

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

AUGUST 27

24

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on August 27, 2024 at 8:00 a.m. with the following persons:

TRUSTEES: Jonathan Sams, Jim VanDeGrift and Dan Jones

FISCAL OFFICER: Amanda Childers

GUEST: Tammy Boggs, Mike Jameson, Kenny Hickey, Brad Edrington, JonPaul Campbell, Chris Macke, William Lee and Greg Blatt.

The meeting opened with Mr. Sams leading the Pledge of Allegiance.

The minutes of the meeting held on August 12, 2024 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. VanDeGrift moved for acceptance, seconded by Mr. Jones. All were in favor and the minutes were approved as written.

Department Reports:

Fire/EMS:

Michael Jameson, Fire Chief, informed the Board that a position for PRN Firefighter II/EMT-Basic has been created and he recommends Mark Hall to fill the position effective August 12, 2024 at the rate of \$20.26 per hour. This position will require a minimum of 24 hours per month. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve hiring Mark Hall for PRN effective August 12, 2024 at the rate of \$20.26 per hour. All present voiced a "YEA" vote and the motion was passed with **Resolution 24-08-09**. (A copy of the resolution will be included in the minutes.)

Chief Jameson, informed the Board that he received the resignation of full time Paramedic Alan Foley effective August 30, 2024. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the resignation of Alan Foley effective August 30, 2024. All present voiced a "YEA" vote and the motion was passed with **Resolution 24-87-10**. (A copy of the resolution will be included in the minutes.)

Chief Jameson informed the Board that a position for a Full-Time Career Firefighter II/EMT-Basic has been created and he recommends Christopher Macke to fill the position effective August 26, 2024 at the rate of \$22.00 per hour. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve hiring Christopher Macke for Full-Time Firefighter II/EMT-Basic effective August 26, 2024 at the rate of \$22.00 per hour. All present voiced a "YEA" vote and the motion was passed with **Resolution 24-08-11**. (A copy of the resolution will be included in the minutes.)

Chief Jameson informed the Board that a position for PRN EMT-Basic has been created and he recommends Jessica Conway to fill the position effective August 12, 2024 at the rate of \$18.40 per hour. This position will require a minimum of 24 hours per month. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve hiring Jessica Conway for PRN EMT-Basic effective August 12, 2024 at the rate of \$18.40 per hour. All present voiced a "YEA" vote and the motion was passed with **Resolution 24-08-12**. (A copy of the resolution will be included in the minutes.)

Chief Jameson informed the Board that a position for a Full-Time Career Firefighter II/EMT-Basic has been created and he recommends Adam Perkins to fill the position effective September 9, 2024 at the rate of \$22.00 per hour contingent upon completion of hiring requirements. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve hiring Adam Perkins for Full-Time Firefighter II/EMT-Basic effective September 9, 2024 at the rate of \$22.00 per hour. All present voiced a "YEA" vote and the motion was passed with **Resolution 24-08-13**. (A copy of the resolution will be included in the minutes.)

Chief Jameson informed the Board that a position for a Full-Time Career Firefighter II/EMT-Basic has been created and he recommends Dylan Ayers to fill the position effective September 9, 2024 at the rate of \$22.00 per hour contingent upon completion of hiring requirements. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve hiring Dylan Ayers for Full-Time Firefighter II/EMT-Basic effective September 9, 2024 at the rate of \$22.00 per hour. All present voiced a "YEA" vote and the motion was passed with **Resolution 24-08-14**. (A copy of the resolution will be included in the minutes.)

Chief Jameson gave the Board an introduction to the new Drivers Training and Policy book for the Township. Chief Jameson went over some of the items designed to describe training and document the process for each employee as an ongoing resource.

Chief Jameson informed the Board that Chip Rielage the new Assistant Fire Chief will officially start with the Township on August 29th.

JonPaul Campbell, Deputy Fire Chief, informed the Board that he, Captain Conger and Captain Helton have all completed their Nims 400 class. Additionally, Deputy Chief Campbell updated the Board on recent employee driver training conducted by the Captains.

Road and Bridge:

Kenny Hickey, Road/Maintenance Supervisor, informed the Board that striping is needed for Liberty Keuter Road at an approximate cost of \$5,215.47 from The Aero-Mark Company LLC. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the payment of \$5,215.47 to The Aero-Mark Company LLC for striping Liberty Keuter Road. All present voiced a "YEA" vote and the motion was passed with **Resolution 24-08-15**. (A copy of the resolution will be included in the minutes.)

Mr. Hickey brought forth a discussion regarding Reclamite Asphalt rejuvenator for the roads that were resurfaced in 2023. The application of this product will extend the life of the roads by 7-10 years. The cost of the rejuvenator is approximately \$45,004.02 from Pavement Technology Inc. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the resolution as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 24-08-21**. (A copy of the resolution will be included in the minutes.)

Mr. Hickey informed the Board that there is an annual Emergency & Municipal Apparatus Maintenance Symposium in Columbus September 23-27. Mr. Hickey would like to send our full-time mechanic James Diss to the training. The cost for the training is \$625.00 plus hotel room is expected to be \$476.00 plus tax. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the training expenses for Mr. Diss as stated above. All present voiced a "YEA" vote and the motion was passed.

Tammy Boggs, Township Administrator, gave an update on the fence issue on Jack Road.

Mr. Hickey informed the Board that repairs are needed on a flail tractor mower at a cost of \$3,506.41 from Koenig Equipment Inc. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the repair as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 24-08-16**. (A copy of the resolution will be included in the minutes.)

Mr. Hickey informed the Board that he received an email response on August 15th regarding the road signs from Clary Sign indicating that he would redraw some of the designs to make them into a usable form. Mr. Jones stated that he is not happy with all of the district signage designs and asked Mr. Clary if he could improve the designs.

Administration:

Mrs. Boggs requested ratification for expenditures authorized by the Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$1,452.54. The purchases are \$195.92 from Amazon, \$51.97 from Vistaprint, \$205.32 from Zoro, \$6.75 from BMV, \$9.99 from Crashplan, \$385.80 from Sam's, \$28.45 from Speedy Appliance Parts, \$320.01 from Cross Creek Tractor, \$80.00 from Ohio Department of Agriculture, \$159.98 from Rural King and \$8.35 from Wasabi. Mr. Jones made a motion, seconded by Mr. VanDeGrift, to subsequently approve the expenditures in the cumulative amount of \$1,452.54. All present voiced a "YEA" vote and the motion passed with **Resolution 24-08-17**. (A copy of the Resolution is included in the minutes.)

Mrs. Boggs received a zoning variance from Warren County Regional Zoning regarding Jason Pope on Shaker Run Blvd. Mr. Pope is wanting to put a sunroom addition on his home that is non-conforming as the lot has a 25-foot minimum rear setback and the addition would reduce the setback to 15 feet. The Trustees stated that they are not in favor of reducing the setback below 25 feet. (A letter will be sent to Warren County Regional Zoning stating this information).

Mrs. Boggs informed the Board that she is working on a septic system issue for the mobile home for Station 31. Mrs. Boggs hopes to have this resolved by October.

Mrs. Boggs received an email from Mr. Willis on Trinity Dr asking about the possibility of being annexed into the township from the City of Monroe. Mrs. Boggs will contact the City of Monroe to discuss the matter.

Mrs. Boggs attended a preconstruction meeting with Otterbein Homes for new construction of the Fairways of Otterbein. Mrs. Boggs said they discussed the possibility of needing to undergo an archaeological examination due to the fact that public funds are being used in the project.

General Reports:

CORRESPONDENCE:

IN:

Email from Convention of States stating that they cannot release the names of Turtlecreek Township residents that signed the petition.
Quarterly newsletter for Warren County Health District.
Email from Mr. Dailey regarding the prison runs for 2022 & 2023.
Email from Energy Alliances regarding gas aggregation information.
Letter from Sieber Construction regarding renovations of Colony Woods GP LLC,

OUT:

Application for pesticide commercial applicator license mailed for Mr. Retallick.
Email to Mr. Dailey regarding the prison runs for 2022 & 2023.
Letter to Mr. Ayers regarding conditional job offer.
Letter to Mr. Perkins regarding conditional job offer.

Fiscal Officer Reports:

Amanda Childers, Fiscal Officer, requested a resolution to authorize expenditure from Coronavirus Local Fiscal Recovery Fund in the amount of \$5,215.47 for road striping on Liberty Keuter Road by The Aero-Mark Company LLC. This expenditure is being made under the Standard Allowance provision as authorized by Resolution 22-07-13. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the resolution as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 24-08-18**. (A copy of the Resolution is included in the minutes.)

Mrs. Childers requested the Board to approve a line item transfer within the Coronavirus Local Fiscal Recovery Fund from Account 2273-930-930-0000 (Contingencies) to Account 2273-220-360-0000 (Contracted Services) in the amount of \$5,215.47 for needed expenses. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the resolution as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 24-08-22**. (A copy of the resolution is included in the minutes.)

Mrs. Childers requested authorization to expend funds and line item transfers within the ARPA Ohio Ambulance Impacted Industry Program Fund. The funding was approved for wage rate increases, Training Support and/or Staff Retention Bonus for employees in the total amount of \$101,978.00. Now Therefore Be It Resolved that Fund #2276 the ARPA Ohio Ambulance Impacted Industry Program Fund transfer \$64,406.37 to Fund 2193 EMS/FIRE Fund, and be it further resolved that Fund 2276 ARPA Ohio Ambulance Impacted Industry Program Fund transfer \$37,571.63 to Fund 2191 EMS Fund. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the Resolution as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 24-08-19**. (A copy of the Resolution is included in the minutes.)

Mrs. Childers requested a resolution to authorize expenditure from Coronavirus Local Fiscal Recovery Fund in the amount of \$45,004.02 for Reclamite Asphalt rejuvenator to be applied to roads resurfaced in 2023 from Pavement Technology Inc. This expenditure is being made under the Standard Allowance provision as authorized by Resolution 22-07-13. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the resolution as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 24-08-20**. (A copy of the Resolution is included in the minutes.)

Mrs. Childers requested the Board to approve a line item transfer within the Coronavirus Local Fiscal Recovery Fund from Account 2273-930-930-0000 (Contingencies) to Account 2273-220-360-0000 (Contracted Services) in the amount of \$45,004.20 for needed expenses. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the resolution as stated above. All present voiced a “YEA” vote and the motion passed with **Resolution 24-08-23**. (A copy of the resolution is included in the minutes.)

The Fiscal Officer presented the bills, which were due, and the following checks were approved and signed. Check Nos. 35888 through 35907 and Vouchers 821-2024 through 881-2024. (Listing to follow)

The Fiscal Office reported the following income from:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
8/16/24	8/22/24	885-2024	CINCINNATI BELL TELEPHONE	1000-303-0000	\$1,617.99	2ND QTR 2024 CABLE FRANCHISE FEES (DIRECT DEPOSIT)
					\$1,617.99	
8/20/24	8/26/24	902-2024	STATE OF OHIO	1000-533-0000	\$28.00	35% OF LICENSING FEE DISTRIBUTION (DIRECT DEPOSIT)
					\$28.00	
8/20/24	8/23/24	897-2024	WITMER PUBLIC SAFETY GROUP	2192-892-0000	\$179.41	ACCOUNT CREDIT REFUND
					\$179.41	
8/16/24	8/23/24	891-2024	LASER IMAGING & DESIGN INC	2041-892-0000	\$499.20	FOUNDATION FOR BURIAL MONUMENT P & D MCDONALD SEC 32 LOTS 9 & 10
8/16/24	8/23/24	892-2024	RAMSEY-MAGGARD MEMORIALS & LASER ART TEC	2041-892-0000	\$384.00	FOUNDATION FOR BURIAL MONUMENT W & S BROOKS SECTION 60 LOTS 1 & 2
8/12/24	8/23/24	890-2024	B WRIGHT	2041-302-0000	\$600.00	GRAVE OPEN/CLOSE B WRIGHT SECT 31 LOT 7
					\$1,483.20	
8/21/24	8/23/24	898-2024	I WILLIAMS	2031-892-0000	\$10.00	GREEN ADDRESS SIGN
					\$10.00	
8/21/24	8/23/24	899-2024	NATIONAL OPIOID SETTLEMENT	2903-404-0000	\$76.57	JANSSEN PAYMENTS 1 & 2
					\$76.57	
8/19/24	8/23/24	893-2024	TRICARE PAYMENT	2191-299-0000	\$91.96	LIFE SQUAD SERVICES
8/19/24	8/23/24	894-2024	BLUE CROSS & BLUE SHIELD OF MICHIGAN	2191-299-0000	\$227.28	LIFE SQUAD SERVICES
8/19/24	8/23/24	895-2024	TRICARE PAYMENT	2191-299-0000	\$241.51	LIFE SQUAD SERVICES
8/19/24	8/23/24	896-2024	SEDGWICK MANAGED CARE OHIO	2191-299-0000	\$724.15	LIFE SQUAD SERVICES
8/12/24	8/22/24	869-2024	MEDICAL MUTUAL	2191-299-0000	\$134.42	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/12/24	8/22/24	870-2024	UNITED HEALTHCARE	2191-299-0000	\$397.80	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/12/24	8/22/24	871-2024	AETNA	2191-299-0000	\$484.71	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/12/24	8/22/24	872-2024	ANTHEM BLUE	2191-299-0000	\$524.36	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/12/24	8/22/24	873-2024	CGS	2191-299-0000	\$7,381.15	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/13/24	8/22/24	874-2024	HUMANA	2191-299-0000	\$95.36	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/13/24	8/22/24	875-2024	HWHO	2191-299-0000	\$184.67	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/13/24	8/22/24	876-2024	UNITED HEALTHCARE	2191-299-0000	\$350.53	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/13/24	8/22/24	877-2024	CGS	2191-299-0000	\$373.13	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/13/24	8/22/24	878-2024	AETNA	2191-299-0000	\$524.64	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/14/24	8/22/24	879-2024	ANTHEM BLUE	2191-299-0000	\$247.68	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/14/24	8/22/24	880-2024	OPTUM	2191-299-0000	\$350.53	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/14/24	8/22/24	881-2024	HNB-ECHO	2191-299-0000	\$914.40	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/15/24	8/22/24	882-2024	GAINWELL TECHNOLOGY	2191-299-0000	\$316.01	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/15/24	8/22/24	883-2024	CGS	2191-299-0000	\$366.63	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/19/24	8/22/24	886-2024	AARP SUPPLEMENTAL	2191-299-0000	\$437.66	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/19/24	8/22/24	887-2024	AETNA	2191-299-0000	\$1,048.51	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/19/24	8/22/24	888-2024	CGS	2191-299-0000	\$1,318.68	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/19/24	8/22/24	889-2024	ANTHEM BLUE	2191-299-0000	\$1,402.10	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/20/24	8/26/24	903-2024	AARP SUPPLEMENTAL	2191-299-0000	\$123.52	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/20/24	8/26/24	904-2024	UNITED HEALTHCARE	2191-299-0000	\$396.68	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/20/24	8/26/24	905-2024	ANTHEM BLUE	2191-299-0000	\$572.22	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/20/24	8/26/24	906-2024	UNITED HEALTHCARE	2191-299-0000	\$836.52	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/20/24	8/26/24	907-2024	HUMANA	2191-299-0000	\$1,145.62	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/20/24	8/26/24	908-2024	HWHO	2191-299-0000	\$1,201.11	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/21/24	8/26/24	909-2024	HNB-ECHO	2191-299-0000	\$5.05	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/21/24	8/26/24	910-2024	AETNA	2191-299-0000	\$95.36	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/21/24	8/26/24	911-2024	UNITED HEALTHCARE	2191-299-0000	\$396.74	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/21/24	8/26/24	912-2024	AETNA	2191-299-0000	\$507.82	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/22/24	8/26/24	913-2024	UNITED HEALTHCARE	2191-299-0000	\$690.67	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/23/24	8/26/24	914-2024	OPTUM	2191-299-0000	\$352.61	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/23/24	8/26/24	915-2024	HWHO	2191-299-0000	\$504.95	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/23/24	8/26/24	916-2024	UNITED HEALTHCARE	2191-299-0000	\$950.45	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/15/24	8/22/24	884-2024	STATE OF OHIO	2191-299-0000	\$5,440.00	LIFE SQUAD SERVICES LCJ 2ND QTR 2024 (DIRECT DEPOSIT)
					\$31,357.19	
8/19/24	8/26/24	901-2024	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$6,695.01	LOCAL GOVT AUGUST 2024 (DIRECT DEPOSIT)
8/19/24	8/26/24	900-2024	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$964.85	LOCAL GOVT HB62 AUGUST 2024 (DIRECT DEPOSIT)
					\$7,659.86	

Other Business:

None.

Visitor Concerns:

None.

Trustee Reports:

A motion was made by Mr. VanDeGrift that the Board of Trustees adjourns into executive session to discuss Economic Development and Employment pursuant to ORC 121.22 (G) (1) and (G) (8) at 8:48 a.m. The motion was seconded by Mr. Jones and upon call of roll call, Mr. Sams “YEA”, Mr. Jones “YEA” and Mr. VanDeGrift “YEA” the executive session was entered.

By motion of Mr. Jones that the Board of Trustees adjourns out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. VanDeGrift and the executive session ended. Upon call of roll,

Mr. Sams "YEA", Mr. Jones "YEA" and Mr. VanDeGrift "YEA" the Board returned to regular session at 9:30 a.m.

There being no further business, Mr. VanDeGrift made a motion, seconded by Mr. Jones, to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for September 24, 2024 at 7:00 P.M.

Signed: _____ Vice President of the Board

Attest: _____ Fiscal Officer

**RESOLUTION 24-08-09
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**HIRE MARK HALL, EFFECTIVE AUGUST 12, 2024
AS A PRN POSITION FIREFIGHTER II/EMT-BASIC**

WHEREAS, a position of "PRN" Firefighter II/EMT - Basic has been created within the Turtlecreek Township Fire Department/Emergency Medical Service, and

WHEREAS, the Fire Chief of Turtlecreek Township Fire Department/Emergency Medical Service has recommended that Mark Hall be hired as a PRN Firefighter II/EMT-Basic and this position will require a minimum of 24 hours per month; and

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of Turtlecreek Township, Warren County, Ohio hereby approves the hiring of Mark Hall for the position of PRN Firefighter/EMT-Basic, effective August 12, 2024 at the rate of \$20.26 per hour.

Mr. Jones moved for adoption of the foregoing resolution, seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 27th day of August, 2024

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 24-08-10
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESIGNATION FOR ALAN FOLEY,
FULL-TIME PARAMEDIC
EFFECTIVE AUGUST 30, 2024**

WHEREAS, the Fire Chief was notified that Alan Foley has resigned his position as a full-time Paramedic with Turtlecreek Township; and

WHEREAS, the effective date of the resignation will be August 30, 2024; and

NOW THEREFORE BE IT RESOLVED, the Turtlecreek Township Board of Trustees hereby accepts the resignation of Alan Foley, effective, August 30, 2024.

Mr. Jones moved for adoption of the foregoing resolution. Mr. VanDeGrift seconded the motion and upon call of the roll the following vote resulted.

Mr. Sams	“YEA”
Mr. VanDeGrift	“YEA”
Mr. Jones	“YEA”

Resolution adopted this 27th day of August, 2024.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Attest: _____ Chief Fiscal Officer

**RESOLUTION 24-08-11
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**HIRE CHRISTOPHER MACKE, EFFECTIVE AUGUST 26, 2024
AS A FULL-TIME FIREFIGHTER II/EMT BASIC**

WHEREAS, a position of “Full-Time Firefighter II/EMT Basic has been created within the Turtlecreek Township Fire Department/Emergency Medical Service, and

WHEREAS, the Fire Chief of Turtlecreek Township Fire Department/Emergency Medical Service have recommended that Christopher Macke be hired as a Full-Time Firefighter II/EMT Basic and this position will be a career firefighter position that will pay into Ohio Police & Fire Fund retirement system; and

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of Turtlecreek Township, Warren County, Ohio hereby approves the hiring of Christopher Macke for the position of Full-Time Firefighter II/EMT Basic, effective August 26, 2024 at the rate of \$22.00 per hour.

Mr. Jones moved for adoption of the foregoing resolution, seconded by Mr. VanDeGrift. All voiced a “YEA” vote and the resolution passed.

Adopted this 27th day of August, 2024

Signed: _____	“YEA”
_____	“YEA”
_____	“YEA”

Attest: _____ Chief Fiscal Officer

**RESOLUTION 24-08-12
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**HIRE JESSICA CONWAY, EFFECTIVE AUGUST 12, 2024
AS A PRN POSITION EMT-BASIC**

WHEREAS, a position of “PRN” EMT-Basic has been created within the Turtlecreek Township Fire Department/Emergency Medical Service, and

WHEREAS, the Fire Chief of Turtlecreek Township Fire Department/Emergency Medical Service has recommended that Jessica Conway be hired as a PRN EMT-Basic and this position will require a minimum of 24 hours per month; and

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of Turtlecreek Township, Warren County, Ohio hereby approves the hiring of Jessica Conway for the position of PRN EMT-Basic effective August 12, 2024 at the rate of \$18.40 per hour.

Mr. VanDeGrift moved for adoption of the foregoing resolution, seconded by Mr. Jones. All voiced a “YEA” vote and the resolution passed.

Adopted this 27th day of August, 2024

Signed:	_____	“YEA”
	_____	“YEA”
	_____	“YEA”
Attest:	_____	Chief Fiscal Officer

**RESOLUTION 24-08-13
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**HIRE ADAM PERKINS, EFFECTIVE SEPTEMBER 9, 2024
AS A FULL-TIME FIREFIGHTER II/EMT BASIC**

WHEREAS, a position of “Full-Time Firefighter II/EMT Basic has been created within the Turtlecreek Township Fire Department/Emergency Medical Service, and

WHEREAS, the Fire Chief of Turtlecreek Township Fire Department/Emergency Medical Service have recommended that Adam Perkins be hired as a Full-Time Firefighter II/EMT Basic contingent upon completion of hiring requirements and this position will be a career firefighter position that will pay into Ohio Police & Fire Fund retirement system; and

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of Turtlecreek Township, Warren County, Ohio hereby approves the hiring of Adam Perkins for the position of Full-Time Firefighter II/EMT Basic, effective September 9, 2024 at the rate of \$22.00 per hour.

Mr. Jones moved for adoption of the foregoing resolution, seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 27th day of August, 2024

Signed: _____ "YEA"
_____"YEA"
_____"YEA"
Attest: _____ Chief Fiscal Officer

**RESOLUTION 24-08-14
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**HIRE DYLAN AYERS, EFFECTIVE SEPTEMBER 9, 2024
AS A FULL-TIME FIREFIGHTER II/EMT BASIC**

WHEREAS, a position of "Full-Time Firefighter II/EMT Basic has been created within the Turtlecreek Township Fire Department/Emergency Medical Service, and

WHEREAS, the Fire Chief of Turtlecreek Township Fire Department/Emergency Medical Service have recommended that Dylan Ayers be hired as a Full-Time Firefighter II/EMT Basic contingent upon completion of hiring requirements and this position will be a career firefighter position that will pay into Ohio Police & Fire Fund retirement system; and

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of Turtlecreek Township, Warren County, Ohio hereby approves the hiring of Dylan Ayers for the position of Full-Time Firefighter II/EMT Basic, effective September 9, 2024 at the rate of \$22.00 per hour.

Mr. VanDeGrift moved for adoption of the foregoing resolution, seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 27th day of August, 2024

Signed: _____ "YEA"
_____"YEA"
_____"YEA"
Attest: _____ Chief Fiscal Officer

**RESOLUTION 24-08-15
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**STRIPING OF LIBERTY KEUTER ROAD
(BETWEEN OREGONIA & HATFIELD)**

WHEREAS, the township has a need to stripe Liberty Keuter Road (between Oregonia and Hatfield); and

WHEREAS, the cost of the striping will be approximately \$5,215.47 from Aero-Mark Company LLC; and

WHEREAS, the source of the funds for the striping will be ARPA Fund 2276 (2276-220-360-0000 Contracted Services); and

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the striping of Liberty Keuter Road in the approximate amount of \$5,215.47.

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Jones. All voiced a "YEA" vote and the motion was passed.

Adopted this 27th day of August, 2024

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 24-08-16
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the Road Department has a need to complete repairs on a flail tractor mower with Koenig Equipment Inc.; and

WHEREAS, the cost of the repair will be \$3,506.41 and the source of the funds will be Fund 2031 (2031-330-323-0000 Repairs and Maintenance); and

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the repair of the flail tractor mower with Koenig Equipment Inc. in the amount of \$3,506.41.

Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the motion was passed.

Adopted this 27th day of August, 2024

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES
WARREN COUNTY, OHIO**

Resolution Number: 24-08-17

Date of Resolution: August 27, 2024

TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP ADMINISTRATOR

RESOLUTION

WHEREAS, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

WHEREAS, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

WHEREAS, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

Section 1. This Board does hereby subsequently approve the obligations incurred by the Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

Section 2. That the Board is acting in its administrative capacity in adopting this Resolution.

Section 3. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 4. That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Jones moved adoption of the foregoing Resolution, being seconded by Mr.

VanDeGrift. Upon call of the roll, the following vote resulted:

Mr. Sams	YEA
Mr. VanDeGrift	YEA
Mr. Jones	YEA

Resolution adopted this 27th day of August, 2024.

CERTIFICATION:

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: _____

NAME: Amanda K. Childers

TITLE: Fiscal Officer

DATE: _____

**RESOLUTION 24-08-18
TURTLECREEK TOWNSHP
WARREN COUNTY, OHIO**

**A RESOLUTION AUTHORIZING EXPENDITURE FROM AMERICAN RESCUE
PLAN ACT FUNDS**

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio has received distribution of monies (the “ARPA Funds”) from the American Rescue Plan Act of 2021 (“ARPA” or the “Act”); and

WHEREAS, Congress passed the Act effective March 11, 2021; and

WHEREAS, Section 603 created the Coronavirus Local Fiscal Recovery Fund which, among other things, appropriated money to cities, non-entitlement units of local government, and counties to mitigate the fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease (Covid-19); and

WHEREAS, the Final Rule adopted by the Department of Treasury states that recipients can use SLFRF funds on government services up to the revenue loss amount, whether that be the standard allowance amount or the amount calculated using the [Final Rule four-step process]. Government services generally include any service traditionally provided by a government, unless treasury has stated otherwise.

WHEREAS, some common examples of “government services” expressly recognized by Treasury are as follows:

- Road building and maintenance, and other infrastructure
- Health services
- General government administration, staff, and administrative facilities
- Environmental remediation

- Provision of police, fire, and other public safety services (including purchase of fire trucks and police vehicles)
- Maintenance or pay-go funded building infrastructure
- Modernization of cybersecurity, including hardware, software, and protection of critical infrastructure

WHEREAS, The Township, by virtue of **Resolution 22-07-13**, has elected to take the “standard allowance” and presume that up to \$10 million, but not to exceed the Township’s award, in revenue has been lost due to the public emergency, for the provision of government services.

WHEREAS, the Board of Trustees (the “Board”) has identified a project or expenditure which, in the judgment of the Board, qualifies as a permitted use of the ARPA Funds, in direct support of the provision of governmental services, which consists of the following expenditure:

Road stripping of Liberty Keuter Road in an amount of \$5,215.47, to be paid to Aero-Mark Company LLC.

WHEREAS, the Board believes that it is in the best interest of the Township and its residents to approve the Expenditure and authorize the use of a portion of ARPA funds for the Expenditure.

WHEREAS, no obligations paid under the authority of this Resolution were incurred prior to March 3, 2021.

NOW THEREFORE BE IT RESOLVED: that it is hereby found and determined that all formal actions of this Township concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Township Trustees, and that all deliberations of the Township Trustees and any of its committees that resulted in such formal action, were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

WHEREAS, Mr. VanDeGrift moved for adoption of the foregoing resolution, seconded by Mr. Jones. All voiced a “YEA” vote and the motion was passed.

Adopted this 27th day of August, 2024

Signed: _____ “YEA”
 _____ “YEA”
 _____ “YEA”

Attest: _____ Chief Fiscal Officer

**RESOLUTION 24-08-19
 TURTLECREEK TOWNSHIP
 WARREN COUNTY, OHIO**

**RESOLUTION TO EXPEND FUNDS AND APPROVE LINE ITEM TRANSFERS
 From the ARPA Ohio Ambulance Impacted Industry Program Fund**

WHEREAS, Board of Trustees of Turtlecreek Township have elected to receive ARPA Ohio Ambulance Impacted Industry Program Funds and were awarded said funds for the express uses of Wage Rate Increases, Training Support and /or Staff Retention Bonus; and

WHEREAS, the township wishes to transfer funds from the 2276 ARPA Ohio Ambulance Impacted Industry Program in the amount of \$55,486.08 to the 2193 EMS/Fire fund to reimburse wage rate increases during January 13, 2024 – September 20, 2024; and

WHEREAS, the township wishes to transfer funds from the 2276 ARPA Ohio Ambulance Impacted Industry Program in the amount of \$36,869.63 to the 2191 EMS Fund to reimburse paramedic school training costs for 3 employees; and

WHEREAS, the township wishes to transfer funds from the 2276 ARPA Ohio Ambulance Impacted Industry Program, as follows: The amount of \$702.00 to the 2191 EMS Fund to reimburse employee bonuses for 3 employees; \$8,920.29 to the 2193 EMS/FIRE FUND to reimburse for employee bonuses for 23 employees.

NOW THEREFORE, BE IT RESOLVED THAT Fund #2276 the ARPA Ohio Ambulance Impacted Industry Program Fund transfer \$64,406.37 to Fund 2193 EMS/FIRE Fund, and be it further resolved that Fund 2276 ARPA Ohio Ambulance Impacted Industry Program Fund transfer \$37,571.63 to Fund 2191 EMS Fund.

Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a “YEA” vote and the motion was passed.

Adopted this 27th day of August, 2024

Signed: _____ “YEA”

_____ “YEA”

_____ “YEA”

Attest: _____ Chief Fiscal Officer

**RESOLUTION 24-08-20
TURTLECREEK TOWNSHP
WARREN COUNTY, OHIO**

**A RESOLUTION AUTHORIZING EXPENDITURE FROM AMERICAN RESCUE
PLAN ACT FUNDS**

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio has received distribution of monies (the “ARPA Funds”) from the American Rescue Plan Act of 2021 (“ARPA” or the “Act”); and

WHEREAS, Congress passed the Act effective March 11, 2021; and

WHEREAS, Section 603 created the Coronavirus Local Fiscal Recovery Fund which, among other things, appropriated money to cities, non-entitlement units of

local government, and counties to mitigate the fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease (Covid-19); and

WHEREAS, the Final Rule adopted by the Department of Treasury states that recipients can use SLFRF funds on government services up to the revenue loss amount, whether that be the standard allowance amount or the amount calculated using the [Final Rule four-step process]. Government services generally include any service traditionally provided by a government, unless treasury has stated otherwise.

WHEREAS, some common examples of “government services” expressly recognized by Treasury are as follows:

- Road building and maintenance, and other infrastructure
- Health services
- General government administration, staff, and administrative facilities
- Environmental remediation
- Provision of police, fire, and other public safety services (including purchase of fire trucks and police vehicles)
- Maintenance or pay-go funded building infrastructure
- Modernization of cybersecurity, including hardware, software, and protection of critical infrastructure

WHEREAS, The Township, by virtue of **Resolution 22-07-13**, has elected to take the “standard allowance” and presume that up to \$10 million, but not to exceed the Township’s award, in revenue has been lost due to the public emergency, for the provision of government services.

WHEREAS, the Board of Trustees (the “Board”) has identified a project or expenditure which, in the judgment of the Board, qualifies as a permitted use of the ARPA Funds, in direct support of the provision of governmental services, which consists of the following expenditure:

Reclamite Asphalt rejuvenator to be applied to roads resurfaced in 2023, which will extend the life of the roads by 7-10 years. Pavement Technology Inc. will be the vendor for this expenditure at a cost of \$45,004.02.

WHEREAS, the Board believes that it is in the best interest of the Township and its residents to approve the Expenditure and authorize the use of a portion of ARPA funds for the Expenditure.

WHEREAS, no obligations paid under the authority of this Resolution were incurred prior to March 3, 2021.

NOW THEREFORE BE IT RESOLVED: that it is hereby found and determined that all formal actions of this Township concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Township Trustees, and that all deliberations of the Township Trustees and any of its committees that resulted in such formal action, were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

WHEREAS, Mr. Jones moved for adoption of the foregoing resolution, seconded by Mr. VanDeGrift. All voiced a “YEA” vote and the motion was passed.

Adopted this 27th day of August, 2024

Signed: _____ “YEA”

_____ “YEA”

_____ “YEA”

Attest: _____ Chief Fiscal Officer

**RESOLUTION 24-08-21
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**TO APPROVE THE USE OF RECLAMITE ASPHALT
REJUVENATOR ON TOWNSHIP ROADS**

WHEREAS, the township has a need to apply reclamite asphalt rejuvenator on the following township roads:

- Abby Lane Hickory Meadows Ln
- Ashton Drive Jamie Ct
- Barton Ln Melayn Dr
- Chadwick Ct Oak Ridge Dr
- Dawnele Ct Utica Rd

WHEREAS, the cost of the reclamite asphalt rejuvenator will be approximately \$45,004.02 from Pavement Technology Inc., and

WHEREAS, the source of the funds for the reclamite asphalt rejuvenator will be ARPA Fund 2273 (2273-220-360-0000 Contracted Services); and

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the reclamite asphalt rejuvenator in the approximate amount of \$45,004.02.

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Jones. All voiced a “YEA” vote and the motion was passed.

Adopted this 27th day of August, 2024

Signed: _____ “YEA”

_____ “YEA”

_____ “YEA”

Attest: _____ Chief Fiscal Officer

**RESOLUTION 24-08-22
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT REOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall transfer within the American Rescue Plan Act Fund from Account 2273-930-930-0000 (Contingencies) to Account 2273-220-360-0000 (Contracted Services) in the amount of \$5,215.47 for needed expenses.

WHEREAS, Mr. VanDeGrift moved for adoption of the foregoing resolution. The motion was seconded by Mr. Jones. All voiced a “YEA” vote and the resolution passed.

Adopted this 27th day of August, 2024

Signed: _____ “YEA”
_____ “YEA”
_____ “YEA”

Attest: _____ Chief Fiscal Officer

**RESOLUTION 24-08-23
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT REOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall transfer within the American Rescue Plan Act Fund from Account 2273-930-930-0000 (Contingencies) to Account 2273-220-360-0000 (Contracted Services) in the amount of \$45,004.20 for needed expenses.

WHEREAS, Mr. Jones moved for adoption of the foregoing resolution. The motion was seconded by Mr. VanDeGrift. All voiced a “YEA” vote and the resolution passed.

Adopted this 27th day of August, 2024

Signed: _____ “YEA”
_____ “YEA”
_____ “YEA”

Attest: _____ Chief Fiscal Officer

End of Minutes.