

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

JUNE 26

18

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on June 26, 2018 at 8:00 a.m. with the following persons present:

TRUSTEES: Jonathan Sams, Daniel Jones and Jim VanDeGrift

FISCAL OFFICER: Amanda Childers

GUEST: Tammy Boggs, Ron Chasteen, Mike Jameson, Michael Shaffer, Stan Williams, Ryan Cook, Zachary Moore, Greg Orosz and Mike Yetter.

The meeting opened with Mr. Sams leading the Pledge of Allegiance.

The minutes of the meeting held on May 29, 2018 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. VanDeGrift moved for acceptance, seconded by Mr. Sams. All were in favor and the minutes were approved as written.

The minutes of the previous meeting, June 11, 2018 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. VanDeGrift moved for acceptance, seconded by Mr. Jones. All were in favor and the minutes were approved as written.

Warren County Regional Planning was in attendance to discuss future land use in western Turtlecreek Township. The Crossroads Master Plan has been approved by the Warren County Commissioners. WCRP presented their proposed adjustments to the Warren County future land use map to bring it into line with the Cross roads Master Plan. Feedback was requested from the Trustees on the proposal.

Promptly at 9:30 a.m. the annual budget hearing was held. The Trustees received the budget proposal prior to the meeting for review. After a brief discussion, Mr. Jones moved for the acceptance and forwarding the proposal to the county auditor and was seconded by Mr. VanDeGrift. All present voiced a "YEA" vote and the motion was passed with **Resolution 18-06-03** concerning the above budget hearing/proposal was approved. (A copy of the resolution will be included in the minutes).

Department Reports:

Fire/EMS:

Mike Jameson, Assistant Fire Chief, requested approval to put out a request for quote for a Criteria Architect to Design Build for the new fire station to be built on 741. The committee to work on the Fire Station build process will include Mr. VanDeGrift, Fire Chief Steve Flint, Mr. Jameson, Tammy Boggs and Amanda Childers. Mr. Jones made a motion seconded by Mr. VanDeGrift to approve putting out an RFQ for a Criteria Architect for the new fire station. All present voiced a "YEA" vote and the motion passed.

Mr. Jameson requested authorization to purchase a mechanical hose roller, which will roll the hose and drain it at the same time. The rolled hose will be on a mobile rack, which is loaded directly onto the trucks. The cost for the roller is \$5,925.00. Mr. VanDeGrift made a motion seconded by Mr. Jones to approve the purchase of a hose roller for \$5,925.00. All present voiced a "YEA" vote and the motion passed.

Mr. Jameson requested authorization for a pay increase for Noah Zimmer who completed and passed his paramedic certification. Mr. Zimmer's pay increase to \$14.00 per hour is effective June 23, 2018. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve Noah Zimmer's pay increase to \$14.00 effective June 23, 2018. All present voiced a "YEA" vote and the motion was passed with **Resolution 18-06-04** (a copy of the resolution will be included in the minutes).

Mr. Jameson informed the board he had participated in swift water training on the Red River Gorge. He said it was excellent training and was glad that he attended it.

Road and Bridge:

Ron Chasteen, Road Supervisor, informed the board that salt prices for 2018-2019 will be \$76.96 per ton. Turtlecreek Township participates in the Warren County Engineer's Office salt purchase program. Morton Salt will be the supplier as they supplied the lowest bid.

Mr. Chasteen informed the board that the bid had come in for the 2018 Warren County Engineer's annual resurfacing project with Barrett Paving Materials Inc. in the amount of \$285,028.50. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the payment to Barrett Paving Materials, Inc. in the amount of \$285,028.50 for the 2018 annual resurfacing project for Turtlecreek Township. All present voiced a "YEA" vote and the motion passed with **Resolution 18-06-07** (a copy of the resolution will be included in the minutes).

Mr. Chasteen informed the board that the HOA President at Charleston Woods stated cement trucks are damaging the roads in the subdivision. Mr. Chasteen asked the County Engineers office to contact the builder to stage the cement trucks off the roads during construction. Tammy Boggs, Township Administrator, will check with the Prosecutor's office for guidance on this matter.

Mr. Chasteen informed the board that a 26-foot pipe is being installed on Nixon Camp Rd between Nixon and Wilmington Road to replace an old pipe.

Administration:

Mrs. Boggs asked the board if they wanted to put an electric aggregation on the ballot this year. She will contact the requestor to present more information at the next meeting.

Mrs. Boggs presented the board with a draft for approval of the Township open house flyer which is scheduled for September 16th from 1-4 p.m. at Station 32.

Mrs. Boggs informed the board that she is looking at changing the employee dental plan to a plan with better coverage. The insurance company is to get back to her with coverage and cost options.

Mrs. Boggs requested authorization to post two positions for Road and Bridge with pay offered in the range of \$17.00 to \$21.00 based on experience. Mr. Jones made a motion, seconded by Mr. VanDeGrift to allow for a job posting for the Road and Bridge department with a pay range of \$17.00 to \$21.00 based on experience. All present voiced a "YEA" vote and the motion passed.

Amanda Childers, Fiscal Officer requested a resolution to amend the certificate of estimated resources from the Warren County Auditor in the amount of \$762.00 correcting the lighting district funds 2424 and 2430. Mr. Jones made a motion seconded by Mr. VanDeGrift to approve the request of an amended certificate of estimated resources from the Warren County Auditor due to the correction in the lighting districts funds 2424 and 2430 in the amount of \$762.00. All present voiced a "YEA" vote and the motion passed with **Resolution 18-06-05** (a copy of the resolution will be included in the minutes).

Mrs. Childers requested a resolution to revise the permanent appropriations for lighting district. Mr. Jones made a motion seconded by Mr. VanDeGrift to approve the revised permanent appropriations. All present voiced a "YEA" vote and the motion passed with **Resolution 18-06-06** (a copy of the resolution will be included in the minutes).

General Reports:

CORRESPONDENCE:

IN:

Letter from Warren County Commissioners inviting Trustees to the Community Forum on Opiate crisis on July 17, 2018 at 6:30 p.m.
Email from Jamey Morgan regarding zoning request
Letter from Warren County Engineer's regarding salt prices for 2018-2019
Letter from Warren County Engineer's regarding new address for Shaker Run
Email from Robert Turner regarding bids for Union Village

OUT:

Email to Jamey Morgan regarding zoning request and to contact Warren County Zoning
Letter to Warren County Health Department regarding backflow testing for the park
Email to Robert Turner regarding bids for Union Village

Fiscal Officer Reports:

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos. 30279 through 30365 (copy to follow) and Vouchers 82-2018, 83-2018 and 84-2018.

The Fiscal Office reported the following income from:

Post Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
6/15/18	470-2018	LAS COLINAS	2031-892-0000	\$1,020.00	2017-2018 SNOW PLOW CHARGES
6/18/18	474-2018	ESTATES OF KEEVER CREEK HOA	2031-892-0000	\$1,530.00	2017-2018 SNOW PLOW CHARGES
6/11/18	414-2018	FISCHER SINGLE FAMILY HOMES	2031-892-0000	\$2,580.00	2017-2018 SNOW PLOW CHARGES SHAKER RUN
				\$5,130.00	
6/12/18	416-2018	C MEECE	2041-804-0000	\$280.00	CEMETERY LOT PURCHASE SEC 33 GRAVE 4
6/19/18	475-2018	STINE-KILBURN FUNERAL HOME	2041-302-0000	\$250.00	GRAVE OPEN CLOSE SECTION 33 GRAVE 4
				\$530.00	
6/1/18	410-2018	MEDICOUNT	2191-299-0000	\$1,950.69	LIFE SQUAD SERVICES
6/4/18	411-2018	L YOUNG	2191-299-0000	\$514.56	LIFE SQUAD SERVICES
6/6/18	412-2018	RITTGERS & RITTGERS	2191-299-0000	\$76.02	LIFE SQUAD SERVICES
6/8/18	413-2018	TRICARE	2191-299-0000	\$75.28	LIFE SQUAD SERVICES
6/12/18	415-2018	STATE FARM MUTUAL AUTOMOBILE INSURANCE C	2191-299-0000	\$655.78	LIFE SQUAD SERVICES
6/15/18	471-2018	BANKERS LIFE & CASUALTY	2191-299-0000	\$80.59	LIFE SQUAD SERVICES
6/18/18	472-2018	UNITED HEALTHCARE	2191-299-0000	\$81.91	LIFE SQUAD SERVICES
6/18/18	473-2018	TRICARE	2191-299-0000	\$88.14	LIFE SQUAD SERVICES
6/22/18	477-2018	TRICARE	2191-299-0000	\$243.27	LIFE SQUAD SERVICES
6/1/18	417-2018	UNITED HEALTHCARE	2191-299-0000	\$330.96	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/1/18	418-2018	AETNA	2191-299-0000	\$448.36	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/1/18	419-2018	CGS	2191-299-0000	\$6,839.10	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/4/18	420-2018	MEDICAL MUTUAL	2191-299-0000	\$218.10	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/4/18	421-2018	MOLINA HEALTHCARE	2191-299-0000	\$370.17	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/4/18	422-2018	ANTHEM BLUE	2191-299-0000	\$449.50	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/4/18	423-2018	CGS	2191-299-0000	\$641.66	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/5/18	424-2018	UHC COMMUNITY	2191-299-0000	\$175.84	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/5/18	425-2018	CGS	2191-299-0000	\$515.14	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/6/18	426-2018	CGS	2191-299-0000	\$48.09	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/6/18	427-2018	ANTHEM BLUE	2191-299-0000	\$93.99	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/6/18	428-2018	CIGNA	2191-299-0000	\$93.99	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/6/18	429-2018	CARESOURCE	2191-299-0000	\$96.16	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/6/18	430-2018	ELECTRONIC COMMERCE	2191-299-0000	\$324.34	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/7/18	431-2018	CGS	2191-299-0000	\$7.24	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/7/18	432-2018	MOLINA HEALTHCARE	2191-299-0000	\$47.83	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/7/18	433-2018	ANTHEM BLUE	2191-299-0000	\$280.05	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/11/18	434-2018	MEDICAL MUTUAL	2191-299-0000	\$96.06	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/11/18	435-2018	HUMANA	2191-299-0000	\$97.08	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/11/18	436-2018	ANTHEM BLUE	2191-299-0000	\$172.22	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/11/18	437-2018	UNITED HEALTHCARE	2191-299-0000	\$227.05	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/11/18	438-2018	CGS	2191-299-0000	\$368.93	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/11/18	439-2018	ANTHEM BLUE	2191-299-0000	\$414.50	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/12/18	440-2018	CGS	2191-299-0000	\$7.25	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/12/18	441-2018	ANTHEM BCBS	2191-299-0000	\$404.12	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/12/18	442-2018	HUMANA	2191-299-0000	\$905.21	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/12/18	443-2018	HWHO	2191-299-0000	\$1,105.80	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/13/18	446-2018	AETNA	2191-299-0000	\$1.83	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/13/18	447-2018	AETNA	2191-299-0000	\$97.82	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/13/18	448-2018	HWHO	2191-299-0000	\$290.41	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/13/18	449-2018	CGS	2191-299-0000	\$389.17	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/13/18	450-2018	AETNA	2191-299-0000	\$751.36	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/13/18	451-2018	CARESOURCE	2191-299-0000	\$1,380.58	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/13/18	452-2018	AETNA	2191-299-0000	\$2,117.35	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/14/18	453-2018	UNITED HEALTHCARE	2191-299-0000	\$60.93	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/14/18	454-2018	MEDICAID	2191-299-0000	\$174.08	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/14/18	455-2018	MOLINA HEALTHCARE	2191-299-0000	\$368.43	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/14/18	456-2018	AETNA	2191-299-0000	\$399.82	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/14/18	457-2018	ANTHEM	2191-299-0000	\$876.49	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/15/18	458-2018	ANTHEM	2191-299-0000	\$335.94	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/15/18	459-2018	UHC COMMUNITY	2191-299-0000	\$344.74	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/18/18	460-2018	AETNA	2191-299-0000	\$7.01	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/18/18	461-2018	MEDICA	2191-299-0000	\$829.23	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/19/18	462-2018	HWHO	2191-299-0000	\$216.01	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/19/18	463-2018	HUMANA	2191-299-0000	\$840.70	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/19/18	464-2018	CGS	2191-299-0000	\$1,085.73	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/19/18	465-2018	ANTHEM BCBS	2191-299-0000	\$1,219.70	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/20/18	466-2018	CARESOURCE	2191-299-0000	\$347.27	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/20/18	467-2018	UNITED HEALTHCARE	2191-299-0000	\$402.57	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/20/18	468-2018	AETNA	2191-299-0000	\$873.66	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/20/18	469-2018	AETNA	2191-299-0000	\$966.13	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
				\$32,921.94	
6/11/18	444-2018	BUREAU OF WORKERS COMPENSATION	1000-892-0000	\$408.00	REFUND OF PREMIUM
				\$408.00	
6/21/18	476-2018	VOGELPOHL FIRE EQUIPMENT	2192-892-0000	\$1,205.92	REFUND ON RETURNED PARTS
				\$1,205.92	
6/20/18	445-2018	CHICAGO TITLE	1000-951-0000	\$200,000.00	SALE OF PARK LAND
				\$200,000.00	

Visitor Concerns:

None.

Trustee Reports:

A motion was made by Mr. VanDeGrift that the Board of Trustees adjourns into executive session to discuss personnel Road and Bridge and Real Estate matters pursuant to ORC 121.22 (G) (1) and (G) (2) at 9:35 a.m. The motion was seconded by Mr. Jones and upon call of roll call, Mr. Sams "YEA", Mr. Jones "YEA", and Mr. VanDeGrift "YEA" the executive session was entered.

By motion of Mr. VanDeGrift that the Board of Trustees adjourn out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. Jones the executive session ended. Upon call of roll, Mr. VanDeGrift "YEA", Mr. Jones "YEA", and Mr. Sams "YEA" the Board returned to regular session at 9:53 a.m.

There being no further business, Mr. Jones made a motion, seconded by Mr. VanDeGrift to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for July 9, 2018 at 7:00 P.M.

Signed: _____ President

Attest: _____ Fiscal Officer

**RESOLUTION 18-06-03
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall accept the budget proposal as submitted and forward the documents to the Warren County Budget Commission for review. Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 26th day of June, 2018.

Signed: _____ "YEA"

Signed: _____ "YEA"

Signed: _____ "YEA"

Attest: _____ CHIEF FISCAL OFFICER

**RESOLUTION 18-06-04
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION AUTHORIZING THE PAY INCREASE
FOR COMPLETION AND PASSING OF PARAMEDIC
CERTIFICATION FOR NOAH ZIMMER**

WHEREAS, Noah Zimmer has completed and passed his paramedic certification; and

WHEREAS, Noah Zimmer’s pay rate should be increased to \$14.00 per hour due to the completion and passing of his paramedic certification; and

WHEREAS, Noah Zimmer’s increase is effective as of June 23, 2018; and

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approved the pay increase of \$14.00 per hour effective June 23, 2018.

Mr. VanDeGrift moved to adopt the foregoing Resolution. Mr. Jones seconded the motion and upon call of the roll the following vote resulted:

Mr. Jones		“YEA”
Mr. VanDeGrift	-	“YEA”
Mr. Sams		“YEA”

Resolution adopted this 26th day of June, 2018.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Attest: _____

Chief Fiscal Officer

**RESOLUTION 18-06-05
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall request an amended certificate of estimated resources from Warren County Auditor due to the correction in the lighting districts funds 2424 and 2430 in the amount of \$762.00. Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a “YEA” vote and the resolution passed.

Adopted this 26th day of June, 2018.

Signed: _____ “YEA”

Signed: _____ “YEA”

Signed: _____ “YEA”

Attest: _____ CHIEF FISCAL OFFICER

**AMENDED PERMANENT
18-06-06
TOWNSHIP ANNUAL APPROPRIATION
RESOLUTION**

The **Board of Trustees** of TURTLECREEK TOWNSHIP, in WARREN COUNTY, OHIO met in REGULAR session on the 26th day of June, 2018, at the TOWNSHIP MEETING HALL with the following members present:

JIM VANDEGRIFT

DAN JONES

JONATHAN D.SAMS

Mr. Jones moved the adoption of the following Resolution:

BE IT RESOLVED by the *Board of Trustees* of TURTLECREEK

TOWNSHIP, WARREN COUNTY, OHIO that to provide for the current expenses and other expenditures of said Board of Trustees, during the fiscal year, ending **December 31, 2018**, the following sums be and the same are hereby set aside and **appropriated** for the several purposes for which expenditures are to be made for and during said fiscal year, as follows, viz:

Mr. VanDeGrift seconded the **Resolution** and the roll being called upon its adoption the vote resulted as follows:

MR. JIM VANDEGRIFT "YEA"

MR. DAN JONES "YEA"

MR. JONATHAN D. SAMS "YEA"

Adopted JUNE 26, 2018

Board of Township Trustees Fiscal Officer

THE STATE OF OHIO, WARREN COUNTY, ss:

I, AMANDA K. CHILDERS Fiscal Officer of the Board of Trustees
of Turtlecreek Township, in Warren
County Ohio, and in whose custody the Files, Journals and Records
of said Board are required by the Laws of the State of Ohio to be
kept, do hereby certify that the foregoing *Annual Revised Permanent
Appropriation
Resolution* is taken and copied from the original Resolution now on
file with said Board, that the foregoing Resolution has been compared
by me with the said original and that the same is a true and correct
copy thereof.

WITNESS my signature, this 26th day of JUNE, 2018.

Township Fiscal Officer

**ANNUAL APPROPRIATION
AMENDED PERMANENT
RESOLUTION
BOARD OF TOWNSHIP TRUSTEES**

Turtlecreek Township,

Warren County, Ohio.

Passed JUNE 26, 2018

For the Fiscal Year Ending
December 31st, 2018

Filed _____, 20____

County Auditor

By _____
Deputy

**RESOLUTION 18-06-07
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**2018 Warren County Engineer's Annual Resurfacing
Project with Barrett Paving Materials, Inc.**

WHEREAS, Turtlecreek Township desires an agreement to participate in the 2018 Resurfacing Project through the Warren County Engineer's Office; and

WHEREAS, the Warren County Engineer's Office meets all applicable State and local requirements through the bid process for resurfacing; and

WHEREAS, in order to save money and expedite the bidding process, it benefits Turtlecreek Township to enter into an agreement with the Warren County Engineer's Office for the 2018 Resurfacing Project for the 2018 construction season; and

WHEREAS, the bid for the resurfacing project has been received and Barrett Paving Materials, Inc. bid was \$285,028.50 for the annual resurfacing and the Warren County Engineer's office accepted the bid; now

THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township to paid to Barrett Paving Materials, Inc. the amount of \$285,028.50 for the 2018 annual resurfacing project for Turtlecreek Township,

Mr. VanDeGrift moved for adoption of the foregoing resolution, begin seconded by Mr. Jones. Upon call of the roll, the following vote resulted:

Mr. Sams	"YEA"
Mr. VanDeGrift	"YEA"
Mr. Sams	"YEA"

Resolution adopted this 26th day of June, 2018.

Turtlecreek Township

_____ Chief Fiscal Officer

End of Minutes.