

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

DECEMBER 10

18

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on December 10, 2018 at 7:00 p.m. with the following persons present:

TRUSTEES: Jim VanDeGrift and Daniel Jones (Jonathan Sams was absent)
FISCAL OFFICER: Amanda Childers
GUEST: Tammy Boggs, Steve Flint, Mike Jameson and Ron Chasteen.

The meeting opened with Mr. VanDeGrift leading the Pledge of Allegiance.

Prior to the meeting, the Audit/Financial Committee met to review the financial reports for the year to date. The Committee indicated that a line item transfer in the Fund 2193 is needed for salaries. The semi-annual audit committee reviewed the year to date reports. The committee noted that at this time there is no need for transfers, additional line items, revenue revisions or amended appropriations. Mr. Jones moved for acceptance, seconded by Mr. VanDeGrift. All were in favor and the financials were approved as written.

Mrs. Boggs requested a line item transfer of \$90,000.00 from 2193-930-930-0000 (Contingencies) to 2193-230-190-0000 (Salaries) for needed expenses. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the line item transfer. All present voiced a "YEA" vote and the motion passed with **Resolution 18-12-22** (a copy of the resolution will be included in the minutes.)

The minutes of the meeting held on November 27, 2018 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Jones moved for acceptance, seconded by Mr. VanDeGrift. All were in favor and the minutes were approved as written.

The Fiscal Officer, notified the Trustees that the financial reports for the previous month were available for their review. By motion of Mr. Jones and seconded by Mr. VanDeGrift the following reports were approved. Cash Summary by Fund (month to date and year to date), Fund Status Report, and Bank Reconciliation for the previous month.

Tammy Boggs, Township Administrator, presented the Temporary Appropriations as well as the Year End Resolutions to the Trustees. She noted the rate for travel expense reimbursement is now .545 cents per mile. Also, a new resolution authorizing the Fiscal Officer to pay all bills for the township that come due between meeting dates. The payment of the bills will be ratified at the next regular Trustees meeting with the approval of vouchers, electronic warrants and warrants. Mr. Jones made a motion to approve the Temporary Appropriations and Year End Resolutions. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolutions 18-12-01 – 18-12-18**. (Copies of the resolutions are included in the minutes.)

Department Reports:

Fire/EMS:

None.

Road and Bridge:

Ron Chasteen, Road and Bridge Supervisor informed the Board that the invoice from Barrett for blacktop work came in at \$257,887.00. The estimate was \$285,000.00, so this was great news. Mr. VanDeGrift asked Mr. Chasteen if he was happy with the completed work. Mr. Chasteen said he was except for one area in Buckeye Fields Subdivision that will be repaired in the spring once warm weather returns.

Mr. Chasteen informed the Board that his department has used 100 tons of salt to date. He ordered 900 tons at \$54.00 per ton. By comparison, they used 683 tons last winter.

Tammy Boggs, Township Administrator, requested authorization to sign the work contract agreement for Buckeye Fields. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve Mrs. Boggs authorization to sign the work contract agreement for Buckeye Fields. All present voiced a "YEA" vote and the motion passed.

Administration:

Mr. Jones made a motion for appointments to the Volunteer Fire Fighters Dependents Fund for the 2019 year. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was

passed. The appointments are Mr. Daniel Jones, Mr. Jim VanDeGrift, Mr. Jon Campbell, Mr. Brent Wright, Mr. Frank Tone, and Mr. JonPaul Campbell as secretary.

Mrs. Boggs asked the Board if they had any comments or concerns regarding the text amendments for zoning. The amendments addressed wedding event facilities, stadiums, casinos, traffic circulation, setbacks, signage, lighting, and fire/ems egress. The Trustees had no concerns or comments. (A letter will be sent to Warren County Zoning stating this information).

Mrs. Boggs requested a resolution to authorize Mr. VanDeGrift to sign the Criteria Architect Contract with KZF Design for the new fire station 33. KZF will be engaged through completion of the project. Mr. Jones made a motion, seconded by Mr. VanDeGrift to authorize Mr. VanDeGrift, Vice-President, to sign the contract for KZF Design as the Criteria Architect for the completion of project for Station 33. All present voiced a "YEA" vote and the motion passed with **Resolution 18-12-19** (A copy of the resolution will be included in the minutes.)

Mrs. Boggs requested subsequent approval for expenditures authorized by Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$29.97. Mr. Jones made a motion, seconded by Mr. VanDeGrift to subsequently approve the expenditures in the cumulative amount of \$29.97. All present voiced a "YEA" vote and the motion passed with **Resolution 18-12-20**. (A copy of the resolution will be included in the minutes)

Mrs. Boggs requested a resolution authorizing Mr. VanDeGrift, Vice-President to sign the engagement letter for bond counsel and special counsel services with Dinsmore for future legal services for the township with attorney Mrs. Brenda Wehmer. Mr. Jones made a motion, seconded by Mr. VanDeGrift to authorize Mr. VanDeGrift, Vice-President to sign the engagement letter for bond counsel and special counsel services with Dinsmore for future legal services for the township with attorney Mrs. Brenda Wehmer. All present voiced a "YEA" vote and the motion passed with **Resolution 18-12-21** (A copy of the resolution will be included in the minutes.)

Mrs. Boggs informed the Board that the DeWalt Power Tool Set sold for \$171.00 on GovDeals.

Mrs. Boggs informed the Board that Employee Reviews are almost complete. Raises will be based on the reviews with increases in the two to four percent range.

General Reports:

CORRESPONDENCE:

IN:

- Email from Ms. Jaeger regarding removal of tree limbs
- Email to Ohio Cox media to run press release regarding the Loeb Grant
- Email from Ohio Deferred Comp regarding the deferral limits
- Email from school choice for a proclamation
- Letter from Duke Energy stating that they will file an application for a decrease in rates for 2019
- Letter from Medical Mutual of Ohio regarding Women's Health and Cancer Rights
- Email from CareWorksComp regarding premium payments
- Email from KZF Design regarding contract for CA
- Email from Mr. Murphy regarding retention pond
- Letter from WCCHD for permit for park
- Letter from PDR for helpful resources for Opioids

OUT:

- Email to Ms. Jaeger regarding the removal of tree limbs
- Email to Mr. Murphy regarding retention pond information
- Email to WC Port Authority regarding WCCHD permit for park
- Letter to Warren County Rural Zoning regarding rezoning on Stephen Deger property
- Letter to Warren County Rural Zoning regarding rezoning on William Schmerge
- Letter to OTARMA for the 2018 Police and Fire Policy Grant Application for updates to the PPM's

Fiscal Officer Reports:

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos. 31005 through 31036 (copy to follow) and Vouchers 358-2018 through 402-2018.

The Fiscal Office reported the following income:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
11/30/18	12/3/18	989-2018	CHARTER COMMUNICATIONS	1000-303-0000	\$125.20	3RD QTR 2018 CABLE FRANCHISE FEE
11/30/18	12/3/18	990-2018	CHARTER COMMUNICATIONS	1000-303-0000	\$30,238.97	3RD QTR 2018 CABLE FRANCHISE FEES
					\$30,364.17	
11/19/18	11/29/18	978-2018	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$2,582.53	CENTS PER GALLON NOVEMBER 2018 (DIRECT DEPOSIT)
11/19/18	11/29/18	981-2018	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$8,246.18	GAS EXCISE TAX NOVEMBER 2018 (DIRECT DEPOSIT)
11/19/18	11/29/18	975-2018	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$930.50	LOCAL GOVT HB49 NOVEMBER 2018 (DIRECT DEPOSIT)
11/19/18	11/29/18	979-2018	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$5,449.80	LOCAL GOVT NOVEMBER 2018 (DIRECT DEPOSIT)
11/19/18	11/29/18	977-2018	WARREN COUNTY AUDITOR, MATT NOLAN	2011-536-0000	\$2,071.93	MOTOR VEHICLE LICENSE TAX OCTOBER 2018 (DIRECT DEPOSIT)
11/19/18	11/29/18	976-2018	WARREN COUNTY AUDITOR, MATT NOLAN	2231-592-0000	\$1,818.15	NEW \$5 PERMISSIVE AUTO OCTOBER 2018 (DIRECT DEPOSIT)
11/19/18	11/29/18	980-2018	WARREN COUNTY AUDITOR, MATT NOLAN	2231-104-0000	\$7,878.65	OLD \$5 PERMISSIVE AUTO TAX OCTOBER 2018 (DIRECT DEPOSIT)
					\$28,977.74	
11/30/18	12/3/18	1002-2018	B OSBORNE	2192-599-0000	\$24.00	SWEATSHIRT PURCHASE
					\$24.00	
11/26/18	11/27/18	951-2018	R HAAS	2192-803-0000	\$100.00	DONATION TO TCTFD MEMORIAL TO JACK BAYES
11/27/18	12/3/18	982-2018	PUBLIC EMPLOYEES RETIREES INC	2192-803-0000	\$25.00	DONATION TO TCTFD MEMORIAL TO JACK BAYES
11/30/18	12/3/18	988-2018	E SMITH	2192-803-0000	\$50.00	DONATION TO TCTFD MEMORIAL TO JACK BAYES
					\$175.00	
11/19/18	11/27/18	947-2018	J HUDDLESON	2031-892-0000	\$10.00	GREEN ADDRESS SIGN
11/19/18	11/27/18	948-2018	E HUDDLESON	2031-892-0000	\$10.00	GREEN ADDRESS SIGN
					\$20.00	
11/14/18	11/27/18	944-2018	MIDDLETOWN WORKS UNION RETIREES	2191-299-0000	\$93.55	LIFE SQUAD SERVICES
11/19/18	11/27/18	946-2018	PARAMOUNT ADVANTAGE	2191-299-0000	\$174.37	LIFE SQUAD SERVICES
11/26/18	11/27/18	953-2018	RITTGERS & RITTGERS	2191-299-0000	\$389.55	LIFE SQUAD SERVICES
11/26/18	11/27/18	954-2018	RITTGERS & RITTGERS	2191-299-0000	\$265.54	LIFE SQUAD SERVICES
11/26/18	11/27/18	955-2018	WASHINGTON NATIONAL INSURANCE	2191-299-0000	\$84.12	LIFE SQUAD SERVICES
11/27/18	12/3/18	983-2018	H KAHLE	2191-299-0000	\$50.00	LIFE SQUAD SERVICES
11/29/18	12/3/18	985-2018	MIDDLETOWN WORKS UNION RETIREES	2191-299-0000	\$93.69	LIFE SQUAD SERVICES
11/29/18	12/3/18	986-2018	BLUE CROSS BLUE SHIELD	2191-299-0000	\$84.19	LIFE SQUAD SERVICES
11/13/18	11/29/18	957-2018	ANTHEM BLUE	2191-299-0000	\$93.99	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/13/18	11/29/18	958-2018	AARP SUPPLEMENTAL	2191-299-0000	\$269.89	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/13/18	11/29/18	959-2018	ANTHEM BCBS	2191-299-0000	\$494.50	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/13/18	11/29/18	960-2018	ANTHEM BLUE	2191-299-0000	\$1,358.48	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/13/18	11/29/18	961-2018	CGS	2191-299-0000	\$4,545.62	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/14/18	11/29/18	962-2018	MOLINA HEALTHCARE	2191-299-0000	\$92.34	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/14/18	11/29/18	963-2018	ANTHM BLUE	2191-299-0000	\$201.25	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/14/18	11/29/18	964-2018	HUMANA	2191-299-0000	\$492.33	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/15/18	11/29/18	965-2018	CGS	2191-299-0000	\$1,386.09	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/16/18	11/29/18	966-2018	CIGNA	2191-299-0000	\$726.04	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/19/18	11/29/18	967-2018	CGS	2191-299-0000	\$332.10	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/20/18	11/29/18	968-2018	ANTHEM BCBS	2191-299-0000	\$365.60	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/20/18	11/29/18	969-2018	CGS	2191-299-0000	\$676.26	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/21/18	11/29/18	970-2018	MOLINA HEALTHCARE	2191-299-0000	\$365.54	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/23/18	11/29/18	971-2018	ANTHEM BLUE	2191-299-0000	\$194.06	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/26/18	11/29/18	972-2018	AARP SUPPLEMENTAL	2191-299-0000	\$185.48	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/26/18	11/29/18	973-2018	CGS	2191-299-0000	\$3,841.62	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/27/18	12/3/18	991-2018	UNITED HEALTHCARE	2191-299-0000	\$237.89	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/27/18	12/3/18	992-2018	ANTHEM BCBS	2191-299-0000	\$313.60	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/28/18	12/3/18	993-2018	ANTHEM	2191-299-0000	\$163.09	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/28/18	12/3/18	994-2018	MOLINA HEALTHCARE	2191-299-0000	\$175.40	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/28/18	12/3/18	995-2018	ANTHEM BLUE	2191-299-0000	\$472.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/29/18	12/3/18	996-2018	ANTHEM BLUE	2191-299-0000	\$194.06	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/29/18	12/3/18	997-2018	CGS	2191-299-0000	\$668.75	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/30/18	12/3/18	998-2018	HWHO	2191-299-0000	\$146.03	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/29/18	12/3/18	987-2018	MEDICOUNT MANAGEMENT	2191-299-0000	\$78.23	LIFESQUAD SERVICES OCTOBER 2018 EMS BILLING FEE
					\$19,305.25	
11/15/18	11/29/18	974-2018	STATE OF OHIO	2191-299-0000	\$1,579.74	LIFE SQUAD SERVICES WCI 3RD QTR 2018 (DIRECT DEPOSIT)
					\$1,579.74	
11/30/18	12/3/18	999-2018	STAROHIO	1000-701-0000	\$32,486.53	NOVEMBER 2018 INTEREST
11/30/18	12/3/18	1000-2018	PRIMARY	1000-701-0000	\$8.63	NOVEMBER 2018 INTEREST
					\$32,495.16	
11/19/18	11/27/18	956-2018	AMERICAN RISK POOLING CONSULT	1000-892-0000	\$3,266.92	OTARMA DISTRIBUTION OF CAPITAL
					\$3,266.92	
11/13/18	11/27/18	943-2018	D Mastin	2031-892-0000	\$610.00	PROCEEDS FOR SALE OF TRACTOR WEIGHTS ON GOVDEALS
11/28/18	12/3/18	984-2018	J BLEY	2192-892-0000	\$4,425.00	PROCEEDS FROM SALE OF 1985 CHEV C-70 SUTPHEN FIRE ENGINE
11/19/18	11/27/18	949-2018	R BROOKER	2031-892-0000	\$1,667.00	PROCEEDS FROM SALE OF BRINE MIXING TANK
11/26/18	11/27/18	950-2018	K HOLTMAN	2031-892-0000	\$21.00	PROCEEDS FROM SALE OF STACKABLE DRUM RACK
11/26/18	11/27/18	952-2018	YARDMASTER / K KLIZNIK	2031-892-0000	\$2,557.00	PROCEEDS ON SALE OF BRINE APPLICATION SYSTEM
11/15/18	11/27/18	945-2018	W FREEZE	2031-892-0000	\$261.00	PROCEEDS ON SALE OF TRASH PUMP
					\$9,541.00	

Visitor Concerns:

None.

Trustee Reports:

A motion was made by Mr. Jones that the Board of Trustees adjourns into executive session to discuss Real Estate matters pursuant to ORC 121.22 (G) (2) at 7:25 p.m. The motion was seconded by Mr. VanDeGrift and upon call of roll call, Mr. Jones "YEA" and Mr. VanDeGrift "YEA" the executive session was entered.

By motion of Mr. Jones that the Board of Trustees adjourns out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. VanDeGrift the executive session ended. Upon call of roll, Mr. Jones "YEA" and Mr. VanDeGrift "YEA" the Board returned to regular session at 7:33 p.m.

Mr. Jones discussed that he had been contacted by the Epps who are residents in Turtlecreek Subdivision. Their basement flooded during the last big rainstorm and they would like someone from the Township to look at the culvert near their home. Mr. Jones and Mr. Chasteen will visit the Epps.

There being no further business, Mr. Jones made a motion, seconded by Mr. VanDeGrift to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for December 24, 2018 at 8:30 A.M.

Signed: _____ Vice-President

Attest: _____ Fiscal Officer

RESOLUTION 18-12-01

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall accept the Temporary Appropriations for the calendar year 2019. Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 10th day of December, 2018

RESOLUTION 18-12-02

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall pay all utility and cleaning bills for administrative buildings (including heat, telephone, gas, electric, garbage disposal, cleaning, etc.) 40% from the General Fund and 60% from the EMS/Fire Levy Fund and all utility bills for the fire stations (including heat, telephone, gas, electric, garbage disposal, etc.) from the EMS/Fire Fund. Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 10TH day of December, 2018

RESOLUTION 18-12-03

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall reimburse township officials and employees \$0.545 per mile when traveling on official business out of the township in their personal vehicles. The Township will cover the cost of hotel expenses and reimburse a flat sum of \$40.00 per day for meal allowance when attending full day or overnight conferences during the calendar year beginning January 1, 2019, for Township Trustees, Fiscal Officer and employees. Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 10th day of December, 2018

RESOLUTION 18-12-04

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall appoint for a period of one (1) year, effective January 1, 2019 – Steven Flint as Fire Chief, Michael Jameson as Assistant Fire Chief. Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 10th day of December, 2018

RESOLUTION 18-12-05

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees and fiscal officer of Turtlecreek Township are entitled to the maximum compensation permitted by the Ohio Revised Code (based on the amounts allowable by the law and annual certifications). Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 10th day of December, 2018

RESOLUTION 18-12-06

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the Volunteer Fire Department personnel shall be on the following schedule of reimbursement for the pay period beginning January 1, 2019 to December 31, 2019: Annual Rate: Secretary \$100.00, Treasurer \$100.00, Drivers \$150.00. Firemen \$17.00 per run if there is a fire, \$12.00 per run if it is a false alarm, disregard, wash out, no flame, etc. Officers (Captains and Lieutenants) receive the same base pay plus an additional \$1.00 per run. Attendance at each meeting (business and practice) shall be compensated at the same base rate for fire runs. Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 10th day of December, 2018

RESOLUTION 18-12-07

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the Volunteers Life Squad shall be on the following schedule of reimbursement for the pay period beginning January 1, 2019 to December 31, 2019: EMT's \$17.00 per run, Advanced EMT's \$18.00 per run, Paramedics \$19.00 per run, all receive an amount of \$12.00 per run if it is a non transport situation. Officers (Captains and Lieutenants) receive their base pay plus an additional \$1.00 per run. Attendance at meetings (business and practice) shall be compensated at the same rate as their base compensation for runs. Non-Certified observers shall be reimbursed at half the EMT rate for runs and meetings/training. The Secretary shall receive \$100.00 per year.

Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 10th day of December, 2018

RESOLUTION 18-12-08

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that newly elected/appointed Trustees and/or Fiscal Officer shall be entitled to their choice of disability insurance (single policy) or hospitalization insurance, including life, which will be provided by the Medical Mutual of Ohio health carrier, dental and vision insurance (family policies) will be provided by a separate carrier for their terms beginning on or after January 1, 2019. At the present time, the carriers are Medical Mutual of Ohio, Delta Dental, and VSP (policy benefits are defined in their specific contracts). Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 10th day of December, 2018

RESOLUTION 18-12-09

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall continue the maintenance contracts with Medtronic Physio-Control (terms and amounts that prevail). The ambulance fund account 2191-230-323-0000 (Repairs and Maintenance) shall be the source of payment. Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 10th day of December, 2018

RESOLUTION 18-12-10

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall transfer from the General Fund to the Road and Bridge Fund an amount of \$100,000.00 for Year 2019 appropriation. Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 10th day of December, 2018

RESOLUTION 18-12-11

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the Trustees authorize the Fiscal Officer to pay all bills for the township that come due between meeting dates. The payment of the bills will be ratified at the next regular Trustees meeting with the approval of vouchers, electronic warrants and warrants. Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution was passed.

Adopted this 10th day of December, 2018

RESOLUTION 18-12-12

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall provide coffee, meals and refreshments at public function such as hearings, meetings and work sessions to attendees as deemed necessary by the board. The General Fund shall be

the source of funds. Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 10th day of December, 2018

RESOLUTION 18-12-13

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that blanket and super blanket certificates have a maximum limit of \$100,000.00. Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 10th day of December, 2018

RESOLUTION 18-12-14

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall not make any changes to Resolution 03-12-20 concerning intent to dispose surplus items, including vehicles, by internet auction, and that this resolution be renewed and effective for the year 2018. In addition, Resolution 03-12-21, concerning the agreement with GovDeals, Inc. for on-line auction service for the disposal of surplus items, including vehicles, is renewed and effective for the year 2019. Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 10th day of December, 2018

RESOLUTION 18-12-15

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the new hire pay for EMS employees shall be compensated at the rate listed below effective January 1, 2019

Paramedic	\$14.00
Intermediate	\$13.00
Basic	\$12.50
Observer Full	\$ 8.50
Observer Half	\$ 6.00

Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 10th day of December, 2018

RESOLUTION 18-12-16

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the Trustees hereby ratify and confirm all actions taken in good faith by the Board of Trustees, Fiscal Officer, and the Officers of Turtlecreek Township and make such exception from policy as may be necessary to accommodate such ratification. Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 10th day of December, 2018

RESOLUTION 18-12-17

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that all vacation hours that may not be carried over for the 2019 year for employees will be paid out on the payroll check dated January 11, 2019 as vacation buyout. Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 10th day of December, 2018

RESOLUTION 18-12-18

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall appoint for a period of one (1) year, effective January 1, 2019 -Tammy Boggs as Administrator. Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 10th day of December, 2018.

The signatures below indicate acceptance and attestments of **Resolutions 18-12-01 through 18-12-18**. Any exceptions to be so noted below.

Exceptions: None

Signed:	_____	"YEA"
	_____	"YEA"
Attest:	_____	Fiscal Officer

**RESOLUTION 18-12-19
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO AUTHORIZE JAMES VANDEGRIFT, VICE - PRESIDENT,
TO SIGN THE CRITERIA ARCHITECT CONTRACT WITH KZF DESIGN FOR
THE NEW FIRE STATION 33**

WHEREAS, the Turtlecreek Township Board of Trustees have authorized James VanDeGrift, Vice - President, to sign the Criteria Architect Contract with KZF Design for the new fire station 33; and

WHEREAS, the agreement will be in place with KZF Design as the Criteria Architect for the completion of project for Station 33; and

THEREFORE, by motion of Mr. Jones and seconded by Mr. VanDeGrift, James VanDeGrift, Vice – President, has the authority to sign the contract as stated above. All voiced a "YEA" vote and the resolution passed.

Adopted this 10th day December, 2018

Signed:	_____	" YEA"
	_____	"YEA"
Attest:	_____	Chief Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES
WARREN COUNTY, OHIO**

Resolution Number: 18-12-20

Date of Resolution: December 10, 2018

TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP ADMINISTRATOR

RESOLUTION

WHEREAS, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

WHEREAS, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

WHEREAS, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

Section 1. This Board does hereby subsequently approve the obligations incurred by the Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

Section 2. That the Board is acting in its administrative capacity in adopting this Resolution.

Section 3. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 4. That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Jones. moved adoption of the foregoing Resolution, being seconded by Mr. VanDeGrift. Upon call of the roll, the following vote resulted:

Mr. VanDeGrift - YEA
Mr. Jones YEA

Resolution adopted this 10TH day of December, 2018.

CERTIFICATION:

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: _____

NAME: Amanda Childers

TITLE: Chief Fiscal Officer

DATE: _____

**RESOLUTION 18-12-21
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO AUTHORIZE JAMES VANDEGRIFT, VICE - PRESIDENT,
TO SIGN ENGAGEMENT LETTER FOR BOND COUNSEL
AND SPECIAL COUNSEL SERVICES
WITH DINSMORE**

WHEREAS, the Turtlecreek Township Board of Trustees have authorized James VanDeGrift, Vice - President, to sign the engagement letter for bond counsel and special counsel services with Dinsmore; and

WHEREAS, the agreement will be in place for future legal services for the township with attorney Mrs. Brenda Wehmer of Dinsmore; and

THEREFORE, by motion of Mr. Jones and seconded by Mr. VanDeGrift, James VanDeGrift has the authority to sign the agreement as stated above. All voiced a "YEA" vote and the resolution passed.

Adopted this 10th day December, 2018

Signed: _____ " YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 18-12-22
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT REOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall transfer within the EMS/Fire Fund from Account 2193-930-930-0000 (Contingencies) to Account 2193-230-190-0000 (EMS/Fire Salaries) an amount of \$90,000.00 for needed expenses. Mr. Jones moved for adoption of the foregoing resolution. The motion was seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 10th day of December, 2018

Signed: _____ "YEA"
_____ "YEA"
Attest: _____ Chief Fiscal Officer

End of minutes.