

## TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

OCTOBER 14

19

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on October 14, 2019 at 7:00 p.m. with the following persons present:

TRUSTEES: Jim VanDeGrift and Dan Jones. Jonathan Sams was absent.

FISCAL OFFICER: Amanda Childers

GUEST: Tammy Boggs, Steve Flint, Mike Jameson, Ron Chasteen, Mike Shaffer and Chris Pratt.

The meeting opened with Mr. VanDeGrift leading the Pledge of Allegiance.

The minutes of the meeting held on September 24, 2019 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Jones moved for acceptance, seconded by Mr. VanDeGrift. All were in favor and the minutes were approved as written.

The Fiscal Officer notified the Trustees that the financial reports for the previous month were available for their review. By motion of Mr. Jones and seconded by Mr. VanDeGrift the following reports were approved. Cash Summary by Fund (month to date and year to date), Fund Status Report, and Bank Reconciliation for the previous month.

Chris Pratt of Horan Associates presented the board with the employee insurance plan preliminary options for 2020 including medical, dental, vision and life insurance. Mr. Pratt anticipates a 9.5% rate increase for Medical Mutual of Ohio. Therefore, he offered some alternative options to reduce costs and offered to price other Medical Insurance Providers. He will provide more information at the November 11<sup>th</sup> meeting.

As publicly noticed the Board is to hold a public hearing for any resident wishing to voice comments or concerns in the matter of the establishment of two lighting districts for Union Village Phase 1 Commercial and Residential. Mr. Jones made a motion, seconded by Mr. VanDeGrift to enter into a public hearing in the aforementioned matter. All present voiced a "YEA" vote and the public hearing was entered into at 7:17 p.m.

There being no witnesses or parties wishing to speak regarding the matter, Mr. Jones made a motion, seconded by Mr. VanDeGrift to close the public hearing and enter back into the regular scheduled meeting of the Board of Trustees of Turtlecreek Township. All present voiced a "YEA" vote and the public hearing was ended and returned to the open meeting at 7:19 p.m.

There being no additional concerns by the Board of Trustees in the petition to establish two lighting districts for Union Village Phase 1. Mr. Jones made a motion to approve the lighting district for Union Village Phase 1 Commercial, seconded by Mr. VanDeGrift. All present voiced a "YEA" vote and the motion passed with **Resolution 19-10-09** (a copy of the resolution will be included in the minutes). Mr. Jones made a motion to approve the lighting district for Union Village Phase 1A & B Residential, seconded by Mr. VanDeGrift. All present voiced a "YEA" vote and the motion passed with **Resolution 19-10-10** (a copy of the resolution will be included in the minutes.)

Department Reports:

### Fire/EMS:

Steve Flint, Fire Chief, informed the Board that we applied for the Loeb Grant in the amount of \$50,000.00. We should hear if we are awarded any funding in November.

Mike Jameson, Assistant Fire Chief, informed the Board that the Technical Rescue Tractor Trailer is to be painted bright yellow. Equipment is being loaded in anticipation of placing it into service. The Trustees have concern about who can drive the vehicle once titled and insured by the Township. If none of our four qualified Semi drivers are available, then the vehicle cannot be used. Mr. Jameson will discuss this with the Warren County Fire Chief's Association and report back to the Board.

Tammy Boggs, Township Administrator, informed the Board that David Newlin has completed his six-month probationary period and is due a pay rate increase to \$19.76. The increase will be effective on September 28, 2019. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the pay increase for David Newlin to \$19.76 effective September 28, 2019. All voiced a "YEA" vote and the motion was passed. **Resolution 19-10-01**. (A copy of the resolution will be included in the minutes.)

Mrs. Boggs informed the Board that Brian Elleman has completed his one-year probationary period and is due a pay rate increase to \$25.44. The increase will be effective on September 28, 2019. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the pay increase for Brian Elleman to \$25.44 effective September 28, 2019. All voiced a "YEA" vote and the motion was passed. **Resolution 19-10-02.** (A copy of the resolution will be included in the minutes.)

Mrs. Boggs informed the Board that Gideon Conger has completed his one-year probationary period and is due a pay rate increase to \$22.50. The increase will be effective on September 28, 2019. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the pay increase for Gideon Conger to \$22.50 effective September 28, 2019. All voiced a "YEA" vote and the motion was passed. **Resolution 19-10-03.** (A copy of the resolution will be included in the minutes.)

Mrs. Boggs recommended to the Board that they hire Olivia Monroe as a Volunteer EMT working 12 or 24 hour shifts effective October 1, 2019 at the volunteer rate of pay per run. Mr. Jones made a motion seconded by Mr. VanDeGrift to approve the hiring of Olivia Monroe as a Volunteer EMT effective October 1, 2019 for 12- or 24-hour shifts. All voiced a "YEA" vote and the motion was passed. **Resolution 19-10-04.** (A copy of the resolution will be included in the minutes.)

Mrs. Boggs requested that Michael Jameson, Assistant Fire Chief be authorized to charge on a Township credit card with authority up to \$2,500.00. Mr. Jones made a motion, seconded by Mr. VanDeGrift to authorize Michael Jameson to use the Township's credit cards in an amount up to \$2,500.00. All voiced a "YEA" vote and the motion was passed. **Resolution 19-10-06.** (A copy of the resolution and Exhibits A, B and C will be included in the minutes.)

Mrs. Boggs informed the Board that John Seckel has completed his one-year probationary period and is due a pay rate increase to \$17.11. The increase will be effective on October 12, 2019. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the pay increase for John Seckel to \$17.11 effective October 12, 2019. All voiced a "YEA" vote and the motion was passed. **Resolution 19-10-07.** (A copy of the resolution will be included in the minutes.)

Mrs. Boggs informed the Board that John Wahsum resigned effective September 17, 2019 with 43.5 years of service as a Volunteer Fire Fighter.

#### **Road and Bridge:**

Mrs. Boggs informed the Board that Rusty Meece has completed his one-year probationary period and is due a pay rate increase to \$22.71. The increase will be effective on September 28, 2019. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the pay increase for Rusty Meece to \$22.71 effective September 28, 2019. All voiced a "YEA" vote and the motion was passed. **Resolution 19-10-05.** (A copy of the resolution will be included in the minutes.)

Mr. Chasteen informed the Board that the Trinity Road pipe repair is complete and he is waiting for pictures.

Mr. Chasteen informed the Board that his crew has completed the most recent round of mowing.

Mr. Chasteen requested authorization to procure crack seal in the amount of \$2,058.00. Mr. Jones made a motion, seconded by Mr. VanDeGrift to authorize the purchase of crack seal in the amount of \$2,058.00. All present voiced a "YEA" vote and the motion passed.

Mr. Chasteen requested authorization to purchase a LINE-X bedliner for the new Truck for approximately \$900.00 and emergency lights for approximately \$900.00 from Tri State Public Safety. Mr. Jones made a motion, seconded by Mr. VanDeGrift to authorize the purchase of a LINE-X bed liner and emergency lights from Tri State Public Safety for the new truck. All present voiced a "YEA" vote and the motion passed.

Mr. Chasteen requested approval to place the 1998 red Chevy Pickup truck on GovDeals. Mr. Jones made a motion, seconded by Mr. VanDeGrift, to approve placing the 1998 red Chevy Pickup truck on govdeals. All voiced a "YEA" vote and the motion passed.

#### **Administration:**

Tammy Boggs, Township Administrator, requested subsequent approval for expenditures authorized by Township Administrator or Township Officer or Employee authorized by Township

Administrator in the cumulative amount of \$1,292.39. The purchases include \$22.72 from Lubriplate, \$11.21 from Amazon, \$521.86 from Delta Airlines, \$101.95 from Winsupply, \$481.72 from Lowes, \$53.17 from Clubhouse Sports Grill, \$86.78 from Home Depot and \$12.98 from Sams Club. Mr. Jones made a motion, seconded by Mr. VanDeGrift to subsequently approve the expenditures in the cumulative amount of \$1,292.39. All present voiced a "YEA" vote and the motion passed with **Resolution 19-10-08**. (A copy of the resolution will be included in the minutes).

Mrs. Boggs requested approval to accept a Snow-Plow agreement from Union Village Phase 1 for unaccepted streets. Mr. Jones made a motion, seconded by Mr. VanDeGrift to accept the Snow-Plow agreement from Union Village Phase 1 for unaccepted streets. All present voiced a "YEA" vote and the motion passed.

Mrs. Boggs informed the Board that a letter was received from Warren County Board of Zoning Appeals regarding a variance for Lebanon Equine Clinic Reality/Lebanon Animal Clinic LLC. The variance is because it does not meet minimum lot size or setbacks for lot division. Mrs. Boggs asked the trustees if they had any comments or concerns for Warren County Board of Zoning Appeals. The Trustees requested that the variance comply with zoning. (A letter will be sent to Warren County Board of Zoning Appeals stating this information.)

Mrs. Boggs informed the Board that a letter was received from Warren County Regional Planning regarding Charleston Place 3<sup>rd</sup> addition Replat of 2<sup>nd</sup> addition Lot 10. Mrs. Boggs asked the trustees if they had any comments or concerns for Warren County Regional Planning. The Trustees requested that the Replat comply with current zoning. (A letter will be sent to Warren County Regional Planning stating this information.)

Mrs. Boggs informed the Board that she had met with Warren County Engineer Neil Tunison to talk about a field that floods when large amounts of rain occur. The field then overflows into a resident's basement.

Mrs. Boggs informed the Board that Mr. Tunison informed her of the possibility of an OPWC zero percent loan for the Liberty Keuter pier wall project. Mrs. Boggs will get more information and report back to the Board.

#### **General Reports:**

#### **CORRESPONDENCE:**

##### **IN:**

Letter for Medicare Drug Coverage for Medical Mutual  
Letter from Warren County Health District Quarterly report  
Assessment survey from WCEMA  
Letter from Duke Energy regarding gas aggregation  
Letter from Warren County Engineer's regarding punch list for Keever Creek  
Letter from ISO regarding building code effectiveness grading schedule  
Letter from Duke Energy regarding electric aggregation  
Letter from Medical Mutual of Ohio regarding CMS part D  
Energy Plan assessment from Graphet for OKI grant  
Email from Ms. Lehnhoff regarding repaving of Trails of Shaker Run

##### **OUT:**

Letter to Warren County Regional Planning regarding Union Village Phase 1 A Final Plat  
Notice to CMS regarding Medicare part D  
Jurisdiction Capability Assessment survey for WCEMA  
Letter to Warren County Regional Planning regarding Timbercreek II Section 5  
Letter to Warren County Regional Planning regarding Lakeside at Shaker Run Section One  
Letter to Warren County Regional Planning regarding Bates-Borgemenke Estates  
Letter to Loeb Foundation for grant for 2020  
Letter to Ms. Monroe for a job offer as a volunteer

**Fiscal Officer Reports:**

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos. 31675 through 31724 (copy to follow) and Vouchers 859-2019 through 1122-2019.

The Fiscal Office reported the following income:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
9/20/19	10/2/19	819-2019	MIDDLETOWN WORKS UNION RETIREE FUND	2191-299-0000	\$81.25	LIFE SQUAD SERVICES
9/23/19	10/2/19	820-2019	OMAHA INSURANCE COMPANY	2191-299-0000	\$80.04	LIFE SQUAD SERVICES
9/23/19	10/2/19	821-2019	UNITED WORLD LIFE INS	2191-299-0000	\$99.80	LIFE SQUAD SERVICES
9/23/19	10/2/19	822-2019	D BLEVINS	2191-299-0000	\$448.44	LIFE SQUAD SERVICES
9/24/19	10/2/19	823-2019	MIDDLETOWN WORKS UNION RETIREE FUND	2191-299-0000	\$85.87	LIFE SQUAD SERVICES
9/26/19	10/2/19	824-2019	K BALDWIN	2191-299-0000	\$43.32	LIFE SQUAD SERVICES
9/27/19	10/2/19	825-2019	TRICARE	2191-299-0000	\$362.82	LIFE SQUAD SERVICES
10/10/19	10/14/19	864-2019	MEDIGOLD	2191-299-0000	\$185.36	LIFE SQUAD SERVICES
10/11/19	10/14/19	865-2019	L BUTTELWERTH	2191-299-0000	\$155.84	LIFE SQUAD SERVICES
10/11/19	10/14/19	866-2019	E KESTERSON	2191-299-0000	\$100.00	LIFE SQUAD SERVICES
9/19/19	10/2/19	828-2019	AARP	2191-299-0000	\$190.88	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/19/19	10/2/19	829-2019	HUMANA	2191-299-0000	\$521.59	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/19/19	10/2/19	830-2019	CGS	2191-299-0000	\$847.48	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/20/19	10/2/19	831-2019	ANTHEM BLUE	2191-299-0000	\$166.58	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/20/19	10/2/19	832-2019	MEDICAL MUTUAL	2191-299-0000	\$345.30	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/20/19	10/2/19	833-2019	ANTHEM BLUE	2191-299-0000	\$530.17	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/23/19	10/2/19	834-2019	EMDEON	2191-299-0000	\$0.58	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/23/19	10/2/19	835-2019	CGS	2191-299-0000	\$324.43	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/23/19	10/2/19	836-2019	AETNA	2191-299-0000	\$460.32	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/24/19	10/2/19	837-2019	ANTHEM	2191-299-0000	\$482.58	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/25/19	10/2/19	838-2019	AETNA	2191-299-0000	\$89.98	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/25/19	10/2/19	839-2019	AARP	2191-299-0000	\$196.45	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/25/19	10/2/19	840-2019	AETNA	2191-299-0000	\$463.16	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/25/19	10/2/19	841-2019	AETNA	2191-299-0000	\$1,464.12	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/26/19	10/2/19	842-2019	BUCKEYE COMMUNITY	2191-299-0000	\$90.28	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/26/19	10/2/19	843-2019	HUMANA	2191-299-0000	\$101.44	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/26/19	10/2/19	844-2019	HBPL	2191-299-0000	\$407.76	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/26/19	10/2/19	845-2019	ANTHEM BLUE	2191-299-0000	\$601.52	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/26/19	10/2/19	846-2019	UNITED HEALTHCARE	2191-299-0000	\$1,269.04	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/26/19	10/2/19	847-2019	HWHO	2191-299-0000	\$1,585.74	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/27/19	10/2/19	848-2019	AARP	2191-299-0000	\$84.27	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/27/19	10/2/19	849-2019	CGS	2191-299-0000	\$2,284.51	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/30/19	10/2/19	850-2019	MEDICAL MUTUAL	2191-299-0000	\$116.86	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/30/19	10/2/19	851-2019	ANTHEM BLUE	2191-299-0000	\$225.58	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/30/19	10/2/19	852-2019	CGS	2191-299-0000	\$323.25	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/30/19	10/2/19	853-2019	ANTHEM BLUE	2191-299-0000	\$454.48	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/1/19	10/14/19	867-2019	HUMANA	2191-299-0000	\$82.76	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/1/19	10/14/19	868-2019	CARESOURCE	2191-299-0000	\$88.81	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/1/19	10/14/19	869-2019	HUMANA	2191-299-0000	\$141.39	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/1/19	10/14/19	870-2019	ANTHEM BCBS	2191-299-0000	\$853.12	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/1/19	10/14/19	871-2019	CGS	2191-299-0000	\$1,161.26	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/2/19	10/14/19	872-2019	ANTHEM BLUE	2191-299-0000	\$123.43	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/2/19	10/14/19	873-2019	CGS	2191-299-0000	\$372.25	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/2/19	10/14/19	874-2019	MOLINA HEALTHCARE	2191-299-0000	\$402.82	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/3/19	10/14/19	875-2019	BUCKEYE COMMUNITY	2191-299-0000	\$91.75	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/3/19	10/14/19	876-2019	UNITED HEALTHCARE	2191-299-0000	\$840.28	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/3/19	10/14/19	877-2019	CGS	2191-299-0000	\$3,631.54	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/4/19	10/14/19	878-2019	CARESOURCE	2191-299-0000	\$169.96	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/4/19	10/14/19	879-2019	CGS	2191-299-0000	\$322.66	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/7/19	10/14/19	880-2019	ANTHEM BLUE	2191-299-0000	\$97.68	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/7/19	10/14/19	881-2019	ANTHEM BLUE	2191-299-0000	\$303.62	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/7/19	10/14/19	882-2019	AETNA	2191-299-0000	\$501.44	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/7/19	10/14/19	883-2019	CGS	2191-299-0000	\$680.11	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/7/19	10/14/19	884-2019	ANTHEM BLUE	2191-299-0000	\$760.89	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/8/19	10/14/19	885-2019	HUMANA	2191-299-0000	\$469.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/8/19	10/14/19	886-2019	HUMANA	2191-299-0000	\$469.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/8/19	10/14/19	887-2019	AARP	2191-299-0000	\$558.95	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/8/19	10/14/19	888-2019	HWHO	2191-299-0000	\$611.30	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/8/19	10/14/19	889-2019	CGS	2191-299-0000	\$690.30	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/8/19	10/14/19	890-2019	ANTHEM BCBS	2191-299-0000	\$884.66	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/9/19	10/14/19	891-2019	HUMANA	2191-299-0000	\$96.32	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/9/19	10/14/19	892-2019	AETNA	2191-299-0000	\$451.65	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/9/19	10/14/19	893-2019	AETNA	2191-299-0000	\$477.34	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/10/19	10/14/19	894-2019	ANTHEM	2191-299-0000	\$83.52	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/10/19	10/14/19	895-2019	AETNA	2191-299-0000	\$327.13	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/10/19	10/14/19	896-2019	CGS	2191-299-0000	\$390.01	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/10/19	10/14/19	897-2019	UNITED HEALTHCARE	2191-299-0000	\$731.45	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/11/19	10/14/19	898-2019	ANTHEM	2191-299-0000	\$93.11	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/11/19	10/14/19	899-2019	MEDICAL MUTUAL	2191-299-0000	\$338.50	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/11/19	10/14/19	900-2019	CARESOURCE	2191-299-0000	\$344.33	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/30/19	10/2/19	826-2019	MEDICOUNT MANAGEMENT	2191-299-0000	\$85.11	LIFE SQUAD SERVICES AUGUST 2019 DEPOSITS
					<b>\$33,029.14</b>	
10/10/19	10/14/19	863-2019	CITY OF LEBANON	1000-991-0007	\$2,379.56	LRD QTR 2019 JEDD INCOME TAX PAYMENT
					<b>\$2,379.56</b>	
9/30/19	10/3/19	860-2019	WARREN COUNTY AUDITOR, MATT NOLAN	1000-101-0000	\$1,211.10	MANUFACTURED HOMES 2ND HALF LIKE REAL SETTLEMENT 2019 TAX YEAR 2018 (DIRECT DEPOSIT)
9/30/19	10/3/19	859-2019	WARREN COUNTY AUDITOR, MATT NOLAN	1000-101-0000	\$131.61	MANUFACTURED HOMES 2ND HALF SETTLEMENT 2019 TAX YEAR 2018 (DIRECT DEPOSIT)
9/23/19	10/3/19	855-2019	WARREN COUNTY AUDITOR, MATT NOLAN	2011-536-0000	\$2,096.44	MOTOR VEHICLE LICENSE TAX AUGUST 2019 (DIRECT DEPOSIT)
9/23/19	10/3/19	857-2019	WARREN COUNTY AUDITOR, MATT NOLAN	2231-992-0000	\$2,023.50	NEW \$5 PERMISSIVE AUTO AUGUST 2019 (DIRECT DEPOSIT)
9/23/19	10/3/19	856-2019	WARREN COUNTY AUDITOR, MATT NOLAN	2231-104-0000	\$8,768.50	OLD \$5 PERMISSIVE AUTO TAX AUGUST 2019 (DIRECT DEPOSIT)
9/23/19	10/3/19	854-2019	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$2,774.66	CENTS PER GALLON SEPTEMBER 2019 (DIRECT DEPOSIT)
9/23/19	10/3/19	858-2019	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$17,722.80	GAS EXCISE TAX SEPTEMBER 2019 (DIRECT DEPOSIT)
					<b>\$34,728.61</b>	
9/30/19	10/2/19	827-2019	BUREAU OF WORKERS COMP	1000-892-0000	\$39,823.55	REFUND OF PREMIUM
					<b>\$39,823.55</b>	
9/30/19	10/3/19	861-2019	PRIMARY	1000-701-0000	\$361.78	SEPTEMBER 2019 INTEREST
9/30/19	10/3/19	862-2019	STAROHIO	1000-701-0000	\$31,844.44	SEPTEMBER 2019 INTEREST
					<b>\$32,206.22</b>	

**Other Business:**

None.

**Visitor Concerns:**

Mike Shaffer gave a report concerning happenings at Regional Planning.

**Trustee Reports:**

A motion was made by Mr. Jones that the Board of Trustees adjourns into executive session to discuss Fire Personnel matters pursuant to ORC 121.22 (G) (1) at 8:27 p.m. The motion was seconded by Mr. VanDeGrift and upon call of roll call, Mr. Jones "YEA" and Mr. VanDeGrift "YEA" the executive session was entered.

By motion of Mr. Jones that the Board of Trustees adjourns out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. VanDeGrift the executive session ended. Upon call of roll, Mr. Jones "YEA" and Mr. VanDeGrift "YEA" the Board returned to regular session at 8:38 p.m.

There being no further business, Mr. Jones made a motion, seconded by Mr. VanDeGrift to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for October 29, 2019 at 8:00 A.M.

Signed: \_\_\_\_\_ Chairman of the Board

Attest: \_\_\_\_\_ Fiscal Officer

**RESOLUTION 19-10-01  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION AUTHORIZING THE PAY  
INCREASE FOR DAVID NEWLIN**

**WHEREAS**, David Newlin has completed his sixth month probationary period; and

**WHEREAS**, the Fire Chief has determined that David Newlin's pay rate should be increased to \$19.76 per hour; and

**WHEREAS**, David Newlin's \$19.76 per hour pay rate is effective as of September 28, 2019; and

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approved the pay increase to \$19.76 per hour effective September 28, 2019.

Mr. Jones moved to adopt the foregoing Resolution. Mr. VanDeGrift seconded the motion and upon call of the roll the following vote resulted:

Mr. VanDeGrift	"YEA"
Mr. Jones	"YEA"

Resolution adopted this 14<sup>th</sup> day of October, 2019.

**THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES**

\_\_\_\_\_  
\_\_\_\_\_

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 19-10-02  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION AUTHORIZING THE PAY  
INCREASE FOR BRIAN ELLEMAN**

**WHEREAS**, Brian Elleman has completed his year probationary period; and

**WHEREAS**, the Fire Chief has determined that Brian Elleman’s pay rate should be increased to \$25.44 per hour; and

**WHEREAS**, Brian Elleman’s \$25.44 per hour pay rate is effective as of September 28, 2019; and

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approved the pay increase to \$25.44 per hour effective September 28, 2019.

Mr. Sams moved to adopt the foregoing Resolution. Mr. Mr. VanDeGrift seconded the motion and upon call of the roll the following vote resulted:

Mr. VanDeGrift                      “YEA”  
Mr. Jones                              “YEA”

Resolution adopted this 14<sup>th</sup> day of October, 2019.

**THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES**

\_\_\_\_\_  
\_\_\_\_\_

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 19-10-03  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION AUTHORIZING THE PAY  
INCREASE FOR GIDEON CONGER**

**WHEREAS**, Gideon Conger has completed his year probationary period; and

**WHEREAS**, the Fire Chief has determined that Gideon Conger's pay rate should be increased to \$22.50 per hour; and

**WHEREAS**, Gideon Conger's \$22.50 per hour pay rate is effective as of September 28, 2019; and

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approved the pay increase to \$22.50 per hour effective September 28, 2019.

Mr. Sams moved to adopt the foregoing Resolution. Mr. Mr. VanDeGrift seconded the motion and upon call of the roll the following vote resulted:

Mr. VanDeGrift	"YEA"
Mr. Jones	"YEA"

Resolution adopted this 14<sup>th</sup> day of October, 2019.

**THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES**

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Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 19-10-04  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**HIRE OLIVIA MONROE, EFFECTIVE OCTOBER 1, 2019  
AS A VOLUNTEER EMT**

**WHEREAS**, the department has a position of "Volunteer EMT" within the Turtlecreek Township Fire Department/Emergency Medical Service, and

**WHEREAS**, the Fire Chief and Assistant Chief of Turtlecreek Township Fire Department and Emergency Medical Service have recommended that Olivia Monroe be hired as a Volunteer EMT working 12 or 24-hour shifts; and

**NOW THEREFORE BE IT RESOLVED**, the Turtlecreek Township Board of Trustees hereby approves the hiring of Olivia Monroe for the position of Volunteer EMT, effective hire dated of October 1, 2019 at the volunteer rate of pay per run. Ms. Monroe's hours of work will be 12 or 24 hours shifts.

Mr. Jones moved for adoption of the foregoing resolution, seconded by Mr. Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 14<sup>th</sup> day of October, 2019

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 19-10-05  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION AUTHORIZING THE PAY  
INCREASE FOR RUSTY MEECE**

**WHEREAS**, Rusty Meece has completed his year probationary period; and

**WHEREAS**, the Road Department Supervisor has determined that Rusty Meece's pay rate should be increased to \$22.71 per hour; and

**WHEREAS**, Rusty Meece's \$22.71 per hour pay rate is effective as of September 28, 2019; and

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approved the pay increase to \$22.71 per hour effective September 28, 2019.

Mr. Jones moved to adopt the foregoing Resolution. Mr. Mr. VanDeGrift seconded the motion and upon call of the roll the following vote resulted:

Mr. VanDeGrift                      "YEA"  
Mr. Jones                                "YEA"

Resolution adopted this 14<sup>th</sup> day of October, 2019.

**THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES**

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Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 19-10-06  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION TO NAME MICHAEL JAMESON AS AUTHORIZED USER OF  
THE TOWNSHIP CREDIT CARDS**

**WHEREAS**, the Turtlecreek Township Board of Trustees have established a credit card policy with Resolution 19-01-04; and

**WHEREAS**, the Trustees have named Michael Jameson, Assistant Fire Chief to have the ability to charge on credit cards for the township; and

**WHEREAS**, Michael Jameson has the authority to charge up to \$2,500.00 on the township credit cards for township services; and

**THEREFORE**, by motion of Mr. Sams and seconded by Mr. VanDeGrift, Michael Jameson has the authority to use the township's credit cards.

Adopted this 14<sup>th</sup> day October, 2019

Signed: \_\_\_\_\_ " YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 19-10-07  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION AUTHORIZING THE PAY  
INCREASE FOR JOHN SECKEL**

**WHEREAS**, John Seckel has completed his year probationary period; and

**WHEREAS**, the Fire Chief has determined that John Seckel's pay rate should be increased to \$17.11 per hour; and

**WHEREAS**, John Seckel's \$17.11 per hour pay rate is effective as of October 12, 2019; and

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approved the pay increase to \$17.11 per hour effective October 12, 2019.

Mr. Jones moved to adopt the foregoing Resolution. Mr. Mr. VanDeGrift seconded the motion and upon call of the roll the following vote resulted:

Mr. VanDeGrift "YEA"  
Mr. Jones "YEA"

Resolution adopted this 14<sup>th</sup> day of October, 2019.

**THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES**

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\_\_\_\_\_

Attest: \_\_\_\_\_ Chief Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES  
WARREN COUNTY, OHIO**

Resolution Number: 19-10-08

Date of Resolution: October 14, 2019

**TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP ADMINISTRATOR**

**RESOLUTION**

**WHEREAS**, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

**WHEREAS**, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

**WHEREAS**, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

Section 1. This Board does hereby subsequently approve the obligations incurred by the Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

Section 2. That the Board is acting in its administrative capacity in adopting this Resolution.

**Section 3.** That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

**Section 4.** That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Sams. moved adoption of the foregoing Resolution, being seconded by Mr. Jones. Upon call of the roll, the following vote resulted:

Mr. VanDeGrift	YEA
Mr. Jones	YEA
Mr. Sams	YEA

Resolution adopted this 14<sup>th</sup> day of October, 2019.

CERTIFICATION:

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: \_\_\_\_\_

NAME: Amanda Childers

TITLE: Chief Fiscal Officer

DATE: \_\_\_\_\_

**RESOLUTION 19-10-09**  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO

**RESOLUTION DECLARING THE NECESSITY FOR ARTIFICIAL LIGHTING  
OF STREETS AND PUBLIC WAYS, ORC 515.06**

A hearing having been had upon a petition praying that the board of township trustees of this township take all lawful and proper proceedings to light artificially the streets and public ways in an unincorporated district in this township, following notice and actual view taken, and the board of trustees finding:

(1) that the petition was filed with the township Fiscal Officer on September 17, 2019, and that the board of township trustees was duly notified by the Fiscal Officer of such filing and a copy of the petition was delivered to it on September 24, 2019; and

(2) that the petition was signed by the owners of more than one-half of the feet front of the lots and lands abutting on the streets and public ways of the aforesaid district, and that the petition complied with law in specifying the metes and bounds of the district but included no lands more than 660 feet from, nor any lands not abutting on, the streets and public ways in such districts; and

(3) that due notice of a hearing before said board of township trustees on said petition for September 29, 2019 was duly and timely served on all lot owners and corporations affected by said proposed improvement pursuant to ORC 515.04, and was duly and timely published as against nonresidents pursuant to ORC 515.04, and return of due service and publication was made according to law; now therefore, the board of trustees hereby does RESOLVE, to determine, and it hereby does determine, that the proposed improvement to light artificially the

streets and public ways in the district is necessary, and accordingly grants the petition, that the number lights necessary to light properly the said streets and public ways is six (6) commercial street lights located in the OS-3 and OS-28 parking lots. The six (6) parking lights will be 6,261 (lumens) Roadway LED 70W Black (RAL9017) Type III for the Commercial District of Union Village Development Company Phase I. Property owners of lots in this location shall be equally assessed for all costs incurred, excluding initial installation.

Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 14th day of October, 2019.

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Fiscal Officer

**RESOLUTION 19-10-10**  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO

**RESOLUTION DECLARING THE NECESSITY FOR ARTIFICIAL LIGHTING  
OF STREETS AND PUBLIC WAYS, ORC 515.06**

A hearing having been had upon a petition praying that the board of township trustees of this township take all lawful and proper proceedings to light artificially the streets and public ways in an unincorporated district in this township, following notice and actual view taken, and the board of trustees finding:

(1) that the petition was filed with the township Fiscal Officer on September 17, 2019, and that the board of township trustees was duly notified by the Fiscal Officer of such filing and a copy of the petition was delivered to it on September 24, 2019; and

(2) that the petition was signed by the owners of more than one-half of the feet front of the lots and lands abutting on the streets and public ways of the aforesaid district, and that the petition complied with law in specifying the metes and bounds of the district but included no lands more than 660 feet from, nor any lands not abutting on, the streets and public ways in such districts; and

(3) that due notice of a hearing before said board of township trustees on said petition for September 29, 2019 was duly and timely served on all lot owners and corporations affected by said proposed improvement pursuant to ORC 515.04, and was duly and timely published as against nonresidents pursuant to ORC 515.04, and return of due service and publication was made according to law; now therefore, the board of trustees hereby does RESOLVE, to determine, and it hereby does determine, that the proposed improvement to light artificially the streets and public ways in the district is necessary, and accordingly grants the petition, that the number lights necessary to light properly the said streets and public ways is twenty-two (22) residential street lights in Union Village Phase 1A & Phase 1B residential. Seventeen (17) mini bell LED 50W Black (RAL9017) Type III 4,500 (lumens) and five (5) Open Deluxe Acorn LED 70w Black (Ral9017) Type III 6,500 (lumens). Property owners of lots in this location shall be equally assessed for all costs incurred, excluding initial installation.

Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 14th day of October, 2019.

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Fiscal Officer

End of Minutes.