

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

AUGUST 28

18

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on August 28, 2018 at 8:00 a.m. with the following persons present:

TRUSTEES: Jonathan Sams, Daniel Jones and Jim VanDeGrift

FISCAL OFFICER: Amanda Childers

GUEST: Tammy Boggs, Ron Chasteen, Mike Jameson, Michael Shaffer, Steve Flint and Jenny Niehaus.

The meeting opened with Mr. Sams leading the Pledge of Allegiance.

The minutes of the meeting held on August 13, 2018 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. VanDeGrift moved for acceptance, seconded by Mr. Sams. All were in favor and the minutes were approved as written.

Department Reports:

Fire/EMS:

Jonathan Sams, Trustee, noted that a thank you email had been sent from Mr. Vincent regarding care for his family during an MVA. Mr. Sams added that he receives many positive comments from residents about the services extended from the Township personnel.

Mike Jameson, Assistant Fire Chief, informed the board that E-One will be bringing a ladder truck for demonstration on Wednesday at 1:00 p.m. and encouraged the trustees to attend.

Road and Bridge:

None.

Administration:

Tammy Boggs, Township Administrator, inquired how she should proceed in speaking with the Career Center regarding the CRA. Mr. Sams advised to make sure they know we want to develop a relationship for future economic development.

Mrs. Boggs informed the board that we will be listing items on GovDeals. The items include a refrigerator, old computers and Road Dept. equipment that is no longer needed.

Mrs. Boggs informed the board that she received the insurance renewal invoice from OTARMA for liability, personal property and automobiles. The renewal is \$49,559.00, which is an increase of \$2,373.00. Additionally, she would like to change the coverage to include replacement costs on all fire trucks and squads. Once an exact amount is provided for the replacement costs, Mrs. Boggs will bring that amount before the board. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the insurance renewal premium payment to OTARMA for \$49,559.00. All voiced a "YEA" vote and the motion passed with **Resolution 18-08-07**. (A copy of the resolution is included in the minutes.)

Mrs. Boggs informed the board that Warren County Regional Planning has agreed to develop an Eastern Turtlecreek Township Area Plan. WCRP will tell us the best uses for the land based upon input from all concerned and will produce plans and maps for the future. Planning takes eighteen months and will commence in October. The cost for their service is \$7,500.00. Mr. Jones made a motion, seconded by Mr. VanDeGrift, to approve the sum of \$7,500.00 to Warren County Regional Planning for the development of the Eastern Turtlecreek Township Area Plan. All voiced a "YEA" vote and the motion passed with **Resolution 18-08-08**. (A copy of the resolution is included in the minutes.)

Mrs. Boggs informed the board that there will be four individuals interviewed for the three EMT positions on Friday. The interviews will be conducted by our Assistant Fire Chief, Mike Jameson as well as our three Officers in Charge and the Fire Chief from Clearcreek as an outside participant.

Mrs. Boggs informed the board that she attended the Regional Planning Meeting last week and the subject of storm water management was raised. As lands are developed today, developers are required to address storm water and make use of retention ponds and drainage ditches. However, older developments did not have those included in their plans. Additionally, there is no real oversight or regulation of ongoing storm water management. This means that ponds can fill with silt and debris, ditches can fail and residents that are downhill are deluged with the over run. Mrs. Boggs suggested that we begin looking at these issues. Mr. Sams asked Mrs. Boggs to contact the Engineer's Office to ask about subdivision regulations and Homeowner Association responsibilities.

Mrs. Boggs informed the board she had received a letter from Regional Planning about Shaker Run Section Five Phase D Final Plat. Mrs. Boggs asked the trustees if they had any comments or concerns for Warren County Regional Planning. The Trustees had none. (A letter will be sent to Warren County Regional Planning stating this information).

General Reports:

CORRESPONDENCE:

IN:

- Email from T. Baumann regarding tour
- Letter from Warren County Regional Planning regarding cost of the East side planning
- Resolution from Warren County Board of Commissioners regarding the amendment to Turtlecreek Township's Crossroads plan
- Email from Mr. Anticoli with questions regarding local tax
- Letter from Warren County Rural Zoning regarding zoning violation at 2372 Hamilton Rd
- Email from Mr. Vincent regarding care of his family during an MVA
- Email from Warren County Regional Planning regarding Shaker Run Section Five Phase D Final Plat

OUT:

(None)

Fiscal Officer Reports:

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos. 30635 through 30727 (copy to follow) and Vouchers 112-2018, 115-2018, 116-2018 and 117-2018.

The Fiscal Office reported the following income from:

Post Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
8/17/18	690-2018	CITY OF MONROE	1000-591-0008	\$26,163.57	2ND QTR 2018 JEDD INCOME TAX PAYMENT (DIRECT DEPOSIT)
				\$26,163.57	
8/21/18	660-2018	C MEECE	2041-892-0000	\$216.00	FOUNDATION FOR BURIAL MONUMENT
8/21/18	661-2018	D BASHORE	2041-892-0000	\$468.00	FOUNDATION FOR BURIAL MONUMENT
				\$684.00	
8/13/18	655-2018	PARAMOUNT ADVANTAGE	2191-299-0000	\$174.37	LIFE SQUAD SERVICES
8/16/18	656-2018	MIDDLETOWN WORKS UNION RETIREES	2191-299-0000	\$71.01	LIFE SQUAD SERVICES
8/17/18	657-2018	TRICARE	2191-299-0000	\$180.02	LIFE SQUAD SERVICES
8/17/18	658-2018	PARAMOUNT ADVANTAGE	2191-299-0000	\$172.90	LIFE SQUAD SERVICES
8/20/18	659-2018	UPMC INSURANCE	2191-299-0000	\$319.09	LIFE SQUAD SERVICES
8/21/18	662-2018	HUMANA	2191-299-0000	\$346.38	LIFE SQUAD SERVICES
8/21/18	663-2018	RIVERLINK HEALTH	2191-299-0000	\$455.20	LIFE SQUAD SERVICES
8/10/18	664-2018	ANTHEM	2191-299-0000	\$86.93	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/10/18	665-2018	CARESOURCE	2191-299-0000	\$96.16	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/10/18	666-2018	UHC COMMUNITY	2191-299-0000	\$175.84	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/13/18	667-2018	UHC COMMUNITY	2191-299-0000	\$96.16	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/13/18	668-2018	MOLINA HC	2191-299-0000	\$367.58	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/14/18	669-2018	ANTHEM	2191-299-0000	\$95.18	LIFE SQUAD SERVICES (DIRECT DEPOSIT)

Post Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
8/14/18	670-2018	CGS	2191-299-0000	\$1,499.80	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/15/18	671-2018	AETNA	2191-299-0000	\$419.86	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/16/18	672-2018	ANTHEM BLUE	2191-299-0000	\$440.99	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/16/18	673-2018	CGS	2191-299-0000	\$1,511.95	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/17/18	674-2018	AARP	2191-299-0000	\$85.60	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/17/18	675-2018	CARESOURCE	2191-299-0000	\$99.10	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/17/18	676-2018	AETNA	2191-299-0000	\$317.08	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/20/18	677-2018	ANTHEM BLUE	2191-299-0000	\$304.66	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/20/18	678-2018	AETNA	2191-299-0000	\$317.08	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/20/18	679-2018	ANTHEM BLUE	2191-299-0000	\$843.35	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/21/18	680-2018	ANTHEM BLUE	2191-299-0000	\$97.38	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/21/18	681-2018	CARESOURCE	2191-299-0000	\$172.90	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/21/18	682-2018	HUMANA	2191-299-0000	\$209.80	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/21/18	683-2018	HWHO	2191-299-0000	\$216.01	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/21/18	684-2018	AARP	2191-299-0000	\$252.52	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/21/18	685-2018	HUMANA	2191-299-0000	\$675.19	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/21/18	686-2018	CGS	2191-299-0000	\$697.65	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/22/18	687-2018	AETNA	2191-299-0000	\$434.49	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/23/18	688-2018	ANTHEM BLUE	2191-299-0000	\$785.39	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/23/18	689-2018	CGS	2191-299-0000	\$2,493.18	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
				\$14,510.80	
8/20/18	696-2018	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$8,528.63	GAS EXCISE TAX AUGUST 2018 (DIRECT DEPOSIT)
8/20/18	694-2018	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$2,842.12	CENTS PER GALLON AUGUST 2018 (DIRECT DEPOSIT)
8/20/18	695-2018	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$4,776.43	LOCAL GOVT AUGUST 2018 (DIRECT DEPOSIT)
8/20/18	692-2018	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$930.50	LOCAL GOVT HB49 AUGUST 2018 (DIRECT DEPOSIT)
8/20/18	693-2018	WARREN COUNTY AUDITOR, MATT NOLAN	2011-536-0000	\$2,117.53	MOTOR VEHICLE LICENSE TAX JULY 2018 (DIRECT DEPOSIT)
8/20/18	691-2018	WARREN COUNTY AUDITOR, MATT NOLAN	2231-592-0000	\$635.26	NEW \$5 PERMISSIVE AUTO JULY 2018 (DIRECT DEPOSIT)
8/20/18	697-2018	WARREN COUNTY AUDITOR, MATT NOLAN	2231-104-0000	\$8,680.75	OLD \$5 PERMISSIVE AUTO JULY 2018 (DIRECT DEPOSIT)
				\$28,511.22	

Visitor Concerns:

Mike Shaffer, reporting on Warren County Regional Planning activities, informed the board that there is a new Taco Bell going in on 48 North of the 3 C highway. Additionally, he informed the board that cluster mailboxes are beginning to occur in newer subdivisions due to Post Office requests. However, the developers are not always knowledgeable of the requirements for distance from intersections and pull off areas. So, letters are being sent to developers informing them of the regulations for cluster mailbox placement.

Trustee Reports:

A motion was made by Mr. Jones that the Board of Trustees adjourns into executive session to discuss Personnel and Real Estate matters pursuant to ORC 121.22 (G) (1) and (G) (2) at 8:22 a.m. The motion was seconded by Mr. VanDeGrift and upon call of roll call, Mr. Sams "YEA", Mr. Jones "YEA", and Mr. VanDeGrift "YEA" the executive session was entered.

By motion of Mr. Jones that the Board of Trustees adjourn out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. VanDeGrift the executive session ended. Upon call of roll, Mr. VanDeGrift "YEA", Mr. Jones "YEA", and Mr. Sams "YEA" the Board returned to regular session at 8:45 a.m.

There being no further business, Mr. Jones made a motion, seconded by Mr. VanDeGrift to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for September 10, 2018 at 7:00 P.M.

Signed: _____ President

Attest: _____ Fiscal Officer

**RESOLUTION 18-08-07
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have received the renewal insurance quote for liability and property coverage from OTARMA; and

WHEREAS, the renewal premium for 2018-2019 is in the amount of \$49,559.00; and

WHEREAS, the source of the funds for insurance premiums will be the General Fund, Road Fund, EMS Fund and Fire Fund.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the renewal insurance premium in the amount of \$49,559.00 to OTARMA.

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Jones. All voiced a "YEA" vote and the motion was passed.

Adopted this 28th day of August, 2018

Signed: _____ "YEA"
_____ "YEA"
_____ "YEA"
Attest: _____ Chief Fiscal Officer

**RESOLUTION 18-08-08
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have a need for planning services for the township; and

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have engaged Warren County Regional Planning to develop an Eastern Turtlecreek Township Area Plan; and

WHEREAS, the cost for the service will be \$7,500.00. The source of the funds will be the General Fund (1000-110-360-0000 contracted services).

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the sum of \$7,500.00 to Warren County Regional Planning for the development of the Eastern Turtlecreek Township Area Plan.

Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the motion was passed.

Adopted this 28th day of August, 2018

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

END OF MINUTES.