

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES**

**ON**

**MAY 30**

**23**

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on May 30, 2023 at 8:00 a.m. with the following persons:

TRUSTEES: Jonathan Sams, Jim VanDeGrift and Dan Jones

FISCAL OFFICER: Amanda Childers

GUEST: Tammy Boggs, Mike Jameson, Brian Elleman, Brad Edrington, Kenny Hickey, Jon Paul Campbell and John Seckel.

The meeting opened with Mr. Jones leading the Pledge of Allegiance.

The minutes of the meeting held on May 8, 2023 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Sams moved for acceptance, seconded by Mr. VanDeGrift. All were in favor and the minutes were approved as written.

Department Reports:

**Fire/EMS:**

Mike Jameson, Fire Chief, informed the Board that Austin Parker is due a pay increase of \$.49 for the completion of his probationary period. Mr. Parker's pay increase to \$16.77 per hour is effective on June 2, 2023. Mr. VanDeGrift made a motion, seconded by Mr. Sams to approve the increase in pay for Mr. Parker as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 23-05-09**. (A copy of the resolution will be included in the minutes.)

Mike Jameson, Fire Chief, informed the Board that Matthew Traver is due a pay increase of \$.71 for the completion of his probationary period. Mr. Traver's pay increase to \$18.56 per hour is effective on June 2, 2023. Mr. VanDeGrift made a motion, seconded by Mr. Sams to approve the increase in pay for Mr. Traver as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 23-05-10**. (A copy of the resolution will be included in the minutes.)

Mike Jameson, Fire Chief, informed the Board that Adam Hofmann is due a pay increase of \$.49 for the completion of his probationary period. Mr. Hofmann's pay increase to \$16.77 per hour is effective on June 2, 2023. Mr. VanDeGrift made a motion, seconded by Mr. Sams to approve the increase in pay for Mr. Hofmann as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 23-05-11**. (A copy of the resolution will be included in the minutes.)

Mike Jameson, Fire Chief, informed the Board that Joseph Mears is due a pay increase of \$.71 for the completion of his probationary period. Mr. Mears's pay increase to \$18.39 per hour is effective on June 2, 2023. Mr. VanDeGrift made a motion, seconded by Mr. Sams to approve the increase in pay for Mr. Mears as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 23-05-12**. (A copy of the resolution will be included in the minutes.)

Chief Jameson informed the Board that it was time to renew the EMS service agreement with Ohio Department of Rehabilitation and Correction for ambulance services with LeCl and WCI A Resolution is needed to authorize the new rates effective July 1, 2023. The rates for ALS will increase to \$610.00, BLS to \$400.00 and Loaded Mileage to \$10.00. Additionally, Mr. Jones will need authorization to sign the revised service agreement. Mr. VanDeGrift made a motion, seconded by Mr. Sams to authorize Mr. Jones to sign the EMS service agreement for ambulance services with LeCl and WCI effective July 1, 2023. All present voiced a "YEA" vote and the motion was passed. **Resolution 23-05-13**. (A copy of the resolution will be included in the minutes.)

Chief Jameson requested a line-item transfer in the 2191 EMS fund from Contingencies (2191-930-930-0000) to Other – Other Expenses (EMS Training) 2191-230-599-0005 in the amount of \$15,000.00 for needed expenses. Mr. VanDeGrift made a motion, seconded by Mr. Sams to approve the motion as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 23-05-14**. (A copy of the resolution will be included in the minutes.)

Chief Jameson informed the Board that he and the Assistant Fire Chief recommend that Adam Hofmann attend paramedic school. The cost of the class will be approximately \$12,000.00 and Mr. Hofmann will be required to sign a Fire Fighter/EMS contract with a four-year commitment. Mr. VanDeGrift made a motion, seconded by Mr. Sams to approve the Resolution as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 23-05-15**. (A copy of the resolution will be included in the minutes.)

Chief Jameson requested a resolution approving unpaid leave of absence for Matthew Gray beginning May 30, 2023 for a period of time not to exceed 6 months from his position of Volunteer

Paramedic. Mr. VanDeGrift made a motion, seconded by Mr. Sams to approve the resolution as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 23-05-16**. (A copy of the resolution will be included in the minutes.)

Chief Jameson requested approval to list 1991 and 1992 International fire trucks on GovDeals. The Chief will contact some local fire departments to see if they have any use for well used and maintained standard shift trucks. Otherwise, he will list them on GovDeals.

Mrs. Boggs updated the Trustees on the Renovation Plans for Station 31. The new plan is for a 2-story design.

#### **Road and Bridge:**

Kenny Hickey, Road/Maintenance Supervisor, requested approval for a change order for Liberty Keuter Road culvert replacement in the amount of \$3,300.00 due to unexpected issues during the repair. Mr. Sams made a motion, seconded by Mr. VanDeGrift to approve the change order for the Liberty Keuter Road culvert in the amount of \$3,300.00. All present voiced a "YEA" vote and the motion was passed with **Resolution 23-05-17**. (A copy of the resolution will be included in the minutes.)

Mr. Hickey requested approval for the additional cost for the Emmons Road chip seal and striping project. The Warren County Engineer's Office provided the bid process and the bid came in for \$59,837.67. Allied Construction LLC will be the company completing the work. Mr. VanDeGrift made a motion, seconded by Mr. Sams to approve the Resolution as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 23-05-18**. (A copy of the resolution will be included in the minutes.)

Mr. Hickey informed the Board that the total cost of the 2023 resurfacing and chip seal is \$621,064.15 which is an increase of \$70,611.42 over the original estimated cost.

Mr. Hickey requested approval to purchase lights for the Road Department Flat Bed from Tri State Public Safety at a cost of \$620.00. Mr. VanDeGrift made a motion, seconded by Mr. Sams to approve the purchase of the lights for the flat bed truck from Tri State Public Safety at a cost of \$620.00. All present voiced a "YEA" vote and the motion was passed with **Resolution 23-05-24**. (A copy of the resolution will be included in the minutes.)

The Trustees requested that Mrs. Boggs send a letter to request a work session to finalize the subdivision standards to the Warren County Engineer's Office and ask to include the County Commissioners. (A letter will be sent to the Warren County Engineer's Office regarding this matter.)

Mrs. Boggs informed the Board that the speed sign has been taken to Shaker Run due to speeding complaints by residents.

#### **Administration:**

Tammy Boggs, Township Administrator, informed the Board that she received a notice from Warren County Regional Zoning of application for conditional use and site plan review for property located at 2143 N. State Route 741. The applicant wished to add additional square footage on a barn. The Trustees stated that they are comfortable following current zoning recommendations. (A Letter will be sent to Warren County Regional Zoning regarding this matter.)

Mrs. Boggs requested a resolution to rescind Resolution 23-05-05 for approval of the Annexation for the Shaw property, as this resolution has an incorrect parcel number. Mr. Sams made a motion, seconded by Mr. VanDeGrift to approve the rescission of Resolution 23-05-05. All present voiced a "YEA" vote and the motion was passed with **Resolution 23-05-19**. (A copy of the resolution will be included in the minutes.)

Mrs. Boggs requested approval and authorization of the Board of Trustees to execute a Type 1 annexation agreement with the City of Lebanon relating to the parcel number 0925100020 and 0925100040 consisting of 12.8111 acres owned by Miller Road LLC in Turtlecreek Township. Mr. Sams made a motion, seconded by Mr. VanDeGrift to approve the resolution as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 23-05-20**. (A copy of the resolution will be included in the minutes.)

Mrs. Boggs requested approval to purchase 5 new replacement computers from Dell Technologies at a cost of \$3,439.20. Mr. VanDeGrift made a motion, seconded by Mr. Sams to approve the resolution as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 23-05-21**. (A copy of the resolution will be included in the minutes.)

Mrs. Boggs requested ratification for expenditures authorized by Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$1,800.20. The purchases are \$200.50 from Waste Management, \$889.81 from Amazon, \$9.99 from Crashplan, \$297.00 from The Home Depot, \$105.90 from Blissful Blooms Floral and \$297.00 from Instant Key. Mr. VanDeGrift made a motion, seconded by Mr. Sams to subsequently approve the expenditures in the cumulative amount of \$1,800.20. All present voiced a "YEA" vote and the motion passed with **Resolution 23-05-22**. (A copy of the Resolution is included in the minutes.)

**General Reports:**

**CORRESPONDENCE:**

**IN:**

- Letter from Wester Water of notice of annual membership meeting
- Email from Ms. Summers regarding zoning/planning request
- Email from Ms. Hogan regarding income tax in the township
- Email from Mr. Horne regarding service credit
- Email from Mr. Gavrilos regarding stop sign in Shaker Run
- Email from Ms. Murphy regarding safety issues in Shaker Run with speed and crossings
- Email from Ms. Alford regarding drainage issues in Stonewall
- Email from Mr. Gamble regarding speed issues in Shaker Run
- Letter from Fort Ancient District Dan Beard Council regarding participation in the Fall Camporee on October 14, 2023
- Letter from OTARMA regarding 2023 Police & Fire Grant

**OUT:**

- Email to Ms. Summers regarding status of the zoning/planning request
- Email to Ms. Hogan regarding income tax in the township
- Email to Mr. Horne regarding service credit
- Email to Mr. Gavrilos regarding stop sign in Shaker Run
- Email to Ms. Murphy regarding safety issues in Shaker Run with speed and crossings
- Email to Department of Army regarding past performance assessment in support of request for proposal
- Email to Ms. Alford regarding drainage issues in Stonewall
- Email to Mr. Gamble regarding speed issues in Shaker Run

**Fiscal Officer Reports:**

The Fiscal Officer presented the bills, which were due, and the following checks were approved and signed. Check Nos. 34820 through 34861 (copy to follow) and Vouchers 441-2023 through 535-2023.

The Fiscal Office reported the following income from:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
5/8/23	5/17/23	477-2023	TRANSAMERICA LIFE INSURANCE COMPANY	2191-299-0000	\$108.08	LIFE SQUAD SERVICES
5/9/23	5/17/23	478-2023	T HOLMES	2191-299-0000	\$100.00	LIFE SQUAD SERVICES
5/9/23	5/17/23	479-2023	SEDGWICK	2191-299-0000	\$760.88	LIFE SQUAD SERVICES
5/15/23	5/17/23	480-2023	BLUE CROSS AND BLUE SHIELD OF MICHIGAN	2191-299-0000	\$79.16	LIFE SQUAD SERVICES
5/15/23	5/17/23	481-2023	NATIONAL ASSOCIATION OF LETTER CARRIERS	2191-299-0000	\$99.80	LIFE SQUAD SERVICES
5/15/23	5/17/23	482-2023	PERENNIAL ADVANTAGE OF OHIO INC	2191-299-0000	\$1.47	LIFE SQUAD SERVICES
5/8/23	5/17/23	483-2023	MEDICAL MUTUAL	2191-299-0000	\$107.03	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/8/23	5/17/23	484-2023	AETNA	2191-299-0000	\$196.22	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/8/23	5/17/23	485-2023	UNITED HEALTHCARE	2191-299-0000	\$317.43	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/8/23	5/17/23	486-2023	ANTHEM BLUE	2191-299-0000	\$3,064.70	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/9/23	5/17/23	487-2023	HUMANA	2191-299-0000	\$99.27	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/9/23	5/17/23	488-2023	AARP SUPPLEMENTAL	2191-299-0000	\$105.81	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/9/23	5/17/23	489-2023	HHP OHIO	2191-299-0000	\$182.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/9/23	5/17/23	490-2023	HUMANA	2191-299-0000	\$274.42	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/9/23	5/17/23	491-2023	ANTHEM BLUE	2191-299-0000	\$615.05	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/9/23	5/17/23	492-2023	AETNA	2191-299-0000	\$1,512.49	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/9/23	5/17/23	493-2023	CGS	2191-299-0000	\$4,448.95	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/10/23	5/17/23	494-2023	ANTHEM BLUE	2191-299-0000	\$84.47	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/10/23	5/17/23	495-2023	HNB-ECHO	2191-299-0000	\$134.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/11/23	5/17/23	496-2023	CGS	2191-299-0000	\$393.95	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/12/23	5/17/23	497-2023	HNB-ECHO	2191-299-0000	\$366.63	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/12/23	5/17/23	498-2023	AETNA	2191-299-0000	\$548.50	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/15/23	5/17/23	499-2023	AARP SUPPLEMENTAL	2191-299-0000	\$113.13	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/15/23	5/17/23	500-2023	HNB-ECHO	2191-299-0000	\$132.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
5/15/23	5/17/23	501-2023	MEDICAL MUTUAL	2191-299-0000	\$197.07	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/15/23	5/17/23	502-2023	ANTHEM BLUE	2191-299-0000	\$2,105.54	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/11/23	5/17/23	503-2023	STATE OF OHIO	2191-299-0000	\$3,683.49	LIFE SQUAD SERVICES WCI 1ST QTR 2023(DIRECT DEPOSIT)
5/16/23	5/24/23	504-2023	ANTHEM BLUE	2191-299-0000	\$103.72	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/16/23	5/24/23	505-2023	HWHO	2191-299-0000	\$398.54	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/16/23	5/24/23	506-2023	AETNA	2191-299-0000	\$470.72	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/16/23	5/24/23	507-2023	HWHO	2191-299-0000	\$732.71	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/16/23	5/24/23	508-2023	CGS	2191-299-0000	\$4,632.18	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/17/23	5/24/23	509-2023	HNB-ECHO	2191-299-0000	\$332.49	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/17/23	5/24/23	510-2023	CGS	2191-299-0000	\$824.45	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/18/23	5/24/23	511-2023	GAINWELL TECHNOLOGY	2191-299-0000	\$262.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/18/23	5/24/23	512-2023	ANTHEM BLUE	2191-299-0000	\$414.20	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/18/23	5/24/23	513-2023	ANTHEM BLUE	2191-299-0000	\$446.90	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/18/23	5/24/23	514-2023	US TREASURY DEPT OF VA	2191-299-0000	\$1,724.42	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/18/23	5/24/23	515-2023	UNITED HEALTHCARE	2191-299-0000	\$2,196.79	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/19/23	5/24/23	516-2023	UNITED HEALTHCARE	2191-299-0000	\$225.62	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/22/23	5/24/23	517-2023	AARP SUPPLEMENTAL	2191-299-0000	\$111.64	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/22/23	5/24/23	518-2023	AETNA	2191-299-0000	\$352.26	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/22/23	5/24/23	519-2023	UNITED HEALTHCARE	2191-299-0000	\$629.96	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/22/23	5/24/23	520-2023	CIGNA	2191-299-0000	\$673.28	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/22/23	5/24/23	521-2023	CGS	2191-299-0000	\$1,168.57	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/22/23	5/24/23	522-2023	ANTHEM BLUE	2191-299-0000	\$2,732.85	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/23/23	5/24/23	523-2023	UNITED HEALTHCARE	2191-299-0000	\$312.53	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/23/23	5/24/23	524-2023	HWHO	2191-299-0000	\$567.15	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/23/23	5/24/23	525-2023	CGS	2191-299-0000	\$1,239.26	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/22/23	5/26/23	535-2023	PERENNIAL ADVANTAGE OF OHIO INC	2191-299-0000	\$373.46	LIFE SQUAD SERVICES
5/25/23	5/26/23	539-2023	W SMITH	2191-299-0000	\$295.00	LIFE SQUAD SERVICES
					<b>\$41,052.24</b>	
5/18/23	5/24/23	526-2023	STATE OF OHIO	1000-535-0000	\$187,876.66	REAL PROPERTY TAX ROLLBACK 1ST HALF TY 2022 (DIRECT DEPOSIT)
					<b>\$187,876.66</b>	
5/15/23	5/24/23	527-2023	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$964.85	LOCAL GOVT HB62 MAY 2023 (DIRECT DEPOSIT)
5/15/23	5/24/23	528-2023	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$8,591.51	LOCAL GOVT MAY 2023 (DIRECT DEPOSIT)
5/22/23	5/24/23	529-2023	WARREN COUNTY AUDITOR, MATT NOLAN	2231-592-0000	\$1,941.00	NEW \$5 PERMISSIVE AUTO APRIL 2023 (DIRECT DEPOSIT)
5/22/23	5/24/23	530-2023	WARREN COUNTY AUDITOR, MATT NOLAN	2011-536-0000	\$2,489.32	MOTOR VEHICLE LICENSE TAX APRIL 2023 (DIRECT DEPOSIT)
5/22/23	5/24/23	531-2023	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$2,511.40	CENTS PER GALLON MAY 2023 (DIRECT DEPOSIT)
5/22/23	5/24/23	532-2023	WARREN COUNTY AUDITOR, MATT NOLAN	2231-104-0000	\$8,411.00	OLD \$5 PERMISSIVE AUTO TAX APRIL 2023 (DIRECT DEPOSIT)
5/22/23	5/24/23	533-2023	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$18,333.08	GAS EXCISE TAX MAY 2023 (DIRECT DEPOSIT)
					<b>\$43,242.16</b>	
5/16/23	5/26/23	534-2023	LEXIS NEXIS	2192-892-0000	\$5.00	CAR FIRE REPORT OREGONIA RD
					<b>\$5.00</b>	
5/23/23	5/26/23	536-2023	OTARMA	2192-805-0000	\$1,000.00	2023 FIRE GRANT
					<b>\$1,000.00</b>	
5/23/23	5/26/23	537-2023	OTTERBEIN SENIOR LIVING RESIDENT COUNCIL	2191-803-0000	\$560.00	EMS DONATION
					<b>\$560.00</b>	
5/8/23	5/17/23	476-2023	A RHOADES	2031-892-0000	\$10.00	GREEN ADDRESS SIGN
5/25/23	5/26/23	538-2023	G FOUST	2031-892-0000	\$10.00	GREEN ADDRESS SIGN
					<b>\$20.00</b>	

**Other Business:**

None.

**Visitor Concerns:**

None.

**Trustee Reports:**

A motion was made by Mr. Sams that the Board of Trustees adjourns into executive session to discuss Fire Employment matters pursuant to ORC 121.22 (G) (1) at 8:47 a.m. The motion was seconded by Mr. VanDeGrift and upon call of roll call, Mr. Jones “YEA”, Mr. Sams “YEA” and Mr. VanDeGrift “YEA” the executive session was entered.

By motion of Mr. VanDeGrift that the Board of Trustees adjourns out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. Sams the execute session ended. Upon call of roll, Mr. Jones “YEA”, Mr. Sams “YEA” and Mr. VanDeGrift “YEA” the Board returned to regular session at 9:12 a.m.

A discussion was held by the Trustees regarding the hiring of the Deputy Fire Chief. Mr. Sams made a motion, seconded by Mr. VanDeGrift to hire Jon Paul Campbell for Deputy Fire Chief within the Fire Department effective June 3, 2023. This position will be a career firefighter position that will pay into Ohio Police & Fire Fund retirement system. Mr. Campbell will be paid an annual salary of \$86,000.00. All present voiced a “YEA” vote and the motion passed with **Resolution 23-05-23.** (A copy of the Resolution is included in the minutes.)

Mr. Sams made a motion, seconded by Mr. VanDeGrift to post for the position of full time Fire/EMS Captain. The pay range is \$26.00 to \$28.00. All present voiced a “YEA” vote and the motion was passed.

There being no further business, Mr. Sams made a motion, seconded by Mr. VanDeGrift to adjourn the meeting. All present voiced a “YEA” vote and the motion passed.

The next regular meeting is scheduled for June 12, 2023 at 7:00 P.M.

Signed: \_\_\_\_\_ Chairman of the Board

Attest: \_\_\_\_\_ Fiscal Officer

**RESOLUTION 23-05-09  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION AUTHORIZING THE PAY  
INCREASE FOR AUSTIN PARKER**

**WHEREAS**, Austin Parker has completed his one-year probationary period; and

**WHEREAS**, the Fire Chief has determined that Austin Parker’s pay rate should be increased to \$16.77 per hour; and

**WHEREAS**, Austin Parker’s \$16.77 per hour pay rate is effective as of June 2, 2023; and

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approved the pay increase to \$16.77 per hour effective June 2, 2023.

Mr. VanDeGrift moved to adopt the foregoing Resolution. Mr. Sams seconded the motion and upon call of the roll the following vote resulted:

Mr. Jones	“YEA”
Mr. VanDeGrift	“YEA”
Mr. Sams	“YEA”

Resolution adopted this 30<sup>th</sup> day of May, 2023.

**THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES**

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\_\_\_\_\_  
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Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 23-05-10  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION AUTHORIZING THE PAY  
INCREASE FOR MATTHEW TRAVER**

**WHEREAS**, Matthew Traver has completed his one-year probationary period; and

**WHEREAS**, the Fire Chief has determined that Matthew Traver’s pay rate should be increased to \$18.56 per hour; and

**WHEREAS**, Matthew Traver’s \$18.56 per hour pay rate is effective as of June 2, 2023; and

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approved the pay increase to \$18.56 per hour effective June 2, 2023.

Mr. VanDeGrift moved to adopt the foregoing Resolution. Mr. Sams seconded the motion and upon call of the roll the following vote resulted:

Mr. Jones	“YEA”
Mr. VanDeGrift	“YEA”
Mr. Sams	“YEA”

Resolution adopted this 30<sup>th</sup> day of May, 2023.

**THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES**

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Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 23-05-11  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION AUTHORIZING THE PAY  
INCREASE FOR ADAM HOFMANN**

**WHEREAS**, Adam Hofmann has completed his one-year probationary period; and

**WHEREAS**, the Fire Chief has determined that Adam Hofmann’s pay rate should be increased to \$16.77 per hour; and

**WHEREAS**, Adam Hofmann’s \$16.77 per hour pay rate is effective as of June 2, 2023; and

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approved the pay increase to \$16.77 per hour effective June 2, 2023.

Mr. VanDeGrift moved to adopt the foregoing Resolution. Mr. Sams seconded the motion and upon call of the roll the following vote resulted:

Mr. Jones	“YEA”
Mr. VanDeGrift	“YEA”
Mr. Sams	“YEA”

Resolution adopted this 30<sup>th</sup> day of May, 2023.

**THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 23-05-12  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION AUTHORIZING THE PAY  
INCREASE FOR JOSEPH MEARS**

**WHEREAS**, Joseph Mears has completed his one-year probationary period; and

**WHEREAS**, the Fire Chief has determined that Joseph Mears' pay rate should be increased to \$18.39 per hour; and

**WHEREAS**, Joseph Mears' \$18.39 per hour pay rate is effective as of June 2, 2023; and

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approved the pay increase to \$18.39 per hour effective June 2, 2023.

Mr. VanDeGrift moved to adopt the foregoing Resolution. Mr. Sams seconded the motion and upon call of the roll the following vote resulted:

Mr. Jones	"YEA"
Mr. VanDeGrift	"YEA"
Mr. Sams	"YEA"

Resolution adopted this 30<sup>th</sup> day of May, 2023.

**THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES**

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\_\_\_\_\_  
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Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 23-05-13  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION TO AUTHORIZE JAMES VANDEGRIFT TO  
SIGN THE CONTRACT FOR EMERGENCY MEDICAL SERVICES  
WITH OHIO DEPARTMENT OF REHABILITATION AND CORRECTION**

**WHEREAS**, the Turtlecreek Township Board of Trustees has a contract with Ohio Department of Rehabilitation and Correction for Emergency Medical Services and it is time to renew the contract; and

**WHEREAS**, the rates for the EMS contract will be \$610.00 for ALS, \$400.00 for BLS and \$10.00 per loaded mile effective July 1, 2023 thru June 30, 2024; and

**WHEREAS**, the Turtlecreek Township Board of Trustees have authorized Daniel F. Jones, Chairperson to sign the contract for emergency medical services with the new rates.

**THEREFORE**, by motion of Mr. VanDeGrift and seconded by Mr. Sams the above resolution was approved. All voiced a "YEA" vote and the resolution passed.

Adopted this 30<sup>th</sup> day May, 2023

Signed: \_\_\_\_\_ " YEA"  
\_\_\_\_\_"YEA"  
\_\_\_\_\_"YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 23-05-14  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**BE IT REOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall transfer within the EMS Fund from Account 2191-930-930-0000 (Contingencies) to Account 2191-230-599-0005 (Other -Other Expenses EMS Training) an amount of \$15,000.00 for needed expenses. Mr. VanDeGrift moved for adoption of the foregoing resolution. The motion was seconded by Mr. Sams. All voiced a "YEA" vote and the resolution passed.

Adopted this 30<sup>th</sup> day of May, 2023

Signed: \_\_\_\_\_ "YEA"  
\_\_\_\_\_"YEA"  
\_\_\_\_\_"YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 23-05-15  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**AUTHORIZING ADAM HOFMANN TO ATTEND PARAMEDIC SCHOOL AT BUTLER TECH AND SIGNING AN EMS CONTRACT THAT TURTLECREEK TOWNSHIP WILL PAY FOR THE SCHOOL WITH A FOUR (4)-YEAR COMMITMENT FOR SERVICE AND HOURS AS DEFINED BY JOB DESCRIPTION**



**WHEREAS**, Adam Hofmann wishes to attend paramedic school at Butler Tech; and

**WHEREAS**, the Fire Chief and Assistant Chief of Turtlecreek Township Fire Department and Emergency Medical Service have recommended that Adam Hofmann attend the paramedic school; and

**WHEREAS**, the cost of the class will be the approximate fee of \$12,000.00 and Adam Hofmann will be required to sign an EMS contract with a commitment of four (4) years of service for the township paying for the school; and

**NOW THEREFORE BE IT RESOLVED**, the Turtlecreek Township Board of Trustees hereby approves Adam Hofmann to attend paramedic school with the township paying for the schooling. The source of the funds will be the EMS Fund (2191-230-599-0005 Other – Other Expenses EMS Training).

Mr. VanDeGrift moved for adoption of the foregoing resolution, seconded by Mr. Sams. All voiced a “YEA” vote and the resolution passed.

Adopted this 30<sup>th</sup> day of May, 2023

Signed:	_____	“YEA”
	_____	“YEA”
	_____	“YEA”

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 23-05-16  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION APPROVING UNPAID LEAVE OF ABSENCE  
FOR MATTHEW GRAY**

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio, have received a request from Matthew Gray for an unpaid leave of absence beginning May 30, 2023 for a period of time not to exceed six (6) months; and from his position of volunteer Paramedic; and

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio, have reviewed and approved the requested for unpaid leave of absence for a period of time not to exceed six (6) months; and

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, approved the unpaid leave of absence for a period of time not to exceed six (6) months.

Mr. VanDeGrift moved to adopt the foregoing Resolution. Mr. Sams seconded the motion and upon call of the roll the following vote resulted:

Mr. Jones	“YEA”
Mr. VanDeGrift	“YEA”
Mr. Sams	“YEA”

Resolution adopted this 30<sup>th</sup> day of May, 2023

**THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 23-05-17  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio had determined a need for repairs to two (2) roadway culverts on Liberty-Keuter Road; and

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio obtained quotes for the project from three (3) vendors and awarded the project to the lowest bidder, Freeze Underground LLC; and

**WHEREAS**, the cost of the project was quoted at \$18,972.00 and the source of the funds for repairs was the Motor Vehicle License Fund (2011-330-360-0000 Contracted Services) ; and

**WHEREAS**, the project scope required a change order in the amount of \$3,300.00 for unexpected issues during the repair of the culvert on Liberty-Keuter Road between Oregonia and Hatfield; and

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the change order request in the amount of \$3,300.00 for the road repairs and the source of the funds will be Motor Vehicle License Fund (2011-330-360-0000 Contracted Services).

Resolution was initiated by Mr. Sams and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the motion was passed.

Adopted this 30<sup>th</sup> day of May, 2023

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 23-05-18  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**2023 Warren County Engineer's Annual  
Chip Seal and Striping with  
Allied Construction LLC**

**WHEREAS**, Turtlecreek Township desires to participate in the 2023 Chip Seal Project through the Warren County Engineer’s Office; and

**WHEREAS**, the Warren County Engineer’s Office meets all applicable State and local requirements through the bid process for chip seal and striping; and

**WHEREAS**, in order to save money and expedite the bidding process, it benefits Turtlecreek Township to enter into an agreement with the Warren County Engineer’s Office for the 2023 Chip Seal and Striping Project for the 2023 construction season; and

**WHEREAS**, the bid for the resurfacing project has been received from Allied Construction LLC. The bid was \$59,837.67 for the annual chip seal and striping (Emmons Road) and the Warren County Engineer’s office accepted the bid and the source of the funds will be Gasoline Tax Fund 2021 (2021-330-360-0000 Contracted Services) and

**THEREFORE, BE IT RESOLVED**, by the Board of Trustees of Turtlecreek Township to paid to Allied Construction LLC the amount of \$59,837.67 for the 2023 annual chip seal and striping project for Turtlecreek Township.

Mr. VanDeGrift moved for adoption of the foregoing resolution, seconded by Mr. Sams. Upon call of the roll, the following vote resulted:

Mr. Jones	“YEA”
Mr. Sams	“YEA”
Mr. VanDeGrift	“YEA”

Resolution adopted this 30<sup>th</sup> day of May, 2023.

Turtlecreek Township

\_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 23-05-19  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they rescind Resolution 23-05-05 regarding approval of the annexation for the Shaw property.

Resolution was initiated by Mr. Sams and seconded by Mr. VanDeGrift. All voiced a “YEA” vote and the resolution passed.

Adopted this 30<sup>th</sup> day of May, 2023

Signed:	_____	” YEA”
	_____	” YEA”
	_____	” YEA”

Attest: \_\_\_\_\_ Chief Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES  
WARREN COUNTY, OHIO**

Resolution Number: 23-05-20

Date of Resolution: May 30, 2023

**TOPIC OF RESOLUTION: APPROVING AND AUTHORIZING BOARD OF TRUSTEES TO EXECUTE A TYPE 1 ANNEXATION AGREEMENT WITH CITY OF LEBANON RELATING TO THE PROPERTY WARREN COUNTY AUDITOR PARCEL NUMBER 0925100020 (PORTION OF) AND 0925100035 (THE SHAW PROPERTY) CONSISTING OF APPROXIMATELY 12.8111 ACRES IN TURTLECREEK TOWNSHIP**

**RESOLUTION**

**WHEREAS**, Miller Road LLC, an Ohio limited liability company, seeks to annex its property identified as PID 0925100020 (portion of) (Account 5301181) and consisting of 11.256 acres, and PID: 0925100040 (Miller Road LLC) (Account 5334570) consisting of 1.5551, for a total gross acreage of 12.8111, into the City of Lebanon from Turtlecreek Township; and,

**WHEREAS**, the City of Lebanon desires to accept the annexation of the said property, and to change the boundaries lines to conform to the corporate limits of the City, and in order to do so has requested this Board to enter into a Type 1 Annexation Agreement in accordance with section 709.192, et seq. of the Ohio Revised Code, to consummate the foregoing which provides for a modified payment schedule of reparations to Turtlecreek Township beginning on the tax lien date of the 7<sup>th</sup> year after the effective date of the annexation and exclusion of the territory from the Township, through December 31<sup>st</sup> of the 18<sup>th</sup> year after the effective date of the annexation and exclusion of the territory from the Township; and,

**WHEREAS**, this Board understands that a Type 1 annexation agreement is voluntary on its part, and by entering into such an agreement it forecloses all rights to object to or otherwise oppose the petition for annexation, and that the expedited annexation process entitles the owner to petition the board of county commissioners who must approve the annexation petition with limited procedural review and without any involvement of or taking public comments; and,

**WHEREAS**, this Board respects the property owner's request and recognizes that it is the best interest of this specific property to be annexed and to have the City conform the boundaries in order to avoid double taxation and duplication of public services, and so that it may be developed in the City in an expeditious manner, subject to the proposed expedited annexation providing, to the extent possible, provisions to mitigate an immediate impact on Turtlecreek Township and its residents by receiving reparations for some of the lost tax revenue, and in order to continue a spirit of cooperation with the City of Lebanon in such matters including the parties agreeing to cooperate relating to future requests for annexation from Turtlecreek Township into the City of Lebanon.

**THEREFORE, BE IT RESOLVED**, by at least a majority of the Board of Turtlecreek Township Trustees, Warren County, Ohio, concurring as follows:

**Section 1.** That the Board does hereby approve and further authorize the attached Type 1 Annexation Agreement with the City of Lebanon to be executed by the Turtlecreek Township Board of Trustees.

**Section 2.** That the Board is acting in its administrative capacity in adopting this Resolution.

**Section 3.** That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

**Section 4.** That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Sams moved adoption of the foregoing Resolution, being seconded by Mr. VanDeGrift. Upon call of the roll, the following vote resulted:

Mr. Jones	-	YEA
Mr. Sams		YEA
Mr. VanDeGrift	-	YEA

Resolution adopted this 30<sup>th</sup> day of May, 2023.

TURTLECREEK TOWNSHIP TRUSTEES

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AMANDA KING CHILDERS,  
FISCAL OFFICER

**RESOLUTION 23-05-21  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio has a need to replace five (5) computers within the departments; and

**WHEREAS**, the township will need to replace the five (5) computers and the cost will be \$687.84 each for a total cost of \$3,439.20 from Dell Technologies; and

**WHEREAS**, the source of the funds for the computers will be the General Fund 1000 (1000-760-740-003 (2,751.36) and 1000-760-740-0002 (\$687.84) Machinery, Equipment and Furniture); and

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the purchase of five (5) computers from Dell Technologies.

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Sams. All voiced a “YEA” vote and the motion was passed.

Adopted this 30<sup>th</sup> day of May, 2023

Signed: \_\_\_\_\_ “YEA”

\_\_\_\_\_ “YEA”

\_\_\_\_\_ “YEA”

Attest: \_\_\_\_\_ Chief Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES  
WARREN COUNTY, OHIO**

Resolution Number: 23-05-22

Date of Resolution: May 30, 2023

**TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP ADMINISTRATOR**

**RESOLUTION**

**WHEREAS**, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

**WHEREAS**, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

**WHEREAS**, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

**Section 1.** This Board does hereby subsequently approve the obligations incurred by the Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

**Section 2.** That the Board is acting in its administrative capacity in adopting this Resolution.

**Section 3.** That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

**Section 4.** That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. VanDeGrift moved adoption of the foregoing Resolution, being seconded by Mr. Sams. Upon call of the roll, the following vote resulted:

Mr. Jones	YEA
Mr. Sams	YEA
Mr. VanDeGrift	YEA

Resolution adopted this 30<sup>th</sup> day of May, 2023.

CERTIFICATION:

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: \_\_\_\_\_

NAME: Amanda K. Childers

TITLE: Fiscal Officer

DATE: \_\_\_\_\_

**RESOLUTION 23-05-23  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**HIRE JON PAUL CAMPBELL, EFFECTIVE JUNE 3, 2023  
AS THE DEPUTY FIRE CHIEF**

**WHEREAS**, a position of “Deputy Fire Chief has been created within the Turtlecreek Township Fire Department/Emergency Medical Service, and

**WHEREAS**, the Fire Chief and Assistant Chief of Turtlecreek Township Fire Department and Emergency Medical Service have recommended that Jon Paul Campbell be hired as the Deputy Fire Chief and this position will be a career firefighter position that will pay into Ohio Police & Fire Fund retirement system; and

**WHEREAS**, Jon Paul Campbell has accepted the appointment to the position of Deputy Fire Chief effective June 3, 2023 at the annual salary of \$86,000.00 to be paid from the EMS/Fire Fund (2193); and

**NOW THEREFORE BE IT RESOLVED**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio that they hereby approve the hiring of Jon Paul Campbell for the position of Deputy Fire Chief, effective June 3, 2023 at the annual salary of \$86,000.00 per year.

Mr. Sams moved for adoption of the foregoing resolution, seconded by Mr. VanDeGrift. All voiced a “YEA” vote and the resolution passed.

Adopted this 30<sup>th</sup> day of May, 2023

Signed: \_\_\_\_\_ “YEA”

\_\_\_\_\_ “YEA”

\_\_\_\_\_ “YEA”

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 23-05-24**

**TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**WHEREAS**, the Turtlecreek Township Road Department has a need to purchase safety lights for the flat bed truck; and

**WHEREAS**, the cost of the safety lights for the truck will be \$620.00 from Tri State Public Safety; and

**WHEREAS**, the source of the funds will be the Road Fund 2031 (2031-330-430-0000 Small Tools and Minor Equipment); and

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the purchase of safety lights in the amount of \$620.00 from Tri State Public Safety.

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Sams. All voiced a “YEA” vote and the motion was passed.

Adopted this 30<sup>th</sup> day of May, 2023

Signed: \_\_\_\_\_ “YEA”

\_\_\_\_\_ “YEA”

\_\_\_\_\_ “YEA”

Attest: \_\_\_\_\_ Chief Fiscal Officer

End of Minutes.



