

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

OCTOBER 14

24

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on October 14, 2024, at 7:00 P.M. with the following persons present:

TRUSTEES: Jonathan Sams, Jim VanDeGrift and Dan Jones

FISCAL OFFICER: Amanda Childers

GUESTS: Tammy Boggs, Mike Jameson, Jon Paul Campbell, Kenny Hickey, Brad Edrington, Charles Rielage, Christopher Macke, Adam Perkins, Ronda Koenig, Doug Koenig, Kay Rielage, Carrie Rielage, Elise Rielage, Susan Steve, Joe Steve, Kevin Knippe, Katie Knippe, Mady Knippe, Jen Rambo, Jeff Rambo, Fred Manning, Lorie Manning, Chris Eppich, Tom Shawhan, Kay Mino, Eduardo Herrera, Chris Perkins, Sherrie Perkins, Austin Perkins, Fred Perkins, Linda Perkins, Donna Goecke,, Kristin Shawhan, Heather Kern and Ron Kern.

The meeting opened with Mr. Sams leading the Pledge of Allegiance.

Jonathan Sams, Turtlecreek Township Trustee, conducted the swearing-In ceremony for Assistant Chief Charles Rielage, FFII/EMT-Basic Christopher Macke and FFII/EMT-Basic Adam Perkins. The ceremony was witnessed and celebrated by family and friends who were invited to enjoy refreshments in the bay.

The minutes of the meeting held on September 24, 2024, were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. VanDeGrift moved for acceptance, seconded by Mr. Jones. All were in favor and the minutes were approved as written.

The Fiscal Officer notified the Trustees that the financial reports for the previous month were available for their review. By motion of Mr. VanDeGrift and seconded by Mr. Jones the following reports were approved. Cash Summary by Fund (month to date and year to date), Fund Status Report, and Bank Reconciliation for the previous month.

Department Reports:

Fire/EMS:

Mike Jameson, Fire Chief, requested to amend Resolution 23-01-16 for the purchase of the EMS squad from Fund 2193 to Fund 2273 (Coronavirus Local Fiscal Recovery Fund) in the amount of \$376,957.83. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the amended resolution as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 24-10-01**. (A copy of the resolution will be included in the minutes.)

Chief Jameson requested a Step 2 pay increase for Joseph Mears as he has completed his full-time years of service per SERB 2023-MED-08-0638 retroactive to June 15, 2024 at the rate of \$24.00 per hour for FFII/Paramedic. The retro pay will total \$871.00. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the resolution as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 24-10-02**. (A copy of the resolution will be included in the minutes.)

Chief Jameson requested a Step 2 pay increase for Adam Hofmann as he has completed his full-time years of service per SERB 2023-MED-08-0638 retroactive to June 15, 2024 at the rate of \$23.00 per hour for FFII/Basic. The retro pay will total \$888.25. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the resolution as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 24-10-03**. (A copy of the resolution will be included in the minutes.)

Chief Jameson requested a Step 2 pay increase for Corey Gerdeman as he has completed his full-time years of service per SERB 2023-MED-08-0638 retroactive to June 15, 2024 at the rate of \$24.00 per hour for FFII/Paramedic. The retro pay will total \$979.63. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the resolution as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 24-10-04**. (A copy of the resolution will be included in the minutes.)

Chief Jameson informed the Board that Ann Burrell has completed her probationary year. Ms. Burrell worked as a full-time employee with the City of Blue Ash and has requested prior service credit anniversary date. Chief Jameson requested that the Board grant the request and approve the calculated anniversary date of October 9, 2005. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the resolution as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 24-10-05**. (A copy of the resolution will be included in the minutes.)

Chief Jameson informed the Board that a position for a Part-Time FF2/EMT-Basic has been posted and both he and the Assistant Fire Chief have recommended Christopher Peters to fill the position effective October 14, 2024 at the rate of \$17.85 per hour. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve hiring Christopher Peters for Part-Time FF2/EMT-Basic effective October 14, 2024 at the rate of \$17.85 per hour. All voiced a "YEA" vote and the motion passed with **Resolution 24-10-06**. (A copy of the resolution will be included in the minutes.)

Chief Jameson informed the Board that he received the resignation of part time Paramedic Shannon Deye effective October 5, 2024. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the resignation of Shannon Deye effective October 5, 2024. All present voiced a "YEA" vote and the motion was passed with **Resolution 24-10-07**. (A copy of the resolution will be included in the minutes.)

Chief Jameson brought forth a discussion regarding the need for a generator for Station 31. Chief Jameson requested approval to purchase a generator from Lowe's for Station 31 in an amount not to exceed \$6,000.00. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the purchase as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 24-10-08**. (A copy of the resolution will be included in the minutes.)

Chief Jameson brought forth a discussion regarding the need to purchase a brush truck for the fire department. Chief Jameson requested approval to purchase a 2024 Silverado 2500 at a cost of \$62,955.00 from McCluskey Chevrolet using a fleet discount. The truck purchase will be funded by the Fire Fund and the Coronavirus Local Fiscal Recovery Fund. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the purchase as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 24-10-09**. (A copy of the resolution will be included in the minutes.)

Chief Jameson requested approval to purchase drums and shoes for Ladder 33 at a cost of \$4,103.36 from TruckPro. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the purchase as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 24-10-10**. (A copy of the resolution will be included in the minutes.)

Chief Jameson requested the Board to amend Resolution 23-06-09 for annual ladder testing from Industrial Inspection and Analysis to Command LLC. Mr. Jones made a motion seconded by Mr. VanDeGrift to approve the resolution to change the vendor for the annual ladder testing from Industrial Inspection and Analysis to Command LLC. All present voiced a "YEA" vote and the motion was passed with **Resolution 24-10-11**. (A copy of the resolution will be included in the minutes.)

Chief Jameson requested approval to list exercise equipment and SCBA's from Station 31 on GovDeals. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve listing the equipment on GovDeals. All present voiced a "YEA" vote and the motion was passed.

Chief Jameson informed the Board that the Fire Department did not receive the Safer Grant this year.

JonPaul Campbell, Deputy Fire Chief, updated the Board on recent employee training noting that the training hours for September were 415.5 and the year to date hours were 767.5.

Road and Bridge:

Kenny Hickey, Road/Maintenance Supervisor, requested to amend Resolution 24-04-02 for the purchase of the 2025 International HV607 SBA Dump Truck from the Road Fund 2031 to Fund 2273 Coronavirus Local Fiscal Recovery Fund in the amount of \$219,513.35 from Rush Truck Center. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the amendment as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 24-10-12**. (A copy of the resolution will be included in the minutes.)

Mr. Hickey informed the Board that James Diss is due a pay increase as he has completed his probationary period. His pay will increase to \$28.84 per hour effective October 5, 2024. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the pay increase for Mr. Diss to \$28.84 effective October 5, 2024. All present voiced a "YEA" vote and the motion passed with **Resolution 24-10-13** (A copy of the resolution will be included in the minutes.)

Mr. Hickey informed the Board that James Diss previously worked as a full-time employee with Hamilton Township and has requested prior service credit anniversary date. The calculated anniversary date for vacation accrual purposes only will be September 25, 2010. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the resolution as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 24-10-14**. (A copy of the resolution will be included in the minutes.)

Mr. Hickey requested approval to purchase 20 from Clary Signs in the amount of \$15,287.80. The signs will be placed at the boundaries of the township. Mr. Jones made a motion, seconded by Mr. VanDeGrift, to approve the purchase as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 24-10-15**. (A copy of the resolution will be included in the minutes.)

Administration:

Tammy Boggs, Township Administrator, requested ratification for expenditures authorized by Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$3,441.45. The purchases are \$1,217.29 from Amazon, \$76.86 from LaRosa's, \$147.78 from The Home Depot, \$81.41 from Kelly's Meat, \$85.40 from Chipotle, \$457.00 from John D. Preuer & Associates, \$8.27 from Wasabi, \$511.72 from Hampton Inn and \$855.72 from Willard Intercontinental. Mr. Jones made a motion, seconded by Mr. VanDeGrift, to subsequently approve the expenditures in the cumulative amount of \$3,441.45. All present voiced a "YEA" vote and the motion passed with **Resolution 24-10-16**. (A copy of the Resolution will be included in the minutes.)

Mrs. Boggs brought forth a discussion regarding the township's ability to adopt a resolution under R.C. 505.86 regarding the removal, repair or securance of insecure, unsafe buildings or structure in conjunction with the Demolition Lien stature R.C. 3929-86 Fire Loss Claim. This would assist the Township in an instance where a homeowner sustains fire damage to their property but does not repair or demolish the property. More information will be forthcoming at the next meeting.

Mrs. Boggs informed the Board that she received a notice from Warren County Board of Zoning Appeals of a variance request for Terry Phelps. This case was heard and denied, no action was needed from the Board.

Mrs. Boggs informed the Board of additional information regarding the zoning variance for the Pope property located in Shaker Run. The property backs up to the golf course and requested a setback reduction from 25 feet to 19 feet. Deputy Chief Campbell toured the location and had no objection to the request. The golf course was contacted and they indicated they had no objection. Mrs. Boggs will send a letter to Warren County Regional Planning that the Board would approve the requested. (A letter will be sent to Warren County Regional Planning stating this information).

Mrs. Boggs informed the Board that she received a letter from Warren County Regional Planning regarding Greentree Acres – Burns Revision Phase 2 Replat requesting a replat of a 7.748-acre tract into two lots, a 3.1432 and 4.6046. The Board had no comments or concerns. (A letter will be sent to Warren County Regional Planning stating this information).

Mrs. Boggs informed the Board that she received a letter from Warren County Regional Planning regarding Union Village Special District 3A Revised Preliminary Plan. This property is on the corner of 63 and 741. The plan to create 4 commercial lots and 3 open space lots will include a 17.8-acre conservation area. The Board had no comments or concerns. (A letter will be sent to Warren County Regional Planning stating this information).

Mrs. Boggs informed the Board that she received a letter from Warren County Regional Planning regarding Longmeadow Estates Revised Preliminary Plan. The Board had previously requested T turnarounds and had no additional comments or concerns. (A letter will be sent to Warren County Regional Planning stating this information).

Mrs. Boggs informed the Board on the expenditures to S3D as previously requested by Mr. VanDeGrift. The Expenditures included \$7,500.00 for the Fire Department Assessment, \$7,500.00 for the Assistant Chief Process, \$1,000.00 for the Safer Grant Application, \$2,400.00 for Consulting fees; for a total of \$18,400.00.

Mrs. Boggs requested approval to purchase tires for Tom 71 dump truck at a cost of \$3,294.14 from Shrader Tires. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the

purchase of tires as stated above. All present voiced a “YEA” vote and the motion passed with **Resolution 24-10-20**. (A copy of the Resolution will be included in the minutes.)

CORRESPONDENCE:

IN:

Letter from Brown & Brown regarding notice of carrier financial status.
Letter from Collett regarding lease fee for propane tanks.
OTARMA 2023 Annual Report.
OTARMA fall 2024 Newsletter.
Request for public records of residential structure fires this year by Rowling Homes.
Email from J. Porter requesting fire report for 2503 W. State Route 63.
Email from K. Shorts regarding zoning questions.
Warren County Health District Quarterly Report June – August 2024.
Email from Mr. Bill Lee regarding question on property in Turtlecreek Township.
Email from Warren County regarding CDBG application for block grant.

OUT:

Letter to Warren County Regional Planning regarding Union Village Phase 2A Revised Preliminary Plan.
Letter to Warren County Regional Planning regarding Fairways of Otterbein Final Plat.
Letter to Warren County Regional Planning regarding Shaker Run Section 10E Final Plat.
Letter to Warren County Regional Planning regarding The Majors of Shaker Run Section Two Phase D Easement Plat.
Letter to Warren County Regional Planning regarding Shaker Run Section 10D Final Plat.
Email regarding public records request for residential structure fires this year by Rowling Homes.
Email to J. Porter regarding fire report for 2503 W. State Route 123.
Email to K. Shorts regarding zoning request.
Email to Mr. Bill Lee regarding questions on property in Turtlecreek Township.

Fiscal Officer Reports:

Amanda Childers, Fiscal Officer, requested a resolution to authorize expenditure from Coronavirus Local Fiscal Recovery Fund for the purchase of Equipment and Machinery as follows: EMS Squad in the amount of \$376,957.83, Fire Department Brush Truck in the amount of \$59,352.90 and Road Department Dump Truck in the amount of \$219,513.35. These expenditures are being made under the Standard Allowance provision as authorized by Resolution 22-07-13. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the resolution as stated above. All present voiced a “YEA” vote and the motion passed with **Resolution 24-10-17**. (A copy of the Resolution is included in the minutes.)

Mrs. Childers requested the Board to approve a line item transfers within the Coronavirus Local Fiscal Recovery Fund from Account 2273-930-930-0000 (Contingencies) in the amount of \$516,904.42 and from Account 2273-220-360-0000 (Contracted Services) in the amount of \$138,919.66 to Account 2273-760-740-0000 (Machinery, Equipment and Furniture) in the amount of \$655,824.08 for needed expenses. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the resolution as stated above. All present voiced a “YEA” vote and the motion passed with **Resolution 24-10-18**. (A copy of the resolution is included in the minutes.)

Mrs. Childers requested the Board to approve line item transfers as follows:

From the Fire Fund: 2192-930-930-0000 (Contingencies) to 2192-220-599-0020 (Other Expenses Fire Turnout Gear) in the amount of \$15,000.00 for needed expenses.

From the EMS Fund: 2191-930-930-0000 (Contingencies) to 2191-230-323-0000 (Repairs and Maintenance in the amount of \$5,000.00; to 2191-230-389-0000 (Other – Insurance & Bonding) in the amount of \$7,500.00; to 2191-230-420-0000 (Operating Supplies) in the amount of \$5,000.00, all for needed expenses.

From the Road Fund: 2031-330-323-0000 (Contingencies) to 2031-330-323-0031 (Repairs and Maintenance Road Repairs) in the amount of \$15,000.00 for needed expenses.

From the Fire Fund: 2192-930-930-0000 (Contingencies) to 2192-220-360-0000 (Contracted Services) in the amount of \$5,000.00; to 2192-220-420-0000 (Operating Supplies) in the amount of \$3,000.00; to 2192-220-420-0009 (Operating Supplies Fuel) in the amount of \$3,000.00; to 2192-220-430-0000 (Small Tools and Minor Equipment) in the amount of \$5,000.00; to 2192-220-590-0010 (Other Expenses – Uniforms) in the amount of \$2,000.00 for needed expenses. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the line item transfers as stated above. All present voiced a “YEA” vote and the motion passed with **Resolution 24-10-19**. (A copy of the Resolution is included in the minutes.)

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos. 35989 through 36055 (copy to follow) and Vouchers 977-2024 through 1077-2024.

The Fiscal Office reported the following income:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
9/25/24	9/25/24	1028-2024	WARREN COUNTY AUDITOR, MATT NOLAN	1000-101-0000	\$1,763,623.07	AUGUST 2024 2ND HALF SETTLEMENT TAX YEAR 2023 (DIRECT DEPOSIT)
9/30/24	10/2/24	1042-2024	WARREN COUNTY AUDITOR, MATT NOLAN	1000-101-0000	\$759.26	2ND HALF 2024 MANUFACTURED HOME LIKE REAL SETTLEMENT TAX YEAR 2024 (DIRECT DEPOSIT)
					\$1,764,382.33	
9/24/24	10/2/24	1030-2024	BUREAU OF WORKERS COMP	1000-892-0000	\$297.00	2023 LAPSE FREE REBATE
					\$297.00	
10/10/24	10/11/24	1074-2024	OTARMA C/O SEDGWICK CLAIMS MANAGEMENT	2192-892-0000	\$695.00	INSURANCE CLAIM FOR MEDIC WINDSHIELD REPLACEMENT
					\$695.00	
9/30/24	10/3/24	1043-2024	STAROHIO	1000-701-0000	\$3,177.99	SEPTEMBER 2024 INTEREST
9/30/24	10/3/24	1044-2024	PRIMARY	1000-701-0000	\$3.84	SEPTEMBER 2024 INTEREST
9/3/24	10/8/24	1045-2024	LCNB TRUST	1000-701-0000	\$3,553.45	SEPTEMBER 2024 INTEREST
9/3/24	10/8/24	1046-2024	UST 3	1000-701-0000	\$562.50	SEPTEMBER 2024 INTEREST
9/6/24	10/8/24	1047-2024	CD 63	1000-701-0000	\$855.48	SEPTEMBER 2024 INTEREST
9/8/24	10/8/24	1048-2024	CD 46	1000-701-0000	\$1,082.88	SEPTEMBER 2024 INTEREST
9/8/24	10/8/24	1049-2024	CD 36	1000-701-0000	\$5,671.23	SEPTEMBER 2024 INTEREST
9/8/24	10/8/24	1050-2024	CD 44	1000-701-0000	\$1,061.64	SEPTEMBER 2024 INTEREST
9/8/24	10/8/24	1051-2024	CD 37	1000-701-0000	\$1,008.56	SEPTEMBER 2024 INTEREST
9/8/24	10/8/24	1052-2024	FHLB 9	1000-701-0000	\$660.00	SEPTEMBER 2024 INTEREST
9/8/24	10/8/24	1053-2024	FHLB 38	1000-701-0000	\$2,083.75	SEPTEMBER 2024 INTEREST
9/10/24	10/8/24	1054-2024	CD 39	1000-701-0000	\$1,029.79	SEPTEMBER 2024 INTEREST
9/10/24	10/8/24	1055-2024	CD 40	1000-701-0000	\$6,301.37	SEPTEMBER 2024 INTEREST
9/10/24	10/8/24	1056-2024	FHLB 22	1000-701-0000	\$5,937.50	SEPTEMBER 2024 INTEREST
9/12/24	10/8/24	1057-2024	FHLB 21	1000-701-0000	\$6,337.50	SEPTEMBER 2024 INTEREST
9/13/24	10/8/24	1058-2024	FHLB 16	1000-701-0000	\$5,468.75	SEPTEMBER 2024 INTEREST
9/16/24	10/8/24	1059-2024	CD 41	1000-701-0000	\$966.10	SEPTEMBER 2024 INTEREST
9/16/24	10/8/24	1060-2024	CD 53	1000-701-0000	\$127.40	SEPTEMBER 2024 INTEREST
9/16/24	10/8/24	1061-2024	CD 60	1000-701-0000	\$1,104.11	SEPTEMBER 2024 INTEREST
9/16/24	10/8/24	1062-2024	FHLB 17	1000-701-0000	\$5,781.25	SEPTEMBER 2024 INTEREST
9/16/24	10/8/24	1063-2024	TVA 31	1000-701-0000	\$9,687.50	SEPTEMBER 2024 INTEREST
9/19/24	10/8/24	1064-2024	CD 33	1000-701-0000	\$211.48	SEPTEMBER 2024 INTEREST
9/19/24	10/8/24	1065-2024	CD 64	1000-701-0000	\$944.86	SEPTEMBER 2024 INTEREST
9/23/24	10/8/24	1066-2024	CD 61	1000-701-0000	\$838.70	SEPTEMBER 2024 INTEREST
9/27/24	10/8/24	1067-2024	CD 17	1000-701-0000	\$338.37	SEPTEMBER 2024 INTEREST
9/30/24	10/8/24	1068-2024	CD 22	1000-701-0000	\$359.52	SEPTEMBER 2024 INTEREST
					\$65,265.52	
10/2/24	10/11/24	1069-2024	D EDWARDS	2031-892-0000	\$10.00	GREEN ADDRESS SIGN
					\$10.00	
9/23/24	10/2/24	1029-2024	M BURNS	2191-299-0000	\$80.00	LIFE SQUAD SERVICES
9/26/24	10/2/24	1031-2024	ANTHEM COMMUNITY INSURANCE	2191-299-0000	\$329.85	LIFE SQUAD SERVICE
9/30/24	10/2/24	1032-2024	E CAIN	2191-299-0000	\$260.00	LIFE SQUAD SERVICE
9/30/24	10/2/24	1033-2024	C BURKE	2191-299-0000	\$275.00	LIFE SQUAD SERVICE
9/30/24	10/2/24	1034-2024	AMBETTER	2191-299-0000	\$649.90	LIFE SQUAD SERVICE
9/24/24	10/2/24	1035-2024	CGS	2191-299-0000	\$1,366.66	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/24/24	10/2/24	1036-2024	STATE OF OHIO	2191-299-0000	\$11,909.00	LIFE SQUAD SERVICES WCI 2ND QTR 2024 (DIRECT DEPOSIT)
9/25/24	10/2/24	1037-2024	AE/NA	2191-299-0000	\$277.85	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/27/24	10/2/24	1038-2024	AARP SUPPLEMENTAL	2191-299-0000	\$232.91	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/27/24	10/2/24	1039-2024	US TREASURY DEPT OF VA	2191-299-0000	\$998.67	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/30/24	10/2/24	1040-2024	ANTHEM BLUE	2191-299-0000	\$773.33	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/30/24	10/2/24	1041-2024	MEDICOUNT MANAGEMENT, INC	2191-299-0000	\$3,166.22	LIFE SQUAD SERVICES AUGUST 2024 (DIRECT DEPOSIT)
10/2/24	10/11/24	1070-2024	HEALTH EQUITY INC	2191-299-0000	\$65.70	LIFE SQUAD SERVICES
10/8/24	10/11/24	1071-2024	WESTERN AND SOUTHERN LIFE INSURANCE CO	2191-299-0000	\$413.00	LIFE SQUAD SERVICES
10/8/24	10/11/24	1072-2024	ANTHEM COMMUNITY INSURANCE	2191-299-0000	\$315.00	LIFE SQUAD SERVICES
10/8/24	10/11/24	1073-2024	TRICARE PAYMENT	2191-299-0000	\$309.51	LIFE SQUAD SERVICES
10/1/24	10/11/24	1075-2024	HWHO	2191-299-0000	\$175.91	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/1/24	10/11/24	1076-2024	HBPL	2191-299-0000	\$252.53	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/1/24	10/11/24	1077-2024	AE/NA	2191-299-0000	\$851.36	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/2/24	10/11/24	1078-2024	CIGNA	2191-299-0000	\$540.38	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/3/24	10/11/24	1079-2024	ANTHEM BLUE	2191-299-0000	\$437.22	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/3/24	10/11/24	1080-2024	CGS	2191-299-0000	\$789.56	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/3/24	10/11/24	1081-2024	UNITED HEALTHCARE	2191-299-0000	\$849.43	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/4/24	10/11/24	1082-2024	HNB-ECHO	2191-299-0000	\$294.50	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/4/24	10/11/24	1083-2024	AARP SUPPLEMENTAL	2191-299-0000	\$324.15	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/4/24	10/11/24	1084-2024	CGS	2191-299-0000	\$501.70	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/4/24	10/11/24	1085-2024	UNITED HEALTHCARE	2191-299-0000	\$895.47	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/4/24	10/11/24	1086-2024	AE/NA	2191-299-0000	\$1,163.60	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/7/24	10/11/24	1087-2024	AE/NA	2191-299-0000	\$194.43	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/7/24	10/11/24	1088-2024	HWHO	2191-299-0000	\$557.52	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/7/24	10/11/24	1089-2024	ANTHEM BLUE	2191-299-0000	\$728.47	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/8/24	10/11/24	1090-2024	HUMANA	2191-299-0000	\$340.14	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/8/24	10/11/24	1091-2024	MEDICAL MUTUAL	2191-299-0000	\$505.80	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/8/24	10/11/24	1092-2024	HWHO	2191-299-0000	\$1,487.55	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/8/24	10/11/24	1093-2024	AE/NA	2191-299-0000	\$2,179.10	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/9/24	10/11/24	1094-2024	BUCKEYE COMMUNITY	2191-299-0000	\$380.65	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/9/24	10/11/24	1095-2024	HWHO	2191-299-0000	\$504.95	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/9/24	10/11/24	1096-2024	HNB-ECHO	2191-299-0000	\$824.50	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/9/24	10/11/24	1097-2024	US TREASURY DEPARTMENT OF VA	2191-299-0000	\$1,910.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/10/24	10/14/24	1098-2024	GANNWELL TECHNOLOGY	2191-299-0000	\$595.36	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/10/24	10/14/24	1099-2024	UNITED HEALTHCARE	2191-299-0000	\$1,094.40	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/10/24	10/14/24	1100-2024	CGS	2191-299-0000	\$3,374.50	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/11/24	10/14/24	1101-2024	AARP SUPPLEMENTAL	2191-299-0000	\$103.85	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/11/24	10/14/24	1102-2024	UNITED HEALTHCARE	2191-299-0000	\$430.55	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/11/24	10/14/24	1103-2024	ANTHEM BLUE	2191-299-0000	\$450.32	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
					\$44,270.50	

Other Business:

None.

Visitor Concerns:

Chris Eppich came to the Trustee’s meeting to talk about the Convention of States. He asked for the Board to pass a resolution of HJR3 Convention of States to maintain safeguards of the constitution. Mr. Sams had previously requested a petition signed by our residents but was denied access to the petition. Mr. Sams again stated that he would like to see names and addresses from our residents who signed the petition.

Doug Koenig from Warren County Airport informed the Board that the pilots from a flying club took needed supplies from Proctor and Gamble to people in need from the destruction caused by Hurricane Helene in western North Carolina.

Trustee Reports:

A motion was made by Mr. VanDeGrift that the Board of Trustees adjourns into executive session to discuss Employment matters pursuant to ORC 121.22 (G) (1) at 8:02 p.m. The motion was seconded by Mr. Jones and upon call of roll call, Mr. VanDeGrift “YEA”, Mr. Jones “YEA” and Mr. Sams “YEA” the executive session was entered.

By motion of Mr. Jones that the Board of Trustees adjourns out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. VanDeGrift and the executive session ended. Upon call of roll, Mr. VanDeGrift “YEA”, Mr. Sams “YEA” and Mr. Jones “YEA” the Board returned to regular session at 8:04 p.m.

Mr. VanDeGrift made a motion, seconded by Mr. Sams, to approve hiring Jennifer Patterson as an Economic Development Consultant at the rate of \$45 per hour for a maximum of 5 hours per week. All present voiced a “YEA” vote and the motion passed with **Resolution 24-10-21**. (A copy of the Resolution will be included in the minutes.)

There being no further business, Mr. VanDeGrift made a motion, seconded by Mr. Jones, to adjourn the meeting. All present voiced a “YEA” vote and the motion passed.

The next regular meeting is scheduled for October 29, 2024 at 8:00 a.m.

Signed: _____ Chairman of the Board

Attest: _____ Fiscal Officer

**RESOLUTION 24-10-01
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO AMEND RESOLUTION 23-01-16
FOR THE PURCHASE OF AN EMS SQUAD FROM HORTON**

WHEREAS, the EMS department had a need to purchase an EMS Squad; and

WHEREAS, the purchase was approved in Resolution 23-01-16 in the amount of \$381,498.00 from Horton; and

WHEREAS, the source of the funds where the EMS/Fire Fund 2193 (2193-760-740-0000); and

WHEREAS, the source of the funds needs amended to the Coronavirus Local Fiscal Recovery Fund 2273 (2273-760-740-0000 Machinery, Equipment and Furniture) in the amount of \$376,957.83; and

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the amendment to the source of the funds

for the purchase of the EMS Squad from Horton to the Coronavirus Local Fiscal Recovery Fund 2273 in the amount of \$376,957.83.

Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the motion was passed.

Adopted this 14th day of October, 2024

Signed: _____ "YEA"

"YEA"

"YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 24-10-02
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION AUTHORIZING THE STEP 2 PAY INCREASE
PER SERB 2023-MED-08-0638 CONTRACT FOR JOSEPH MEARS**

WHEREAS, Joseph Mears has completed his full-time years of service per the SERB 2023-MED-08-0638 contract and is entitled to the Step 2 pay increase for Firefighter/Medic; and

WHEREAS, the Step 2 increase is retro to June 15, 2024 and the rate of pay will be \$24.00 per hour; and

WHEREAS, the retro pay from June 15, 2024 to September 20, 2024 is in the amount of \$871.00; and

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approved the retro pay in the amount of \$871.00 and the pay rate of \$24.00 effective June 15, 2024.

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Jones. All voiced a "YEA" vote and the motion was passed.

Adopted this 14th day of October, 2024.

Signed: _____ "YEA"

"YEA"

"YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 24-10-03
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION AUTHORIZING THE STEP 2 PAY INCREASE
PER SERB 2023-MED-08-0638 CONTRACT FOR ADAM HOFMANN**

WHEREAS, Adam Hofmann has completed his full-time years of service per the SERB 2023-MED-08-0638 contract and is entitled to the Step 2 pay increase for Firefighter/Basic; and

WHEREAS, the Step 2 increase is retro to June 15, 2024 and the rate of pay will be \$23.00 per hour; and

WHEREAS, the retro pay from June 15, 2024 to September 20, 2024 is in the amount of \$888.25; and

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approved the retro pay in the amount of \$888.25 and the pay rate of \$23.00 effective June 15, 2024.

Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the motion was passed.

Adopted this 14th day of October, 2024.

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 24-10-04
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION AUTHORIZING THE STEP 2 PAY INCREASE
PER SERB 2023-MED-08-0638 CONTRACT FOR COREY GERDEMAN**

WHEREAS, Corey Gerdeman has completed his full-time years of service per the SERB 2023-MED-08-0638 contract and is entitled to the Step 2 pay increase for Firefighter/Medic; and

WHEREAS, the Step 2 increase is retro to June 15, 2024 and the rate of pay will be \$24.00 per hour; and

WHEREAS, the retro pay from June 15, 2024 to September 20, 2024 is in the amount of \$979.63; and

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approved the retro pay in the amount of \$979.63 and the pay rate of \$24.00 effective June 15, 2024.

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Jones. All voiced a "YEA" vote and the motion was passed.

Adopted this 14th day of October, 2024.

Signed:	_____	“YEA”
	_____	“YEA”
	_____	“YEA”
Attest:	_____	Chief Fiscal Officer

**RESOLUTION 24-10-05
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO DETERMINE CALCULATED ANNIVERSARY DATE
FOR ACCRUAL OF VACATION TIME**

WHEREAS, Ann Burrell worked as full-time employee with the City of Blue Ash from March 12, 2003 – December 5, 2022; and

WHEREAS, Ann Burrell’s full-time hire date with Turtlecreek Township is October 9, 2023; and

WHEREAS, Board of Trustees of Turtlecreek Township, Warren County, Ohio have granted Ann Burrell a prior service credit anniversary date for full-time service with City of Blue Ash of October 9, 2005; and

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approve accrual time for vacation only based on the anniversary date of October 9, 2005 for Ann Burrell and that the vacation time be credited on a bi-weekly basis.

Mr. Jones moved to adopt the foregoing Resolution. Mr. VanDeGrift seconded the motion and upon call of the roll the following vote resulted:

Mr. Jones	“YEA”
Mr. VanDeGrift	“YEA”
Mr. Sams	“YEA”

Resolution adopted this 14th day of October, 2024.

**THE BOARD OF
TURTLECREEK TOWNSHIP TRUSTEES**

Attest: _____ Chief Fiscal Officer

**RESOLUTION 24-10-06
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO HIRE CHRISTOPHER PETERS,
EFFECTIVE OCTOBER 14, 2024
AS A PART-TIME FIREFIGHTER II/EMT BASIC**

WHEREAS, a position of “Part-Time Firefighter II/EMT Basic has been created within the Turtlecreek Township Fire Department/Emergency Medical Service, and

WHEREAS, the Fire Chief of Turtlecreek Township Fire Department/Emergency Medical Service has recommended that Christopher Peters be hired as a Part-Time Firefighter II/EMT Basic working a 24 hour shift every 6th day contingent upon successful completion of drug screening and background check; and

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of Turtlecreek Township, Warren County, Ohio hereby approves the hiring of Christopher Peters for the position of Part-Time Firefighter II/EMT Basic, effective October 14, 2024 at the rate of \$17.85 per hour.

Mr. VanDeGrift moved for adoption of the foregoing resolution, seconded by Mr. Jones. All voiced a “YEA” vote and the resolution passed.

Adopted this 14th day of October, 2024

Signed:	_____	“YEA”
	_____	“YEA”
	_____	“YEA”
Attest:	_____	Chief Fiscal Officer

**RESOLUTION 24-10-07
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESIGNATION FOR SHANNON DEYE,
PART-TIME PARAMEDIC
EFFECTIVE OCTOBER 5, 2024**

WHEREAS, the Fire Chief was notified that Shannon Deye has resigned her position as a part-time Paramedic with Turtlecreek Township; and

WHEREAS, the effective date of the resignation will be October 5, 2024; and

NOW THEREFORE BE IT RESOLVED, the Turtlecreek Township Board of Trustees hereby accepts the resignation of Shannon Deye, effective, October 5, 2024.

Mr. Jones moved for adoption of the foregoing resolution. Mr. VanDeGrift seconded the motion and upon call of the roll the following vote resulted.

Mr. Sams	“YEA”
Mr. VanDeGrift	“YEA”
Mr. Jones	“YEA”

Resolution adopted this 14th day of October, 2024.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Attest: _____ Chief Fiscal Officer

**RESOLUTION 24-10-08
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

PURCHASE OF A GENERATOR FOR STATION 31

WHEREAS, the Fire/EMS department has a need to purchase a generator for Station 31 to provide a continuous power source to the station that is now being staffed 24/7; and

WHEREAS, the cost of the generator will not exceed \$6,000.00 from Lowe’s; and

WHEREAS, the source of the funds for the generator will be the EMS/Fire Fund 2193 (2193-760-740-0000 Machinery, Equipment and Furniture); and

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the purchase of the generator from Lowe’s and the purchase price will not exceed \$6,000.00.

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Jones. All voiced a “YEA” vote and the motion was passed.

Adopted this 14th day of October, 2024

Signed: _____ “YEA”

_____ “YEA”

_____ “YEA”

Attest: _____ Chief Fiscal Officer

**RESOLUTION 24-10-09
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO PURCHASE A
2024 SILVERADO 2500 DBL CAB WT 4WD**

WHEREAS, the Fire department has a need to purchase a 2024 Silverado 2500 DBL CAB WT 4WD truck to be used as a brush truck; and

WHEREAS, the cost of the 2024 Silverado 2500 is \$62,955.00 from McCluskey Chevrolet; and

WHEREAS, the source of the funds for the purchase will be the Fire Fund 2192 (2192-760-750-0000 Motor Vehicles) and the Coronavirus Local Fiscal Recovery Fund 2273 (2273-760-740-0000 Machinery, Equipment and Furniture).

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve purchase of 2024 Silverado 2500 DBL from McCluskey Chevrolet in the amount of \$62,955.00.

Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the motion was passed.

Adopted this 14th day of October, 2024

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 24-10-10
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

RESOLUTION TO PURCHASE DRUMS AND SHOES FOR LADDER 33

WHEREAS, the Fire department has a need to purchase drums and shoes for Ladder 33; and

WHEREAS, the cost of the drums and shoes will be \$4,103.36 from TruckPro; and

WHEREAS, the source of the funds for the purchase of the drums and shoes will be the Fire Fund 2192 (2192-220-323-0000 Repairs and Maintenance); and

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve purchase of drums and shoes for Ladder 33 from TruckPro in the amount of \$4,103.36.

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Jones. All voiced a "YEA" vote and the motion was passed.

Adopted this 14th day of October, 2024

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 24-10-11
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO AMEND VENDOR
FOR THE ANNUAL LADDER TESTING**

WHEREAS, the Resolution 23-06-09 named the vendor for the annual ladder testing as Industrial Inspection & Analysis; and

WHEREAS, Industrial Inspection & Analysis was not able to perform the service and the Fire Department used a different vendor, Command LLC, to perform the annual ladder testing; and

WHEREAS, Command LLC performed the annual ladder testing and the PO is changed from Industrial Inspection & Analysis to Command LLC for payment of the annual testing; and

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve change in vendor for the annual ladder testing.

Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the motion was passed.

Adopted this 14th day of October, 2024

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 24-10-12
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO AMEND RESOLUTION 24-04-02
FOR THE PURCHASE OF THE 2025 INTERNATIONAL HV607 SBA**

WHEREAS, the Road department had a need to purchase a 2025 International HV607 SBA; and

WHEREAS, the purchase was approved in Resolution 24-04-02 in the amount of \$219,513.35 from Rush Truck Center; and

WHEREAS, the source of the funds where the Road Fund 2031 (2031-760-740-0000); and

WHEREAS, the source of the funds needs amended to the Coronavirus Local Fiscal Recovery Fund 2273 (2273-760-740-0000 Machinery, Equipment and Furniture) in the amount of \$219,513.35; and

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the amendment to the source of the funds for the purchase of the 2025 International HV607 SBA to the Coronavirus Local Fiscal Recovery Fund 2273 in the amount of \$219,513.35.

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Jones. All voiced a "YEA" vote and the motion was passed.

Adopted this 14th day of October, 2024

Signed: _____ "YEA"
_____ "YEA"
_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 24-10-13
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION AUTHORIZING THE
PAY INCREASE FOR JAMES DISS**

WHEREAS, James Diss has completed his probationary period; and

WHEREAS, James Diss should receive a pay increase to \$28.84 per hour effective October 5, 2024; and

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approved the pay increase to \$28.84 per hour effective October 5, 2024 for James Diss.

Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the motion was passed.

Signed: _____ "YEA"
_____ "YEA"
_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 24-10-14
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO DETERMINE CALCULATED ANNIVERSARY DATE
FOR ACCRUAL OF VACATION TIME**

WHEREAS, James Diss worked as full-time employee with Hamilton Township from 1/29/2001 – 11/6/2009 and 10/7/2015 – 3/25/2021; and

WHEREAS, James Diss' full-time hire date with Turtlecreek Township is September 25, 2023; and

WHEREAS, Board of Trustees of Turtlecreek Township, Warren County, Ohio have granted James Diss a prior service credit anniversary date for full-time service with Hamilton Township of September 25, 2010; and

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approve accrual time for vacation only based on the anniversary date of September 25, 2010 for James Diss and that the vacation time be credited on a bi-weekly basis.

Mr. Jones moved to adopt the foregoing Resolution. Mr. VanDeGrift seconded the motion and upon call of the roll the following vote resulted:

Mr. Sams	"YEA"
Mr. VanDeGrift	"YEA"
Mr. Jones	"YEA"

Resolution adopted this 14th day of October, 2024.

**THE BOARD OF
TURTLECREEK TOWNSHIP TRUSTEES**

Attest: _____ Chief Fiscal Officer

**RESOLUTION 24-10-15
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the township has determined to place signage to distinguish the boundaries of the township; and

WHEREAS, the township has obtained quotes from multiple vendors for the purchase of 20 signs; and

WHEREAS, Clary Signs has provided the lowest and best quote in the amount of \$15,287.80 for 20 signs; and

WHEREAS, the source of the funds will be the General Fund (1000-110-360-0000 Contracted Services); and

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the purchase of 20 signs from Clary Signs in the amount of \$15,287.80.

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Jones. All voiced a "YEA" vote and the motion was passed.

Adopted this 14th day of October, 2024

Signed: _____ “YEA”

_____ “YEA”

_____ “YEA”

Attest: _____ Chief Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES
WARREN COUNTY, OHIO**

Resolution Number: 24-10-16

Date of Resolution: October 14, 2024

TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP ADMINISTRATOR

RESOLUTION

WHEREAS, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

WHEREAS, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

WHEREAS, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

Section 1. This Board does hereby subsequently approve the obligations incurred by the Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

Section 2. That the Board is acting in its administrative capacity in adopting this Resolution.

Section 3. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 4. That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Jones moved adoption of the foregoing Resolution, being seconded by Mr. VanDeGrift. Upon call of the roll, the following vote resulted:

Mr. Sams	YEA
Mr. VanDeGrift	YEA
Mr. Jones	YEA

Resolution adopted this 14th day of October, 2024.

CERTIFICATION:

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: _____

NAME: Amanda K. Childers

TITLE: Fiscal Officer

DATE: _____

**RESOLUTION 24-10-17
TURTLECREEK TOWNSHP
WARREN COUNTY, OHIO**

**A RESOLUTION AUTHORIZING EXPENDITURE FROM AMERICAN RESCUE
PLAN ACT FUNDS**

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio has received distribution of monies (the “ARPA Funds”) from the American Rescue Plan Act of 2021 (“ARPA” or the “Act”); and

WHEREAS, Congress passed the Act effective March 11, 2021; and

WHEREAS, Section 603 created the Coronavirus Local Fiscal Recovery Fund which, among other things, appropriated money to cities, non-entitlement units of local government, and counties to mitigate the fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease (Covid-19); and

WHEREAS, the Final Rule adopted by the Department of Treasury states that recipients can use SLFRF funds on government services up to the revenue loss amount, whether that be the standard allowance amount or the amount calculated using the [Final Rule four-step process]. Government services generally include any service traditionally provided by a government, unless treasury has stated otherwise.

WHEREAS, some common examples of “government services” expressly recognized by Treasury are as follows:

- Road building and maintenance, and other infrastructure
- Health services
- General government administration, staff, and administrative facilities
- Environmental remediation
- Provision of police, fire, and other public safety services (including purchase of fire trucks and police vehicles)
- Maintenance or pay-go funded building infrastructure
- Modernization of cybersecurity, including hardware, software, and protection of critical infrastructure

WHEREAS, The Township, by virtue of **Resolution 22-07-13**, has elected to take the “standard allowance” and presume that up to \$10 million, but not to exceed the Township’s award, in revenue has been lost due to the public emergency, for the provision of government services.

WHEREAS, the Board of Trustees (the “Board”) has identified a project or expenditure which, in the judgment of the Board, qualifies as a permitted use of the ARPA Funds, in direct support of the provision of governmental services, which consists of the following expenditures:

The purchase of an EMS squad in the amount of \$376,957.83. The purchase of a brush truck in the amount of \$62,955.00. The purchase of a Dump truck in the amount of \$219,513.35.

WHEREAS, the Board believes that it is in the best interest of the Township and its residents to approve the Expenditures and authorize the use of a portion of ARPA funds for the Expenditure.

WHEREAS, no obligations paid under the authority of this Resolution were incurred prior to March 3, 2021.

NOW THEREFORE BE IT RESOLVED: that it is hereby found and determined that all formal actions of this Township concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Township Trustees, and that all deliberations of the Township Trustees and any of its committees that resulted in such formal action, were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

WHEREAS, Mr. VanDeGrift moved for adoption of the foregoing resolution, seconded by Mr. Jones. All voiced a “YEA” vote and the motion was passed.

Adopted this 14th day of October, 2024

Signed: _____ “YEA”

_____ “YEA”

_____ “YEA”

Attest: _____ Chief Fiscal Officer

**RESOLUTION 24-10-18
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO APPROVE LINE ITEM TRANSFERS
Within the Coronavirus Local Fiscal Recovery Fund**

WHEREAS, Board of Trustees of Turtlecreek Township have received Coronavirus Local Fiscal Recovery Funds; and

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall transfer funds within the 2273 Coronavirus Local Fiscal Recovery Fund from Account 2273-930-930-0000 (Contingencies) in the amount of \$516,904.42 and from Account 2273-220-360-0000 (Contracted Services) in the amount of \$138,919.66; and both being transferred to Account 2273-760-740-0000 (Machinery, Equipment and Furniture) in the amount of \$655,824.08.

Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the motion was passed.

Adopted this 14th day of October, 2024

Signed: _____ "YEA"
_____ "YEA"
_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 24-10-19
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall transfer within the Fire Fund, EMS Fund and Road Fund as follows: From the Fire Fund Account 2192-930-930-0000 (Contingencies) to Account 2192-220-599-0020 (Other – Other Expenses Fire Turn Out Gear) in the amount of \$15,000.00 for needed expenses; From EMS Fund Account 2191-930-930-0000 (Contingencies) in the amount of \$17,500.00 to Account 2191-230-323-0000 (Repairs and Maintenance) in the amount of \$5,000.00; to Account 2191-230-389-0000 (Other- Insurance & Bonding) in the amount of \$7,500.00; to Account 2191-230-420-0000 (Operating Supplies) in the amount of \$5,000.00; all for needed expenses; From Road Fund Account 2031-330-323-0000 (Repairs and Maintenance) to Account 2031-330-323-0031 (Repairs and Maintenance-Road Repairs) in the amount of \$15,000.00 for needed expenses; From Fire Fund Account 2192-930-930-0000 (Contingencies) in the amount of \$18,000.00 to Account 2192-220-360-0000 (Contracted Services) in the amount of \$5,000.00; to Account 2192-220-420-0000 (Operating Supplies) in the amount of \$3,000.00; to Account 2192-220-420-0009 (Operating Supplies Fuel Charges) in the amount of \$3,000.00; to Account 2192-220-430-0000 (Small Tools and Minor Equipment) in the amount of \$5,000.00; to Account 2192-220-

590-0010 (Other Expenses – Uniforms) in the amount of \$2,000.00; all for needed expenses. Mr. Jones made a motion seconded by Mr. VanDeGrift to approve the Resolution as stated above. All voiced a “YEA” vote and the resolution passed.

Adopted this 14th day of October, 2024

Signed: _____ “YEA”
_____ “YEA”
_____ “YEA”

Attest: _____ Chief Fiscal Officer

**RESOLUTION 24-10-20
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

RESOLUTION TO PURCHASE TIRES FOR THE TOM 71

WHEREAS, the Road department had a need to purchase tires for TOM 71; and

WHEREAS, the cost of the tires will be \$3,294.14 from Shrader Tires; and

WHEREAS, the source of the funds will be the Road Fund 2031 (2031-220-323-0000 Repairs and Maintenance); and

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the purchase of tires for TOM 71 in the amount of \$3,294.14 from Shrader Tires.

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Jones. All voiced a “YEA” vote and the motion was passed.

Adopted this 14th day of October, 2024

Signed: _____ “YEA”
_____ “YEA”
_____ “YEA”

Attest: _____ Chief Fiscal Officer

**RESOLUTION 24-10-21
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO HIRE JENNIFER PATTERSON
AS AN ECONOMIC DEVELOPMENT CONSULTANT**

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have determined a need for an Economic Development Consultant for the township; and

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have determined that the person for the consulting role is Jennifer Patterson; and

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio will hire Jennifer Patterson at the rate of \$45.00 per hour for a maximum of five (5) hours per week and the source of the funds will be the General Fund 1000 (1000-110-319-0000 Other- Professional and Technical Services); and

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the hiring of Jennifer Patterson as an Economic Development Consultant at the rate of \$45.00 per hour for a maximum of five (5) hour per week.

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Jones. All voiced a "YEA" vote and the motion was passed.

Adopted this 14th day of October, 2024

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

End of Minutes.