

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

JUNE 11

18

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on June 11, 2018 at 7:00 p.m. with the following person present:

TRUSTEES: Daniel Jones and Jim VanDeGrift (Jonathan Sams was absent)
CHIEF FISCAL OFFICER: Amanda Childers
GUESTS: Steve Flint, Tammy Boggs, Mike Jameson, Ron Chasteen and Mike Shaffer.

The meeting opened with Mr. Jones leading the Pledge of Allegiance.

The minutes of the meeting dated May 14, 2018 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Jones moved for acceptance, seconded by Mr. VanDeGrift. All were in favor and the minutes were approved as written.

The Fiscal Officer notified the Trustees that the financial reports for the previous month were available for their review. By motion of Mr. Jones and seconded by Mr. VanDeGrift the following reports were approved: Cash Summary by Fund (month to date and year to date), Fund Status Report, and Bank Reconciliation for the previous month.

Department Reports:

Fire/EMS:

None.

Road and Bridge:

Ron Chasteen, Road Supervisor, informed the board his staff has been mowing along the roads as well as accomplishing dirt work, seeding and ditching in various locations.

Mr. Chasteen informed the board that he would like the Township to accept the roads in Shaker Run Section Four Phase A. Mr. Jones made a motion, seconded by Mr. VanDeGrift to accept the roads in Shaker Run Section Four Phase A. All present voiced a "YEA" vote and the motion passed.

Mr. Chasteen informed the board that his department has been busy fixing catch basins, grading, applying crack sealant, fixing damage from snowplows as well as filling potholes with asphalt.

Administration:

Mrs. Tammy Boggs, Township Administrator, informed the board that Mitch Conway has completed his six-month probationary period, as a full time paramedic would need a pay increase effective 5-12-2018 of \$1.00 per hour. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the pay increase of Mitch Conway for \$1.00 per hour effective 5-12-2018. All present voiced a "YEA" vote and the motion passed with resolution 18-06-01 (a copy of the resolution will be included in the minutes).

Mrs. Boggs informed the board that Matthew Helton has completed his six-month probationary period, as a full time paramedic would need a pay increase effective 5-26-2018 of \$.25 per hour. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the pay increase of Matthew Helton for \$.25 per hour effective 5-26-2018. All present voiced a "YEA" vote and the motion passed with resolution 18-06-02 (a copy of the resolution will be included in the minutes).

Mrs. Boggs received a notice from Warren County Rural Zoning Inspection of a conditional use/site plan review for property located at 1382 Union Road. The owners have applied to operate a Class 2 Home Occupation to operate a clock repair business in an existing accessory building. Mrs. Boggs asked the trustees if they had any comments or concerns for Warren County Rural Zoning. The Trustees had none. (A letter will be sent to Warren County Rural Zoning stating this information).

Mrs. Boggs informed the board that she had received a request for final plot approval. Mrs. Boggs asked the trustees if they had any comments or concerns about the final plot. The Trustees had none. (A letter will be sent to Warren County Regional Planning stating this information).

Mrs. Boggs informed the board that the sale of the Park land will close on 6-20-18.

Fiscal Officer Reports:

General Reports:

CORRESPONDENCE:

IN:

Letter from Warren County Engineer's Office regarding the prevailing wage coordinator for Union Village
 Resolution from the Warren County Board of Commissioners regarding the withdrawal of rezoning application for LeCl
 Letter from the Ohio Department of Taxation regarding the pari-mutuel wagering for January 1, 2018 – April 21, 2018
 Letter from the Warren County Board of Elections thanking the township for the use of the building
 Resolution from Warren County Commissioners regarding text and map amendments to the Warren County Airport Zoning
 Legal Notice from Warren County Board of Commissioners of public meeting to be held on July 10, 2018 at 9:45 a.m. rules and regulations of the Warren County Water and Sewer Department.
 Email regarding high weeds at 1313 S. Waynesville Road
 Letter from Warren County Regional Planning Commission regarding State Issue 2 Money

OUT:

Email addressing the high weeds at 1313 S. Waynesville Road
 Letter to Mr. and Mrs. Scott Stang regarding high weeds at lot on Keverer Road

The Fiscal Officer presented the bills, which were due, and the following checks were approved and signed. Check Nos. 30208 through 30278 (copy to follow) and Vouchers 75-2018, 76-2018, 77-2018 and 78-2018.

The Fiscal Officer reported the following income from:

Post Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
5/30/18	396-2018	CHARTER COMMUNICATIONS	1000-303-0000	\$34,947.52	1ST QTR 2018 CABLE FRANCHISE FEES
5/30/18	397-2018	CHARTER COMMUNICATIONS	1000-303-0000	\$144.47	1ST QTR 2018 CABLE FRANCHISE FEES
				\$35,091.99	
5/29/18	394-2018	AMERICAN PLAN ADMINISTRATORS	2191-299-0000	\$372.19	LIFE SQUAD SERVICES
5/30/18	398-2018	AULTCARE'S PRIMETIME HEALTH PLAN	2191-299-0000	\$187.69	LIFE SQUAD SERVICES
5/30/18	399-2018	NATIONAL ASSOC LETTER CARRIERS	2191-299-0000	\$83.98	LIFE SQUAD SERVICES
5/25/18	400-2018	MOLINA HEALTHCARE	2191-299-0000	\$379.41	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/25/18	401-2018	AETNA	2191-299-0000	\$379.41	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/25/18	402-2018	ANTHEM	2191-299-0000	\$902.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/29/18	403-2018	ANTHEM	2191-299-0000	\$349.60	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/29/18	404-2018	ANTHEM BCBS	2191-299-0000	\$603.20	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/29/18	405-2018	HUMANA	2191-299-0000	\$1,120.39	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/30/18	406-2018	CGS	2191-299-0000	\$1,040.13	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/30/18	407-2018	UNITED HEALTHCARE	2191-299-0000	\$860.78	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
				\$6,278.78	
5/31/18	408-2018	STAROHIO	1000-701-0000	\$26,912.22	MAY 2018 INTEREST
5/31/18	409-2018	PRIMARY	1000-701-0000	\$5.96	MAY 2018 INTEREST
				\$26,918.18	
5/30/18	395-2018	OPERS	1000-892-0000	\$825.78	REFUND OF CONTRIBUTION ERROR
				\$825.78	

Visitor Concerns:

None.

Trustee Reports:

None.

There being no further business, Mr. Jones made a motion, seconded by Mr. VanDeGrift to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting has been scheduled for June 26, 2018 at 8:00 a.m.

Signed: _____ President

Attest: _____ Chief Fiscal Officer

**RESOLUTION 18-06-01
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION AUTHORIZING THE PAY
INCREASE FOR MITCHELL CONWAY**

WHEREAS, Mitchell Conway has completed his probationary period; and

WHEREAS, the Fire Chief has determined that Mitchell Conway's pay rate should be \$17.12 per hour as a full-time paramedic; and

WHEREAS, Mitchell Conway's \$17.12 per hour pay rate is effective as of May 12, 2018; and

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approved the pay increase to \$17.12 per hour effective May 12, 2018.

Mr. Jones moved to adopt the foregoing Resolution. Mr. VanDeGrift seconded the motion and upon call of the roll, the following vote resulted:

Mr. Jones	"YEA"
Mr. VanDeGrift	"YEA"

Resolution adopted this 11th day of June, 2018.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Attest: _____

Chief Fiscal Officer

**RESOLUTION 18-06-02
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION AUTHORIZING THE PAY
INCREASE FOR MATTHEW HELTON**

WHEREAS, Matthew Helton has completed his probationary period; and

WHEREAS, the Fire Chief has determined that Matthew Helton's pay rate should be \$15.75 per hour as a full-time paramedic; and

WHEREAS, Matthew Helton's \$15.75 per hour pay rate is effective as of May 26, 2018; and

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approved the pay increase to \$15.75 per hour effective May 26, 2018.

Mr. Jones moved to adopt the foregoing Resolution. Mr. VanDeGrift seconded the motion and upon call of the roll, the following vote resulted:

Mr. Jones	"YEA"
Mr. VanDeGrift	"YEA"

Resolution adopted this 11th day of June, 2018.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Attest: _____

Chief Fiscal Officer

End of Minutes.