

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

NOVEMBER 28

23

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on November 28, 2023 at 8:00 a.m. with the following persons:

TRUSTEES: Jim VanDeGrift, Dan Jones and Jonathan Sams

FISCAL OFFICER: Amanda Childers

GUEST: Tammy Boggs, Mike Jameson, Kenny Hickey, Brad Edrington, Jon Paul Campbell, Ashley Brooks, Casey Brewer and Chris Posega.

The meeting opened with Mr. Jones leading the Pledge of Allegiance.

The minutes of the meeting held on November 11, 2023 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Sams moved for acceptance, seconded by Mr. VanDeGrift. All were in favor and the minutes were approved as written.

Department Reports:

Fire/EMS:

Mike Jameson, Fire Chief, introduced the recently hired recruits; Ashley Brooks, Casey Brewer and Chris Posega.

Chief Jameson, informed the Board that the New Recruit Fire/EMS orientation manual had been updated and he requested that the update be accepted to supersede the previous manual. The new manual will be in effect as of November 28, 2023. Mr. VanDeGrift made a motion, seconded by Mr. Sams to approve the updated Turtlecreek Township Fire Department New Recruit Fire/EMS Manual effective November 28, 2023. All present voiced a "YEA" vote and the motion was passed with **Resolution 23-11-14**. (A copy of the resolution will be included in the minutes.)

Chief Jameson requested approval to renew the Blue Card Instructor Program with Across the Street Productions. The cost of the renewal is \$2,257.45 for one year. Mr. Sams made a motion, seconded by Mr. VanDeGrift to approve the renewal of the Blue Card Instructor Program at a cost of \$2,257.45. All present voiced a "YEA" vote and the motion was passed with **Resolution 23-11-15**. (A copy of the resolution will be included in the minutes.)

Chief Jameson informed the Board that it is time to renew the Knox Connect Cloud service. The cost for the renewal is \$1,298.00 to the Knox Company. Mr. VanDeGrift made a motion, seconded by Mr. Sams to approve the renewal of the Knox Connect Cloud Service at a cost of \$1,298.00. All present voiced a "YEA" vote and the motion was passed with **Resolution 23-11-16**. (A copy of the resolution will be included in the minutes.)

Road and Bridge:

Kenny Hickey, Road/Maintenance Supervisor, requested a Work Session to review the Road Department Budget for 2024. The session will be held December 18, 2023 from 1:00 p.m. to 2:00 p.m.

Mr. Hickey informed the Board that he will be rating all of the roads in the subdivisions to prepare a list for preparation of the Road Budget. Mr. Hickey plans to have this information to the Trustees for review before the Budget meeting.

Mr. Sams informed those in attendance that the Warren County Commissioners approved the new subdivision regulations with a deeper base for the roads.

Administration:

Tammy Boggs, Township Administrator, informed the Board that the Greentree/741 roundabout construction will not begin until March 2025 due to complications.

Mrs. Boggs informed the Board that she followed up with the City of Lebanon regarding the proposed construction of 20 1-bedroom apartments on Franklin Road. The City of Lebanon has approved the development. The Trustees had no comments or concerns.

Mrs. Boggs requested ratification for expenditures authorized by Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$2,250.71. The purchases are from November 1, 2023 through November 30, 2023. The purchases are \$706.08 from Amazon, \$474.44 from The Home Depot, \$122.01 from Sam's Club, \$19.99 from Rural King, \$102.89 from Waste Management, \$47.75 from Kroger, \$9.99 from Crashplan, \$11.75 from BMV, \$325.00 from Lebanon Chamber, \$70.27 from LaRosa's, \$212.56 from SpeedTech and \$147.98 from Batteries Plus. Mr. Sams made a motion, seconded by Mr. VanDeGrift to subsequently approve the expenditures in the cumulative amount of \$2,250.71. All present voiced a "YEA" vote and the motion passed with **Resolution 23-11-17**. (A copy of the Resolution is included in the minutes.)

Mrs. Boggs informed the Board that she received a notice from the Warren County Board of Zoning Appeals regarding a variance request for George W. VanHarlingen regarding the stacking of panhandle lots. Previously Mr. VanHarlingen had requested a variance for adding stacked panhandle lots with only one driveway access. This request was not approved; however, a second driveway access has been added. The Trustees had no comments or concerns. (A letter will be sent to Warren County Board of Zoning Appeals regarding this matter.)

Mrs. Boggs informed the Board that she received a notice from Warren County Regional Planning regarding Shaker Run Section 8C Revision. The Board and Fire Chief safety service concerns for 6 lots that have common driveways in the cul-de-sac. (A letter will be sent to Warren County Regional Planning regarding this matter.)

Mr. Sams led a discussion regarding the Greentree/Union Rd Convenience store regarding water issues, with a possible need for EPA scrutiny for buried fuel pumps. Additionally, the road facing appearance and the appearance of the store entrance with the pumps on the back of the building are the concerns of a neighbor that contacted Mr. Sams.

Mrs. Boggs asked the Board if they wanted to change the last meeting of December to a different date than the normal schedule. The Trustees decided to change the meeting to Friday December 22, 2023 at 9:00 a.m. The change will be posted in advance of the meeting.

General Reports:

CORRESPONDENCE:

IN:

Notice from Warren County Zoning regarding zoning variance for George VanHarlingen.
Letter from Ohio Department of Job & Family Services regarding unemployment benefits.
Letter from Valley Asphalt regarding increasing in pricing as of 1/1/24.

OUT:

Letter to Mr. Kinman regarding training tuition.
Letter to Ms. Lababidi regarding the Shaker Woods Preliminary Plan.

Fiscal Officer Reports:

Amanda Childers, Fiscal Officer, informed the Board that the Ohio Township Association conference will be held February 7th – 9th and will need to register and pay the registration fees. Additionally, Mrs. Childers will ask for reimbursement of mileage, hotel fees and meal expenses after the conference. Mrs. Childers asked the Trustees to let her know if they would like to attend. A motion was made by Mr. VanDeGrift, seconded by Mr. Sams to approve the expenses as described above for Mrs. Childers to attend the OTA conference. All present voiced a "YEA" vote and the motion was passed.

Mrs. Childers informed the Board that the 2021-2022 audit conducted by the State Auditor's Office is now finalized with only one issue noted. The auditor's noted a difference of \$315.00 between the December 2022 bank investment total as listed on the Bank statement when compared to the listing in the UAN accounting system which represents the original cost basis. The UAN accounting system balanced with the manual postings made by Mrs. Childers. The Bank was contacted to request that the original cost basis amounts be maintained on the bank statements from purchase

to maturity to avoid any future discrepancies. The Bank has agreed they can make that change and will do so going forward.

The Fiscal Officer presented the bills, which were due, and the following checks were approved and signed. Check Nos. 35292 through 35307 (copy to follow) and Vouchers 1195-2023 through 1238-2023.

The Fiscal Office reported the following income from:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
11/15/23	11/20/23	1119-2023	T KINMAN	2191-892-0038	\$200.00	TYLER KINMAN TUITION REIMBURSEMENT PMT 2 OF 48
					\$200.00	
11/9/23	11/22/23	1136-2023	CINCINNATI BELL	1000-303-0000	\$1,347.91	3RD QTR 2023 CABLE FRANCHISE FEES (DIRECT DEPOSIT)
					\$1,347.91	
11/14/23	11/20/23	1116-2023	TRICARE PAYMENT	2191-299-0000	\$93.00	LIFE SQUAD SERVICES
11/14/23	11/20/23	1117-2023	BLUE CROSS BLUE SHIELD	2191-299-0000	\$282.15	LIFE SQUAD SERVICES
11/14/23	11/20/23	1118-2023	ESSENCE HEALTH CARE INC	2191-299-0000	\$391.70	LIFE SQUAD SERVICES
11/17/23	11/20/23	1120-2023	PERENNIAL ADVANTAGE OF OHIO INC	2191-299-0000	\$373.46	LIFE SQUAD SERVICES
11/17/23	11/20/23	1121-2023	CUSTOM DESIGN BENEFITS	2191-299-0000	\$572.42	LIFE SQUAD SERVICES
11/7/23	11/22/23	1122-2023	HHP OHIO	2191-299-0000	\$312.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/7/23	11/22/23	1123-2023	CGS	2191-299-0000	\$446.90	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/7/23	11/22/23	1124-2023	HWHO	2191-299-0000	\$1,159.91	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/8/23	11/22/23	1125-2023	ANTHEM BLUE	2191-299-0000	\$108.77	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/8/23	11/22/23	1126-2023	HNB-ECHO	2191-299-0000	\$221.91	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/8/23	11/22/23	1127-2023	CGS	2191-299-0000	\$426.41	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/8/23	11/22/23	1128-2023	HNB-ECHO	2191-299-0000	\$698.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/8/23	11/22/23	1129-2023	ANTHEM BLUE	2191-299-0000	\$787.90	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/8/23	11/22/23	1130-2023	CIGNA	2191-299-0000	\$959.62	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/9/23	11/22/23	1131-2023	HHP	2191-299-0000	\$174.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/9/23	11/22/23	1132-2023	HNB-ECHO	2191-299-0000	\$256.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/9/23	11/22/23	1133-2023	UNITED HEALTHCARE	2191-299-0000	\$711.01	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/9/23	11/22/23	1134-2023	AARP SUPPLEMENTAL	2191-299-0000	\$744.67	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/9/23	11/22/23	1135-2023	UNITED HEALTHCARE	2191-299-0000	\$1,113.70	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/10/23	11/22/23	1137-2023	UNITED HEALTHCARE	2191-299-0000	\$558.63	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/13/23	11/22/23	1138-2023	HNB-ECHO	2191-299-0000	\$108.25	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/13/23	11/22/23	1139-2023	HNB-ECHO	2191-299-0000	\$109.82	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/13/23	11/22/23	1140-2023	ANTHEM BLUE	2191-299-0000	\$1,418.37	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/13/23	11/22/23	1141-2023	AETNA	2191-299-0000	\$1,809.13	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/13/23	11/22/23	1142-2023	CGS	2191-299-0000	\$5,122.79	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/14/23	11/22/23	1143-2023	CGS	2191-299-0000	\$386.63	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/15/23	11/22/23	1144-2023	CGS	2191-299-0000	\$447.58	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/16/23	11/22/23	1145-2023	HUMANA	2191-299-0000	\$511.21	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/17/23	11/22/23	1146-2023	AARP SUPPLEMENTAL	2191-299-0000	\$223.12	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/17/23	11/22/23	1147-2023	UNITED HEALTHCARE	2191-299-0000	\$366.63	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/20/23	11/27/23	1148-2023	AETNA	2191-299-0000	\$213.29	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/20/23	11/27/23	1149-2023	MEDICAL MUTUAL	2191-299-0000	\$417.49	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/20/23	11/27/23	1150-2023	ANTHEM BLUE	2191-299-0000	\$533.01	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/20/23	11/27/23	1151-2023	CGS	2191-299-0000	\$3,861.52	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/21/23	11/27/23	1152-2023	AARP SUPPLEMENTAL	2191-299-0000	\$98.92	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/21/23	11/27/23	1153-2023	HUMANA	2191-299-0000	\$113.38	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/21/23	11/27/23	1154-2023	HWHO	2191-299-0000	\$826.60	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/22/23	11/27/23	1155-2023	HNB-ECHO	2191-299-0000	\$182.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/22/23	11/27/23	1156-2023	ANTHEM BLUE	2191-299-0000	\$386.63	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/22/23	11/27/23	1157-2023	MT CARMEL HEALTH	2191-299-0000	\$483.90	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/22/23	11/27/23	1158-2023	CIGNA	2191-299-0000	\$764.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/24/23	11/27/23	1159-2023	AARP SUPPLEMENTAL	2191-299-0000	\$114.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/24/23	11/27/23	1160-2023	HNB-ECHO	2191-299-0000	\$446.90	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/21/23	11/27/23	1170-2023	TRICARE PAYMENT	2191-299-0000	\$127.94	LIFE SQUAD SERVICES
					\$29,425.27	
11/21/23	11/27/23	1161-2023	STATE OF OHIO	1000-535-0000	\$450.19	2023 ROLLBACK MANUFACTURED HOME LIKE REAL 2023 (DIRECT DEPOSIT)
					\$450.19	
11/6/23	11/14/23	1115-2023	WARREN COUNTY AUDITOR, MATT NOLAN	1000-535-0000	\$568.88	2023 TY ROLLBACK MANUFACTURED LIKE REAL 1ST & 2ND HALF (DIRECT DEPOSIT)
11/21/23	11/27/23	1162-2023	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$964.85	LOCAL GOVT HB62 NOVEMBER 2023 (DIRECT DEPOSIT)
11/21/23	11/27/23	1163-2023	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$7,725.77	LOCAL GOVT NOVEMBER 2023 (DIRECT DEPOSIT)
11/21/23	11/27/23	1164-2023	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$2,582.06	CENTS PER GALLON NOVEMBER 2023 (DIRECT DEPOSIT)
11/21/23	11/27/23	1165-2023	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$19,177.03	GAS EXCISE TAX NOVEMBER 2023 (DIRECT DEPOSIT)
11/27/23	11/27/23	1166-2023	WARREN COUNTY AUDITOR, MATT NOLAN	2231-582-0000	\$2,057.25	NEW \$5 PERMISSIVE AUTO OCTOBER 2023 (DIRECT DEPOSIT)
11/27/23	11/27/23	1167-2023	WARREN COUNTY AUDITOR, MATT NOLAN	2011-536-0000	\$2,144.01	MOTOR VEHICLE LICENSE TAX OCTOBER 2023 (DIRECT DEPOSIT)
11/27/23	11/27/23	1168-2023	WARREN COUNTY AUDITOR, MATT NOLAN	2231-104-0000	\$8,914.75	OLD \$5 PERMISSIVE AUTO TAX OCTOBER 2023 (DIRECT DEPOSIT)
					\$44,134.60	
11/17/23	11/27/23	1169-2023	ENTERPRISE TE PRODUCTS PIPELINE COMPANY	2192-803-0000	\$1,000.00	FIRE DONATION
					\$1,000.00	

Other Business:

None.

Visitor Concerns:

None.

Trustee Reports:

Trustee Sams informed those present that he, Jon Paul Campbell and Kenny Hickey all voiced objections at the Warren County Regional Planning Executive Committee session regarding Shaker Woods Preliminary Plan. This occurred during an administrative hearing for an access waiver and a street stub connection waiver requested by the developer. The development would have had 71 homes. Both the access waiver and the street stub connection waiver were denied during the executive committee voting process.

A motion was made by Mr. VanDeGrift that the Board of Trustees adjourns into executive session to discuss EMS/Fire Employment and Collective bargaining matters pursuant to ORC 121.22 (G) (1); (G) (4) at 8:46 a.m. The motion was seconded by Mr. Sams and upon call of roll call, Mr. Jones "YEA", Mr. Sams "YEA" and Mr. VanDeGrift "YEA" the executive session was entered.

By motion of Mr. Sams that the Board of Trustees adjourns out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. VanDeGrift and the executive session ended. Upon call of roll, Mr. Jones "YEA", Mr. Sams "YEA" and Mr. VanDeGrift "YEA" the Board returned to regular session at 9:42 a.m.

Mrs. Boggs informed the Board that Warren County Zoning and Planning Board need appointments and she asked the Trustees if they have any suggestions.

The Trustees discussed a need to hire Bruce Osborne as an independent contractor to train Turtlecreek Township staff on driving various vehicles. Mr. VanDeGrift made a motion, seconded by Mr. Sams to approve contracting with Mr. Osborne to conduct driver training for Turtlecreek Township staff at an hourly rate of \$24.00 per hour. All present voiced a "YEA" vote and the motion was passed.

There being no further business, Mr. Sams made a motion, seconded by Mr. VanDeGrift, to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for December 11, 2023 at 7:00 P.M.

Signed: _____ Chairman of the Board

Attest: _____ Fiscal Officer

**RESOLUTION 23-11-14
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION APPROVING THE MODIFIED TURTLECREEK TOWNSHIP
FIRE DEPARTMENT NEW RECRUIT MANUAL AND SUPERSEDE THE MANUAL ADOPTED ON
MAY 10, 2021**

WHEREAS, Board of Trustees of Turtlecreek Township, Warren County, Ohio has a need to supersede the Fire Department New Recruit Manual; adopted on May 10, 2021; and

WHEREAS, Board of Trustees of Turtlecreek Township, Warren County, Ohio Fire Department has modified the New Recruit Manual effective November 28, 2023; and

WHEREAS, Board of Trustees of Turtlecreek Township, Warren County, Ohio have approved the modified New Recruit Manual to be used by the Fire Department for new hires; and

WHEREAS, the Fire Department's modified New Recruit Manual effective November 28, 2023 will supersede the manual dated May 10, 2021; and

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, approved and adopted the modified Turtlecreek Township Fire Department New Recruit Manual effective date November 28, 2023.

Mr. VanDeGrift moved to adopt the foregoing Resolution. Mr. Sams seconded the motion and upon call of the roll the following vote resulted:

Mr. Jones	"YEA"
Mr. Sams	"YEA"
Mr. VanDeGrift	"YEA"

Resolution adopted this 28th day of November, 2023

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Attest: _____

Chief Fiscal Officer

**RESOLUTION 23-11-15
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the Fire department has a need to renew their Blue Card Instructor program; and

WHEREAS, the cost to renew the Blue Card Instructor program will be \$2,257.45; and

WHEREAS, the source of the funds for the renewal will be the Fire Fund 2192 (2192-220-360-000 Contracted Services); and

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the renewal of the Blue Card Instructor program.

Resolution was initiated by Mr. Sams and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the motion was passed.

Adopted this 28th day of November, 2023

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 23-11-16
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

RENEWAL FOR THE KNOX CONNECT CLOUD

WHEREAS, the Fire department has a need to renew their Knox Connect Cloud service; and

WHEREAS, the cost to renew the Knox Connect Cloud service will be \$1,298.00; and

WHEREAS, the source of the funds for the renewal will be the Fire Fund 2192 (2192-220-360-000 Contracted Services); and

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the renewal of the Knox Connect Cloud service.

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Sams. All voiced a “YEA” vote and the motion was passed.

Adopted this 28th day of November, 2023

Signed: _____ “YEA”

_____ “YEA”

_____ “YEA”

Attest: _____ Chief Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES
WARREN COUNTY, OHIO**

Resolution Number: 23-11-17
2023

Date of Resolution: November 28,

TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP ADMINISTRATOR

RESOLUTION

WHEREAS, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

WHEREAS, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

WHEREAS, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

Section 1. This Board does hereby subsequently approve the obligations incurred by the

Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

Section 2. That the Board is acting in its administrative capacity in adopting this Resolution.

Section 3. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 4. That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Sams moved adoption of the foregoing Resolution, being seconded by Mr. VanDeGrift. Upon call of the roll, the following vote resulted:

Mr. Jones	YEA
Mr. Sams	YEA
Mr. VanDeGrift	YEA

Resolution adopted this 28th day of November, 2023.

CERTIFICATION:

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: _____

NAME: Amanda K. Childers

TITLE: Fiscal Officer

DATE: _____

End of Minutes.

