

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

DECEMBER 12

22

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on December 12, 2022 at 7:00 P.M. with the following persons present:

TRUSTEES: Jim VanDeGrift and Dan Jones (Jonathan Sams was absent)

FISCAL OFFICER: Amanda Childers

GUEST: Tammy Boggs, Mike Jameson, Brad Edrington, McKinley Bowers, Doug Koenig and Kenny Hickey.

The meeting opened with Mr. VanDeGrift leading the Pledge of Allegiance.

The minutes of the meeting held on November 29, 2022 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Jones moved for acceptance, seconded by Mr. VanDeGrift. All were in favor and the minutes were approved as written.

The minutes of the Work Session held on November 16, 2022 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Jones moved for acceptance, seconded by Mr. VanDeGrift. All were in favor and the minutes were approved as written.

The minutes of the Special meeting held on November 23, 2022 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Jones moved for acceptance, seconded by Mr. VanDeGrift. All were in favor and the minutes were approved as written.

The Fiscal Officer notified the Trustees that the financial reports for the previous month were available for their review. By motion of Mr. Jones and seconded by Mr. VanDeGrift the following reports were approved. Cash Summary by Fund (month to date and year to date), Fund Status Report, and Bank Reconciliation for the previous month.

Tammy Boggs, Township Administrator, informed the board it was time to elect officers for next year. Mr. VanDeGrift made a motion, seconded by Mr. Jones to appoint Trustee Dan Jones as Chairman of the Board and Trustee Jonathan Sams as Vice President of the Board for 2023. All present voiced a "YEA" vote and the motion passed.

Mrs. Boggs presented the Temporary Appropriations as well as the Year End Resolutions to the Trustees. Mr. Jones made a motion to approve the Temporary Appropriations and Year End Resolutions. Mr. VanDeGrift seconded the motion. All present voiced a "YEA" vote and the motion was passed with **Resolutions 21-12-01 – 21-12-19**. (A copy of the resolution will be included in the minutes.)

Department Reports:

**Fire/EMS:**

Michael Jameson, Fire Chief, requested a motion to appoint members to the Volunteer Fire Fighters Dependents Fund for the 2023 year. The appointments are Daniel Jones, Jim VanDeGrift, Brent Wright, Frank Tone, Chris Ward and Jon Paul Campbell as secretary. Mr. Jones made a motion, seconded by Mr. VanDeGrift. All present voiced a "YEA" vote and the motion was passed.

Chief Jameson, informed the Board that a position for Full Time Paramedic has been posted and both he and the Assistant Fire Chief have recommended Bobby Grant to fill the position effective December 15, 2022 at the rate of \$17.00 per hour. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve hiring Bobby Grant for Full Time Paramedic effective December 15, 2022 at the rate of \$17.00 per hour. All present voiced a "YEA" vote and the motion was passed. **Resolution 22-12-20**. (A copy of the resolution will be included in the minutes.)

Chief Jameson informed the Board that he received the resignation of Shawna Lynch from her position of EMT-Paramedic effective 12-25-22. Mr. Jones made a motion, seconded by Mr. VanDeGrift to accept the resignation of Shawna Lynch effective 12-25-22. All present voiced a "YEA" vote and the motion was passed with **Resolution 22-12-21**. (A copy of the resolution is included in the minutes).

Chief Jameson informed the Board that both he and the Assistant Fire Chief recommend that Neil Arsenio attend paramedic school. The cost of the class will be approximately \$10,000.00 and Mr. Arsenio will be required to sign an EMS contract with a four-year commitment. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the Resolution as stated above. All present voiced a "YEA" vote and the motion was passed. **Resolution 22-12-22.** (A copy of the resolution will be included in the minutes.)

Chief Jameson requested approval to purchase Genesis Rescue Tools from Howell Rescue Systems at a cost of \$37,905.00. The Loeb Grant was received in the amount of \$13,250.00 and will be applied to the purchase cost. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the purchase of the Genesis Rescue Tools as stated above. All present voiced a "YEA" vote and the motion was passed. **Resolution 22-12-35.** (A copy of the resolution will be included in the minutes.)

Chief Jameson informed the Board that an employee has requested to obtain a Turtlecreek Township flag to fly at his home. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve obtaining Township logo flags for resale to the employee. All present voiced a "YEA" vote and the motion was passed.

#### **Road and Bridge:**

Ron Chasteen, Road and Bridge Consultant, was asked to review the roads for resurfacing for 2023. Mr. Chasteen produced a list of the roads in most need along with a brief discussion. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve sending a letter to the Warren County Engineer's agreeing to participate in road surfacing for 2023. All present voiced a "YEA" vote and the motion was passed.

Mrs. Boggs stated that the Engineer's office will get estimates for the roads on the list and we will need to decide by the end of January how much resurfacing we will commit to completing.

Mr. Chasteen informed the Board that the Road crew patched some blacktop, filled some potholes and did some ditching. Mrs. Boggs and the Trustees thanked Mr. Chasteen for coming in to help the Township on a temporary basis.

#### **Administration:**

Tammy Boggs, Township Administrator, asked the Trustees if they wanted to donate to the Lebanon Food Pantry. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve a donation to the Lebanon Food Pantry in the amount of \$750.00. All Present voiced a "YEA" vote and the motion passed with **Resolution 22-12-23** (A copy of the resolution will be included in the minutes.)

Mrs. Boggs requested ratification for expenditures authorized by Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$1,079.36. The purchases are \$467.17 from Amazon, \$24.99 from Rural King, \$214.96 from Sensoronics, \$167.00 from Sam's Club and \$205.14 from Taoglas. Mr. Jones made a motion, seconded by Mr. VanDeGrift to subsequently approve the expenditures in the cumulative amount of \$1,079.36. All present voiced a "YEA" vote and the motion was passed with **Resolution 22-12-24.** (A copy of the Resolution is included in the minutes.)

Mrs. Boggs informed the Board that a settlement agreement relative to former employee Michael Abbott's claim seeking participation in the State Workers' Compensation fund was received. Previously the Township authorized the Assistant Prosecuting Attorney to enter into settlement negotiations on November 17, 2022. A Resolution is needed to authorize the Assistant Prosecuting Attorney to sign the settlement agreement. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the Resolution as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 22-12-25.** (A copy of the resolution will be included in the minutes.)

Mrs. Boggs requested authorization to sign a contract agreement with KZF Design for Renovation of Station 31. The contract is for professional architectural services for a design, bid, build project at a cost of \$137,000.00. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the Resolution as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 22-12-26.** (A copy of the resolution will be included in the minutes.)

Mrs. Boggs informed the Board that The Warren County Amateur Radio Association has requested use of the meeting room on a monthly basis on the first Tuesday of the month at 7:00 p.m. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the use of the meeting room as stated above. All present voiced a "YEA" vote and the motion was passed.

Mrs. Boggs informed the Board that a third person would be needed to sit on the JEDD Board for Turtlecreek/Monroe JEDD and should be selected soon.

Mrs. Boggs publicly thanked Creech's Landscaping for replacing the landscaping at Station 33.

#### **General Reports:**

#### **CORRESPONDENCE:**

##### **IN:**

Email from Partner Engineering regarding department records of a property.  
Email from WC. Engineer's office regarding walk through for Shaker Run, Section Five, Phase D.  
News letter from WC Health Department.  
Email from Ms. Mills regarding fire patches.  
Email from Mr. Moeller regarding a tree on telephone line on Phillips Road.  
Letter from the Loeb Foundation regarding the 2022/2023 grant.  
Email from Mr. Grafton requesting update on speed study.  
Letter from Duke Energy regarding adjustments to rider rates.  
Email from Mr. Ford regarding application.  
Letter from Charter Communications regarding franchise fees.  
Letter from State of Ohio Division of Liquor regarding fees.

##### **OUT:**

Email to Partner Engineering regarding department records of a property.  
Letter to Mr. Grant regarding job offer for paramedic position.  
Letter to Mr. Johnson, YMCA thanking them for the donation.  
Public Records request for Ms. Russo.  
Letter to WC Regional Planning regarding Union Village Phase 1C.  
Email to Ms. Mills regarding fire patches.  
Email to Mr. Moeller regarding the tree on telephone line on Phillips Road.  
Email regarding the completion of the 2022 Census of Governments Survey.  
Email to Mr. Ford regarding application.  
Email to Mr. Grafton regarding speed study.  
Email to Ms. Fulkerson regarding the Hoffmann swale.  
Email to Mr. Harvey regarding public records request.

#### **Fiscal Officer Reports:**

Prior to the meeting the Audit/Financial Committee met to review the financial reports for the year to date. The committee noted that at this time there is a need for a line-item transfer for American Rescue Plan Act Funds, EMS Fuel Charges and EMS Billing Fees.

Amanda Childers, Fiscal Officer, requested a line-item transfer in the 2273 fund in the amount of \$137,000.00 from 2273-930-930-0000 (Contingencies) to 2273-220-360-0000 (Contracted Services) for needed expenses. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the line-item transfer as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 22-12-27**. (A copy of the resolution will be included in the minutes.)

Mrs. Childers requested a line-item transfer in the 2191 fund in the amount of \$5,000.00 from 2191-930-930-0000 (Contingencies) to 2191-230-420-0000 Operating Supplies (fuel charges) for needed expenses for EMS Fuel. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the line-item transfer as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 22-12-28**. (A copy of the resolution will be included in the minutes.)

Mrs. Childers requested a line-item transfer in the 2191 fund in the amount of \$6,000.00 from 2191-930-930-0000 (Contingencies) to 2191-230-510-0012 Dues and Fees (EMS Billing Fee Charges) for needed expenses. Mr. Jones made a motion, seconded by Mr. VanDeGrift to

approve the line-item transfer as stated above. All present voiced a “YEA” vote and the motion passed with **Resolution 22-12-29**. (A copy of the resolution will be included in the minutes.)

Mrs. Childers requested authorization to advance funds from the General Fund to Liberty Acres (2422-310-360-0000) Lighting District in the amount of \$300.00 for needed expenses. The Advance will cover needed expenses until the next payment from Warren County is received in 2023. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the advance of funds as stated above. All present voiced a “YEA” vote and the motion passed with **Resolution 22-12-30**. (A copy of the resolution is included in the minutes.)

Mrs. Childers requested authorization to pay the Worker’s Compensation invoice for 2023 in the amount of \$25,083.00. Mr. Jones made a motion, seconded by Mr. VanDeGrift to authorize payment to Ohio Bureau of Worker’s Compensation by ACH in the amount of \$25,083.00. All present voiced a “YEA” vote and the motion passed with **Resolution 22-12-31**. (A copy of the resolution will be included in the minutes.)

Mrs. Childers informed the Board that a Resolution is needed to authorize expenditure from American Rescue Plan Act Funds under the lost revenue category. Mr. Jones made a motion, seconded by Mr. VanDeGrift to authorize payment for Professional Architectural Services from KZF Design for renovation of Turtlecreek Township Fire Station 31 in the amount of \$137,000.00. All present voiced a “YEA” vote and the motion passed with **Resolution 22-12-32**. (A copy of the resolution will be included in the minutes.)

Mrs. Childers, Fiscal Officer, informed the board she would be attending the Ohio Township Association conference in Columbus. She will be advancing personal funds for hotel, meals and mileage during the conference and will present them for reimbursement after the conference occurs January 25-27<sup>th</sup>. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the Fiscal Officer’s attendance at the conference and the expected expenses to be presented for reimbursement after the conference. All present voiced a “YEA” vote and the motion passed.

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos. 34385 through 34440 (copy to follow) and Vouchers 1294-2022 through 1348-2022.

The Fiscal Office reported the following income:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
11/30/22	12/1/22	1281-2022	STATE OF OHIO	2031-535-0000	\$412.05	2022 ROLLBACK MANUFACTURED HOME LIKE REAL 2022 (DIRECT DEPOSIT)
					<b>\$412.05</b>	
11/30/22	12/1/22	1285-2022	STINE FUNERAL HOME OF LEBANON INC	2041-302-0000	\$350.00	GRAVE OPEN/CLOSE CREMATION R JOHNSON SECT 4 LOT 4
					<b>\$350.00</b>	
11/29/22	12/1/22	1286-2022	CHARTER COMMUNICATIONS	1000-303-0000	\$34,993.66	3RD QTR 2022 CABLE FRANCHISE FEES
					<b>\$34,993.66</b>	
11/30/22	12/1/22	1283-2022	STAROHIO	1000-701-0000	\$10,320.07	NOVEMBER 2022 INTEREST
11/30/22	12/1/22	1284-2022	PRIMARY	1000-701-0000	\$2.21	NOVEMBER 2022 INTEREST
11/1/22	12/6/22	1287-2022	US BANK	1000-701-0000	\$3.08	NOVEMBER 2022 SWEEP INTEREST
11/1/22	12/6/22	1288-2022	LCNB TRUST	1000-701-0000	\$3,017.87	OCTOBER 2022 SWEEP INTEREST
11/1/22	12/6/22	1289-2022	CD 15	1000-701-0000	\$348.94	NOVEMBER 2022 INTEREST
11/4/22	12/6/22	1290-2022	CD 9	1000-701-0000	\$327.79	NOVEMBER 2022 INTEREST
11/7/22	12/6/22	1291-2022	FNMA 10	1000-701-0000	\$187.50	NOVEMBER 2022 INTEREST
11/15/22	12/6/22	1292-2022	UST 7	1000-701-0000	\$312.50	NOVEMBER 2022 INTEREST
11/21/22	12/6/22	1293-2022	CD 33	1000-701-0000	\$211.48	NOVEMBER 2022 INTEREST
11/21/22	12/6/22	1294-2022	FFCB 10	1000-701-0000	\$912.50	NOVEMBER 2022 INTEREST
11/23/22	12/6/22	1295-2022	FHLB 10	1000-701-0000	\$893.75	NOVEMBER 2022 INTEREST
11/28/22	12/6/22	1296-2022	CD 17	1000-701-0000	\$338.37	NOVEMBER 2022 INTEREST
11/28/22	12/6/22	1297-2022	CD 14	1000-701-0000	\$325.16	NOVEMBER 2022 INTEREST
11/28/22	12/6/22	1298-2022	CD 16	1000-701-0000	\$348.94	NOVEMBER 2022 INTEREST
11/28/22	12/6/22	1299-2022	CD 22	1000-701-0000	\$359.52	NOVEMBER 2022 INTEREST
11/28/22	12/6/22	1300-2022	CD 29	1000-701-0000	\$1,375.21	NOVEMBER 2022 INTEREST
11/28/22	12/6/22	1301-2022	FFCB 4	1000-701-0000	\$912.50	NOVEMBER 2022 INTEREST
					<b>\$20,197.39</b>	
11/16/22	12/6/22	1302-2022	INVESTMENT CP 1	1000-701-0000	\$2,238.50	Gain on Investment
11/29/22	12/6/22	1303-2022	INVESTMENT UST 13	1000-701-0000	\$1,409.31	Gain on Investment
					<b>\$3,647.81</b>	
12/6/22	12/8/22	1304-2022	LOEB FOUNDATION	2192-805-0000	\$13,250.00	LOEB GRANT 2022 FOR FISCAL YEAR 2023
					<b>\$13,250.00</b>	
11/28/22	12/1/22	1272-2022	HNB-ECHO	2191-299-0000	\$736.41	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/28/22	12/1/22	1273-2022	HNB-ECHO	2191-299-0000	\$832.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/28/22	12/1/22	1274-2022	CGS	2191-299-0000	\$1,782.37	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/29/22	12/1/22	1275-2022	HUMANA	2191-299-0000	\$230.11	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/29/22	12/1/22	1276-2022	AETNA	2191-299-0000	\$324.32	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/29/22	12/1/22	1277-2022	CGS	2191-299-0000	\$430.31	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/29/22	12/1/22	1278-2022	AARP SUPPLEMENTAL	2191-299-0000	\$477.31	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/29/22	12/1/22	1279-2022	ANTHEM BLUE	2191-299-0000	\$973.40	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/30/22	12/1/22	1280-2022	CIGNA	2191-299-0000	\$172.33	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/28/22	12/1/22	1282-2022	MEDICOUNT MANAGEMENT INC	2191-299-0000	\$844.36	LIFE SQUAD SERVICES OCTOBER 2022 (DIRECT DEPOSIT)
12/1/22	12/12/22	1305-2022	UNITED HEALTHCARE	2191-299-0000	\$186.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/1/22	12/12/22	1306-2022	MEDICAL MUTUAL	2191-299-0000	\$257.27	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/1/22	12/12/22	1307-2022	ANTHEM BLUE	2191-299-0000	\$350.12	LIFE SQUAD SERVICES (DIRECT DEPOSIT)

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
12/2/22	12/12/22	1308-2022	AARP SUPPLEMENTAL	2191-299-0000	\$100.47	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/2/22	12/12/22	1309-2022	HNB-ECHO	2191-299-0000	\$812.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/5/22	12/12/22	1310-2022	MEDICAL MUTUAL	2191-299-0000	\$99.83	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/5/22	12/12/22	1311-2022	ANTHEM BLUE	2191-299-0000	\$1,537.46	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/6/22	12/12/22	1312-2022	UHC COMMUNITY	2191-299-0000	\$190.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/6/22	12/12/22	1313-2022	CGS	2191-299-0000	\$3,581.97	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/7/22	12/12/22	1314-2022	AETNA	2191-299-0000	\$87.07	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/7/22	12/12/22	1315-2022	AETNA	2191-299-0000	\$412.59	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/7/22	12/12/22	1316-2022	UNITED HEALTHCARE	2191-299-0000	\$429.80	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/8/22	12/12/22	1317-2022	BANKERS LIFE	2191-299-0000	\$85.95	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/8/22	12/12/22	1318-2022	UNITED HEALTHCARE	2191-299-0000	\$337.54	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/8/22	12/12/22	1319-2022	CGS	2191-299-0000	\$732.64	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/9/22	12/12/22	1320-2022	HNB-ECHO	2191-299-0000	\$190.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/9/22	12/12/22	1321-2022	AARP SUPPLEMENTAL	2191-299-0000	\$311.91	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/9/22	12/12/22	1322-2022	HPIL	2191-299-0000	\$438.58	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/9/22	12/12/22	1323-2022	CGS	2191-299-0000	\$445.40	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/9/22	12/12/22	1324-2022	AETNA	2191-299-0000	\$523.91	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
					<b>\$17,913.43</b>	

**Other Business:**

None.

**Visitor Concerns:**

McKinley Bowers, a student at Lebanon High School, was in attendance to learn about Township Government as a prerequisite for application to the Warren County Township Association scholarship.

Mr. Doug Koenig from Warren County Airport spoke about how nice the new airport LED lights on the runway look. Mr. Koenig stated that the runway needs to be 500 feet longer to allow more jets in. Mr. Koenig has been applying for grants and the airport received a striping and apron pavement grant. A lighted wind sock was added and the Warren County Airport is now a regional airport. It is the 7<sup>th</sup> largest in Ohio and 15<sup>th</sup> largest in the Tri State. ODOT and FAA funding will increase from \$149,000.00 to \$290,000.00.

**Trustee Reports:**

A motion was made by Mr. Jones that the Board of Trustees adjourns into executive session to discuss Pending or imminent court action pursuant to ORC 121.22 (G) (3) at 7:41 p.m. The motion was seconded by Mr. Sams and upon call of roll call, Mr. Sams "YEA", Mr. Jones "YEA" and Mr. VanDeGrift "YEA" the executive session was entered.

By motion of Mr. Sams that the Board of Trustees adjourns out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. Jones the executive session ended. Upon call of roll, Mr. Sams "YEA", Mr. Jones "YEA" and Mr. VanDeGrift "YEA" the Board returned to regular session at 8:08 p.m.

The Trustees held a discussion regarding the pay increases for the township employees for 2023. Mr. Jones made a motion seconded by Mr. VanDeGrift to increase pay as defined in Resolution 22-12-33. All present voiced a "YEA" vote and the motion was passed with **Resolution 22-12-33**. (A copy of the resolution is included in the minutes).

The Trustees decided to hire Kenneth Hickey as a full time Road/Maintenance Supervisor at the rate of \$35.00 per hour effective December 27, 2022. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve resolution as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 22-12-34**. (A copy of the resolution is included in the minutes).

There being no further business, Mr. Jones made a motion, seconded by Mr. VanDeGrift to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for December 23, 2022 at 8:30 a.m.

Signed: \_\_\_\_\_ Chairman of the Board

Attest: \_\_\_\_\_ Fiscal Officer

**RESOLUTION 22-12-01**  
Turtlecreek Township

Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall accept the Temporary Appropriations for the calendar year 2023. Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 12<sup>th</sup> day of December, 2022

**RESOLUTION 22-12-02**

Turtlecreek Township  
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall pay all utility and cleaning bills for administrative buildings and fire stations (including heat, telephone, gas, electric, garbage disposal, cleaning, etc.) from the General Fund. Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 12<sup>th</sup> day of December, 2022

**RESOLUTION 22-12-03**

Turtlecreek Township  
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall reimburse township officials and employees at the current rate for mileage as determined by the IRS when traveling on official business out of the township in their personal vehicles. The Township will cover the cost of hotel expenses and reimburse a flat sum of \$75.00 per day for meal allowance when attending full day or overnight conferences during the calendar year beginning January 1, 2023, for Township Trustees, Fiscal Officer and employees. Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 12<sup>th</sup> day of December, 2022

**RESOLUTION 22-12-04**

Turtlecreek Township  
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall appoint for a period of one (1) year, effective January 1, 2023 – Michael Jameson as Fire Chief. Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 12<sup>th</sup> day of December, 2022

**RESOLUTION 22-12-05**

Turtlecreek Township  
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall appoint for a period of one (1) year, effective January 1, 2023 – Brian Elleman as Assistant Fire Chief. Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 12<sup>th</sup> day of December, 2022

**RESOLUTION 22-12-06**

Turtlecreek Township  
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees and fiscal officer of Turtlecreek Township are entitled to the maximum compensation permitted by the Ohio Revised Code (based on the amounts allowable by the law and annual certifications). Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 12<sup>th</sup> day of December, 2022

**RESOLUTION 22-12-07**

Turtlecreek Township  
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the Volunteer Fire Department personnel shall be on the following schedule of reimbursement for the pay period beginning January 1, 2023 to December 31, 2023: Annual Rate: Secretary \$100.00, Treasurer \$100.00, Drivers \$150.00. Firemen \$20.00 per run. Captains receive \$24.00 per run. Duty Office will receive \$8.00 per hour. Attendance at each meeting (business and practice) shall be compensated at the same base rate for fire runs. Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 12<sup>th</sup> day of December, 2022

**RESOLUTION 22-12-08**

Turtlecreek Township  
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the Volunteers Life Squad shall be on the following schedule of reimbursement for the pay period beginning January 1, 2023 to December 31, 2023: EMT's \$20.00 per run, Advanced EMT's \$21.00 per run and Paramedics \$22.00 per run. Attendance at meetings (business and practice) shall be compensated at the same rate as their base compensation for runs. The Secretary shall receive \$100.00 per year. Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 12<sup>th</sup> day of December, 2022

**RESOLUTION 22-12-09**

Turtlecreek Township  
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that newly elected/appointed Trustees and/or Fiscal Officer shall be entitled to their choice of disability insurance (single policy) or hospitalization insurance, including life, which will be provided by the medical health carrier, dental, and vision insurance (family policies) will be provided by a separate carrier for their terms beginning on or after January 1, 2023. At the present time, the carriers are Anthem, Principal VSP, Delta Dental and Navia (policy benefits are defined in their specific contracts). Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 12<sup>th</sup> day of December, 2022

**RESOLUTION 22-12-10**

Turtlecreek Township  
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall continue the maintenance contracts with Stryker (terms and amounts that prevail). The ambulance fund account 2191-230-323-0000 (Repairs and Maintenance) shall be the source of payment. Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 12<sup>th</sup> day of December, 2022

**RESOLUTION 22-12-11**

Turtlecreek Township  
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the Trustees authorize the Fiscal Officer to pay all bills for the township that come due between meeting dates. The payment of the bills will be ratified at the next regular Trustees meeting with the approval of vouchers, electronic warrants and warrants. Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution was passed.

Adopted this 12<sup>th</sup> day of December, 2022

**RESOLUTION 22-12-12**

Turtlecreek Township  
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall contribute an amount of \$14,559.00 to the Warren County Drug Task Force as the Year 2023 contribution. The General Fund shall be the source of funds. Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 12<sup>th</sup> day of December, 2022

**RESOLUTION 22-12-13**

Turtlecreek Township  
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall provide coffee, meals and refreshments at public function such as hearings, meetings and work sessions to attendees as deemed necessary by the board. The General Fund shall be the source of funds. Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 12<sup>th</sup> day of December, 2022

**RESOLUTION 22-12-14**

Turtlecreek Township  
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that blanket and super blanket certificates have a maximum limit of \$100,000.00. Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 12<sup>th</sup> day of December, 2022

**RESOLUTION 22-12-15**

Turtlecreek Township  
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall not make any changes to Resolution 03-12-20 concerning intent to dispose surplus items, including vehicles, by internet auction, and that this resolution be renewed and effective for the year 2023. In addition, Resolution 03-12-21 and 22-04-09, concerning the agreement with GovDeals, Inc. for on-line auction service for the disposal of surplus items, including vehicles, is renewed and effective for the year 2023. Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 12<sup>th</sup> day of December, 2022

**RESOLUTION 22-12-16**

Turtlecreek Township



Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the new hire pay for part time and full time EMS employees shall be compensated at the rate listed below effective January 1, 2023

Part-Time	
Paramedic	\$14.70
Intermediate	\$13.65
Basic	\$13.13
Full Time	
Paramedic	\$17.85
Basic	\$16.28

Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 12<sup>th</sup> day of December, 2022

**RESOLUTION 22-12-17**

Turtlecreek Township  
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the Trustees hereby ratify and confirm all actions taken in good faith by the Board of Trustees, Fiscal Officer, and the Officers of Turtlecreek Township and make such exception from policy as may be necessary to accommodate such ratification. Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 12<sup>th</sup> day of December, 2022

**RESOLUTION 22-12-18**

Turtlecreek Township  
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall appoint for a period of one (1) year, effective January 1, 2023 -Tammy Boggs as Administrator. Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 12<sup>th</sup> day of December, 2022.

**RESOLUTION 22-12-19**

Turtlecreek Township  
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the new hire pay for part time Fire employees shall be compensated at the rate listed below effective January 1, 2023

EMT/FF1	\$17.33
EMT/FF2	\$17.85
ALS/FF1	\$18.38
ALS/FF2	\$18.90
MEDIC/FF1	\$19.43
MEDIC/FF2	\$19.95

Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 12<sup>th</sup> day of December, 2022

The signatures below indicate acceptance and attestments of **Resolutions 22-12-01 through 22-12-19**. Any exceptions to be so noted below.

Exceptions: None

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Fiscal Officer

**RESOLUTION 22-12-20  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**APPROVE THE HIRE OF BOBBY GRANT  
AS A FULL TIME EMT – PARAMEDIC EFFECTIVE  
DECEMBER 15, 2022**

**WHEREAS**, a position of "Full Time Paramedic" has been posted within the Turtlecreek Township Fire Department/Emergency Medical Service, and

**WHEREAS**, the Fire Chief and Assistant Chief of Turtlecreek Township Fire Department and Emergency Medical Service have recommended that Bobby Grant be hired as a Full Time EMT - Paramedic working 24-hour shifts; and

**NOW THEREFORE BE IT RESOLVED**, the Turtlecreek Township Board of Trustees hereby approves the hiring of Bobby Grant for the position of Full-Time EMT - Paramedic, effective hire date December 15, 2022 at the rate of \$17.00 per hour. Mr. Grant's hours of work will be 24 hours shifts every third day.

Mr. Jones moved for adoption of the foregoing resolution, seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 12<sup>th</sup> day of December, 2022

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 22-12-21  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESIGNATION FOR SHAWNA LYNCH,  
EMT-PARAMEDIC  
EFFECTIVE DECEMBER 25, 2022**

**WHEREAS**, the Fire Chief was notified that Shawna Lynch resigned her position of EMT – Paramedic with Turtlecreek Township; and

**WHEREAS**, the effective date of the resignation will be December 25, 2022; and

**NOW THEREFORE BE IT RESOLVED**, the Turtlecreek Township Board of Trustees hereby accepts the resignation of Shawna Lynch, effective December 25, 2022.

Mr. Jones moved for adoption of the foregoing resolution, seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 12<sup>th</sup> day of December, 2022

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 22-12-22  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**AUTHORIZING NEIL ARSENIO TO ATTEND PARAMEDIC SCHOOL AT  
SINCLAIR COLLEGE AND SIGNING AN EMS CONTRACT THAT  
TURTLECREEK TOWNSHIP WILL PAY FOR THE SCHOOL WITH A FOUR  
(4)-YEAR COMMITMENT FOR SERVICE AND HOURS AS DEFINED BY JOB  
DESCRIPTION**

**WHEREAS**, Neil Arsenio wishes to attend paramedic school at Sinclair College; and

**WHEREAS**, the Fire Chief and Assistant Chief of Turtlecreek Township Fire Department and Emergency Medical Service have recommended that Neil Arsenio attend the paramedic school; and

**WHEREAS**, the cost of the class will be the approximate fee of \$10,000.00 and Neil Arsenio will be required to sign an EMS contract with a commitment of four (4) years of service for the township paying for the school; and

**NOW THEREFORE BE IT RESOLVED**, the Turtlecreek Township Board of Trustees hereby approves Neil Arsenio to attend paramedic school with the township paying for the schooling. The source of the funds will be the EMS Fund (2191-230-599-0005 Other – Other Expenses EMS Training).

Mr. Jones moved for adoption of the foregoing resolution, seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 12<sup>th</sup> day of December, 2022

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 22-12-23  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall make a donation to the Lebanon Food Pantry in the

amount of \$750.00. Source of the funds will be from the General Fund #1000-110-591-0000 (Contributions to other Organizations). Resolution was initiated by Mr. Jones seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 12<sup>th</sup> day of December, 2022

Signed: \_\_\_\_\_ " YEA"  
\_\_\_\_\_ " YEA"  
Attest: \_\_\_\_\_ Chief Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES  
WARREN COUNTY, OHIO**

Resolution Number: 22-12-24  
2022

Date of Resolution: December 12,

**TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP ADMINISTRATOR**

**RESOLUTION**

**WHEREAS**, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

**WHEREAS**, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

**WHEREAS**, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

**Section 1.** This Board does hereby subsequently approve the obligations incurred by the Township Administrator or Township Officer or Employees on behalf of the Township, a

copy or copies of the vouchers of which are attached hereto.

**Section 2.** That the Board is acting in its administrative capacity in adopting this Resolution.

**Section 3.** That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

**Section 4.** That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Jones moved adoption of the foregoing Resolution, being seconded by Mr. VanDeGrift. Upon call of the roll, the following vote resulted:

Mr. VanDeGrift	YEA
Mr. Jones	YEA

Resolution adopted this 12<sup>th</sup> day of December, 2022.

CERTIFICATION:

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: \_\_\_\_\_

NAME: Amanda K. Childers

TITLE: Fiscal Officer

DATE: \_\_\_\_\_

**RESOLUTION 22-12-25  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**AUTHORIZING ASSISTANT PROSECUTING ATTORNEY TO SIGN  
SETTLEMENT AGREEMENT RELATIVE TO WARREN COUNTY COMMON  
PLEAS COURT CASE NUMBER 22CV95401, ABBOTT V. TURTLECREEK  
TOWNSHIP, ET AL.**

**WHEREAS**, a complaint was filed by former Township employee and Workers' Compensation claimant Michael Abbott, naming Turtlecreek Township as defendant and seeking participation in the State Workers' Compensation fund; and

**WHEREAS**, the Township previously authorized the Assistant Prosecuting Attorney to enter into settlement negotiations at a settlement conference held on November 17, 2022;

**NOW THEREFORE BE IT RESOLVED** to authorize the Assistant Prosecuting Attorney to sign a settlement agreement, said agreement attached hereto and made a part hereof; and

**BE IT FURTHER RESOLVED** to authorize the Assistant Prosecuting Attorney to sign any dismissal entry, pleading, or court filings in order to carry out the terms of the Agreement on behalf of the Board of Trustees.

Mr. Jones moved for adoption of the foregoing resolution being seconded by Mr. VanDeGrift. Upon call of the roll, the following vote resulted:

Mr. VanDeGrift                      YEA  
Mr. Jones                              YEA

Resolution adopted this 12<sup>th</sup> day of December 2022.

BOARD OF TRUSTEES  
TURTLECREEK TOWNSHIP

\_\_\_\_\_ Fiscal Officer

**RESOLUTION 22-12-26  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION TO AUTHORIZE TAMMY BOGGS,  
TURTLECREEK TOWNSHIP ADMINSTRATOR,  
TO SIGN CONTRACT AGREEMENT WITH  
KZF DESIGN FOR RENOVATION OF STATION 31**

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio has the need to renovate Station 31 and have selected KZF Design for the Professional Architectural Services for the renovation project;

**WHEREAS**, the contracted price for the Professional Architectural Service fees with KZF Design is \$137,000.00. The source of the funds will be 2273 (Coronavirus Local Fund) (2273-220-360-0000 Contracted Services); and

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have authorized Tammy Boggs, Administrator, to sign the contract agreement with KZF Design for the renovations of Station 31; and

**NOW THEREFORE BE IT RESOLVED**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio authorize Tammy Boggs, Administrator to sign the contract agreement with KZF design in the amount of \$137,000.

Mr. Jones moved for the adoption of the foregoing resolution, seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 12<sup>th</sup> day December, 2022

Signed: \_\_\_\_\_ " YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 22-12-27  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**BE IT REOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall transfer within the American Rescue Plan Act Fund from Account 2273-930-930-0000 (Contingencies) to Account 2273-220-360-0000 (Contracted Services) in the amount of \$137,000.00 for needed expenses. Mr. Jones moved for adoption of the foregoing resolution. The motion was seconded by Mr. VanDeGrift. All voiced a “YEA” vote and the resolution passed.

Adopted this 12<sup>th</sup> day of December, 2022

Signed: \_\_\_\_\_ “YEA”  
\_\_\_\_\_ “YEA”  
Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 22-12-28  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**BE IT REOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall transfer within the EMS Fund from Account 2191-930-930-0000 (Contingencies) to Account 2191-230-420-0000 Operating Supplies (Fuel Charges) an amount of \$5,000.00 for needed expenses. Mr. Jones moved for adoption of the foregoing resolution. The motion was seconded by Mr. VanDeGrift. All voiced a “YEA” vote and the resolution passed.

Adopted this 12<sup>th</sup> day of December, 2022

Signed: \_\_\_\_\_ “YEA”  
\_\_\_\_\_ “YEA”  
Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 22-12-29  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**BE IT REOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall transfer within the EMS Fund from Account 2191-930-930-0000 (Contingencies) to Account 2191-230-510-0012 Dues and Fees (EMS Billing Fee Charges) an amount of \$6,000.00 for needed expenses. Mr. Jones moved for adoption of the foregoing resolution. The motion was seconded by Mr. VanDeGrift. All voiced a “YEA” vote and the resolution passed.

Adopted this 12<sup>th</sup> day of December, 2022

Signed: \_\_\_\_\_ "YEA"  
\_\_\_\_\_ "YEA"  
Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 22-12-30  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**A RESOLUTION AUTHORIZING AN ADVANCE FROM THE GENERAL FUND (1000) TO LIGHTING DISTRICT LIBERTY ACRES (2422 \$300.00).**

**WHEREAS**, the Turtlecreek Township Board of Trustees has determined that it is necessary to transfer funds from the General Fund to cover necessary expenses in lighting districts until the first payment is received from Warren County in 2023; and,

**NOW THEREFORE, BE IT RESOLVED** by the Turtlecreek Township Board of Trustees that the Fiscal Officer is authorized to transfer \$300.00 from the General Fund into the Liberty Acres Lighting District (2422-310-360-0000).

**BE IT FURTHER RESOLVED** that the Liberty Acres (2422) Lighting District Funds were previously established.

Mr. Jones moved to adopt the foregoing resolution. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the resolution was passed.

Adopted this 12<sup>th</sup> day of December, 2022

Signed: \_\_\_\_\_ "YEA"  
\_\_\_\_\_ "YEA"  
Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 22-12-31  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have received the Ohio Bureau of Workers' Compensation renewal for 2020; and

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have authorized the payment to the Ohio Bureau of Workers' Compensation in the amount of \$25,083.00; and

**WHEREAS**, the source of the funds for the renewal will be General Fund (1000) in the amount of \$3,110.29, Road Department Fund (2031) in the amount of \$2884.55, EMS Fund (2191) in the amount of \$12,416.08, Fire Fund (2192) in the amount of \$601.99 and EMS/Fire Fund (2193) in the amount of \$6,070.09.



**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the renewal for the Ohio Bureau of Workers' Compensation in the amount of \$25,083.00.

Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the motion was passed.

Adopted this 12<sup>th</sup> day of December, 2022

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 22-12-32  
TURTLECREEK TOWNSHP  
WARREN COUNTY, OHIO**

**A RESOLUTION AUTHORIZING EXPENDITURE FROM AMERICAN RESCUE  
PLAN ACT FUNDS**

**Be It Resolved** *by the Township Trustees of Turtlecreek Township*

**WHEREAS**, this date, December 12, 2022, Trustee Dan Jones moved the adoption of the following Resolution:

**WHEREAS**, the Township has received a distribution of monies (the "ARPA Funds") from the American Rescue Plan Act of 2021 ("ARPA" or the "Act"); and

**WHEREAS**, Congress passed the Act effective March 11, 2021; and

**WHEREAS**, Section 603 created the Coronavirus Local Fiscal Recovery Fund which, among other things, appropriated money to cities, non-entitlement units of local government, and counties to mitigate the fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease (Covid-19); and

**WHEREAS**, Section 603(c) generally provides that:

(1) USE OF FUNDS. Subject to paragraph (2), and except as provided in paragraphs (3) and (4), a metropolitan city, non-entitlement unit of local government, or county shall only use the funds provided under a payment made under this section to cover costs incurred by the metropolitan city, non-entitlement unit of local government, or county, by December 31, 2024 -

(A) to respond to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19) or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;

(B) to respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the metropolitan city, non-entitlement unit of local government, or

county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work;

(C) for the provision of government services to the extent of the reduction in revenue of such metropolitan city, non-entitlement unit of local government, or county due to the COVID–19 public health emergency relative to revenues collected in the most recent full fiscal year of the metropolitan city, non-entitlement unit of local government, or county prior to the emergency; or

(D) to make necessary investments in water, sewer, or broadband infrastructure.

**WHEREAS**, Department of Treasury Final Rule, published on January 6, 2022, and effective April 1, 2022, provides in part that:

Treasury presumes that up to \$10 million in revenue has been lost due to the public health emergency and recipients are permitted to use that amount (not to exceed the award amount) to fund “government services.” [The “standard allowance”].

**WHEREAS**, the Rule further observes that:

The standard allowance provides an estimate of revenue loss that is based on an extensive analysis of average revenue loss across states and localities, and offers a simple, convenient way to determine revenue loss particularly for Coronavirus State and Local Fiscal Recovery Fund’s smallest recipients. This change is intended to promote administrative efficiency and simplify revenue loss calculation for smaller recipients.

**WHEREAS**, the Rule further clarifies that recipients can use:

SLFRF funds on government services up to the revenue loss amount, whether that be the standard allowance amount or the amount calculated using the [Final Rule four-step process]. Government services generally include any service traditionally provided by a government, unless treasury has stated otherwise.

**WHEREAS**, some common examples of “government services” expressly recognized by Treasury are as follows:

- Road building and maintenance, and other infrastructure
- Health services
- General government administration, staff, and administrative facilities
- Environmental remediation
- Provision of police, fire, and other public safety services (including purchase of fire trucks and police vehicles)
- Maintenance or pay-go funded building infrastructure
- Modernization of cybersecurity, including hardware, software, and protection of critical infrastructure

**WHEREAS**, “Government services is [deemed by Treasury] the most flexible eligible use category under the SLFRF program, and funds are subject to streamlined reporting and compliance requirements;” and

**WHEREAS**, funds utilized pursuant to the standard revenue loss allowance continue to have certain restrictions, including:

- Deposit into pension funds
- Satisfaction of settlements or judgments
- Contributions to financial reserves or “rainy day” funds

**WHEREAS**, the Board of Trustees has identified a project which, in the judgment of the Board, qualifies as a permitted use of the ARPA Funds, in direct support of governmental services, which consists of the following:

Professional Architectural Services for renovation of Turtlecreek Township Fire Station 31 in the amount of \$137,000.00. (the “Project”).

**NOW THEREFORE**, it is hereby RESOLVED by the Board that:

1. The Township elects to use the standard allowance and its presumption of revenue loss due to the public health emergency and to use the amount authorized herein to fund government services

2. The Project is hereby authorized and shall be paid for from the ARPA Funds in the amount of/and amount not to exceed: **\$1,629,821.27**. This includes both Tranches of funding as well as the amount received as a reallocation.

3. The Project described herein serves the objectives of the Act by providing services traditionally provided by a government, namely:

- Police protection
- Fire and emergency medical services
- Road repair, maintenance and other transportation and safety services
- Public infrastructure support
- General government administration and administrative facilities
- Land use regulations and enforcement
- Parks and recreational facilities and programs
- Other

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4. Accordingly, the Project is in the best interests of the Township and is deemed a priority for the community.

5. No obligations paid under the authority of this Resolution were incurred prior to March 3, 2021.

Trustee Jim VanDeGrift seconded the Motion, and thereupon, the votes in favor of this Resolution were recorded and reflected by the signatures hereto.

**BE IT FURTHER RESOLVED:** that it is hereby found and determined that all formal actions of this Township concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Township Trustees, and that all deliberations of the Township Trustees and any of its committees that resulted in such formal action, were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

*Adopted the 12th day of December, 2022.*

\_\_\_\_\_  
\_\_\_\_\_  
*Township Trustees*

*Attest:* \_\_\_\_\_  
*Township Fiscal Officer*

**RESOLUTION 22-12-33  
TURTLECREEK TOWNSHP  
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the township employees shall receive a COLA in the amount of 5% in additional to the annual merit raises as determined by management and shall be compensated at the rate listed below effective December 17, 2022.

**ROAD DEPARTMENT**

Technician	Steven Schnetzer	\$27.80 per hour
Technician	Rusty Meece	\$27.80 per hour
Technician	Randy Retallick	\$27.80 per hour

**EMS DEPARTMENT**

**All employees to be paid out of the EMS Fund 2191**

Jeffrey Dahlhoff	\$18.49 per hour
Alan Foley	\$22.27 per hour
Corey Gerdeman	\$17.85 per hour
Matthew Gray	\$17.85 per hour
Alex Guard	\$19.62 per hour
Jeromy Guerra	\$24.88 per hour
Adam Hofmann	\$16.28 per hour
Matthew Helton	\$20.46 per hour
Tyler Kinman	\$18.49 per hour
Shawna Lynch	\$23.13 per hour
Joseph Mears	\$16.28 per hour

Jonathan Patrick	\$16.28 per hour
Austin Parker	\$16.28 per hour
Logan Powell	\$16.28 per hour
Matthew Traver	\$16.28 per hour

**All employees to be paid out of the EMS/Fire Fund 2193**

Neil Arsenio	\$17.85 per hour
Chris Bartesko	\$16.37 per hour
Alex Beltran	\$16.55 per hour
JonPaul Campbell	\$29.69 per hour
Gideon Conger	\$28.08 per hour
Jessica Conway	\$15.92 per hour
Scott Davis	\$17.64 per hour
Shannon Deye	\$18.34 per hour
Chris Dotson	\$21.34 per hour
Mark Hall	\$20.26 per hour
Jonathan Neanover	\$17.85 per hour
John Seckel	\$28.08 per hour

**CHIEFS**

Michael Jameson	\$100,280.00 annually
Brian Elleman	\$ 92,650.00 annually

**ADMINISTRATIVE**

Tammy Boggs	\$112,270.00 annually
Brad Edrington	\$25.00 per hour

Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 12<sup>th</sup> day of December, 2022

Signed: _____	" YEA"
_____	" YEA"
Attest: _____	Chief Fiscal Officer

**RESOLUTION 22-12-34  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**HIRE KENNETH HICKEY, EFFECTIVE DECEMBER 27, 2022  
AS A FULL TIME ROAD/MAINTENANCE SUPERVISOR**

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio has a position of "Full-Time Road/Maintenance Supervisor posted within the Turtlecreek Township Road/Maintenance Department, and

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have recommended that Kenneth Hickey be hired as a Full Time

Road/Maintenance Supervisor upon successful completion of his background checks; and

**WHEREAS**, Kenneth Hickey rate of paid will be \$35.00 per hour and will be paid 70% from the Road Department Fund (\$24.50) and 30% from the EMS/Fire Fund (\$10.50); and

**NOW THEREFORE BE IT RESOLVED**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio hereby approves the hiring of Kenneth Hickey for the position of Full-Time Road/Maintenance Supervisor, effective December 27, 2022 at the rate of \$35.00 per hour.

Mr. Jones moved for adoption of the foregoing resolution, seconded by Mr. VanDeGrift. All voiced a “YEA” vote and the resolution passed.

Adopted this 12<sup>th</sup> day of December, 2012

Signed: \_\_\_\_\_ “YEA”

\_\_\_\_\_ “YEA”

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 22-12-35  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**WHEREAS**, the Fire department has a need to purchase Genesis Rescue Tools spreader, cutter, ram, batteries & charger; and

**WHEREAS**, the cost for the Genesis Rescue Tools will be \$37,905.00 from Howell Rescue Systems; and

**WHEREAS**, the source of the funds for the Genesis Rescue Tools will be the Fire Fund 2192 (2192-220-420-0025 Operating Supplies – Fire Grant and 2192-760-740-0000 Machinery, Equipment and Furniture); and

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the purchase of the Genesis Rescue Tools.

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Jones. All voiced a “YEA” vote and the motion was passed.

Adopted this 12<sup>th</sup> day of December, 2022

Signed: \_\_\_\_\_ “YEA”

\_\_\_\_\_ “YEA”

Attest: \_\_\_\_\_ Chief Fiscal Officer

End of Minutes.