sup>th</sup> day of February, 2025

Signed: \_\_\_\_\_ "YEA"  
\_\_\_\_\_  
\_\_\_\_\_ "YEA"  
\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 25-02-08  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION TO PURCHASE VEHICLE NETWORKING EQUIPMENT  
FOR THE FIRE & EMS DEPARTMENT**

**WHEREAS**, the Fire & EMS department has a need to purchase vehicle networking equipment ; and

**WHEREAS**, the cost of the purchase of the vehicle networking equipment will be \$2,343.54; and

**WHEREAS**, the source of the funds for the vehicle networking equipment will be \$218.27 Small Tools & Minor Equip Fund 2191 (2191-230-430-0000) & \$2,125.27 Small Tools & Minor Equip Fund 2192 (2192-220-430-0000).

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve purchase of the vehicle networking equipment in the amount of \$2,343.54.

Resolution was initiated by Mr. Sams and seconded by Mr. Cropper. All voiced a "YEA" vote and the motion was passed.

Adopted this 25<sup>th</sup> day of February, 2025

Signed: \_\_\_\_\_ "YEA"  
\_\_\_\_\_  
\_\_\_\_\_ "YEA"  
\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 25-02-09  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION TO PURCHASE FIVE (5) SETS OF TURNOUT GEAR  
FOR THE FIRE DEPARTMENT**

**WHEREAS**, the Fire department has a need to purchase five (5) sets of turnout gear; and

**WHEREAS**, the cost of the purchase of the five (5) sets of turnout gear will be \$13,778.00; and

**WHEREAS**, the source of the funds for five (5) set of turnout gear will be the Fire Fund 2192 (2192-220-299-0020 Other Expenses – Fire Turnout Gear).

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve purchase of the five (5) sets of turnout gear in the amount of \$13,778.00.

Resolution was initiated by Mr. Sams and seconded by Mr. Cropper. All voiced a “YEA” vote and the motion was passed.

Adopted this 25<sup>th</sup> day of February, 2025

Signed: \_\_\_\_\_ “YEA”

\_\_\_\_\_ “YEA”

\_\_\_\_\_ “YEA”

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 25-02-10  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION AUTHORIZING JON PAUL CAMPBELL TO ATTEND THE OHIO FIRE EXECUTIVE PROGRAM WITH THE OHIO FIRE CHIEF’S ASSOCIATION AND SIGNING A CONTRACT THAT TURTLECREEK TOWNSHIP WILL PAY FOR THE TRAINING WITH A FOUR (4)-YEAR COMMITMENT UPON COMPLETION OF THE PROGRAM AS DESCRIBED BY THE CONTRACT**

**WHEREAS**, Jon Paul Campbell wishes to attend Ohio Fire Executive Program with the Ohio Fire Chief’s Association; and

**WHEREAS**, the Fire Chief and Assistant Fire Chief of Turtlecreek Township Fire/EMS Department has recommended that Jon Paul Campbell attend the Ohio Fire Executive Program; and

**WHEREAS**, the cost of the program will be the \$10,500.00 and Jon Paul Campbell will be required to sign a contract with a commitment of four (4) years of service upon completion of the program for the township paying for the school; and

**NOW THEREFORE BE IT RESOLVED**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio hereby approves Jon Paul Campbell to attend Ohio Fire Executive Program with the township paying for the schooling. The source of the funds will be the EMS Fund (2191-230-599-005 EMS Training) and Fire Fund (2192-220-590-0006 Other – Other Expenses Fire Training).

Mr. Cropper moved for adoption of the foregoing resolution, seconded by Mr. Sams. All voiced a "YEA" vote and the resolution passed.

Adopted this 25<sup>th</sup> day of February, 2025

Signed:	_____	"YEA"
	_____	"YEA"
	_____	"YEA"
Attest:	_____	Chief Fiscal Officer

**RESOLUTION 25-02-11  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION TO PURCHASE A  
2025 CHEVROLET TAHOE 4WD SSV AND RELATED EQUIPMENT**

**WHEREAS**, the Fire department has a need to purchase a 2025 Chevrolet Tahoe 4WD SSV and related equipment to upfit the vehicle as an emergency vehicle; and

**WHEREAS**, the cost of the 2025 Chevrolet Tahoe 4WD SSV and related equipment to upfit the vehicle as an emergency vehicle shall be no more than \$65,000.00 from the vendor(s) chosen (yet to be determined) by a Fire Chief; and

**WHEREAS**, the source of the funds for the purchase will be the EMS Fund 2191-760-740-0000 (Machinery, Equipment and Furniture) for \$32,500.00 and the Fire Fund 2192-760-750-0000 (Motor Vehicles) for \$32,500.00.

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve purchase of 2025 Chevrolet Tahoe 4WD SSV and related equipment to upfit the vehicle as an emergency vehicle from the vendor(s) chosen (yet to be determined) by a Fire Chief in the amount not to exceed \$65,000.00.

Resolution was initiated by Mr. Sams and seconded by Mr. Cropper. All voiced a "YEA" vote and the motion was passed.

Adopted this 25<sup>th</sup> day of February, 2025

Signed:	_____	"YEA"
	_____	"YEA"
	_____	"YEA"
Attest:	_____	Chief Fiscal Officer

**RESOLUTION 25-02-12  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION APPROVING UNPAID LEAVE OF ABSENCE  
FOR DOUG FONNER**

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio, have received a request from Doug Fonner for an unpaid leave of absence beginning February 18, 2025 from his position as a Volunteer Firefighter; and

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio, have reviewed and approved the request for unpaid leave of absence for a period from February 18, 2025 to August 18, 2025; and

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, approved the unpaid leave of absence for Doug Fonner from February 18, 2025 to August 18, 2025, not to exceed six months.

Mr. Cropper moved to adopt the foregoing Resolution. Mr. Sams seconded the motion and upon call of the roll the following vote resulted:

Mr. Cropper	“YEA”
Mr. Sams	“YEA”
Mr. Jones	“YEA”

Resolution adopted this 25<sup>th</sup> day of February, 2025

**THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES**

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Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 25-02-13  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION TO IMPLEMENT A TURTLECREEK  
TOWNSHIP SNOW REMOVAL POLICY**

**WHEREAS**, Turtlecreek Township has a need for a snow removal policy;

**WHEREAS**, Turtlecreek Township Trustees have approved the attached snow removal policy (Attachment A);

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, approved and adopted the snow removal policy effective February 25, 2025.

Mr. Sams moved to adopt the foregoing Resolution. Mr. Cropper seconded the motion and upon call of the roll the following vote resulted:

Mr. Sams	“YEA”
Mr. Cropper	“YEA”
Mr. Jones	“YEA”



Resolution adopted this 25<sup>th</sup> day of February, 2025.

**THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 25-02-14  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION TO PURCHASE COMPUTER & RELATED EQUIPMENT  
FOR THE ROAD DEPARTMENT**

**WHEREAS**, the Road Department has a need to purchase a computer & related equipment; and

**WHEREAS**, the cost of the purchase of the computer & related equipment will be \$1,635.00; and

**WHEREAS**, the source of the funds for the computers will be Machinery, Equip & Furniture Fund 2031 (2031-760-740-0000)

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve purchase of the computer & related equipment in the amount of \$1,635.00.

Resolution was initiated by Mr. Cropper and seconded by Mr. Sams. All voiced a "YEA" vote and the motion was passed.

Adopted this 25<sup>th</sup> day of February, 2025

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 25-02-15  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION TO PURCHASE VEHICLE NETWORKING EQUIPMENT &  
MOUNTS FOR THE ROAD DEPARTMENT**

**WHEREAS**, the Fire & EMS department has a need to purchase vehicle networking equipment & mounts; and

**WHEREAS**, the cost of the purchase of the vehicle networking equipment & mounts will be \$3,535.29; and

**WHEREAS**, the source of the funds for the vehicle networking equipment & mounts will be Small Tools & Minor Equip Fund 2031 (2031-330-430-0000)

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve purchase of the vehicle networking equipment & mounts in the amount of \$3,535.29.

Resolution was initiated by Mr. Cropper and seconded by Mr. Sams. All voiced a "YEA" vote and the motion was passed.

Adopted this 25<sup>th</sup> day of February, 2025

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 25-02-16  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION TO PURCHASE  
PUBLIC WORKS SOFTWARE BY IWORQ**

**WHEREAS**, the Road department has a need to purchase Public Works software for the Road, EMS, & Fire department; and

**WHEREAS**, the cost of the Public Works software package & implementation will be \$28,000 for 2025 (year one), \$15,000 for 2026 (year two), & \$15,000 for 2027 (year three) from IWORQ (subject to a 5% increase yearly); and

**WHEREAS**, the source of the funds for the purchase will be \$20,333.34 Contracted Services Fund 2031 (2031-330-360-0000), \$3,833.33 Contracted Services Fund 2191 (2191-230-360-0000) & \$3,833.33 Contracted Services Fund 2192 (2192-220-360-0000).

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the purchase of Public Works Software in the amount of \$28,000 for 2025 (year one), \$15,000 for 2026 (year two), & \$15,000 for 2027 (year three) from IWORQ (subject to a 5% increase yearly).

Resolution was initiated by Mr. Cropper and seconded by Mr. Sams. All voiced a "YEA" vote and the motion was passed.

Adopted this 25<sup>th</sup> day of February, 2025

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 25-02-17  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**WHEREAS**, the Turtlecreek Township Road Department has a need to purchase a 2026 International HV607 SBA for a total price not to exceed \$250,000.00 replacing a 2016 Dump Truck; and

**WHEREAS**, the purchase will be from Rush Truck Centers and the source of the funds will be the Road Fund 2031 (2031-760-740-0000 Machinery, Equipment and Furniture); and

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the purchase of a 2026 International HV607 SBA for a total price not to exceed \$250,000.00 from Rush Truck Centers.

Resolution was initiated by Mr. Sams and seconded by Mr. Cropper. All voiced a "YEA" vote and the motion was passed.

Adopted this 25<sup>th</sup> day of February, 2025

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES  
WARREN COUNTY, OHIO**

Resolution Number: 25-02-18

Date of Resolution: February 25, 2025

**TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING  
EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP**

**ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP ADMINISTRATOR**

**RESOLUTION**

**WHEREAS**, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

**WHEREAS**, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

**WHEREAS**, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

**Section 1.** This Board does hereby subsequently approve the obligations incurred by the Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

**Section 2.** That the Board is acting in its administrative capacity in adopting this Resolution.

**Section 3.** That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

**Section 4.** That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Cropper moved adoption of the foregoing Resolution, being seconded by Mr. Jones. Upon call of the roll, the following vote resulted:

Mr. Cropper	YEA
Mr. Sams	YEA
Mr. Jones	YEA

Resolution adopted this 25<sup>th</sup> day of February, 2025.

**CERTIFICATION:**

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: \_\_\_\_\_

NAME: Amanda K. Childers

TITLE: Fiscal Officer

DATE: \_\_\_\_\_

**RESOLUTION 25-02-19  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION TO AUTHORIZE TAMMY BOGGS, ADMINISTRATOR  
TO SIGN THE ELECTRICITY AGGRIGATION AGREEMENT**

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio has entered into an aggregation program for Turtlecreek Township; and

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio are required to sign an Electricity Agreement; and

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have authorized Tammy Boggs, Administrator to enter into an Electricity Aggregation Agreement with an electricity supplier recommended by Energy Alliances, Inc., the communities energy aggregation consultant, provided that the accepted aggregation rate is below the current Duke Energy Ohio rates at the time of execution for a term not to exceed twelve (12) months.

**THEREFORE, BE IT RESOLVED** that the Board of Trustees of Turtlecreek Township, Warren County, Ohio has authorized Tammy Boggs, Administrator to sign the electricity aggregation agreement.

Mr. Sams moved the adoption of the foregoing Resolution, being seconded by Mr. Cropper. Upon call of the roll, the following vote resulted.

Mr. Sams	YEA
Mr. Cropper	YEA
Mr. Jones	YEA

Resolution adopted this 25<sup>th</sup> day February, 2025

Attest: \_\_\_\_\_ Chief Fiscal Officer

End of Minutes.