

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES**

**ON**

**MARCH 28**

**23**

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on March 28, 2023 at 8:00 a.m. with the following persons:

TRUSTEES: Dan Jones and Jim VanDeGrift (Jonathan Sams was absent)  
FISCAL OFFICER: Amanda Childers  
GUEST: Tammy Boggs, Mike Jameson, Brian Elleman, Brad Edrington, Kenny Hickey, Jon Paul Campbell, Matt Traver, David Gannelli, Tommy Long and Jen Patterson.

The meeting opened with Mr. Jones leading the Pledge of Allegiance.

The minutes of the meeting held on March 13, 2023 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. VanDeGrift moved for acceptance, seconded by Mr. Jones. All were in favor and the minutes were approved as written.

Tommy Long of LemonGrenade and Jen Patterson from the City of Monroe discussed branding for the Township. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the logo designs. All voiced a "YEA" vote and the motion was passed.

Department Reports:

**Fire/EMS:**

Mike Jameson, Fire Chief, requested approval to increase EMS billing rates effective May 1, 2023 as follows:

Rate per Transport:	BLS: \$650.00	ALS1: \$850.00	ALS2: \$1,000.00
Mileage per loaded mile:	BLS: \$15.00	ALS1: \$15.00	ALS2: \$15.00

Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the increase in EMS billing rates as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 23-03-04**. (A copy of the resolution will be included in the minutes.)

Chief Jameson informed the Board that Joseph Mears is due a pay increase to \$17.85 per hour effective March 24, 2023 for the completion and passing of his paramedic certification. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the increase in pay for Mr. Mears as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 23-03-05**. (A copy of the resolution will be included in the minutes.)

Chief Jameson informed the Board that Fire Station 33 needs a house alerting/PA system. Matt Traver, who is an electrical engineer, will buy the components and install the system. Multiple vendors will be used for the purchase of the components and the cost of the system is estimated at approximately \$5,000.00. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the cost of installing the house alerting/PA system for Fire Station 33, not to exceed \$5,000.00. All present voiced a "YEA" vote and the motion passed with **Resolution 23-03-12**. (A copy of the resolution will be included in the minutes.)

Chief Jameson informed the Board that KZF is working on the plans for Station 31. Station 31 uses Western Water but previously a well was used. The well needs to be abandoned to make room for the septic system. The Trustees had no problem with abandoning the well.

Chief Jameson informed the Board that he received a request from Lighthouse Church on July 15th for a first aid stand to be maned during their car show. Chief Jameson was approved to have staffing for the first aid stand with the possibility of taking a fire truck for display. Mr. VanDeGrift made a motion, seconded by Mr. Jones. All present voiced a "YEA" vote and the motion was passed.

Chief Jameson informed the Board that a position for a Full Time Paramedic has been posted and both he and the Assistant Fire Chief have recommended Taylor Meldrum to fill the position effective April 3, 2023 at the rate of \$17.85 per hour. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve hiring Taylor Meldrum for Full Time Paramedic effective April 3, 2023 at the rate of \$17.85 per hour. All present voiced a "YEA" vote and the motion passed with **Resolution 23-03-09**. (A copy of the resolution will be included in the minutes.)

Chief Jameson informed the Board that a position for a Part-Time FF2/Paramedic has been posted and both he and the Assistant Fire Chief have recommended Noah Zimmer to fill the position effective March 31, 2023 at the rate of \$19.95 per hour. Mr. VanDeGrift made a motion, seconded

by Mr. Jones to approve hiring Noah Zimmer for Part-Time FF2/Paramedic effective March 31, 2023 at the rate of \$19.95 per hour. All present voiced a "YEA" vote and the motion passed with **Resolution 23-03-10**. (A copy of the resolution will be included in the minutes.)

Chief Jameson informed the Board that a position for a Part-Time FF2/Paramedic has been posted and both he and the Assistant Fire Chief have recommended Ann Burrell to fill the position effective date to be determined at the rate of \$19.95 per hour. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve hiring Ann Burrell for Part-Time FF2/Paramedic effective date to be determined at the rate of \$19.95 per hour. All present voiced a "YEA" vote and the motion passed with **Resolution 23-03-11**. (A copy of the resolution will be included in the minutes.)

Chief Jameson informed the Board that the New Fire Engine was received and Mr. Hickey is installing the radio and communications system. Tools and equipment will be added and training of personnel will begin.

#### **Road and Bridge:**

Kenny Hickey, Road/Maintenance Supervisor, requested authorization to repair the V-box for the tandem dump truck with parts sourced from Kaffenbarger Truck Equipment Company at an approximate cost of \$6,715.00. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the repair as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 23-03-13**. (A copy of the resolution will be included in the minutes.)

A discussion regarding snowplow call outs was tabled.

Mr. Hickey requested ratification for the purchase of tires for Tom 80 in the amount of \$1,005.96 from Walt Luti Tires. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the ratified purchase of tires for the Tom 80 in the amount of \$1,005.96 from Walt Luti Tires. All present voiced a "YEA" vote and the motion was passed.

Mr. Hickey requested ratification for the purchase of tires for Medic 34 in the amount of \$938.92 from Walt Luti Tires. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the ratified purchase of tires for the Medic 34 in the amount of \$938.92 from Walt Luti Tires. All present voiced a "YEA" vote and the motion was passed.

Mr. Hickey requested authorization for the purchase of tires for Medic 32 in the amount of \$938.92 and including wheel bearing adjustments from Walt Luti Tires. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the purchase of tires for the Medic 32 in the amount of \$938.92 from Walt Luti Tires. All present voiced a "YEA" vote and the motion was passed.

Mr. Hickey introduced a discussion on the replacement of tools. This was tabled until the next meeting at the request of Mr. VanDeGrift.

#### **Administration:**

Tammy Boggs, Township Administrator, requested authorization to renew the contract with Sedgwick Claims Management Services for 2023 for administration of the BWC program at a cost of \$2,095.00. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the renewal contract with Sedgwick Claims Management Services for administration of the BWC program and to authorize Daniel F. Jones to sign the renewal paperwork for 2023 at a cost of \$2,095.00. All present voiced a "YEA" vote and the motion passed with **Resolution 23-03-08**. (A copy of the resolution will be included in the minutes.)

Mrs. Boggs requested approval to participate in the settlement for the National OPIOID Settlement with Teva, Allergan, CVS, Walgreens and Walmart. Mr. VanDeGrift made a motion, seconded by Mr. Jones, to approve the Resolution as stated above and to authorize Mrs. Boggs to sign all required documents to participate in the settlement agreement. All present voiced a "YEA" vote and the motion passed with **Resolution 23-03-06**. (A copy of the resolution will be included in the minutes.)

Mrs. Boggs requested ratification for expenditures authorized by Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$505.03. The purchases are \$116.97 from The Home Depot, \$212.84 from Amazon, \$148.98 from Rural King, \$20.00 from Ohio Township Association and \$6.24 from Wasabi. Mr. VanDeGrift made a motion, seconded by Mr. Jones to subsequently approve the expenditures in the cumulative

amount of \$505.03. All present voiced a “YEA” vote and the motion passed with **Resolution 23-03-07**. (A copy of the Resolution is included in the minutes.)

Mrs. Boggs informed the Board that she received a letter from Warren County Regional Planning regarding C5 Encore Logistic Center Phase 2 Final Plat. The Trustees had no comments or concerns.

Mrs. Boggs informed the Board that she received a letter from Warren County Regional Planning regarding Shaker Run Section 12, Phase A. Chief Jameson requested turnarounds for emergency vehicles. The Trustees agreed that turnarounds should be required for emergency vehicles. (A letter will be sent to Warren County Regional Planning stating this information).

Mrs. Boggs informed the Board that she received a letter from Warren County Regional Planning regarding the Warren County Thoroughfare Plan Amendment. The Trustees had no concerns other than they follow recommendations of the Warren County Engineer’s office. (A letter will be sent to Warren County Regional Planning stating this information).

**General Reports:**

**CORRESPONDENCE:**

**IN:**

- Email from Ms. Willison regarding culvert pipe on Utica and State Route 42
- Email newsletter from EMA
- Email from Mr. Kamaka regarding accrued leave balances
- Email thanking the road crew for treating Cold Springs roadway
- Email for public records request for Data Acquisition
- Email from Mr. Huffman regarding a letter of support
- Resolution from WC Commissioners regarding the rezoning of the Banker property
- Email from Mr. Brown regarding zoning question
- Email from Ms. Stewart regarding intersection of Hendrickson and Union
- Email from Mr. Poweleit regarding Lebanon Lion Club

**OUT:**

- Email to WC Regional Planning regarding Drees potential development
- Email to Drees stating that the Trustees do not support the potential development
- Email to Mr. Carr regarding cell tower
- Letter to Huber Heights Fire Department regarding accrued leave balances for Mr. Kamaka
- Email to Data Acquisition for public records request
- Email to Mr. Huffman regarding a letter of support
- Email to Mr. Brown regarding zoning question
- Email to Ms. Stewart regarding intersection of Hendrickson and Union

**Fiscal Officer Reports:**

Amanda Childers, Fiscal Officer, requested authorization to renew membership with the Warren County Municipal League at a cost of \$500.00. Mrs. Childers stated that this group has excellent speakers on topics relating to the Township and has great networking opportunities. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the renewal of membership as stated above. All present voiced a “YEA” vote and the motion was passed.

The Fiscal Officer presented the bills, which were due, and the following checks were approved and signed. Check Nos. 34684 through 34703 (copy to follow) and Vouchers 243-2023 through 296-2023.

The Fiscal Office reported the following income from:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
3/20/23	3/22/23	285-2023	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$964.85	LOCAL GOVT HB 62 MARCH 2023 (DIRECT DEPOSIT)
3/20/23	3/22/23	286-2023	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$6,525.10	LOCAL GOVT MARCH 2023 (DIRECT DEPOSIT)
3/20/23	3/22/23	287-2023	WARREN COUNTY AUDITOR, MATT NOLAN	2231-592-0000	\$2,016.75	NEW \$5 PERMISSIVE AUTO TAX FEB 2023 (DIRECT DEPOSIT)
3/20/23	3/22/23	288-2023	WARREN COUNTY AUDITOR, MATT NOLAN	2011-536-0000	\$2,191.67	MOTOR VEHICLE LICENSE TAX FEBRUARY 2023 (DIRECT DEPOSIT)
3/20/23	3/22/23	289-2023	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$2,184.80	CENTS PER GALLON MARCH 2023 (DIRECT DEPOSIT)
3/20/23	3/22/23	290-2023	WARREN COUNTY AUDITOR, MATT NOLAN	2231-104-0000	\$8,739.25	OLD \$5 PERMISSIVE AUTO TAX FEBRUARY 2023 (DIRECT DEPOSIT)
3/20/23	3/22/23	291-2023	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$16,724.47	GAS EXCISE TAX MARCH 2023 (DIRECT DEPOSIT)
3/20/23	3/22/23	292-2023	WARREN COUNTY AUDITOR, MATT NOLAN	2011-536-0000	\$952.67	MOTOR VEHICLE LICENSE TAX 2022 EXCESS IRP (DIRECT DEPOSIT)
					<b>\$40,299.56</b>	
3/16/23	3/27/23	293-2023	RAMSEY-MAGGARD MEMORIALS	2041-892-0000	\$302.40	FOUNDATION FOR BURIAL MONUMENT R SMITH SECT 26 LOT 3
					<b>\$302.40</b>	
3/13/23	3/22/23	269-2023	AETNA	2191-299-0000	\$492.99	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/13/23	3/22/23	270-2023	US DEPT OF TREASURY DEPT OF VA	2191-299-0000	\$826.36	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/13/23	3/22/23	271-2023	ANTHEM BLUE	2191-299-0000	\$1,420.75	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/13/23	3/22/23	272-2023	CGS	2191-299-0000	\$2,822.60	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/14/23	3/22/23	273-2023	HUMANA	2191-299-0000	\$108.08	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/14/23	3/22/23	274-2023	CGS	2191-299-0000	\$355.02	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/14/23	3/22/23	275-2023	AETNA	2191-299-0000	\$439.95	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/14/23	3/22/23	276-2023	US TREAS DEPT OF VA	2191-299-0000	\$926.74	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/15/23	3/22/23	277-2023	UNITED BEHAVIORAL	2191-299-0000	\$132.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/16/23	3/22/23	278-2023	GAINWELL TECHNOLOGY	2191-299-0000	\$131.80	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/16/23	3/22/23	279-2023	UNITED HEALTHCARE	2191-299-0000	\$533.03	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/16/23	3/22/23	280-2023	UNITED HEALTHCARE	2191-299-0000	\$869.38	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/17/23	3/22/23	281-2023	HNB-ECHO	2191-299-0000	\$134.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/17/23	3/22/23	282-2023	UHC COMMUNITY	2191-299-0000	\$182.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/17/23	3/22/23	283-2023	AARP SUPPLEMENTAL	2191-299-0000	\$403.43	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/20/23	3/22/23	284-2023	ANTHEM BLUE	2191-299-0000	\$904.40	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/21/23	3/27/23	294-2023	HUMANA	2191-299-0000	\$100.76	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/21/23	3/27/23	295-2023	UNITED HEALTHCARE	2191-299-0000	\$312.53	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/21/23	3/27/23	296-2023	CGS	2191-299-0000	\$1,719.64	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/22/23	3/27/23	297-2023	HNB-ECHO	2191-299-0000	\$176.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/22/23	3/27/23	298-2023	CGS	2191-299-0000	\$410.70	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/22/23	3/27/23	299-2023	AETNA BETTER HEALTH	2191-299-0000	\$505.93	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/22/23	3/27/23	300-2023	AETNA	2191-299-0000	\$761.11	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/23/23	3/27/23	301-2023	ANTHEM BLUE	2191-299-0000	\$426.41	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/23/23	3/27/23	302-2023	UMR	2191-299-0000	\$564.38	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/23/23	3/27/23	303-2023	UNITED HEALTHCARE	2191-299-0000	\$808.94	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/24/23	3/27/23	304-2023	AARP SUPPLEMENTAL	2191-299-0000	\$128.28	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/24/23	3/27/23	305-2023	HNB-ECHO	2191-299-0000	\$182.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/24/23	3/27/23	306-2023	UNITED HEALTHCARE	2191-299-0000	\$300.35	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/24/23	3/27/23	307-2023	MEDICAL MUTUAL	2191-299-0000	\$321.06	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
					<b>\$17,400.62</b>	

**Other Business:**

None.

**Visitor Concerns:**

David Ginelli came to the meeting to ask questions regarding the electric aggregation. Mr. Ginelli asked about the three year term and why it was an opt out letter. Mrs. Boggs explained that the contract cannot be longer than three years but the current program is only 2 years. Because most people want to be in the program the opt out option is available for the lesser number that prefer that option. Unlike some other programs, Township residents can opt in or out at any time without paying fees. Mrs. Boggs also assured Mr. Ginelli that the aggregation only affects the delivery portion of the Duke bill.

**Trustee Reports:**

A motion was made by Mr. VanDeGrift that the Board of Trustees adjourns into executive session to discuss EMS/Fire Personnel matters pursuant to ORC 121.22 (G) (1) at 8:53 a.m. The motion was seconded by Mr. Jones and upon call of roll call, Mr. Jones "YEA" and Mr. VanDeGrift "YEA" the executive session was entered.

By motion of Mr. VanDeGrift that the Board of Trustees adjourns out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. Jones the executive session ended. Upon call of roll, Mr. Jones "YEA" and Mr. VanDeGrift "YEA" the Board returned to regular session at 9:26 a.m.

Mr. VanDeGrift made a motion, seconded by Mr. Jones to adopt a new job description for the position of Fire/EMS Captain within the Fire Department effective March 28, 2023. The new job description moves the Captains to OP&F. All present voiced a "YEA" vote and the motion passed with **Resolution 23-03-14**. (A copy of the Resolution is included in the minutes.)

There being no further business, Mr. VanDeGrift made a motion, seconded by Mr. Jones to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for April 10, 2023 at 7:00 P.M.

Signed: \_\_\_\_\_ Chairman of the Board

Attest: \_\_\_\_\_ Fiscal Officer

**RESOLUTION 23-03-04  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**



**RESOLUTION TO INCREASE CHARGES FOR THE BILLING  
OF AMBULANCE TRANSPORTS MADE BY THE  
TURTLECREEK TOWNSHIP EMERGENCY MEDICAL  
SERVICES**

**WHEREAS**, the Board of Trustees contracted with Medicount Management, Inc. to begin billing for ambulance transports effective January 1, 2005; and

**WHEREAS**, Medicount has recommended the Board increase the billing charges to maintain consistency with the usual and customary rates for emergency services/transports provided in this area; and

**THEREFORE, BE IT RESOLVED**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio shall authorize and establish the following insurance billing rates for ambulance transports made by the Turtlecreek Township Emergency Medical Services effective May 1, 2023:

Rate per Transport:	BLS: \$650.00	ALS1: \$850.00	ALS2: \$1,000.00
Mileage per loaded mile:	BLS: \$15.00	ALS1: \$15.00	ALS2: \$15.00

Mr. VanDeGrift moved for the adoption of the foregoing resolution. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed.

Adopted this 28<sup>th</sup> day of March, 2023

Signed: \_\_\_\_\_

" YEA"

\_\_\_\_\_

" YEA"

Attest: \_\_\_\_\_

Chief Fiscal Officer

**RESOLUTION 23-03-05  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION AUTHORIZING THE PAY INCREASE  
FOR COMPLETION AND PASSING OF PARAMEDIC  
CERTIFICATION FOR JOSEPH MEARS**

**WHEREAS**, Joseph Mears has completed and passed his paramedic certification; and

**WHEREAS**, Joseph Mears should receive a pay increase to \$17.85 per hour for the completion and passing of his paramedic certification; and

**WHEREAS**, Joseph Mears’s pay rate will increase to \$17.85 per hour effective as of March 24, 2023; and

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approved the pay increase to \$17.85 per hour effective March 24, 2023.

Mr. VanDeGrift moved to adopt the foregoing Resolution. Mr. Jones seconded the motion and upon call of the roll the following vote resulted:

Mr. Jones	“YEA”
Mr. VanDeGrift	“YEA”

Resolution adopted this 28<sup>th</sup> day of March, 2023.

**THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES**

\_\_\_\_\_

\_\_\_\_\_

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 23-03-06  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION TO AUTHORIZE TAMMY BOGGS,  
TURTLECREEK TOWNSHIP ADMINISTRATOR,  
TO SIGN PAPERWORK FOR THE  
NATIONAL OPIOID SETTLEMENT WITH TEVA,  
ALLERGAN, CVS, WALGREENS AND WALMART**

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio approved the participation in the settlement for the National OPIOID Settlement with Teva, Allergan, CVS, Walgreens and Walmart; and

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have authorized the township administrator, Tammy Boggs to sign all required documents to participate in the settlement agreement; and

**THEREFORE**, by motion of Mr. VanDeGrift and seconded by Mr. Jones the above resolution was approved. All voiced a “YEA” vote and the resolution passed.

Adopted this 28<sup>th</sup> day March, 2023

Signed: \_\_\_\_\_ ” YEA”

\_\_\_\_\_ “YEA”

Attest: \_\_\_\_\_ Chief Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES  
WARREN COUNTY, OHIO**

Resolution Number: 23-03-07

Date of Resolution: March 28, 2023

**TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP ADMINISTRATOR**

**RESOLUTION**

**WHEREAS**, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

**WHEREAS**, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

**WHEREAS**, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

**Section 1.** This Board does hereby subsequently approve the obligations incurred by the Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

**Section 2.** That the Board is acting in its administrative capacity in adopting this Resolution.

**Section 3.** That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

**Section 4.** That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. VanDeGrift moved adoption of the foregoing Resolution, being seconded by Mr. Jones. Upon call of the roll, the following vote resulted:

Mr. Jones	YEA
Mr. VanDeGrift	YEA

Resolution adopted this 28<sup>th</sup> day of March, 2023.

CERTIFICATION:

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: \_\_\_\_\_

NAME: Amanda K. Childers

TITLE: Fiscal Officer

DATE: \_\_\_\_\_

**RESOLUTION 23-03-08  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION TO AUTHORIZE DANIEL F. JONES,  
TURTLECREEK TOWNSHIP TRUSTEE,  
TO SIGN RENEWAL PAPERWORK WITH SEDGWICK FOR 2023**

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio has a need to renew the contract with Sedgwick Claims Management Services for administration of the BWC program for the township; and

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have authorized Daniel F. Jones to sign the renewal paperwork for the year 2023 and the cost of the renewal will be \$2,095.00; and

**WHEREAS**, the source of the payment will be the General Fund 1000, Road Fund 2031, EMS Fund 2192, Fire Fund 2192 and the EMS/Fire Fund 2193 (Workers Compensation)

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio authorizes the renewal of the contract with Sedgwick Claims Management Services in the amount of \$2,095.00.

**THEREFORE**, by motion of Mr. VanDeGrift and seconded by Mr. Jones the above resolution was approved. All voiced a "YEA" vote and the resolution passed.

Adopted this 28<sup>th</sup> day March, 2023

Signed: \_\_\_\_\_ " YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 23-03-09  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**APPROVE THE HIRE OF TAYLOR MELDRUM  
AS A FULL TIME EMT – PARAMEDIC EFFECTIVE  
APRIL 3, 2023**

**WHEREAS**, a position of “Full Time Paramedic” has been posted within the Turtlecreek Township Fire Department/Emergency Medical Service, and

**WHEREAS**, the Fire Chief and Assistant Chief of Turtlecreek Township Fire Department and Emergency Medical Service have recommended that Taylor Meldrum be hired as a Full Time EMT - Paramedic working 24-hour shifts; and

**NOW THEREFORE BE IT RESOLVED**, the Turtlecreek Township Board of Trustees hereby approves the hiring of Taylor Meldrum for the position of Full-Time EMT - Paramedic, effective hire date April 3, 2023 at the rate of \$17.85 per hour. Ms. Meldrum’s hours of work will be 24 hours shifts every third day.

Mr. VanDeGrift moved for adoption of the foregoing resolution, seconded by Mr. Jones. All voiced a “YEA” vote and the resolution passed.

Adopted this 28<sup>th</sup> day of March, 2023

Signed:	_____	“YEA”
	_____	“YEA”
Attest:	_____	Chief Fiscal Officer

**RESOLUTION 23-03-10  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**HIRE NOAH ZIMMER, EFFECTIVE MARCH 31, 2023  
AS A PART TIME FF2/PARAMEDIC**

**WHEREAS**, a position of “Part-Time FF2/Paramedic has been posted within the Turtlecreek Township Fire Department/Emergency Medical Service, and

**WHEREAS**, the Fire Chief and Assistant Chief of Turtlecreek Township Fire Department and Emergency Medical Service have recommended that Noah Zimmer be hired as a Part Time FF2/Paramedic working 21-hour shifts every sixth day; and

**NOW THEREFORE BE IT RESOLVED**, the Turtlecreek Township Board of Trustees hereby approves the hiring of Noah Zimmer for the position of Part-Time FF2/Paramedic, effective March 31, 2023 at the rate of \$19.95 per hour. Mr. Zimmer’s hours of work will be 21-hour shifts.

Mr. VanDeGrift moved for adoption of the foregoing resolution, seconded by Mr. Jones. All voiced a “YEA” vote and the resolution passed.

Adopted this 28<sup>th</sup> day of March, 2023

Signed: \_\_\_\_\_ “YEA”  
\_\_\_\_\_ “YEA”  
Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 23-03-11  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**HIRE ANN BURRELL, EFFECTIVE APRIL 21, 2023  
AS A PART TIME FF2/PARAMEDIC**

**WHEREAS**, a position of “Part-Time FF2/Paramedic has been posted within the Turtlecreek Township Fire Department/Emergency Medical Service, and

**WHEREAS**, the Fire Chief and Assistant Chief of Turtlecreek Township Fire Department and Emergency Medical Service have recommended that Ann Burrell be hired as a Part Time FF2/Paramedic working 20-hour shifts every sixth day; and

**NOW THEREFORE BE IT RESOLVED**, the Turtlecreek Township Board of Trustees hereby approves the hiring of Ann Burrell for the position of Part-Time FF2/Paramedic, effective April 21, 2023 at the rate of \$19.95 per hour. Ms. Burrell’s hours of work will be 20-hour shifts.

Mr. VanDeGrift moved for adoption of the foregoing resolution, seconded by Mr. Jones. All voiced a “YEA” vote and the resolution passed.

Adopted this 28<sup>th</sup> day of March, 2023

Signed: \_\_\_\_\_ “YEA”  
\_\_\_\_\_ “YEA”  
Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 23-03-12  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**WHEREAS**, the Fire Chief has determined that Fire Station 33 has a need for a house alerting/PA system to be installed; and

**WHEREAS**, the cost of installing the house alerting/PA system should not exceed \$5,000.00 and will be sourced through multiple vendors and the source of the funds will be the Fire Fund 2192 (2192-760-740-0000 Machinery, Equipment and Furniture); and

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the cost of installing the house alerting/PA system for Fire Station 33 at the not to exceed cost of \$5,000.00.

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Jones. All voiced a “YEA” vote and the motion was passed.

Adopted this 28<sup>th</sup> day of March, 2023

Signed: \_\_\_\_\_ “YEA”

\_\_\_\_\_ “YEA”

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 23-03-13  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**WHEREAS**, the Turtlecreek Township Road Department has a need to repair the V-box for the tandem dump truck; and

**WHEREAS**, the cost of the repair will be \$6,715.00 from Kaffenbarger Truck Equipment Company; and

**WHEREAS**, the source of the funds will be the Road Fund 2031 (2031-330-323-0000 Repairs and Maintenance); and

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the repair for the V-box in the amount of \$6,715.00 from Kaffenbarger Truck Equipment Company.

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Jones. All voiced a “YEA” vote and the motion was passed.

Adopted this 28<sup>h</sup> day of March, 2023

Signed: \_\_\_\_\_ “YEA”

\_\_\_\_\_ “YEA”

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 23-03-14  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION WHEREAS THE BOARD OF TRUSTEES OF  
TURTLECREEK TOWNSHIP  
HAVE ESTABLISHED A JOB DESCRIPTION FOR  
THE POSITION OF FIRE/EMS CAPTAIN WITHIN  
THE FIRE DEPARTMENT**

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have established a job description for the position of Fire/EMS Captain within the Fire Department of the township effective March 28, 2023; and

**WHEREAS**, the Board of Trustees of Turtlecreek Township have adopted this job description effective March 28, 2023; and

**THEREFORE**, by motion of Mr. VanDeGrift and seconded by Mr. Jones the above resolution was approved. All voiced a "YEA" vote and the resolution passed.

Adopted this 28<sup>th</sup> day March, 2023

Signed: \_\_\_\_\_ " YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

End of Minutes.