

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

MARCH 11

19

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on March 11, 2019 at 7:00 p.m. with the following persons present:

TRUSTEES: Jim VanDeGrift, Dan Jones and Jonathan Sams
FISCAL OFFICER: Amanda Childers
GUEST: Tammy Boggs, Ron Chasteen, Mike Shaffer, Mrs. Nelda Lane and Mr. Charles Morgan.

The meeting opened with Mr. VanDeGrift leading the Pledge of Allegiance.

The minutes of the meeting held on February 11, 2019 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Jones moved for acceptance, seconded by Mr. Sams. All were in favor and the minutes were approved as written.

The minutes of the meeting held on February 26, 2019 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Jones moved for acceptance, seconded by Mr. VanDeGrift. All were in favor and the minutes were approved as written.

The Fiscal Officer, notified the Trustees that the financial reports for the previous month were available for their review. By motion of Mr. Sams and seconded by Mr. Jones the following reports were approved. Cash Summary by Fund (month to date and year to date), Fund Status Report, and Bank Reconciliation for the previous month.

Sheriff Larry Sims presented the Trustees with the Warren County Sheriff's Office annual report. Sheriff Sims gave a very informative talk about the new jail ground breaking on July 15th this year. The new jail will have 468 beds allowing for 20 years growth. Justice Drive will be moved to accommodate the new building. The design allows for future expansion of up to 600 beds. The project is expected to cost 57 million including road construction. Sheriff Sims also discussed crime and drug cases, the retirement of K-9 Tango and Axle and the new Canine Luna.

Department Reports:

Fire/EMS:

Tammy Boggs, Township Administrator informed the Board that a radio repair claim was turned into insurance for \$640.00, the deductible is \$250.00.

Mrs. Boggs informed the Board that she received an email from TriHealth thanking the EMS crew for providing great patient care for a stroke patient that had a successful outcome.

Road and Bridge:

Ron Chasteen, Road and Bridge Supervisor, updated the Trustees on the road crews activities repairing potholes.

Mr. Chasteen reported that 523 tons of salt was used this winter at an approximate cost of \$40,000.00. Comparatively, the prior winter 653 tons of salt was used at a cost of \$35,000.00.

Administration:

Mrs. Boggs informed the Board of a request regarding a Warren County Economic Development Tool creating an energy special improvement district. PACE (Property Assessed Clean Energy) provides the ability to finance energy efficient, renewable energy and other eligible improvements on their homes using private sources of capital. PACE programs are typically enabled through state legislation, and authorized at the local government level. Mrs. Boggs stated the Trustees signatures on a series of agreements will allow for lighting or electric green programs that touch our borders in a continuous manner. There are three documents involved.

Mr. Sams made a motion, seconded by Mr. Jones, to authorize signing the document for the PACE program. All voiced a "YEA" vote and the motion was passed.

Mr. Sams made a motion, seconded by Mr. Jones, to sign the Petition for Creation of Energy Special Improvement District and for Special Assessments for Special Energy Improvement Projects. All voiced a "YEA" vote and the motion was passed.

Mr. Sams made a motion, seconded by Mr. Jones, to sign the Warren County Energy Special Improvements District Program Plan. All voiced a "YEA" vote and the motion was passed.

Additionally, similar agreements are needed to allow for the PACE program to be enabled within the Township.

Mr. Jones made a motion, seconded by Mr. Sams to approve a Petition for the Creation of the Turtlecreek Township Energy Special Improvement District and the Imposition of Special assessments for special energy improvement projects and a plan for public improvements; approving the necessity of acquiring, constructing, and improving certain public improvements in the township in cooperation with the Turtlecreek Township Energy Special Improvement District and named Tammy Boggs a Director for the ESID. All voiced a "YEA" vote and the motion was passed with **Resolution 19-03-01** (a copy of the resolution will be included in the minutes).

Mr. Jones made a motion, seconded by Mr. Sams to approve the agreement determining to proceed with the Acquisition, Construction, and Improvement of Certain Public Improvements in Turtlecreek Township in Cooperation with the Turtlecreek Township Energy Special Improvement District. All voiced a "YEA" vote and the motion was passed with **Resolution 19-03-02** (a copy of the resolution will be included in the minutes).

Mr. Jones made a motion, seconded by Mr. Sams to approve Levying Special Assessments for the purpose of Acquiring, Constructing and Improving Certain Public Improvements in Turtlecreek Township in Cooperation with the Turtlecreek Township Energy Special Improvement District. All voiced a "YEA" vote and the motion was passed with **Resolution 19-03-03** (a copy of the resolution will be included in the minutes).

Mrs. Boggs presented the Board with a request to sign a waiver of conflict with Dinsmore. Mr. Sams made a motion, seconded by Mr. Jones to authorize James VanDeGrift, Chairperson as the authorized signer for the conflict waiver with Dinsmore relating to the Union Village TIF Administrator. All voiced a "YEA" vote and the motion was passed with **Resolution 19-03-04** (a copy of the resolution will be included in the minutes).

Mrs. Boggs informed the Board she had received a renewal request of Public Entity Insurance with Cincinnati Insurance for \$6,228.00. Mr. Jones made a motion, seconded by Mr. Sams, to approve the renewal of the Public Entity Insurance with Cincinnati Insurance Company. All voiced a "YEA" vote and the motion was passed with **Resolution 19-03-05** (a copy of the resolution will be included in the minutes).

Creek Song – Mrs. Boggs received a letter from Warren County Regional Planning regarding the Creek Song PUD Stage 2. The change increased the lots from 60 to 62. The Trustees had no other comments. (A letter will be sent to Warren County Regional Zoning stating this information).

Mrs. Boggs and Mr. Jones met with Neil Tunison, Dan Corey, Kurt Weber and Doug Miller to discuss the widening of St. Rt. 63 on the West side of Turtlecreek Township. Mrs. Boggs wanted to meet to find out what would be needed from the Township to help facilitate a Build Grant the Engineers Office will apply for in May. Mrs. Boggs and Mr. Jones let the group know that the Warren County TIF agreement affects income to Turtlecreek Township. Once Warren County agrees to increase the life of the TIF from ten years to thirty years, the Township Trustees feel strongly that the TIF should end once the improvements are paid from the taxes abated by the TIF. Both Mrs. Boggs and Mr. Jones felt it was a good meeting.

Mrs. Boggs informed the Board that Station 31 fuel oil usage continues to be higher than normal. The two furnaces have been checked and serviced but the charges are still high. To remedy the situation door seals were replaced, thermostat locks were installed and the temperature settings have been adjusted. Mrs. Boggs and Chief Flint will continue to work on finding ways to reduce the fuel costs at Station 31.

General Reports:

CORRESPONDENCE:

IN:

- Client Information worksheet to Medicount
- Email for assessments for the property located at 520 McClure Road.
- Letter from CMS regarding the Opioid epidemic
- Letter from OTARMA regarding property appraisal
- Letter from Duke Energy regarding the EPCRA Section 312 Tier II Reports for 2018
- Resolution from Warren County Commissioners approving the Text Amendments to the Zoning Code
- Email thanking the EMS staff for the crews for providing great care for a stroke patient
- Resolution approving map amendments rezoning approximately 70.39 acres located at 2260 N. State Route 48
- Resolution from Warren County Commissioners regarding continued public hearing for text amendments

OUT:

- Resolution to Warren County Engineer's regarding salt program for 2019-2020
- FlexBank Questionnaire for 2019
- Application for the MORE Grant from OTARMA for safety signs

Fiscal Officer Reports:

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos. 31213 through 31233 (copy to follow) and Vouchers 253-2019 through 312-2019.

The Fiscal Office reported the following income:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
2/11/19	2/27/19	149-2019	CINCINNATI BELL	1000-303-0000	\$637.58	4TH ATR 2018 FRANCHISE FEE (DIRECT DEPOSIT)
					\$637.58	
2/19/19	2/27/19	142-2019	CITY OF LEBANON	1000-591-0007	\$3,162.87	4TH QTR 2018 JEDD INCOME TAX PAYMENT
					\$3,162.87	
2/15/19	3/1/19	187-2019	STATE OF OHIO	1000-539-0000	\$15,000.00	ADDITIONAL TAX ON PARI-MUTUAL WAGERING MIAMI VALLEY GAMING RACE TRACK PERMIT 4-22-18 TO 12-31-18 (DIRECT DEPOSIT)
					\$15,000.00	
2/25/19	2/27/19	147-2019	DODDS MEMORIALS	2191-299-0000	\$336.00	CEMETERY FOUNDATION NOVAK SEC.55 LOTS 2 & 3
					\$336.00	
2/28/19	3/1/19	195-2019	STAROHIO	1000-701-0000	\$31,509.44	FEBRUARY 2019 INTEREST
2/28/19	3/1/19	196-2019	PRIMARY	1000-701-0000	\$25.48	FEBRUARY 2019 INTEREST
					\$31,534.92	
2/19/19	2/27/19	141-2019	P JOHNSON	2031-892-0000	\$10.00	GREEN ADDRESS SIGN
					\$10.00	
2/15/19	2/27/19	140-2019	K STEELE	2191-299-0000	\$265.00	LIFE SQUAD SERVICES
2/19/19	2/27/19	143-2019	TRICARE PAYMENT	2191-299-0000	\$485.35	LIFE SQUAD SERVICES
2/19/19	2/27/19	144-2019	A MIECZKOWSKI	2191-299-0000	\$200.00	LIFE SQUAD SERVICES
2/19/19	2/27/19	145-2019	PARAMOUNT INSURANCE	2191-299-0000	\$96.16	LIFE SQUAD SERVICES
2/20/19	2/27/19	146-2019	UNITED WORLD LIFE INS	2191-299-0000	\$80.80	LIFE SQUAD SERVICES
2/14/19	2/28/19	150-2019	STATE OF OHIO MEDICAID	2191-299-0000	\$11.45	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/14/19	2/28/19	151-2019	AARP	2191-299-0000	\$92.72	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/14/19	2/28/19	152-2019	CGS	2191-299-0000	\$691.13	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/14/19	2/28/19	153-2019	UNITED HEALTHCARE	2191-299-0000	\$870.81	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/15/19	2/28/19	154-2019	CGS	2191-299-0000	\$432.03	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/19/19	2/28/19	155-2019	ANTHEM BLUE	2191-299-0000	\$94.14	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/19/19	2/28/19	156-2019	ANTHEM BCBS	2191-299-0000	\$371.60	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/20/19	2/28/19	157-2019	HUMANA	2191-299-0000	\$82.65	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/20/19	2/28/19	158-2019	ANTHEM BLUE	2191-299-0000	\$96.17	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/20/19	2/28/19	159-2019	HBPIIL	2191-299-0000	\$109.61	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/20/19	2/28/19	160-2019	CARESOURCE	2191-299-0000	\$175.84	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/21/19	2/28/19	161-2019	AETNA	2191-299-0000	\$93.11	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/21/19	2/28/19	162-2019	MOLINA HEALTHCARE	2191-299-0000	\$170.99	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/21/19	2/28/19	163-2019	BUCKEYE COMMUNITY	2191-299-0000	\$184.66	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/21/19	2/28/19	164-2019	ANTHEM BLUE	2191-299-0000	\$459.36	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/21/19	2/28/19	165-2019	UNITED HEALTHCARE	2191-299-0000	\$518.83	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/21/19	2/28/19	166-2019	AETNA	2191-299-0000	\$658.98	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/21/19	2/28/19	167-2019	CGS	2191-299-0000	\$724.51	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/22/19	2/28/19	168-2019	ANTHEM BLUE	2191-299-0000	\$82.76	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/22/19	2/28/19	169-2019	CARESOURCE	2191-299-0000	\$103.51	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/25/19	2/28/19	170-2019	AETNA BETTER HEALTH	2191-299-0000	\$65.92	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/25/19	2/28/19	171-2019	MEDICAL MUTUAL	2191-299-0000	\$107.64	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/25/19	2/28/19	172-2019	ANTHEM BLUE	2191-299-0000	\$302.57	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/25/19	2/28/19	173-2019	CGS	2191-299-0000	\$371.06	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/25/19	2/28/19	174-2019	MOLINA HEALTHCARE	2191-299-0000	\$406.35	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/26/19	2/28/19	175-2019	MOLINA HEALTHCARE	2191-299-0000	\$91.75	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/26/19	2/28/19	176-2019	CARESOURCE	2191-299-0000	\$93.22	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/26/19	2/28/19	177-2019	HBPIIL	2191-299-0000	\$110.21	LIFE SQUAD SERVICES (DIRECT DEPOSIT)

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
2/27/19	3/1/19	179-2019	AARP	2191-299-0000	\$94.28	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/27/19	3/1/19	180-2019	HWHO	2191-299-0000	\$209.30	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/27/19	3/1/19	181-2019	AETNA	2191-299-0000	\$441.28	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/27/19	3/1/19	182-2019	CGS	2191-299-0000	\$719.16	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/28/19	3/1/19	183-2019	UNITED HEALTHCARE	2191-299-0000	\$95.49	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/28/19	3/1/19	184-2019	ANTHEM BLUE	2191-299-0000	\$98.59	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/28/19	3/1/19	185-2019	AARP	2191-299-0000	\$626.52	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/28/19	3/1/19	186-2019	AETNA	2191-299-0000	\$1,620.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/27/19	2/27/19	148-2019	MEDICOUNT MANAGEMENT	2191-299-0000	\$328.90	LIFE SQUAD SERVICES JANUARY 2019 DEPOSITS
					\$12,934.41	
2/28/19	3/1/19	178-2019	RIVER METALS RECYCLING LLC	2031-892-0000	\$357.50	SALE OF SCRAP
					\$357.50	
2/19/19	3/1/19	189-2019	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$6,780.89	LOCAL GOVT FEBRUARY 2019 (DIRECT DEPOSIT)
2/19/19	3/1/19	188-2019	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$930.50	LOCAL GOVT HB49 FEBRUARY 2019 (DIRECT DEPOSIT)
2/19/19	3/1/19	192-2019	WARREN COUNTY AUDITOR, MATT NOLAN	2011-536-0000	\$1,931.98	MOTOR VEHICLE LICENSE TAX JANUARY 2019 (DIRECT DEPOSIT)
2/19/19	3/1/19	190-2019	WARREN COUNTY AUDITOR, MATT NOLAN	2231-592-0000	\$1,894.20	NEW \$5 PERMISSIVE AUTO JANUARY 2019 (DIRECT DEPOSIT)
2/19/19	3/1/19	191-2019	WARREN COUNTY AUDITOR, MATT NOLAN	2231-104-0000	\$8,208.20	OLD \$5 PERMISSIVE AUTO TAX (DIRECT DEPOSIT)
2/19/19	3/1/19	194-2019	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$2,577.71	CENTS PER GALLON FEBRUARY 2019 (DIRECT DEPOSIT)
2/19/19	3/1/19	193-2019	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$8,247.99	GAS EXCISE TAX FEBRUARY 2019 (DIRECT DEPOSIT)
					\$30,571.47	

Visitor Concerns:

Mr. Mike Shaffer gave a report on the current happenings at Warren County Regional Planning.

Trustee Reports:

Electric aggregation public hearings will be held at the Administration Office March 12th. Any resident having questions or concerns is welcome to come and speak with Dan Deters the representative from Energy Alliance.

There being no further business, Mr. Sams made a motion, seconded by Mr. Jones to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for March 26, 2019 at 8:00 A.M.

Signed: _____ Chairman of the Board

Attest: _____ Fiscal Officer

RESOLUTION 19-03-01
APPROVING A PETITION FOR THE CREATION OF THE TURTLECREEK TOWNSHIP ENERGY SPECIAL IMPROVEMENT DISTRICT AND THE IMPOSITION OF SPECIAL ASSESSMENTS FOR SPECIAL ENERGY IMPROVEMENT PROJECTS AND A PLAN FOR PUBLIC IMPROVEMENTS; APPROVING THE NECESSITY OF ACQUIRING, CONSTRUCTING, AND IMPROVING CERTAIN PUBLIC IMPROVEMENTS IN THE TOWNSHIP IN COOPERATION WITH THE TURTLECREEK TOWNSHIP ENERGY SPECIAL IMPROVEMENT DISTRICT

Original on file at Turtlecreek Township Administration Office.

RESOLUTION 19-03-02
DETERMINING TO PROCEED WITH THE ACQUISITION, CONSTRUCTION, AND IMPROVEMENT OF CERTAIN PUBLIC IMPROVEMENTS IN TURTLECREEK TOWNSHIP IN COOPERATION WITH THE TURTLECREEK TOWNSHIP ENERGY SPECIAL IMPROVEMENT DISTRICT

Original on file at Turtlecreek Township Administration Office.

**RESOLUTION 19-03-03
LEVYING SPECIAL ASSESSMENTS FOR THE PURPOSE OF ACQUIRING,
CONSTRUCTING, AND IMPROVING CERTAIN PUBLIC IMPROVEMENTS
IN TURTLECREEK TOWNSHIP IN COOPERATION WITH THE
TURTLECREEK TOWNSHIP ENERGY SPECIAL IMPROVEMENT DISTRICT**

Original on file at Turtlecreek Township Administration Office.

**RESOLUTION 19-03-04
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO AUTHORIZE JAMES VANDEGRIFT AS THE
AUTHORIZED SIGNER FOR THE CONFLICT WAIVER WITH
DINSMORE RELATING TO THE UNION VILLAGE TIF ADMINISTRATOR**

WHEREAS, the Turtlecreek Township Board of Trustees have requested that Dinsmore provided TIF Administrative services for the Union Village TIF's; and

WHEREAS, Dinsmore has requested that the Trustees sign a conflict wavier in regards to this service; and

WHEREAS, the Turtlecreek Township Board of Trustees have authorized, James VanDeGrift, Chairperson, to sign the conflict waiver; and

THEREFORE, by motion of Mr. Sams and seconded by Mr. Jones, James VanDeGrift has the authority to sign the conflict waiver with Dinsmore on behalf of the township. All voiced a "YEA" vote and the resolution passed.

Adopted this 11th day March, 2019

Signed: _____ " YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 19-03-05
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the Turtlecreek Township's renewal for Public Entity Insurance is due; and

WHEREAS, the cost of the renewal will be \$6,228.00; and

WHEREAS, the source of the funds for the renewal premium will be the General Fund (1000-110-389-0000 Other – Insurance and Bonding).

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the renewal of the Public Entity Insurance with Cincinnati Insurance Company.

Resolution was initiated by Mr. Jones and seconded by Mr. Sams. All voiced a "YEA" vote and the motion was passed.

Adopted this 11th day of March, 2019

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

End of Minutes.