

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

MARCH 8

21

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held by teleconference and in person on March 8, 2021 at 7:00 p.m. with the following persons present:

TRUSTEES: Jonathan Sams, Dan Jones and Jim VanDeGrift

FISCAL OFFICER: Amanda Childers

GUEST: Tammy Boggs (phone), Mike Jameson, Brian Elleman, Ron Chasteen, Dave Siebert, Mike Shaffer, Brad Edrington (phone), Larry Sims and Jim McCourt.

The meeting opened with Mr. Sams leading the Pledge of Allegiance.

The minutes of the meeting held on February 23, 2021 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. VanDeGrift moved for acceptance, seconded by Mr. Jones. All were in favor and the minutes were approved as written.

The Fiscal Officer notified the Trustees that the financial reports for the previous month were available for their review. By motion of Mr. Jones and seconded by Mr. VanDeGrift the following reports were approved. Cash Summary by Fund (month to date and year to date), Fund Status Report, and Bank Reconciliation for the previous month.

Sheriff Larry Sims presented the Trustees with the Warren County Sheriff's Office annual report. Sheriff Sims gave an informative talk about activity in the County during 2020. Township Trustee Jonathan Sams thanked Sheriff Sims and his entire staff for their timely response to our township personnel and our residents. Mr. Sams offered the Townships support in any way we can assist the Sheriff's Office.

Jim McCourt of Meeder Investments provided the Trustees with an Investment Strategy Update. Meeder Investments manages the Township Investment Portfolio.

Department Reports:

Fire/EMS:

Mike Jameson, Fire Chief, informed the Board that he received a resignation from Stacy Guerra as an EMS Volunteer. Jonathan Sams thanked Mrs. Guerra for her years of service on behalf of the Township and employees and wished her well.

Chief Jameson informed the Board that parttime EMT/FF Jake Boger has requested to change his employment status to Volunteer EMS/Fire. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the change in status of Jake Boger to EMS/Fire volunteer effective March 11, 2021. All voiced a "YEA" vote and the motion was passed. **Resolution 21-03-02.** (A copy of the resolution will be included in the minutes.)

Chief Jameson gave the Board an update on Station 33 water and landscaping plan. Ground water issues effecting the back-parking lot will be reviewed by Walter Biggs who can bore a catch basin under the blacktop. Mr. Biggs quoted for what he believes is a busted field tile. The Trustees agreed to approve a payment of up to \$6,000.00 for the repair. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the payment of approximately \$6,000.00 to Walt Biggs Excavating for construction of drains for the ground water runoff. All voiced a "YEA" vote and the motion was passed. **Resolution 21-03-05.** (A copy of the resolution will be included in the minutes.)

Chief Jameson informed the Board that M Sar will do the annual inspection on EMS cots with repairs completed as needed. The cost will be approximately \$125.00 per cot plus repairs.

Chief Jameson requested a revision to the Personnel Policy Manual regarding Training Expenses. The revision would be to Section 5.04 (C) to allow employees to take additional training and be paid if the class is during a regular scheduled shift. Employees must have prior approval for the classes/trainings by the Township Administrator and/or Fire Chief to be considered time worked. The change would go into effect April 1, 2021. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the resolution as stated above. All voiced a "YEA" vote and the motion was passed. **Resolution 21-03-06.** (A copy of the resolution will be included in the minutes.)

Chief Jameson updated the Board on Covid-19 cases in Turtlecreek Township with 43 active cases in Turtlecreek Township.

Chief Jameson informed the Board that the emergency call box at Station 32 needs repair. The Trustees tabled the discussion until the next meeting.

Assistant Chief Elleman gave the Trustees a report of recent fire department runs. There was an RV explosion at Flying J and a field fire on South Waynesville Road. Due to wet conditions multiple vehicles got stuck in the fields and the ruts will need to be repaired. A temporary entrance will be needed to make the repair.

Road and Bridge:

Ron Chasteen, Road and Bridge Supervisor, requested ratification for the expenditure of \$2,184.00 for two skids of crack sealer. Mr. Jones made a motion, seconded by Mr. VanDeGrift to subsequently approve the expenditure of \$2,184.00 for crack sealer. All present voiced a "YEA" vote and the motion was passed.

Dave Siebert, Road/Maintenance Supervisor, informed the Board that nearly all the maintenance of vehicles has been completed.

Administration:

Tammy Boggs, Township Administrator, requested ratification for expenditures authorized by Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$930.69. The purchases are \$40.46 from Home Depot, \$293.41 from Amazon, \$53.88 from Sam's Club, \$274.80 from Southwest Ohio, \$227.98 from Summit Racing and \$40.16 from Lowes. Mr. Jones made a motion, seconded by Mr. VanDeGrift to subsequently approve the expenditures in the cumulative amount of \$930.69. All present voiced a "YEA" vote and the motion was passed with **Resolution 21-03-01**. (A copy of the Resolution is included in the minutes.)

Mrs. Boggs informed the Board that she received renewal for the Public Official Insurance with Senour Flaherty through The Cincinnati Insurance Companies. The quote is for three years at \$7,181.00 per year. This is an increase of \$953.00 from the prior three years. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the payment as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 21-03-03**. (A copy of the Resolution is included in the minutes.)

Mrs. Boggs informed the Board that she received a notice from Warren County Regional Planning regarding Lakeside at Shaker Run, Section Three final plat. The Trustees had no comments or concerns. (A letter will be sent to Warren County Regional Planning.)

Mrs. Boggs informed the Board that she received an email regarding the retirement of Domenic Mancini from Miami Valley Gaming effective March 12, 2021.

Mrs. Boggs informed the Board that there will be a Tire Recycling Event at Station 32 on April 10, 2021 from 9:00 a.m. to 12:00 p.m. Rumpke will pick up the tires on Monday following the event. Restricted to non-businesses and a limit of 10 tires per person. All tires must be off the rim.

General Reports:

CORRESPONDENCE:

IN:

Warren County Regional Planning regarding the Lakeside at Shaker Run Section Three Final Plat.

Email from Miami Valley Gaming regarding the retirement of Domenic Mancini effective March 12, 2021.

Email in regarding home sales.

Letter from Warren County Health Department regarding their annual meeting.
The Warren Report from Warren County Soil and Water.

Email from Warren County Health Department regarding tire recycling date.

Notice of 2020 Boundary Survey.

Email regarding zoning for the township.

Email regarding the electric aggregation program.

Email regarding speed on N Waynesville Road.

Letter from Premier Health regarding donation.

OUT:

- Letter for Jarred Gullett regarding insurance benefits.
- Email out regarding home sales.
- Email regarding the zoning for the township.
- Letter to Mr. Hollingshead regarding a donation.

Fiscal Officer Reports:

Amanda Childers, Fiscal Officer, requested a Resolution to advance funds to Union Village Lighting Districts until the first payment is received from Warren County in 2021. The transfer is for \$650.00 from the General Fund into Union Village Residential 1A for \$500.00, Residential 1B for 20.00 and Commercial 1 for 130.00. Mr. VanDeGrift made a motion, seconded by Mr. Sams to approve the advance of funds as stated. All voiced a "YEA" vote and the motion was passed. **Resolution 21-03-04.** (A copy of the resolution will be included in the minutes.)

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos. 32825 through 32869 (copy to follow) and Vouchers 230-2021 through 291-2021.

The Fiscal Office reported the following income:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
3/1/21	3/8/21	221-2021	CHARTER COMMUNICATIONS	1000-303-0000	\$34,588.60	4TH QTR 2020 CABLE FRANCHISE FEES
					\$34,588.60	
3/1/21	3/8/21	217-2021	OHIO TAX EXCISE & ENERGY DIVISION	2031-539-0002	\$576.69	MOTOR FUEL TAX REFUND
					\$576.69	
2/28/21	3/3/21	192-2021	PRIMARY	1000-701-0000	\$2.63	FEBRUARY 2021 INTEREST
2/28/21	3/3/21	193-2021	STAR PLUS	1000-701-0000	\$81.52	FEBRUARY 2021 INTEREST
2/26/21	3/3/21	194-2021	STAROHIO	1000-701-0000	\$190.63	FEBRUARY 2021 INTEREST
2/11/21	3/3/21	195-2021	US BANK	1000-701-0000	\$6.35	FEBRUARY 2021 INTEREST
2/1/21	3/3/21	196-2021	CD 15	1000-701-0000	\$348.94	FEBRUARY 2021 INTEREST
2/4/21	3/3/21	197-2021	CD 9	1000-701-0000	\$327.79	FEBRUARY 2021 INTEREST
2/8/21	3/3/21	198-2021	CD 10	1000-701-0000	\$348.94	FEBRUARY 2021 INTEREST
2/11/21	3/3/21	199-2021	cd 28	1000-701-0000	\$211.48	FEBRUARY 2021 INTEREST
2/12/21	3/3/21	200-2021	FFCB 1	1000-701-0000	\$4,225.00	FEBRUARY 2021 INTEREST
2/12/21	3/3/21	201-2021	FHLB 2	1000-701-0000	\$4,768.75	FEBRUARY 2021 INTEREST
2/16/21	3/3/21	202-2021	CD 12	1000-701-0000	\$2,179.01	FEBRUARY 2021 INTEREST
2/18/21	3/3/21	203-2021	FNMA 6	1000-701-0000	\$884.00	FEBRUARY 2021 INTEREST
2/19/21	3/3/21	204-2021	FHLMC 13	1000-701-0000	\$1,187.50	FEBRUARY 2021 INTEREST
2/19/21	3/3/21	205-2021	CD 8	1000-701-0000	\$2,116.76	FEBRUARY 2021 INTEREST
2/19/21	3/3/21	206-2021	CD 33	1000-701-0000	\$211.48	FEBRUARY 2021 INTEREST
2/22/21	3/3/21	207-2021	CD 1	1000-701-0000	\$2,054.50	FEBRUARY 2021 INTEREST
2/22/21	3/3/21	208-2021	CD 4	1000-701-0000	\$359.52	FEBRUARY 2021 INTEREST
2/25/21	3/3/21	209-2021	FNMA 5	1000-701-0000	\$1,750.00	FEBRUARY 2021 INTEREST
2/25/21	3/3/21	210-2021	CD 7	1000-701-0000	\$327.79	FEBRUARY 2021 INTEREST
2/26/21	3/3/21	211-2021	FHLMC 3	1000-701-0000	\$2,062.50	FEBRUARY 2021 INTEREST
2/26/21	3/3/21	212-2021	FNMA 7	1000-701-0000	\$737.92	FEBRUARY 2021 INTEREST
2/25/21	3/3/21	215-2021	FNMA 9	1000-701-0000	\$44.27	FEBRUARY 2021 INTEREST
2/12/21	3/3/21	213-2021	INVESTMENT FFCB 1	1000-701-0000	\$250.00	Gain on Investment
2/19/21	3/3/21	214-2021	INVESTMENT FHLMC 13	1000-701-0000	\$250.00	Gain on Investment
					\$24,927.28	
2/1/21	2/23/21	151-2021	P LANCASTER	2041-302-0000	\$450.00	GRAVE OPEN/CLOSE M LANCASTER SECTION 33 LOT 7
3/1/21	3/8/21	216-2021	STINE FUNERAL HOME	2041-302-0000	\$450.00	GRAVE OPEN/CLOSE T ELLIS SECT 22 LOT 1
					\$900.00	
3/5/21	3/8/21	224-2021	PREMIER HEALTH	2191-803-0000	\$1,000.00	HOLLINGSHEAD BOARD CONTRIBUTION TO EMS
					\$1,000.00	
2/26/21	3/2/21	152-2021	TRICARE	2191-299-0000	\$82.08	LIFE SQUAD SERVICES
3/1/21	3/8/21	218-2021	PARAMOUNT INSURANCE COMPANY	2191-299-0000	\$198.00	LIFE SQUAD SERVICES
3/1/21	3/8/21	219-2021	APWU HEALTH PLAN	2191-299-0000	\$95.60	LIFE SQUAD SERVICES
3/2/21	3/8/21	222-2021	AETNA	2191-299-0000	\$87.27	LIFE SQUAD SERVICES
3/2/21	3/8/21	223-2021	PARAMOUNT INSURANCE COMPANY	2191-299-0000	\$304.00	LIFE SQUAD SERVICES
3/8/21	3/8/21	226-2021	RITTGERS & RITTGERS	2191-299-0000	\$141.19	LIFE SQUAD SERVICES
2/17/21	3/2/21	153-2021	HUMANA	2191-299-0000	\$81.50	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/17/21	3/2/21	154-2021	ANTHEM BLUE	2191-299-0000	\$97.43	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/17/21	3/2/21	155-2021	HWHO	2191-299-0000	\$194.08	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/17/21	3/2/21	156-2021	HNB-ECHO	2191-299-0000	\$196.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/17/21	3/2/21	157-2021	HUMANA	2191-299-0000	\$209.34	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/17/21	3/2/21	158-2021	PALMETTO	2191-299-0000	\$379.33	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/17/21	3/2/21	159-2021	AETNA	2191-299-0000	\$519.50	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/18/21	3/2/21	160-2021	UNITED HEALTHCARE	2191-299-0000	\$92.55	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/18/21	3/2/21	161-2021	UNITED HEALTHCARE	2191-299-0000	\$159.65	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/18/21	3/2/21	162-2021	PALMETTO	2191-299-0000	\$314.29	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/18/21	3/2/21	163-2021	UHC COMMUNITY	2191-299-0000	\$375.05	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/18/21	3/2/21	164-2021	HUMANA	2191-299-0000	\$484.08	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/19/21	3/2/21	165-2021	ANTHEM BLUE	2191-299-0000	\$175.17	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/22/21	3/2/21	166-2021	ANTHEM BLUE	2191-299-0000	\$83.15	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/22/21	3/2/21	167-2021	MEDICAL MUTUAL	2191-299-0000	\$106.97	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/22/21	3/2/21	168-2021	AARP SUPPLEMENTAL	2191-299-0000	\$449.65	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/22/21	3/2/21	169-2021	AETNA BETTER HEALTH	2191-299-0000	\$544.37	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/22/21	3/2/21	170-2021	CGS	2191-299-0000	\$3,814.20	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/23/21	3/2/21	171-2021	AARP SUPPLEMENTAL	2191-299-0000	\$116.73	LIFE SQUAD SERVICES (DIRECT DEPOSIT)

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
2/23/21	3/2/21	172-2021	ANTHEM BCBS	2191-299-0000	\$395.10	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/23/21	3/2/21	173-2021	ANTHEM BLUE	2191-299-0000	\$440.17	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/24/21	3/2/21	174-2021	HNB-ECHO	2191-299-0000	\$180.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/24/21	3/2/21	175-2021	AARP SUPPLEMENTAL	2191-299-0000	\$288.56	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/25/21	3/2/21	176-2021	STATE OF OHIO MEDICAID	2191-299-0000	\$178.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/25/21	3/2/21	177-2021	UNITED HEALTHCARE	2191-299-0000	\$315.51	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/25/21	3/2/21	178-2021	UNITED HEALTHCARE	2191-299-0000	\$777.48	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/26/21	3/2/21	179-2021	AARP SUPPLEMENTAL	2191-299-0000	\$85.44	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/26/21	3/2/21	180-2021	MOLINA HEALTHCARE	2191-299-0000	\$132.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/26/21	3/2/21	181-2021	ANTHEM BLUE	2191-299-0000	\$144.65	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/26/21	3/2/21	182-2021	AETNA	2191-299-0000	\$337.28	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/26/21	3/2/21	183-2021	CGS	2191-299-0000	\$776.97	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/1/21	3/8/21	227-2021	MEDICAL MUTUAL	2191-299-0000	\$78.57	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/1/21	3/8/21	228-2021	HWHO	2191-299-0000	\$142.54	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/1/21	3/8/21	229-2021	ANTHEM BLUE	2191-299-0000	\$500.20	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/1/21	3/8/21	230-2021	AETNA BETTER HEALTH	2191-299-0000	\$531.13	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/1/21	3/8/21	231-2021	ANTHEM BLUE	2191-299-0000	\$583.21	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/1/21	3/8/21	232-2021	CGS	2191-299-0000	\$752.22	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/1/21	3/8/21	233-2021	AETNA	2191-299-0000	\$1,707.49	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/2/21	3/8/21	234-2021	ANTHEM BLUE	2191-299-0000	\$115.13	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/2/21	3/8/21	235-2021	HUMANA	2191-299-0000	\$196.91	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/2/21	3/8/21	236-2021	CGS	2191-299-0000	\$716.21	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/3/21	3/8/21	237-2021	AARP SUPPLEMENTAL	2191-299-0000	\$96.82	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/3/21	3/8/21	238-2021	HNB - ECHO	2191-299-0000	\$266.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/3/21	3/8/21	239-2021	HUMANA	2191-299-0000	\$417.28	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/4/21	3/8/21	240-2021	MOLINA HEALTHCARE	2191-299-0000	\$442.20	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/4/21	3/8/21	241-2021	AETNA	2191-299-0000	\$486.70	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/5/21	3/8/21	242-2021	HNB - ECHO	2191-299-0000	\$134.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/5/21	3/8/21	243-2021	ANTHEM BLUE	2191-299-0000	\$172.54	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/5/21	3/8/21	244-2021	CGS	2191-299-0000	\$2,480.33	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/1/21	3/8/21	220-2021	MEDICOUNT MANAGEMENT INC	2191-299-0000	\$1,544.40	LIFE SQUAD SERVICES JANUARY 2021 DEPOSITS
2/26/21	3/2/21	191-2021	STATE OF OHIO	2191-299-0000	\$2,821.48	LIFE SQUAD SERVICES WCI 4TH QTR 2020 (DIRECT DEPOSIT)
					\$27,537.70	
2/16/21	3/2/21	184-2021	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$930.50	LOCAL GOVT HB 62 FEBRUARY 2021 (DIRECT DEPOSIT)
2/16/21	3/2/21	185-2021	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$7,363.96	LOCAL GOVT FEBRUARY 2021 (DIRECT DEPOSIT)
2/22/21	3/2/21	187-2021	WARREN COUNTY AUDITOR, MATT NOLAN	2011-536-0000	\$1,929.10	MOTOR VEHICLE LICENSE TAX JANUARY 2021 (DIRECT DEPOSIT)
2/22/21	3/2/21	186-2021	WARREN COUNTY AUDITOR, MATT NOLAN	2231-592-0000	\$2,108.70	NEW \$5 PERMISSIVE AUTO JANUARY 2021 (DIRECT DEPOSIT)
2/22/21	3/2/21	188-2021	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$2,265.70	CENTS PER GALLON FEBRUARY 2021 (DIRECT DEPOSIT)
2/22/21	3/2/21	189-2021	WARREN COUNTY AUDITOR, MATT NOLAN	2231-104-0000	\$9,137.70	OLD \$5 PERMISSIVE AUTO TAX JANUARY 2021 (DIRECT DEPOSIT)
2/22/21	3/2/21	190-2021	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$17,119.77	GAS EXCISE TAX FEBRUARY 2021 (DIRECT DEPOSIT)
					\$40,855.43	
2/1/21	2/23/21	150-2021	P LANCASTER	2041-804-0000	\$560.00	SALE OF CEMETERY PLOTS SECTION 33, LOTS 6 & 7
					\$560.00	
3/8/21	3/8/21	225-2021	SILCO FIRE & SECURITY	2192-892-0000	\$140.37	SALES TAX REFUND
					\$140.37	

Other Business:

None.

Visitor Concerns:

Mr. Shaffer gave an update on current happenings at Warren County Regional Planning.

Trustee Reports:

None.

There being no further business, Mr. VanDeGrift made a motion, seconded by Mr. Jones to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for March 30, 2021 at 8:00 A.M.

Signed: _____ Chairman of the Board

Attest: _____ Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES
WARREN COUNTY, OHIO**

Resolution Number: 21-03-01

Date of Resolution: March 8, 2021

TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP

ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP ADMINISTRATOR

RESOLUTION

WHEREAS, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

WHEREAS, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

WHEREAS, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

Section 1. This Board does hereby subsequently approve the obligations incurred by the Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

Section 2. That the Board is acting in its administrative capacity in adopting this Resolution.

Section 3. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 4. That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Dan Jones moved adoption of the foregoing Resolution, being seconded by Mr. VanDeGrift. Upon call of the roll, the following vote resulted:

Mr. Sams	YEA
Mr. VanDeGrift	YEA
Mr. Jones	YEA

Resolution adopted this 8th day of March, 2021.

CERTIFICATION:

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: _____

NAME: Amanda K. Childers

TITLE: Fiscal Officer

DATE: _____

**RESOLUTION 21-03-02
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**SCHEDULING STATUS CHANGE FOR
BRENT BOGER EFFECTIVE
MARCH 11, 2021**

WHEREAS, Brent Boger was hired as a part-time EMT/FF2 on July 22, 2020 and required to work a 24-hour shift; and

WHEREAS, Brent Boger has requested a status change in his scheduling to volunteer status and the Fire Chief and Assistant Chief of Turtlecreek Township have accepted this request; and

NOW THEREFORE BE IT RESOLVED, the Turtlecreek Township Board of Trustees hereby approves the status change in scheduling for Brent Boger to EMS/Fire volunteer status effective March 11, 2021.

Mr. VanDeGrift moved for adoption of the foregoing resolution, seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 8th day of March, 2021

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 21-03-03
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the Turtlecreek Township’s renewal for Public Entity Insurance is due; and

WHEREAS, the cost of the renewal will be \$7,181.00; and

WHEREAS, the source of the funds for the renewal premium will be the General Fund (1000-110-389-0000 Other – Insurance and Bonding).

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the renewal of the Public Entity Insurance with Cincinnati Insurance Company.

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Jones. All voiced a “YEA” vote and the motion was passed.

Adopted this 8th day of March, 2021

Signed: _____ “YEA”

_____ “YEA”

_____ “YEA”

Attest: _____ Chief Fiscal Officer

**RESOLUTION 21-03-04
TURTLECREEK TOWNSHP
WARREN COUNTY, OHIO**

A RESOLUTION AUTHORIZING AN ADVANCE FROM THE GENERAL FUND (1000) TO THE UNION VILLAGE LIGHTING DISTRICTS (2434, 2435, 2436)

WHEREAS, the Turtlecreek Township Board of Trustees has determined that it is necessary to transfer funds from the General Fund to cover necessary expenses in the Union Village lighting districts until the first payment is received from Warren County in 2021; and,

NOW THEREFORE, BE IT RESOLVED by the Turtlecreek Township Board of Trustees that the Fiscal Officer is authorized to transfer \$650.00 from the General Fund into the Union Village Lighting District Funds (2434 \$500.00), (2435 \$20.00) and (2436 \$130.00).

BE IT FURTHER RESOLVED that the Union Village Lighting District Funds were previously established.

Mr. VanDeGrift moved to adopt the foregoing resolution. Mr. Sams seconded the motion. All voiced a “YEA” vote and the resolution was passed.

Adopted this 8th day of March, 2021

Signed:	_____	"YEA"
	_____	"YEA"
	_____	"YEA"
Attest:	_____	Chief Fiscal Officer

**RESOLUTION 21-03-05
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**STATION 33 GROUND WATER DRAIN LINES CONSTRUCTION
TO DIVERT THE RUN OFF
WATER FROM THE PARKING LOT AREA**

WHEREAS, the Station 33 has ground water issues that is effecting the back parking lot area; and

WHEREAS, the Board of Trustees will contract with Walt Biggs Excavating to constructed the drains for the ground water run off at the approximate cost of \$6,000.00; and

WHEREAS, the source of the funds for the construction of the drains will be the Fire Fund 2192 (2192-760-720-0000 Buildings – Fire Station 33); and

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the construction of the ground drains for Station 33.

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Jones. All voiced a "YEA" vote and the motion was passed.

Adopted this 8th day of March, 2021

Signed:	_____	"YEA"
	_____	"YEA"
	_____	"YEA"
Attest:	_____	Chief Fiscal Officer

**RESOLUTION 21-03-06
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have a need for a revision to the Personnel Policy Manual regarding the Training Expenses; and

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio would like to revise Section 5.04 (C) of the Personnel Policy Manual to allow employees to take additional training and be paid if the class is during a regular scheduled shift. Employees must have prior approval for the classes/trainings by the Township Administrator and/or Fire Chief to be considered time worked; and

WHEREAS, the change will go into effect April 1, 2021.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the revision of Section 5.04 (C) of the Personnel Policy Mannual effective April 1, 2021.

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Jones. All voiced a "YEA" vote and the motion was passed.

Adopted this 8th day of March, 2021

Signed: _____ "YEA"
_____ "YEA"
_____ "YEA"

Attest: _____ Chief Fiscal Officer