

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

AUGUST 14

23

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on August 14, 2023, at 7:00 P.M. with the following persons present:

TRUSTEES: Dan Jones, Jonathan Sams and Jim VanDeGrift

FISCAL OFFICER: Amanda Childers

GUEST: Tammy Boggs, Mike Jameson, Brian Elleman, Kenny Hickey, Brad Edrington, Jon Paul Campbell, Doug Koenig, Rhonda Koenig and Mark Ferriell.

The meeting opened with Mr. Jones leading the Pledge of Allegiance.

The minutes of the meeting held on July 25, 2023, were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. VanDeGrift moved for acceptance, seconded by Mr. Jones. All were in favor and the minutes were approved as written.

The Fiscal Officer notified the Trustees that the financial reports for the previous month were available for their review. By motion of Mr. VanDeGrift and seconded by Mr. Sams the following reports were approved. Cash Summary by Fund (month to date and year to date), Fund Status Report, and Bank Reconciliation for the previous month.

Department Reports:

Fire/EMS:

Michael Jameson, Fire Chief, informed the Board that he received the resignation of Matthew Traver effective August 11, 2023. Mr. Sams made a motion, seconded by Mr. VanDeGrift, to approve the resignation of Mr. Traver effective August 11, 2023. All present voiced a "YEA" vote and the motion was passed with **Resolution 23-08-01**. (A copy of the resolution will be included in the minutes.)

Chief Jameson informed the Board that he received the resignation of Tyler Kinman effective August 29, 2023. Mr. Sams made a motion, seconded by Mr. VanDeGrift, to approve the resignation of Mr. Kinman effective August 29, 2023. All present voiced a "YEA" vote and the motion was passed with **Resolution 23-08-02**. (A copy of the resolution will be included in the minutes.)

Chief Jameson informed the Board that a position for a Full-Time EMT has been posted and both he and the Assistant Fire Chief have recommended Neil Arsenio to fill the position effective August 28, 2023 at the rate of \$16.28 per hour. Mr. Sams made a motion, seconded by Mr. VanDeGrift to approve hiring Neil Arsenio for Full-Time EMT effective August 28, 2023 at the rate of \$16.28 per hour. All present voiced a "YEA" vote and the motion was passed. **Resolution 23-08-03**. (A copy of the resolution will be included in the minutes.)

Chief Jameson informed the Board that a position for a Full-Time EMT has been posted and both he and the Assistant Fire Chief have recommended Jonathan Neanover to fill the position effective August 27, 2023 at the rate of \$16.28 per hour. Mr. Sams made a motion, seconded by Mr. VanDeGrift to approve hiring Jonathan Neanover for Full-Time EMT effective August 27, 2023 at the rate of \$16.28 per hour. All present voiced a "YEA" vote and the motion was passed. **Resolution 23-08-04**. (A copy of the resolution will be included in the minutes.)

Chief Jameson informed the Board that he received a request from Shannon Dye for an unpaid leave of absence beginning August 1, 2023 for a period of time not to exceed six months from her position of part-time Paramedic. Mr. Sams made a motion, seconded by Mr. VanDeGrift to approve Mrs. Deye's request for unpaid leave of absence as stated above. All present voiced a "YEA" vote and the motion was passed. **Resolution 23-08-05**. (A copy of the resolution will be included in the minutes.)

Chief Jameson informed the Board that the 1991 Fire Engine was sold on GovDeals for \$3,150.00, the 1992 Fire Engine sold for \$3,550.00 and the road department light bar sold for \$38.00.

Chief Jameson informed the Board that he received an acknowledgement of appreciation on an EMS run to Armco Park by Jessica Conway and Corey Gerdeman. The Trustees remarked on their pride at hearing this.

Chief Jameson informed the Board that the Fire Department Auxiliary would like to have a gun raffle fundraiser. More research will be forthcoming before moving forward.

Chief Jameson informed the Board that the hydraulic motor generator on engine 33 is not working. It will possibly need to go to Harrison in Texas for repair with the expected cost to be approximately \$2,700.00 to \$3,000.00 plus shipping and handling costs on a pallet. More information will be forthcoming at the next meeting.

Assistant Chief Elleman informed the Board that the crew of Bobby Grant, Adam Hoffman, John Neanover, Neil Arsenio and John Seckel gave excellent care to a resident that went into cardiac arrest. Premier Health is interested in nominating them for a Save Award. The resident's daughter is interested in helping this to move forward. Dr. McDonnell, Medical Director for the Township, was also contacted regarding this.

Jon Paul Campbell, Deputy Chief, informed the Board that he will attend Austin Parker's Paramedic graduation ceremony at Butler Tech on August 16th.

Deputy Chief Campbell informed the Board that the Station 33 house communication system is complete and working well.

Trustee Sams asked Deputy Chief Campbell how he is doing in his new position. Mr. Campbell stated that he is learning his new duties but still running his unit day until that role is back filled. He is enjoying the challenge and settling in to the new role.

Road and Bridge:

Kenny Hickey, Road/Maintenance Supervisor, informed the Board that the Road department is working on the Jack Road Culvert replacement this week. Mr. Hickey sent out a press release to inform the public of the 5-day closure during which a 30-inch galvanized steel pipe will be replaced with a plastic pipe that should last 25 years. The pipe is 47 feet long and goes under the roadway.

Mr. Hickey publicly thanked Steve Schnetzer for his excellent boom mowing throughout the Township. Many residents notice and appreciate his efforts. Mr. Hickey wanted the Trustees to know. Mr. Schnetzer is teaching other road personnel to use the boom mower. The Trustees agreed that Mr. Schnetzer does an amazing job with a large piece of equipment that requires a lot of skill and attention to detail.

Administration:

Tammy Boggs, Township Administrator, asked Trustee Sams for the status of renaming State Route 123 in Warren County to Neil Armstrong Way. Mr. Sams stated he had talked with Commissioner Jones and Commissioner Grossman about their interest which was favorable. More information will be forthcoming as this subject develops.

Mrs. Boggs requested ratification for expenditures authorized by Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$1,902.59. The purchases are \$522.81 from Amazon, \$65.23 from Broadway Barrel House, \$99.99 from Waste Management, \$43.99 from Kroger, \$7.06 from Wasabi, \$89.99 from Utility Pro, \$16.23 from Sam's Club, \$218.29 from Taoglas USA Incorp and \$839.00 from Jendco Safety Supply. Mr. Sams made a motion, seconded by Mr. VanDeGrift to subsequently approve the expenditures in the cumulative amount of \$1,902.59. All present voiced a "YEA" vote and the motion was passed with **Resolution 23-08-06**. (A copy of the Resolution is included in the minutes.)

Mrs. Boggs requested authorization for the Board Chairman and the Township Administrator to sign the necessary documentation for the ARPA First Responder Retention Incentives Funds. The funding will be used for retention of EMS full and part time employees. Mr. Sams made a motion, seconded by Mr. VanDeGrift to approve the Resolution as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 23-08-07**. (A copy of the Resolution is included in the minutes.)

Mrs. Boggs informed the Board that a letter was received from Warren County Zoning regarding a conditional use and site plan review for Gregg Williams at 2597 N US 42. In 2019 Mr. Williams was approved with conditions for a conditional use and site plan for the property and required to provide a buffer type "D" for the property. Mr. Williams is now requesting to modify the requirement of the buffer. The Trustees discussed the request and want the original buffer type "D" enforced. (A letter will be sent to Warren County Zoning stating this information).

Mrs. Boggs informed the Board that a letter was received from Warren County Zoning regarding a requested variance in the allowable frontage for a panhandle lot for Mr. George VanHarlingen of 2427 Jack Road. Mr. VanHarlingen is requesting that the existing 30 foot of road frontage that he owns be split to 20 feet and 10 feet to allow a panhandle lot behind his home to have 10 feet of the existing 30 feet. The requirement for a panhandle lot is a minimum of 20 feet of road frontage. The Trustees are not in favor of the variance. (A letter will be sent to Warren County Zoning stating this information).

Mrs. Boggs asked the Trustees for their preference for a flag using the new logo. The Trustees chose a flag with a white background.

CORRESPONDENCE:

IN:

Notice from Warren County Commissioners of a public hearing on August 22, 2023 at 9:00 a.m. to consider proposed text amendments to the existing Requirements and Standards for the Design and Construction of streets and roadway Facilities in Warren County.
Email from Ms. Hammond regarding hydrant leaking on Greentree Road
Email regarding chickens being permitted in the Stonewall Subdivision
Email from regarding gravel on Cold Springs Road
Letter from WCCHD regarding the positive case of the west nile virus in the Miller Ecological Park
Email from Ms. Banker regarding Johnson Grass on McClure Road
Email from Mr. Zuptick regarding concerns with seal coating in Shaker Run Subdivision
Email from Warren County Engineer's office regarding fence constructed in the right-of-way on Jack Road
Email from Mr. Girton regarding our fire department staffing (volunteer or paid)
Resolution from Warren County Commissioners regarding the approved annexation of 54.6772 acres that the city owns.
Email from Warren County Regional Planning that they received regarding the Shaker Woods site plan
Email from Mr. Slusher regarding the roadways in Buckeye Fields for resurfacing
Letter to Sinclair College regarding tuition for Mr. Arsenio
Letter from The Loeb Foundation regarding submitting for the 2024 Fiscal Year Grant

OUT:

Email to Ms. Hammond regarding hydrant leaking on Greentree Road
Email regarding chickens being permitted in the Stonewall Subdivision
Email regarding the removal of the gravel on Cold Springs Road
Letter to Warren County Zoning department regarding the Shaker Woods Site Plan
Email to Mr. Zuptick regarding concerns with seal coating in Shaker Run Subdivision
Email to Mr. Girton regarding the staffing of our fire department
Email to Mr. Slusher regarding the roadways in Buckeye Fields and planning for resurfacing

Fiscal Officer Reports:

Amanda Childers, Fiscal Officer, requested authorization to establish fund 2274 for the ARPA Ohio Ambulance Transportation Program Fund to accept funding awarded to the State of Ohio from the U.S. Department of Treasury. The funding will be used for Premium Pay for employees performing essential work during the pandemic; January 27, 2020 to April 10, 2023. Mr. Sams made a motion, seconded by Mr. VanDeGriff to approve the Resolution as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 23-08-08**. (A copy of the Resolution is included in the minutes.)

Amanda Childers, Fiscal Officer, requested authorization to establish fund 2275 for the Ohio EMA ARPA First Responder Retention Fund to accept funding awarded by the U.S. Treasury

Coronavirus SLFRF; pass through agency is the Ohio Department of Public Safety / Ohio Emergency Management Agency. The funding will be used for full time and part time employees hired on or before June 17, 2022. Mr. Sams made a motion, seconded by Mr. VanDeGrift to approve the Resolution as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 23-08-09**. (A copy of the Resolution is included in the minutes.)

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos. 35002 through 35046 (copy to follow) and Vouchers 753-2023 through 810-2023.

The Fiscal Office reported the following income:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
7/27/23	7/31/23	749-2023	CITY OF MONROE	1000-591-0008	\$36,991.79	2ND QTR 2023 JEDD INCOME TAX PAYMENT (DIRECT DEPOSIT)
					\$36,991.79	
7/14/23	7/31/23	740-2023	STATE OF OHIO	1000-539-0000	\$3,594.69	ADDITIONAL TAX ON PARI-MUTUAL WAGERING MIAMI VALLEY GAMING RACETRACK PERMIT 1-1-23 TO 4-20-23 (DIRECT DEPOSIT)
					\$3,594.69	
8/7/23	8/9/23	777-2023	NATIONAL OPIOIDS SETTLEMENT	2903-892-0000	\$653.48	DISTRIBUTOR PAYMENT 3
					\$653.48	
8/8/23	8/9/23	778-2023	OPERS	2193-892-0000	\$1,607.86	EMPLOYEE CONTRIBUTION REFUND
					\$1,607.86	
8/10/23	8/14/23	794-2023	T PRICE	2031-892-0000	\$20.00	GREEN ADDRESS SIGNS
					\$20.00	
7/31/23	8/1/23	757-2023	STAROHIO	1000-701-0000	\$14,479.80	JULY 2023 INTEREST
7/31/23	8/1/23	758-2023	PRIMARY	1000-701-0000	\$2.73	JULY 2023 INTEREST
7/3/23	8/7/23	760-2023	LCNB TRUST	1000-701-0000	\$5,110.27	JULY 2023 INTEREST
7/3/23	8/7/23	761-2023	CD 15	1000-701-0000	\$337.68	JULY 2023 INTEREST
7/7/23	8/7/23	762-2023	CD 44	1000-701-0000	\$1,027.40	JULY 2023 INTEREST
7/10/23	8/7/23	763-2023	CD 46	1000-701-0000	\$1,047.95	JULY 2023 INTEREST
7/10/23	8/7/23	764-2023	CD 39	1000-701-0000	\$996.58	JULY 2023 INTEREST
7/10/23	8/7/23	765-2023	CD 37	1000-701-0000	\$976.03	JULY 2023 INTEREST
7/14/23	8/7/23	766-2023	CD 48	1000-701-0000	\$1,068.49	JULY 2023 INTEREST
7/17/23	8/7/23	767-2023	CD 41	1000-701-0000	\$934.93	JULY 2023 INTEREST
7/17/23	8/7/23	768-2023	UST 2	1000-701-0000	\$234.38	JULY 2023 INTEREST
7/19/23	8/7/23	769-2023	CD 33	1000-701-0000	\$204.66	JULY 2023 INTEREST
7/26/23	8/7/23	770-2023	FHLBANKS 1	1000-701-0000	\$725.00	JULY 2023 INTEREST
7/27/23	8/7/23	771-2023	CD 17	1000-701-0000	\$327.45	JULY 2023 INTEREST
7/28/23	8/7/23	772-2023	CD 14	1000-701-0000	\$314.67	JULY 2023 INTEREST
7/28/23	8/7/23	773-2023	CD 16	1000-701-0000	\$337.68	JULY 2023 INTEREST
7/28/23	8/7/23	774-2023	CD 22	1000-701-0000	\$347.92	JULY 2023 INTEREST
					\$28,473.62	
8/1/23	8/9/23	779-2023	HHP OHIO	2191-299-0000	\$271.80	LIFE SQUAD SERVICE (DIRECT DEPOSIT)
8/1/23	8/9/23	780-2023	US TREAS DEPT OF VA	2191-299-0000	\$890.00	LIFE SQUAD SERVICE (DIRECT DEPOSIT)
8/1/23	8/9/23	781-2023	AETNA	2191-299-0000	\$1,451.93	LIFE SQUAD SERVICE (DIRECT DEPOSIT)
8/2/23	8/9/23	782-2023	HNB-ECHO	2191-299-0000	\$406.00	LIFE SQUAD SERVICE (DIRECT DEPOSIT)
8/2/23	8/9/23	783-2023	AETNA BETTER HEALTH	2191-299-0000	\$622.35	LIFE SQUAD SERVICE (DIRECT DEPOSIT)
8/2/23	8/9/23	784-2023	CGS	2191-299-0000	\$1,368.32	LIFE SQUAD SERVICE (DIRECT DEPOSIT)
8/4/23	8/9/23	785-2023	AARP SUPPLEMENTAL	2191-299-0000	\$573.74	LIFE SQUAD SERVICE (DIRECT DEPOSIT)
8/7/23	8/9/23	786-2023	HHP OHIO	2191-299-0000	\$13.04	LIFE SQUAD SERVICE (DIRECT DEPOSIT)
8/7/23	8/9/23	787-2023	MEDICAL MUTUAL	2191-299-0000	\$108.43	LIFE SQUAD SERVICE (DIRECT DEPOSIT)
8/7/23	8/9/23	788-2023	AETNA	2191-299-0000	\$213.29	LIFE SQUAD SERVICE (DIRECT DEPOSIT)
8/7/23	8/9/23	789-2023	ANTHEM BLUE	2191-299-0000	\$353.42	LIFE SQUAD SERVICE (DIRECT DEPOSIT)
8/7/23	8/9/23	790-2023	HNB-ECHO	2191-299-0000	\$515.19	LIFE SQUAD SERVICE (DIRECT DEPOSIT)
8/7/23	8/9/23	791-2023	ANTHEM BLUE	2191-299-0000	\$1,516.71	LIFE SQUAD SERVICE (DIRECT DEPOSIT)
8/7/23	8/9/23	792-2023	CGS	2191-299-0000	\$3,758.42	LIFE SQUAD SERVICE (DIRECT DEPOSIT)
8/8/23	8/9/23	793-2023	ANTHEM BLUE	2191-299-0000	\$108.43	LIFE SQUAD SERVICE (DIRECT DEPOSIT)
7/24/23	7/31/23	718-2023	B COLE	2191-299-0000	\$265.00	LIFE SQUAD SERVICES
7/28/23	7/31/23	719-2023	STATE FARM MUTUAL AUTOMOBILE INSURANCE C	2191-299-0000	\$118.18	LIFE SQUAD SERVICES
7/31/23	8/1/23	751-2023	BLUE CROSS AND BLUE SHIELD OF MICHIGAN	2191-299-0000	\$93.00	LIFE SQUAD SERVICES
8/4/23	8/9/23	775-2023	CUSTOM DESIGN BENEFITS	2191-299-0000	\$392.50	LIFE SQUAD SERVICES
8/4/23	8/9/23	776-2023	TRICARE PAYMENT	2191-299-0000	\$187.23	LIFE SQUAD SERVICES
7/21/23	7/31/23	720-2023	AARP SUPPLEMENTAL	2191-299-0000	\$444.77	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/20/23	7/31/23	721-2023	GAINWELL TECHNOLOGY	2191-299-0000	\$180.40	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/24/23	7/31/23	722-2023	MEDICAL MUTUAL	2191-299-0000	\$193.59	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/24/23	7/31/23	723-2023	HNB-ECHO	2191-299-0000	\$196.36	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/24/23	7/31/23	724-2023	UNITED HEALTHCARE	2191-299-0000	\$226.45	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/24/23	7/31/23	725-2023	CGS	2191-299-0000	\$499.48	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/24/23	7/31/23	726-2023	AETNA	2191-299-0000	\$1,577.69	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/24/23	7/31/23	727-2023	ANTHEM BLUE	2191-299-0000	\$2,162.43	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/25/23	7/31/23	728-2023	HHP	2191-299-0000	\$163.80	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/25/23	7/31/23	729-2023	HUMANA	2191-299-0000	\$289.14	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/25/23	7/31/23	730-2023	CGS	2191-299-0000	\$453.73	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/25/23	7/31/23	731-2023	HWHO	2191-299-0000	\$483.05	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/25/23	7/31/23	732-2023	UNITED HEALTHCARE	2191-299-0000	\$510.45	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/25/23	7/31/23	733-2023	HWHO	2191-299-0000	\$656.74	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/26/23	7/31/23	734-2023	HHP	2191-299-0000	\$163.80	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/26/23	7/31/23	735-2023	HNB-ECHO	2191-299-0000	\$320.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/26/23	7/31/23	736-2023	AETNA BETTER HEALTH	2191-299-0000	\$1,190.80	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/27/23	7/31/23	737-2023	UNITED HEALTHCARE	2191-299-0000	\$881.44	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/27/23	7/31/23	738-2023	UNITED HEALTHCARE	2191-299-0000	\$1,198.96	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/28/23	7/31/23	739-2023	UNITED HEALTHCARE	2191-299-0000	\$736.01	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/31/23	8/1/23	752-2023	HNB-ECHO	2191-299-0000	\$88.12	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/31/23	8/1/23	753-2023	AETNA BETTER HEALTH	2191-299-0000	\$142.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/31/23	8/1/23	754-2023	MEDICAL MUTUAL	2191-299-0000	\$246.33	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/31/23	8/1/23	755-2023	ANTHEM BLUE	2191-299-0000	\$2,509.15	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/31/23	8/1/23	756-2023	CGS	2191-299-0000	\$5,012.99	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/20/23	8/1/23	759-2023	UNITED HEALTHCARE	2191-299-0000	\$266.95	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/9/23	8/14/23	796-2023	HWHO	2191-299-0000	\$231.74	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/9/23	8/14/23	797-2023	AETNA	2191-299-0000	\$390.44	LIFE SQUAD SERVICES (DIRECT DEPOSIT)

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
8/9/23	8/14/23	798-2023	ANTHEM BLUE	2191-299-0000	\$508.35	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/9/23	8/14/23	799-2023	HNB-ECHO	2191-299-0000	\$656.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/10/23	8/14/23	800-2023	GAINWELL TECHNOLOGY	2191-299-0000	\$133.40	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/10/23	8/14/23	801-2023	UNITED HEALTHCARE	2191-299-0000	\$790.01	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/28/23	7/31/23	750-2023	MEDICOUNT MANAGMENT INC	2191-299-0000	\$2,283.79	LIFE SQUAD SERVICES JUNE 2023 (DIRECT DEPOSIT)
7/28/23	7/31/23	748-2023	STATE OF OHIO	2191-299-0000	\$8,248.50	LIFE SQUAD SERVICES LCJ 2ND QTR 2023 (DIRECT DEPOSIT)
					\$47,263.84	
7/17/23	7/31/23	741-2023	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$964.85	LOCAL GOVT HB62 JULY 2023 (DIRECT DEPOSIT)
7/17/23	7/31/23	742-2023	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$8,861.97	LOCAL GOVT JULY 2023 (DIRECT DEPOSIT)
7/24/23	7/31/23	744-2023	WARREN COUNTY AUDITOR, MATT NOLAN	2011-536-0000	\$2,368.57	MOTOR VEHICLE LICENSE TAX JUNE 2023 (DIRECT DEPOSIT)
7/24/23	7/31/23	743-2023	WARREN COUNTY AUDITOR, MATT NOLAN	2231-592-0000	\$2,268.75	NEW \$5 PERMISSIVE AUTO JUNE 2023(DIRECT DEPOSIT)
7/24/23	7/31/23	745-2023	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$2,166.69	CENTS PER GALLON JULY 2023 (DIRECT DEPOSIT)
7/24/23	7/31/23	746-2023	WARREN COUNTY AUDITOR, MATT NOLAN	2231-104-0000	\$9,860.83	OLD \$5 PERMISSIVE AUTO TAX JUNE 2023 (DIRECT DEPOSIT)
7/24/23	7/31/23	747-2023	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$19,217.93	GAS EXCISE TAX JULY 2023 (DIRECT DEPOSIT)
					\$45,709.59	
8/11/23	8/14/23	795-2023	M TRAVER	2192-892-0000	\$425.00	SWIFT WATER TRAINING REIMBURSEMENT
					\$425.00	

Other Business:

None.

Visitor Concerns:

Mark Ferriell expressed his appreciation to Trustee Sams for his words at a recent Commissioner’s meeting regarding a new subdivision being discussed for the back of Shaker Run. Mr. Sams was not in favor of the subdivision as it was presented with only one entrance/exit.

Trustee Reports:

A motion was made by Mr. Sams that the Board of Trustees adjourns into executive session to discuss EMS/Fire Personnel matters pursuant to ORC 121.22 (G) (1) at 7:55 p.m. The motion was seconded by Mr. VanDeGrift and upon call of roll call, Mr. VanDeGrift “YEA”, Mr. Sams “YEA” and Mr. Jones “YEA” the executive session was entered.

By motion of Mr. Sams that the Board of Trustees adjourns out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. VanDeGrift and the executive session ended. Upon call of roll, Mr. VanDeGrift “YEA”, Mr. Sams “YEA” and Mr. Jones “YEA” the Board returned to regular session at 8:51 p.m.

There being no further business, Mr. Sams made a motion, seconded by Mr. VanDeGrift, to adjourn the meeting. All present voiced a “YEA” vote and the motion passed.

The next regular meeting is scheduled for August 29, 2023 at 8:00 a.m.

Signed: _____ Chairman of the Board

Attest: _____ Fiscal Officer

**RESOLUTION 23-08-01
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESIGNATION FOR MATTHEW TRAVER,
FULL-TIME PARAMEDIC
EFFECTIVE AUGUST 11, 2023**

WHEREAS, the Fire Chief was notified that Matthew Traver resigned his position of full-time paramedic with Turtlecreek Township; and

WHEREAS, the effective date of the resignation will be August 11, 2023; and

NOW THEREFORE BE IT RESOLVED, the Turtlecreek Township Board of Trustees hereby accepts the resignation of Matthew Traver, effective August 11, 2023.

Mr. Sams moved for adoption of the foregoing resolution, seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 14th day of August, 2023

Signed: _____ "YEA"
_____ "YEA"
_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 23-08-02
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESIGNATION FOR TYLER KINMAN,
FULL-TIME PARAMEDIC
EFFECTIVE AUGUST 29, 2023**

WHEREAS, the Fire Chief was notified that Tyler Kinman resigned his position of full-time paramedic with Turtlecreek Township; and

WHEREAS, the effective date of the resignation will be August 29, 2023; and

NOW THEREFORE BE IT RESOLVED, the Turtlecreek Township Board of Trustees hereby accepts the resignation of Tyler Kinman, effective August 29, 2023.

Mr. Sams moved for adoption of the foregoing resolution, seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 14th day of August, 2023

Signed: _____ "YEA"
_____ "YEA"
_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 23-08-03
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**APPROVE THE HIRE OF NEIL ARSENIO
AS A FULL TIME EMT - BASIC EFFECTIVE
AUGUST 28, 2023**

WHEREAS, a position of “Full Time EMT” has been posted within the Turtlecreek Township Fire Department/Emergency Medical Service, and

WHEREAS, the Fire Chief and Assistant Chief of Turtlecreek Township Fire Department and Emergency Medical Service have recommended that Neil Arsenio be hired as a Full Time EMT working 24-hour shifts; and

NOW THEREFORE BE IT RESOLVED, the Turtlecreek Township Board of Trustees hereby approves the hiring of Neil Arsenio for the position of Full-Time EMT, effective hire date August 28, 2023 at the rate of \$16.28 per hour. Mr. Arsenio’s hours of work will be 24 hours shifts every third day.

Mr. Sams moved for adoption of the foregoing resolution, seconded by Mr. VanDeGrift. All voiced a “YEA” vote and the resolution passed.

Adopted this 14th day of August, 2023

Signed:	_____	“YEA”
	_____	“YEA”
	_____	“YEA”
Attest:	_____	Chief Fiscal Officer

**RESOLUTION 23-08-04
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**APPROVE THE HIRE OF JONATHAN NEANOVER
AS A FULL TIME EMT – BASIC EFFECTIVE
AUGUST 27, 2023**

WHEREAS, a position of “Full Time EMT” has been posted within the Turtlecreek Township Fire Department/Emergency Medical Service, and

WHEREAS, the Fire Chief and Assistant Chief of Turtlecreek Township Fire Department and Emergency Medical Service have recommended that Jonathan Neanover be hired as a Full Time EMT working 24-hour shifts; and

NOW THEREFORE BE IT RESOLVED, the Turtlecreek Township Board of Trustees hereby approves the hiring of Jonathan Neanover for the position of Full-Time EMT, effective hire date August 27, 2023 at the rate of \$16.28 per hour. Mr. Neanover’s hours of work will be 24 hours shifts every third day.

Mr. Sams moved for adoption of the foregoing resolution, seconded by Mr. VandeGrift. All voiced a “YEA” vote and the resolution passed.

Adopted this 14th day of August, 2023

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 23-08-05
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION APPROVING UNPAID LEAVE OF ABSENCE
FOR SHANNON DEYE**

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio, have received a request from Shannon Deye for an unpaid leave of absence beginning August 1, 2023 for a period of time not to exceed six (6) months; and from her position of part-time Paramedic; and

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio, have reviewed and approved the request for unpaid leave of absence for a period of time not to exceed six (6) months; and

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, approved the unpaid leave of absence for a period of time not to exceed six (6) months.

Mr. Sams moved to adopt the foregoing Resolution. Mr. VanDeGrift seconded the motion and upon call of the roll the following vote resulted:

Mr. Jones	"YEA"
Mr. VanDeGrift	"YEA"
Mr. Sams	"YEA"

Resolution adopted this 14th day of August, 2023

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Attest: _____ Chief Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES
WARREN COUNTY, OHIO**

Resolution Number: 23-08-06

Date of Resolution: August 14, 2023

**TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING
EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP**

ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP ADMINISTRATOR

RESOLUTION

WHEREAS, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

WHEREAS, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

WHEREAS, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

Section 1. This Board does hereby subsequently approve the obligations incurred by the Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

Section 2. That the Board is acting in its administrative capacity in adopting this Resolution.

Section 3. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 4. That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Sams moved adoption of the foregoing Resolution, being seconded by Mr. VanDeGrift. Upon call of the roll, the following vote resulted:

Mr. Jones	YEA
Mr. Sams	YEA
Mr. VanDeGrift	YEA

Resolution adopted this 14th day of August, 2023.

CERTIFICATION:

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: _____

NAME: Amanda K. Childers

TITLE: Fiscal Officer

DATE: _____

**RESOLUTION 23-08-07
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO AUTHORIZE DANIEL F. JONES, CHAIRMAN AND
TAMMY BOGGS, ADMINISTRATOR TO
SIGN THE NECESSARY DOCUMENTATION FOR THE ARPA FIRST
RESPONDER RETENTION INCENTIVES FUNDS**

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio applied for the ARPA First Responder Retention Incentives Funds; and

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio has authorized Daniel F. Jones, Chairman and Tammy Boggs, Administrator to complete all necessary documentation to obtain the funding from this program.

THEREFORE, by motion of Mr. Sams and seconded by Mr. VanDeGrift the above resolution was approved. All voiced a "YEA" vote and the resolution passed.

Adopted this 14th day August, 2023

Signed: _____ " YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 23-08-08
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO ESTABLISH A NEW FUND NAMED
ARPA Ohio Ambulance Transportation Program FUND**

WHEREAS, Board of Trustees of Turtlecreek Township have elected to receive ARPA Ohio Ambulance Transportation Program Funds; and

WHEREAS, the Township wishes to establish a separate fund named ARPA Ohio Ambulance Transportation Program Fund to receive the money into; and

WHEREAS, the township will establish Fund #2274 with the name ARPA Ohio Ambulance Transportation Program Fund and accept the funding awarded to the State of Ohio from the U. S. Department of Treasury.

NOW THEREFORE, Fund #2274 will be the ARPA Ohio Ambulance Transportation Program Fund to receive funds from the State of Ohio from the U. S. Department of Treasury for Premium Pay for employees performing essential work during the pandemic. (January 27, 2020 to April 10, 2023)

Resolution was initiated by Mr. Sams and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the motion was passed.

Adopted this 14th day of August, 2023

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 23-08-09
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO ESTABLISH A NEW FUND NAMED
Ohio EMA ARPA First Responder Retention FUND**

WHEREAS, Board of Trustees of Turtlecreek Township have elected to receive Ohio EMA ARPA First Responder Retention Funds; and

WHEREAS, the Township wishes to establish a separate fund named Ohio EMA ARPA First Responder Retention Fund to receive the money into; and

WHEREAS, the township will establish Fund #2275 with the name Ohio EMA ARPA First Responder Retention Fund and accept the funding awarded by the U. S. Treasury Coronavirus SLFRF; pass through agency is the Ohio Department of Public Safety / Ohio Emergency Management Agency.

NOW THEREFORE, Fund #2275 will be the Ohio EMA ARPA First Responder Retention Fund to receive funds from the Ohio Department of Public Safety / Ohio Emergency Management Agency for First Responder Retention Grant Program for employees hired on or before June 17, 2022.

Resolution was initiated by Mr. Sams and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the motion was passed.

Adopted this 14th day of August, 2023

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

End of Minutes.