

## TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

APRIL 8

19

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on April 08, 2019 at 7:00 p.m. with the following persons present:

TRUSTEES: Jim VanDeGrift, Dan Jones and Jonathan Sams

FISCAL OFFICER: Amanda Childers

GUEST: Tammy Boggs, Steve Flint, Mike Jameson, Ron Chasteen, Mike Shaffer, Doug Miller, Dennis Bogan, Mike Gates, Chris Burgin, Dan Corey and Kellie Grob.

The meeting opened with Mr. VanDeGrift leading the Pledge of Allegiance.

The minutes of the meeting held on March 26, 2019 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Jones moved for acceptance, seconded by Mr. VanDeGrift. All were in favor and the minutes were approved as written.

The Fiscal Officer, notified the Trustees that the financial reports for the previous month were available for their review. By motion of Mr. Jones and seconded by Mr. Sams the following reports were approved. Cash Summary by Fund (month to date and year to date), Fund Status Report, and Bank Reconciliation for the previous month.

Doug Miller gave the Board an update on Economic Development possibilities for the West side of the Township involving the Prison land that is for sale.

Kelly Grob, the Warren County Transportation Improvement District consultant, spoke about future needs and possible solutions for western State Route 63. Mrs. Grob invited the board to attend an open house at Armco Park on April 24<sup>th</sup> 4-7 p.m. which is open to the public. She was joined by Dan Corey from the Warren County Engineer's office for the presentation. Mr. Corey spoke about the application for grants for funding.

Dennis Bogan, Mike Gates and Chris Burgin came to discuss a concept plan for an event center on the west side of the Township.

Department Reports:

### **Fire/EMS:**

Mike Jameson, Assistant Fire Chief requested authorization for Brian Elleman, Mitch Conway, Shawna Lynch and John Seckel to attend ACLS Instructor Training and CPR Instructor Training for Brian Elleman and Mitch Conway. The classes will be taught at Premier Health and the cost is approximately \$550.00. Mr. Sams made a motion, seconded by Mr. Jones to approve ACLS Instructor training for Brian Elleman, Mitch Conway, Shawna Lynch and John Seckel and also CPR Instructor Training for Brian Elleman and Mitch Conway at an approximate cost of \$550.00. All voiced a "YEA" vote and the motion was passed with **Resolution 19-04-10** (a copy of the resolution will be included in the minutes).

Mr. Jameson informed the trustees that John Seckel has completed his sixth month probationary period. Mr. Jameson requested that Mr. Seckel's pay be increased to \$16.45. Mr. Sams made a motion, seconded by Mr. Jones to approve the increase in pay for Mr. Seckel to \$16.45. All voiced a "YEA" vote and the motion was passed with **Resolution 19-04-01**. (A copy of the resolution is included in the minutes).

### **Road and Bridge:**

Ron Chasteen, Road and Bridge Supervisor, requested authorization to purchase a new maintenance truck. The state bid price for the 2019 F-250 from Middletown Ford is \$35,607.60. The new vehicle will replace the 1998 Chevrolet that has mileage of 218,000. Mr. Chasteen assured the board that the new vehicle is within budget. Mr. Sams made a motion, seconded by Mr. Jones to approve the purchase of a 2019 F-250 from Middletown Ford for \$35,607.60. All voiced a "YEA" vote and the motion was passed with **Resolution 19-04-11**. (A copy of the resolution is included in the minutes).

Mr. Chasteen requested authorization to purchase new tires for multiple vehicles; 2006 TOM 73, 2014 TOM 70, 2017 TOM 61 and 2008 Utility 32 all at a cost of approximately \$7,091.00 from Walt Luti Tires. Mr. Jones made a motion, seconded by Mr. Sams to approve the purchase of tires for the aforementioned vehicles at a cost of approximately \$7,091.00. All voiced a "YEA" vote and the motion was passed with **Resolution 19-04-12** (a copy of the resolution will be included in the minutes).

#### **Administration:**

Tammy Boggs, Township Administrator informed the board that the floors in the administration building need cleaned and sealed at an approximate cost of \$3,510.20. Mr. Sams made a motion, seconded by Mr. Jones to approve having the floors in the administration building cleaned and sealed by Cintas at an approximate cost of \$3,510.20. All voiced a "YEA" vote and the motion was passed with **Resolution 19-04-08** (a copy of the resolution will be included in the minutes).

Mrs. Boggs requested the board to affirm the TIF Administrator engagement letter this has been signed and returned to Dinsmore. Mr. Jones made a motion, seconded by Mr. Sams to affirm the TIF Administrator engagement letter with Dinsmore. All voiced a "YEA" vote and the motion passed.

Mrs. Boggs informed the board that they need to establish an ESID (Energy Special Incentive District) Board and will need to make recommendations for the members. The township has two appointments and three appointments for the property owners (which is the township). The board recommended Martin Russell, Matt Schnipke, Tammy Boggs, Matt Nolen and the Chairman of the Board from Turtlecreek Township. Mrs. Boggs will contact those recommended to determine if they have interest.

Mrs. Boggs informed the board that Amanda Childers, Fiscal Officer had contacted LCNB National Bank to find a different credit card product for Township use. LCNB offers a credit card for Public Fund entities that will work better for the Township than the current card. Mrs. Boggs requested card users to be Tammy Boggs, Steve Flint, Ronald Chasteen and David Seibert. All cards are kept under the Fiscal Officer's control and then signed out when needed for township services. The new cards will have a credit limit of \$2,500.00 each. Mr. Sams made a motion, seconded by Mr. Jones that Steve Flint, Tammy Boggs, Ronald Chasteen and David Seibert will have the authority to use the township's credit cards. All voiced a "YEA" vote and the motion was passed with **Resolution 19-04-02** (a copy of the resolution will be included in the minutes).

Mrs. Boggs requested the board to adopt a Resolution to adopt a plan of operation and governance for Electric Governmental Aggregation. Mr. Sams made a motion, seconded by Mr. Jones to adopt a Resolution to adopt a plan of operation and governance for Electric Governmental Aggregation. All voiced a "YEA" vote and the motion was passed with **Resolution 19-04-03** (a copy of the resolution will be included in the minutes).

Mrs. Boggs requested the board to adopt a Resolution to adopt a plan of operation and governance for Gas Governmental Aggregation. Mr. Jones made a motion, seconded by Mr. Sams to adopt a Resolution to adopt a plan of operation and governance for Gas Governmental Aggregation. All voiced a "YEA" vote and the motion was passed with **Resolution 19-04-04** (a copy of the resolution will be included in the minutes).

Mrs. Boggs requested the board to authorize James VanDeGrift as the authorized signer for the applications for Electric and Gas Aggregator to be filed with the PUCO. Mr. Sams made a motion, seconded by Mr. Jones to authorize James VanDeGrift as the authorized signer for the applications for Electric and Gas Aggregator to be filed with the PUCO. All voiced a "YEA" vote and the motion was passed with **Resolution 19-04-05** (a copy of the resolution will be included in the minutes).

Mrs. Boggs requested the board to pass a resolution to authorize James VanDeGrift as the authorized signer for the Business Associate Agreement for JHP (Jefferson Health Plan) and approval of the business associate agreement regarding run out claims for 2017. The agreement has been reviewed and modified by the Warren County Prosecutor's office. Mr. Sams made a motion, seconded by Mr. Jones whereby James VanDeGrift has the authority to sign the Business Associate Agreement on behalf of the township. All voiced a "YEA" vote and the motion was passed with **Resolution 19-04-06** (a copy of the resolution will be included in the minutes).

Mrs. Boggs requested authorization from the board to apply to OPWC for repairs to Liberty Keuter and Emmons Roads. A pier wall is needed for Liberty Keuter Road and a pier wall and culvert replacement are needed for Emmons Road. The Townships 51% share of the cost will be \$221,850.00 with an application due by June. Mr. Sams made a motion, seconded by Mr. Jones to approve application to OPWC for repairs to Liberty Keuter and Emmons Road pier walls and culvert replacement. All voiced a "YEA" vote and the motion passed.

Mrs. Boggs informed the board that three bids for Geotech work for the design and construction of the new Fire Station. The lowest bidder was A&W Engineering at an approximate cost of \$4,100.00. Mr. Sams made a motion, seconded by Mr. Jones to approve the subsurface investigation and geotechnical recommendations for Fire Station 33 for approximately \$4100.00 by A&W Engineering. All voiced a "YEA" vote and the motion was passed with **Resolution 19-04-09** (a copy of the resolution will be included in the minutes).

Tammy Boggs, Township Administrator, requested subsequent approval for expenditures authorized by Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$503.76. The charges include antivirus software from ESET for \$421.50 and Sams club purchases for \$82.26. Mr. Sams made a motion, seconded by Mr. Jones to subsequently approve the expenditures in the cumulative amount of \$503.76. All present voiced a "YEA" vote and the motion passed with **Resolution 19-06-07**. (A copy of the resolution will be included in the minutes).

Mrs. Boggs informed the board that next year the Township will receive an increase in Motor Fuel Tax for 2020 in the amount of \$114,488.00 for an approximate total of \$245,260.00. This is due to the increased taxes on gasoline that was passed by the Ohio General Assembly.

Mrs. Boggs informed the board that Industrial Appraisal Company has maintained the property inventory and will not continue. Mrs. Boggs recommended that since we track our inventory currently we can submit the list directly to OTARMA and they have agreed to accept it.

#### **General Reports:**

#### **CORRESPONDENCE:**

##### **IN:**

Resolution from Warren County Commissioners regarding the approval of annexation of 1.0 acre to the City of Lebanon  
Resolution from Warren County Commissioners regarding the denial of text amendments to the Warren County Rural Zoning Code  
Letter from Duke Energy regarding application for creation of a new rider to recover the cost of infrastructure  
Email from Cardinal General Contracting regarding a permit for a basement  
Letter from Warren County Engineer's office regarding acceptance of Shaker Run Sec 4B, 4E, and 5A.  
Email from T-Mobile regarding upgrades in Turtlecreek Township  
Email from Kelli Grob regarding the Warren County Heritage Area Transportation Plan

##### **OUT:**

Email to Cardinal General Contracting to contact Warren County Building Department for permit  
W-9 and Blanket Certificate to International Association of Machinists and Aerospace Workers, Eset North America, Harrison Hydra Gen  
Letter to Warren County Regional Planning regarding Creek Song PUD Stage 2  
Letter to Warren County Rural Zoning regarding Otterbein Homes RV Storage  
Letter to Warren County Regional Planning regarding Union Village 741 Right of Way  
Letter to Conger Construction Group regarding invite to participate in the RFP  
Letter to Miller Diversified Construction regarding invite to participate in the RFP  
Letter to Bunnell Hill Construction regarding invite to participate in the RFP

**Fiscal Officer Reports:**

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos. 31272 through 31293 (copy to follow) and Vouchers 359-2019 through 420-2019.

The Fiscal Office reported the following income:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
3/27/19	4/1/19	253-2019	T BUFFENBARGER	2191-803-0000	\$100.00	EMS DONATION IN HONOR OF E BUFFENBARGER
3/26/19	4/1/19	250-2019	T HEWITT	2191-803-0000	\$100.00	EMS DONATION IN MEMORY OF E BUFFENBARGER
3/26/19	4/1/19	251-2019	S SAGEL	2191-803-0000	\$500.00	EMS DONATION IN MEMORY OF E BUFFENBARGER
					<b>\$700.00</b>	
3/25/19	4/1/19	248-2019	AMERICAN RISK POOL CONSULTANT OTARMA	2192-805-0000	\$1,000.00	FIRE GRANT POLICY MANUAL 2019
					<b>\$1,000.00</b>	
3/22/19	4/1/19	247-2019	WELLMARK	2191-299-0000	\$101.76	LIFE SQUAD SERVICES
3/25/19	4/1/19	249-2019	OMAHA INSURANCE CO	2191-299-0000	\$93.91	LIFE SQUAD SERVICES
3/25/19	4/1/19	255-2019	MEDICAL MUTUAL	2191-299-0000	\$286.58	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/25/19	4/1/19	256-2019	CGS	2191-299-0000	\$323.85	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/25/19	4/1/19	257-2019	ANTHEM BLUE	2191-299-0000	\$869.63	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/26/19	4/1/19	258-2019	CGS	2191-299-0000	\$7,568.48	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/27/19	4/1/19	259-2019	AARP SUPPLEMENTAL	2191-299-0000	\$96.78	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/27/19	4/1/19	260-2019	CGS	2191-299-0000	\$1,160.07	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/28/19	4/1/19	261-2019	AARP SUPPLEMENTAL	2191-299-0000	\$171.15	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/28/19	4/1/19	262-2019	UNITED HEALTHCARE	2191-299-0000	\$323.25	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/28/19	4/1/19	263-2019	CGS	2191-299-0000	\$524.36	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/29/19	4/1/19	264-2019	HHWO	2191-299-0000	\$144.35	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/29/19	4/1/19	265-2019	CARESOURCE	2191-299-0000	\$269.06	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/29/19	4/1/19	266-2019	CGS	2191-299-0000	\$376.38	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/29/19	4/1/19	267-2019	ANTHEM BLUE	2191-299-0000	\$631.30	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/28/19	4/1/19	254-2019	MEDICOUNT MANAGEMENT	2191-299-0000	\$199.64	LIFE SQUAD SERVICES FEBRUARY DEPOSITS
					<b>\$13,140.55</b>	
3/29/19	4/1/19	273-2019	STAROHIO	1000-701-0000	\$34,813.92	MARCH 2019 INTEREST
3/31/19	4/1/19	274-2019	PRIMARY	1000-701-0000	\$16.48	MARCH 2019 INTEREST
					<b>\$34,830.40</b>	
3/25/19	4/1/19	269-2019	WARREN COUNTY AUDITOR, MATT NOLAN	2011-536-0000	\$1,934.51	MOTOR VEHICLE LICENSE TAX FEBRUARY 2019 (DIRECT DEPOSIT)
3/25/19	4/1/19	268-2019	WARREN COUNTY AUDITOR, MATT NOLAN	2231-592-0000	\$1,822.50	NEW \$5 PERMISSIVE AUTO FEBRUARY 2019 (DIRECT DEPOSIT)
3/25/19	4/1/19	270-2019	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$2,457.09	CENTS PER GALLON MARCH 2019 (DIRECT DEPOSIT)
3/25/19	4/1/19	271-2019	WARREN COUNTY AUDITOR, MATT NOLAN	2231-104-0000	\$7,897.50	OLD \$5 PERMISSIVE AUTO TAX FEBRUARY 2019 (DIRECT DEPOSIT)
3/25/19	4/1/19	272-2019	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$8,180.99	GAS EXCISE TAX MARCH 2019 (DIRECT DEPOSIT)
					<b>\$22,292.59</b>	
3/26/19	4/1/19	252-2019	BUREAU OF WORKERS COMPENSATION	1000-892-0000	\$1,706.00	REFUND OF PREMIUM
					<b>\$1,706.00</b>	

**Visitor Concerns:**

Mr. Mike Shaffer gave a report on the current happenings at Warren County Regional Planning. Mr. Shaffer discussed the extension of Kings Island Drive to a new RV Campground and approval of Creek Song Stage 2 PUD.

**Trustee Reports:**

Mr. Sams discussed an informative brochure he received from Spectrum about Smart City. Mr. Sams said he contacted Spectrum to ask about High Speed Internet in the Township. Because of the Sports Park and Union Village, they are evaluating the possibility of bringing fiber optics in the area. Mr. Sams asked that they look at the whole Township.

There being no further business, Mr. Jones made a motion, seconded by Mr. Sams to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for April 30, 2019 at 8:00 A.M.

Signed: \_\_\_\_\_ Chairman of the Board

Attest: \_\_\_\_\_ Fiscal Officer

**RESOLUTION 19-04-01  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION AUTHORIZING THE PAY  
INCREASE FOR JOHN SECKEL**

**WHEREAS**, John Seckel has completed his sixth month probationary period; and

**WHEREAS**, the Fire Chief has determined that John Seckel's pay rate should be increased to \$16.45 per hour; and

**WHEREAS**, John Seckel's \$16.45 per hour pay rate is effective as of April 13, 2019; and

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approved the pay increase to \$16.45 per hour effective April 13, 2019.

Mr. Sams moved to adopt the foregoing Resolution. Mr. Jones seconded the motion and upon call of the roll the following vote resulted:

Mr. VanDeGrift	"YEA"
Mr. Jones	"YEA"
Mr. Sams	"YEA"

Resolution adopted this 8<sup>th</sup> day of April, 2019.

**THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES**

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Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 19-04-02  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION TO APPLY FOR NEW TOWNSHIP CREDIT CARDS THROUGH  
LCNB AND TERMINATE OLD CREDIT CARDS**

**WHEREAS**, the Turtlecreek Township Board of Trustees have established a credit card policy with Resolution 19-01-04; and

**WHEREAS**, the Fiscal Officer has recommended to the Trustees that the township apply for new credit cards with LCNB; and

**WHEREAS**, Steve Flint, Tammy Boggs, Ronald Chasteen, and David Siebert will have the authority to charge up to \$2,500.00 on the township credit cards for township services; and

**THEREFORE**, by motion of Mr. Sams and seconded by Mr. Jones, Steve Flint, Tammy Boggs, Ronald Chasteen and David Siebert will have the authority to use the township's credit cards.

Adopted this 8<sup>th</sup> day April, 2019

Signed: \_\_\_\_\_ " YEA"

\_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES  
WARREN COUNTY, OHIO**

RESOLUTION NO. 19-04-03  
April 8, 2019

Date of Resolution:

**TOPIC OF RESOLUTION: A RESOLUTION TO ADOPT A PLAN OF  
OPERATION AND GOVERNANCE FOR ELECTRIC GOVERNMENTAL  
AGGREGATION**

**WHEREAS**, the Turtlecreek Township Board of Trustees ("Board"), Warren County, Ohio has developed an Electric Aggregation Program Plan of Operation and Governance ("Plan of Operation") in accordance with the governmental aggregation provisions of Sections 4901 and 4928.20 of the Ohio Revised Code and the Rules for Formation and Operation of Electric Governmental Aggregations; and

**WHEREAS**, the Board's electric aggregation program will aggregate the retail electric load of residents and businesses that are eligible to participate in the Duke Energy-Ohio Energy Choice program for the purpose of negotiating for competitive retail electric supply at favorable rates; and

**WHEREAS**, the Board now intends to file for certification as a Governmental Aggregator, which requires that the Board first adopt its Plan of Operation and Governance; and

**WHEREAS**, the Board has determined this Resolution is in the best interest of the Township's residents, promotes the general welfare of said citizenry;

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES  
OF TURTLECREEK TOWNSHIP, WARREN COUNTY, STATE OF OHIO:**

**SECTION 1.** The Turtlecreek Township Board of Trustees, Warren County, Ohio adopts and approves a Plan of Operations and Governance as regards Electric Governmental Aggregation as attached hereto (see Exhibit A).

**SECTION 2.** All prior Resolutions and Ordinances and parts of Resolutions and Ordinances which conflict with the provision of this resolution are hereby repealed to the extent that they are in conflict herewith.

**SECTION 3.** This Board hereby finds and determines that all formal actions of this Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board of Trustees and that all deliberations of this Board of Trustees and of any committees which resulted in formal action, were taken in meetings open to the public in full compliance with the law.

**BE IT FURTHER RESOLVED,** that this Board of Trustees, upon majority vote, does hereby dispense with the requirement that this Resolution be read on two separate days, and hereby authorizes the adoption of this Resolution upon its first reading.

**BE IT FURTHER RESOLVED,** that this Resolution shall be effective on the earliest date allowed by law.

Mr. Sams moved to adopt the foregoing Resolution, being seconded by Mr. Jones. Upon call of the roll, the following vote resulted.

Mr. Jim VanDeGrift	YEA
Mr. Daniel F. Jones	YEA
Mr. Jonathan D. Sams	YEA

Resolution adopted this 8<sup>th</sup> day of April, 2019.

**TURTLECREEK TOWNSHIP  
BOARD OF TRUSTEES**

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Attest: Amanda K. Childers, Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES  
WARREN COUNTY, OHIO**

RESOLUTION NO. 19-04-04  
April 8, 2019

Date of Resolution:

**TOPIC OF RESOLUTION: A RESOLUTION TO ADOPT A PLAN OF  
OPERATION AND GOVERNANCE FOR NATURAL GAS GOVERNMENTAL  
AGGREGATION**

**WHEREAS,** the Turtlecreek Township Board of Trustees (“Board”), Warren County, Ohio has developed a Natural Gas Aggregation Program Plan of Operation and Governance (“Plan of Operation”) in accordance with the governmental aggregation provisions of Sections 4901 and 4926.26 of the Ohio Revised Code and the Rules for Formation and Operation of Natural Gas Governmental Aggregations; and

**WHEREAS**, the Board's natural gas aggregation program will aggregate the retail natural gas load of residents and businesses that are eligible to participate in the Duke Energy-Ohio Energy Choice program for the purpose of negotiating for competitive retail natural gas supply at favorable rates; and

**WHEREAS**, the Board now intends to file for certification as a Governmental Aggregator, which requires that the Board first adopt its Plan of Operation and Governance; and

**WHEREAS**, the Board has determined this Resolution is in the best interest of the Township's residents, promotes the general welfare of said citizenry;

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF TURTLECREEK TOWNSHIP, WARREN COUNTY, STATE OF OHIO:**

**SECTION 1.** The Turtlecreek Township Board of Trustees, Warren County, Ohio adopts and approves a Plan of Operations and Governance as regards Natural Gas Governmental Aggregation as attached hereto (see Exhibit A).

**SECTION 2.** All prior Resolutions and Ordinances and parts of Resolutions and Ordinances which conflict with the provision of this resolution are hereby repealed to the extent that they are in conflict herewith.

**SECTION 3.** This Board hereby finds and determines that all formal actions of this Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board of Trustees and that all deliberations of this Board of Trustees and of any committees which resulted in formal action, were taken in meetings open to the public in full compliance with the law.

**BE IT FURTHER RESOLVED**, that this Board of Trustees, upon majority vote, does hereby dispense with the requirement that this Resolution be read on two separate days, and hereby authorizes the adoption of this Resolution upon its first reading.

**BE IT FURTHER RESOLVED**, that this Resolution shall be effective on the earliest date allowed by law.

Mr. Jones moved to adopt the foregoing Resolution, being seconded by Mr. Sams. Upon call of the roll, the following vote resulted.

Mr. Jim VanDeGrift	YEA
Mr. Daniel F. Jones	YEA
Mr. Jonathan D. Sams	YEA

Resolution adopted this 8<sup>th</sup> day of April, 2019.

**TURTLECREEK TOWNSHIP  
BOARD OF TRUSTEES**

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Attest: Amanda K. Childers, Fiscal Officer



**RESOLUTION 19-04-05  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION TO AUTHORIZE JAMES VANDEGRIFT AS THE  
AUTHORIZED SIGNER FOR THE APPLICATIONS FOR ELECTRIC AND GAS  
AGGREGATOR**

**WHEREAS**, the Turtlecreek Township Board of Trustees must complete the applications for electric and gas aggregator and file with the PUCO; and

**WHEREAS**, the Turtlecreek Township Board of Trustees have authorized, James VanDeGrift, Chairperson, to sign the applications; and

**THEREFORE**, by motion of Mr. Sams and seconded by Mr. Jones, James VanDeGrift has the authority to sign the applications for electric and gas aggregator. All voiced a "YEA" vote and the resolution passed.

Adopted this 8<sup>th</sup> day April, 2019

Signed: \_\_\_\_\_ " YEA"

\_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 19-04-06  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION TO AUTHORIZE JAMES VANDEGRIFT AS THE  
AUTHORIZED SIGNER FOR THE  
BUSINESS ASSOCIATE AGREEMENT FOR JHP AND APPROVAL  
OF THE BUSINESS ASSOCIATE AGREEMENT**

**WHEREAS**, the Turtlecreek Township Board of Trustees have requested the run out claims from JHP for the 2017 benefit year for health insurance for the township; and

**WHEREAS**, JHP has requested that the Business Associate Agreement be signed by the township; and

**WHEREAS**, the Business Associate Agreement has been reviewed by the Warren County Prosecutor's office and modifications made; and

**WHEREAS**, the Turtlecreek Township Board of Trustees have authorized, James VanDeGrift, Chairperson, to sign the Business Associate Agreement; and

**THEREFORE**, by motion of Mr. Sams and seconded by Mr. Jones, James VanDeGrift has the authority to sign the Business Associate Agreement on behalf of the township. All voiced a "YEA" vote and the resolution passed.

Adopted this 8<sup>th</sup> day April, 2019

Signed: \_\_\_\_\_ " YEA"  
\_\_\_\_\_ "YEA"  
\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES  
WARREN COUNTY, OHIO**

Resolution Number: 19-04-07

Date of Resolution: April 8, 2019

**TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP ADMINISTRATOR**

**RESOLUTION**

**WHEREAS**, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

**WHEREAS**, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

**WHEREAS**, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

Section 1. This Board does hereby subsequently approve the obligations incurred by the

Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

**Section 2.** That the Board is acting in its administrative capacity in adopting this Resolution.

**Section 3.** That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

**Section 4.** That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Sams. moved adoption of the foregoing Resolution, being seconded by Mr. Jones. Upon call of the roll, the following vote resulted:

Mr. VanDeGrift	YEA
Mr. Jones	YEA
Mr. Sams	YEA

Resolution adopted this 8<sup>th</sup> day of April, 2019.

CERTIFICATION:

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: \_\_\_\_\_

NAME: Amanda Childers

TITLE: Chief Fiscal Officer

DATE: \_\_\_\_\_

**RESOLUTION 19-04-08  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**WHEREAS**, the township administrative building has a need for maintenance of the existing floors; and

**WHEREAS**, the Cintas has presented a proposal for the cleaning and sealing of all the administrative building floors at the approximate cost of \$3,510.20; and

**WHEREAS**, the source of the funds for the maintenance of the floors will be the General Fund (1000-120-323-0000 Repairs and Maintenance).

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the proposal for cleaning and sealing the administrative building floors.

Resolution was initiated by Mr. Sams and seconded by Mr. Jones. All voiced a "YEA" vote and the motion was passed.

Adopted this 8<sup>th</sup> day of April, 2019

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 19-04-09  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**WHEREAS**, a subsurface investigation and geotechnical recommendations are necessary for the design and construction of Fire Station 33; and

**WHEREAS**, A & W Engineering (Alt & Witzig Engineering, Inc.) has submitted a proposal for the services at the approximate cost of \$4,100.00; and

**WHEREAS**, the Board of Trustees have determined that they will accept the proposal of A & W for this service; and

**WHEREAS**, the source of the funds for the subsurface investigation and geotechnical recommendations will be the General Fund (1000-110-319-0000 Other – Professional and Technical Services).

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the subsurface investigation and geotechnical recommendations Fire Station 33 by A & W Engineering.

Resolution was initiated by Mr. Sams and seconded by Mr. Jones All voiced a "YEA" vote and the motion was passed.

Adopted this 8<sup>th</sup> day of April, 2019

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 19-04-10  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**AUTHORIZING ACLS INSTUCTOR TRAINING  
FOR BRIAN ELLEMAN, MITCH CONWAY,  
SHAWNA LYNCH AND JOHN SECKEL AND  
CPR INSTRUCTOR FOR BRIAN ELLEMAN AND MITCH CONWAY**

**WHEREAS**, the Turtlecreek Township Fire Department and Emergency Medical Services Department has determined a need for ACLS Instructors and CPR Instructors; and

**WHEREAS**, the ACLS Instructor class is being offered at Premier Health; and

**WHEREAS**, the Trustees have approved that the four individuals above take the ACLS and CPR Instructor course from Premier Health at the approximate cost of \$550.00. Source of the funds will be the EMS Fund (2191-230-599-0005 Other – Other Expenses EMS Training); and

**NOW THEREFORE BE IT RESOLVED**, the Turtlecreek Township Board of Trustees hereby approves the ACLS Instructor and CPR Instructor classes offered at Premier Health.

Mr. Sams moved for adoption of the foregoing resolution, seconded by Mr. Jones. All voiced a “YEA” vote and the resolution passed.

Adopted this 8<sup>th</sup> day April, 2019

Signed: \_\_\_\_\_

”YEA”

\_\_\_\_\_

”YEA”

\_\_\_\_\_

”YEA”

Attest: \_\_\_\_\_

Chief Fiscal Officer

**RESOLUTION 19-04-11  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**WHEREAS**, the Road Department has a need to purchase a new maintenance truck; and

**WHEREAS**, the state bid price for the 2019 F250 from Middletown Ford is \$35,607.60; and

**WHEREAS**, the source of the funds for will be the Road Department Fund (2031-760-740-0000 Machinery, Equipment and Furniture).

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the purchase of the 2019 F250 Ford from Middletown Ford.

Resolution was initiated by Mr. Sams and seconded by Mr. Jones. All voiced a "YEA" vote and the motion was passed.

Adopted this 8<sup>th</sup> day of April, 2019

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 19-04-12  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**WHEREAS**, the Road Department and the Fire Department has a need to purchase new tires for multiple vehicles; and

**WHEREAS**, the tires will be purchase for the following vehicles; 2006 TOM 73, 2014 TOM70, 2017 TOM 61, and 2008 Utility 32 cost at the approximate cost of \$7,091.00 from Walt Luti Tires; and

**WHEREAS**, the cost will be split as follows:Road Department Vehicles will be \$6,311.00 and the Fire Department Vehicle will be \$780.00. The source of the funds will be the Road Department (2031-330-323-000 Repairs and Maintenance) and Fire Fund (2192-220-323-0000 Repairs and Maintenance).

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the purchase of tires for all the vehilces as listed above.

Resolution was initiated by Mr. Jones and seconded by Mr. Sams. All voiced a "YEA" vote and the motion was passed.

Adopted this 8<sup>th</sup> day of April, 2019

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

End of Minutes.