

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

SEPTEMBER 25

18

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on September 25, 2018 at 8:00 a.m. with the following persons present:

TRUSTEES: Jonathan Sams, Daniel Jones and Jim VanDeGrift

FISCAL OFFICER: Amanda Childers

GUEST: Tammy Boggs, Ron Chasteen, Mike Jameson, Steve Flint, Jenny Niehaus and Nelda Lane.

The meeting opened with Mr. Sams leading the Pledge of Allegiance.

The minutes of the meeting held on September 10, 2018 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Jones moved for acceptance, seconded by Mr. VanDeGrift. All were in favor and the minutes were approved as written.

Department Reports:

Fire/EMS:

Mike Jameson, Assistant Fire Chief, requested approval to send Brian Holtel to Level II fire training at the Warren County Career Center. The cost of the class is \$1,270.00. Mr. Jones made a motion, seconded by Mr. VanDeGrift, to approve sending Brian Holtel to Level II fire training at a cost of \$1,270.00. All voiced a "YEA" vote and the motion passed with **Resolution 18-09-16**. (A copy of the resolution is included in the minutes.)

Mr. Jameson, requested approval for the purchase of new equipment from Vogelpohl Fire Equipment for the E-One Custom Metro 100 Quint. The cost of the new equipment is approximately \$4,991.80. Mr. Jones made a motion, seconded by Mr. VanDeGrift, to approve the purchase of new equipment for the E-One Customer Metro 100 Quint, from Vogelpohl Fire Equipment for an approximate amount of \$4,991.80. All voiced a "YEA" vote and the motion passed with **Resolution 18-09-15**. (A copy of the resolution is included in the minutes.)

Steve Flint, Fire Chief, requested approval to place Engine 33-2 on govdeals with a reserve of \$5,000.00. Mr. VanDeGrift made a motion, seconded by Mr. Jones, to approve placing Engine 33-2 on govdeals with a reserve of \$5,000.00. All voiced a "YEA" vote and the motion passed.

Mr. Jameson also presented the board with pictures of older tower trucks being sold on Govdeals. These tower trucks are similar in age to our older tower truck that we are considering selling. The asking prices are listed between thirteen and twenty thousand. Therefore, Mr. Jameson pointed out that it would be better to continue using the older tower truck as long as it passes inspections. Later it could be sold or scrapped.

Road and Bridge:

Ron Chasteen, Road Department Supervisor, informed the board that his two new hires are doing well on multiple projects. Randy Retallick started three weeks ago and Rusty Meece started two weeks ago. They have just started another mowing round.

Mr. Chasteen informed the board that the hill slide project on Liberty Keuter is now complete. The job involved 13 loads of broken up concrete, 12 loads of wet concrete, 3 large loads of dirt, and has been seeded and straw placed on top.

Mr. Chasteen informed the board that four foundations have been completed at the cemetery.

Mr. Chasteen plans to do more crack sealing once the weather dries up. Also ditching is needed in several locations that requires dry conditions.

Mr. Chasteen informed the board that Dura patching was done in Stonewall Subdivision.

Administration:

Tammy Boggs, Township Administrator requested approval to engage Clemans Nelson to revise the personnel policy manual at an approximate cost of \$6,000.00. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the revision of the Personnel Policy Manual by Clemans Nelson at an approximate cost of \$6,000.00. All voiced a "YEA" vote and the motion passed with **Resolution 18-09-17**. (A copy of the resolution is included in the minutes.)

Mrs. Boggs requested approval to engage the legal services of Doug Miller with Donnellon, Donnellon, and Miller for future projects. A purchase order for \$10,000.00 from the General Fund will be used to pay as hours are billed. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the legal service representation from Donnellon, Donnellon, and Miller with \$10,000.00 marked from the General Fund for hours billed. All voiced a "YEA" vote and the motion passed with **Resolution 18-09-18**. (A copy of the resolution is included in the minutes.)

Mrs. Boggs informed the board she had received a letter from Warren Regional Zoning about a cell tower on St. Rt. 48. Mrs. Boggs asked the trustees if they had any comments or concerns for Warren County Regional Zoning. The Trustees had no concerns as long as all current zoning codes pertaining to cell towers are applied. (A letter will be sent to Warren County Regional Zoning stating this information).

Mrs. Boggs requested subsequent approval of obligations incurred by her or as authorized by her as Township Administrator for \$1,281.70. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve expenditures by the Township Administrator or as authorized by her in the amount of \$1,281.70. All present voiced a "YEA" vote and the motion passed with **Resolution 18-09-13** (a copy of the resolution will be included in the minutes).

Mrs. Boggs requested approval to grant Rusty Meece the prior service credit anniversary date from Hamilton Township of March 1, 2004. This will allow accrual time for vacation only based on the anniversary date. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the anniversary date of March 1, 2004 for Rusty Meece and that the vacation time be credited on a bi-weekly basis. All present voiced a "YEA" vote and the motion passed with **Resolution 18-09-14** (a copy of the resolution will be included in the minutes).

Mrs. Boggs requested approval to purchase a new server for the township. The cost of the new server will be approximately \$4,700.00 and will allow employee access from any computer within the three stations. Mr. Sams requested that Mrs. Boggs research an additional back up to a drive that can be stored locally but separately from the server. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the purchase of the new server for an approximate cost of \$4,700.00. All present voiced a "YEA" vote and the motion passed with **Resolution 18-09-19** (a copy of the resolution will be included in the minutes).

General Reports:

CORRESPONDENCE:

CORRESPONDENCE:

IN:

Letter from Warren County Zoning Code regarding cell tower on St. Rt. 48
Email requesting an EMS run
Email from WC Township Association of meeting on September 27, 2018
Email from Candlewood HOA requesting a reduction in speed limit
Letter from OTARMA regarding visit for on-site appraisal
Email from Mr. Keller regarding drainage issues in Turtlecreek Subdivision
Notice from Warren County Office of Grants Administration of program application

OUT:

Email to Candlewood HOA of reduction of speed limit
Letters to residents on the east side of town regarding the eastern side plan
Letter to Warren County Regional Planning Commission regarding Trails of Shaker Run Section Ten A
Letter to Warren County Telecommunications regarding request for additional radios

Fiscal Officer Reports:

The Fiscal Officer presented the bills, which were due, and the following checks were approved and signed. Check Nos. 30809 through 30871 (copy to follow) and Vouchers 126-2018, 129-2018, 130-2018, 771-2018, 772-2018 and 773-2018.

The Fiscal Office reported the following income from:

| Post Date | Receipt Number | Source | Account Code | Total Receipt | Purpose |
|-----------|----------------|--------------------------------------|---------------|-----------------------|---|
| 9/4/18 | 772-2018 | WARREN COUNTY AUDITOR, MATT NOLAN | 1000-101-0000 | \$1,086.12 | 2ND HALF 2018 MANUFACTURED HOME LIKE REAL TAX SETTLEMENT (DIRECT DEPOSIT) |
| 9/4/18 | 771-2018 | WARREN COUNTY AUDITOR, MATT NOLAN | 1000-101-0000 | \$324.45 | 2ND HALF 2018 MANUFACTURED HOMES SETTLEMENT (DIRECT DEPOSIT) |
| 9/7/18 | 773-2018 | WARREN COUNTY AUDITOR, MATT NOLAN | 1000-101-0000 | \$1,138,291.74 | 2ND HALF SETTLEMENT TAX YEAR 2017 (DIRECT DEPOSIT) |
| 9/17/18 | 774-2018 | WARREN COUNTY AUDITOR, MATT NOLAN | 1000-532-0000 | \$930.50 | LOCAL GOVT HB49 SEPTEMBER 2018 (DIRECT DEPOSIT) |
| 9/17/18 | 775-2018 | WARREN COUNTY AUDITOR, MATT NOLAN | 1000-532-0000 | \$5,841.39 | LOCAL GOVT SEPTEMBER 2018 (DIRECT DEPOSIT) |
| | | | | \$1,146,474.20 | |
| 9/11/18 | 766-2018 | D PAPPENFUS | 2031-892-0000 | \$10.00 | GREEN ADDRESS SIGN |
| | | | | \$10.00 | |
| 9/5/18 | 730-2018 | DODDS MONUMENT | 2041-892-0000 | \$324.00 | JWW TIPTON FOUNDATION SEC 42 LOTS 1 & 2 |
| | | | | \$324.00 | |
| 9/11/18 | 765-2018 | AETNA | 2191-299-0000 | \$81.18 | LIFE SQUAD SERVICES |
| 9/13/18 | 767-2018 | BLUE CROSS AND BLUE SHIELD | 2191-299-0000 | \$87.07 | LIFE SQUAD SERVICES |
| 9/17/18 | 768-2018 | TRICARE | 2191-299-0000 | \$282.57 | LIFE SQUAD SERVICES |
| 9/18/18 | 769-2018 | GEHA | 2191-299-0000 | \$526.74 | LIFE SQUAD SERVICES |
| 9/18/18 | 770-2018 | AETNA | 2191-299-0000 | \$96.05 | LIFE SQUAD SERVICES |
| 9/4/18 | 731-2018 | AARP | 2191-299-0000 | \$93.84 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 9/4/18 | 732-2018 | ANTHEM BLUE | 2191-299-0000 | \$467.00 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 9/4/18 | 733-2018 | CGS | 2191-299-0000 | \$4,685.20 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 9/5/18 | 734-2018 | AETNA | 2191-299-0000 | \$258.25 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 9/6/18 | 735-2018 | AETNA | 2191-299-0000 | \$80.29 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 9/6/18 | 736-2018 | BUCKEYE COMMUNITY | 2191-299-0000 | \$91.75 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 9/6/18 | 737-2018 | HUMANA | 2191-299-0000 | \$93.55 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 9/6/18 | 738-2018 | AARP | 2191-299-0000 | \$97.82 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 9/7/18 | 739-2018 | MOLINA HEALTHCARE | 2191-299-0000 | \$176.43 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 9/7/18 | 740-2018 | ANTHEM BLUE | 2191-299-0000 | \$186.93 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 9/7/18 | 741-2018 | HWHO | 2191-299-0000 | \$213.13 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 9/7/18 | 742-2018 | HUMANA | 2191-299-0000 | \$430.29 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 9/7/18 | 743-2018 | AETNA | 2191-299-0000 | \$729.30 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 9/10/18 | 744-2018 | MOLINA HEALTHCARE | 2191-299-0000 | \$276.95 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 9/10/18 | 745-2018 | ANTHEM BLUE | 2191-299-0000 | \$300.65 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 9/10/18 | 746-2018 | CGS | 2191-299-0000 | \$368.43 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 9/10/18 | 747-2018 | ANTHEM BLUE | 2191-299-0000 | \$405.50 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 9/10/18 | 748-2018 | AETNA | 2191-299-0000 | \$425.88 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 9/11/18 | 749-2018 | CARESOURCE | 2191-299-0000 | \$99.10 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 9/11/18 | 750-2018 | ANTHEM BLUE | 2191-299-0000 | \$174.87 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 9/11/18 | 751-2018 | AARP | 2191-299-0000 | \$177.96 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 9/11/18 | 752-2018 | AETNA | 2191-299-0000 | \$371.84 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 9/11/18 | 753-2018 | ANTHEM BLBS | 2191-299-0000 | \$744.40 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 9/11/18 | 754-2018 | HWHO | 2191-299-0000 | \$1,495.12 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 9/11/18 | 755-2018 | CGS | 2191-299-0000 | \$3,149.72 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 9/12/18 | 756-2018 | AETNA | 2191-299-0000 | \$441.42 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 9/12/18 | 757-2018 | CGS | 2191-299-0000 | \$758.32 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 9/13/18 | 758-2018 | AARP | 2191-299-0000 | \$91.05 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 9/13/18 | 759-2018 | BUCKEYE | 2191-299-0000 | \$91.75 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 9/13/18 | 760-2018 | HWHO | 2191-299-0000 | \$281.01 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 9/13/18 | 761-2018 | ANTHEM BLUE | 2191-299-0000 | \$359.62 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 9/13/18 | 762-2018 | HUMANA | 2191-299-0000 | \$653.84 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 9/14/18 | 763-2018 | CGS | 2191-299-0000 | \$1,070.70 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 9/18/18 | 764-2018 | CARESOURCE | 2191-299-0000 | \$264.65 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 9/6/18 | 776-2018 | STATE OF OHIO | 2191-299-0000 | \$6,456.40 | LIFE SQUAD SERVICES LCI 2ND QTR 2018 (DIRECT DEPOSIT) |
| 9/10/18 | 777-2018 | STATE OF OHIO | 2191-299-0000 | \$1,178.56 | LIFE SQUAD SERVICES WCI 2ND QTR 2018 (DIRECT DEPOSIT) |
| 9/4/18 | 721-2018 | COMPANAGEMENT | 2191-299-0000 | \$733.76 | LIFESQUAD SERVICES |
| 9/4/18 | 722-2018 | TRICARE PAYMENT | 2191-299-0000 | \$219.67 | LIFESQUAD SERVICES |
| 9/4/18 | 723-2018 | PARAMOUNT ADVANTAGE | 2191-299-0000 | \$106.45 | LIFESQUAD SERVICES |
| 9/4/18 | 724-2018 | MIDDLETOWN WORKS UNION RETIREES FUND | 2191-299-0000 | \$72.78 | LIFESQUAD SERVICES |
| 9/5/18 | 726-2018 | US TREASURY/CINCINNATI VA | 2191-299-0000 | \$685.22 | LIFESQUAD SERVICES |
| 9/5/18 | 727-2018 | THE HEALTH PLAN | 2191-299-0000 | \$98.41 | LIFESQUAD SERVICES |
| 9/5/18 | 728-2018 | MIDDLETOWN WORKS UNION RETIREES FUND | 2191-299-0000 | \$96.79 | LIFESQUAD SERVICES |
| 9/5/18 | 729-2018 | S MARTIN | 2191-299-0000 | \$76.31 | LIFESQUAD SERVICES |
| | | | | \$30,304.52 | |
| 9/11/18 | 778-2018 | BUREAU OF WORKERS COMP | 1000-892-0000 | \$723.66 | REFUND OF PREMIUM |
| | | | | \$723.66 | |
| 9/4/18 | 725-2018 | TRAILS OF SHAKER RUN HOA | 2031-892-0000 | \$3,000.00 | SNOW REMOVAL 2017-2018 |
| | | | | \$3,000.00 | |

Visitor Concerns:

Mrs. Lane complimented the Open House that she attended at Station 32. She found it informative and enjoyed talking to the staff and watching the demonstrations. She stated she will gladly help get her friends to attend next year.

Trustee Reports:

Mr. Jones discussed that he is participating on the committee for East Side development of the Township.

Mr. VanDeGrift discussed the Township Open House and commended the employees on a great job.

A motion was made by Mr. VanDeGrift that the Board of Trustees adjourns into executive session to discuss Personnel and Real Estate matters pursuant to ORC 121.22 (G) (1) and (G) (2) at 8:22 a.m. The motion was seconded by Mr. Jones and upon call of roll call, Mr. Sams "YEA", Mr. Jones "YEA", and Mr. VanDeGrift "YEA" the executive session was entered at 8:35 a.m.

By motion of Mr. Jones that the Board of Trustees adjourn out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. VanDeGrift the executive session ended. Upon call of roll, Mr. VanDeGrift "YEA", Mr. Jones "YEA", and Mr. Sams "YEA" the Board returned to regular session at 10:10 a.m.

There being no further business, Mr. Jones made a motion, seconded by Mr. VanDeGrift to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for October 8, 2018 at 7:00 P.M.

Signed: _____ President

Attest: _____ Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES
WARREN COUNTY, OHIO**

Resolution Number: 18-09-13

Date of Resolution: September 25, 2018

TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP ADMINISTRATOR

RESOLUTION

WHEREAS, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

WHEREAS, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

WHEREAS, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

Section 1. This Board does hereby subsequently approve the obligations incurred by the

Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

Section 2. That the Board is acting in its administrative capacity in adopting this Resolution.

Section 3. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 4. That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Jones moved adoption of the foregoing Resolution, being seconded by Mr. VanDeGrift. Upon call of the roll, the following vote resulted:

| | | |
|----------------|---|-----|
| Mr. Sams | - | YEA |
| Mr. VanDeGrift | - | YEA |
| Mr. Jones | | YEA |

Resolution adopted this 25TH day of September, 2018.

CERTIFICATION:

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: _____

NAME: Amanda Childers

TITLE: Chief Fiscal Officer

DATE: _____

**RESOLUTION 18-09-14
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO DETERMINE CALCULATED ANNIVERSARY DATES
FOR ACCRUAL OF VACATION TIME**

WHEREAS, Rusty Meece has worked as full-time employee with Hamilton Township prior to being hired full-time with Turtlecreek Township; and

WHEREAS, Turtlecreek Township Trustees have granted Rusty Meece the prior service credit anniversary date from Hamilton Township of March 1, 2004; and

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approve accrual time for

vacation only based on the anniversary date of March 1, 2004 for Rusty Meece and that the vacation time be credited on a bi-weekly basis.

Mr. VanDeGrift moved to adopt the foregoing Resolution. Mr. Jones seconded the motion and upon call of the roll the following vote resulted:

| | |
|----------------|-------|
| Mr. VanDeGrift | “YEA” |
| Mr. Jones | “YEA” |
| Mr. Sams | “YEA” |

Resolution adopted this 25th day of September, 2018.

**THE BOARD OF
TURTLECREEK TOWNSHIP TRUSTEES**

Attest: _____ Chief Fiscal Officer

**RESOLUTION 18-09-15
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the Fire Department has requested the purchase of an new equipment for the E-One Custom Metro 100 Quint; and

WHEREAS, the cost of the new equipment, from Vogelpohl Fire Equipment, is approximately \$4,991.80; and

WHEREAS, the source of the funds for the purchase the equipment will be the Fire Fund (2192-220-430-0000 Small Tools and Minor Equipment).

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the purchase of the fire equipment from Vogelpohl Fire Equipment, Inc.

Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a “YEA” vote and the motion was passed.

Adopted this 25th day of September, 2018

Signed: _____ “YEA”

_____ “YEA”

_____ “YEA”

Attest: _____ Chief Fiscal Officer

**RESOLUTION 18-09-16
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that Fire Department would like to send Brian Holtel to Level II fire training at the Warren County Career Center. The cost of the class is \$1,270.00. Source of the funds will be the Fire Fund - Training (2192-220-590-0006).

Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the motion was passed.

Adopted this 25th day of September, 2018

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 18-09-17
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have a need to revise the Personnel Policy Manual; and

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have engaged Clemans Nelson to revise the manual at the approximate cost of \$6,000.00; and

WHEREAS, the source of the funds for the revision will be the General Fund (1000-110-319-0000 Other – Professional and Technical Services).

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the revision of the Personnel Policy Manual by Clemans Nelson.

Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the motion was passed.

Adopted this 25th day of September, 2018

Signed: _____ “YEA”

_____ “YEA”

_____ “YEA”

Attest: _____ Chief Fiscal Officer

**RESOLUTION 18-09-18
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have a need for legal services; and

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have engaged the legal service of Doug Miller with Donnellon, Donnellon, and Miller in the amount of \$10,000.00; and

WHEREAS, the source of the funds for the legal service will be the General Fund (1000-110-319-0000 Other – Professional and Technical Services).

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the legal service representation from Donnellon, Donnellon, and Miller.

Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a “YEA” vote and the motion was passed.

Adopted this 25th day of September, 2018

Signed: _____ “YEA”

_____ “YEA”

_____ “YEA”

Attest: _____ Chief Fiscal Officer

**RESOLUTION 18-09-19
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the township administrative building has a need for a new server for the township; and

WHEREAS, the cost of the new server will be approximately \$4,700.00; and

WHEREAS, the source of the funds for the purchase of the server will be the General Fund (1000-110-430-0000 Small Tools and Minor Equipment).

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the purchase of the server.

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Jones. All voiced a "YEA" vote and the motion was passed.

Adopted this 25th day of September, 2018

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

END OF MINUTES.