

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

MAY 14

18

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on May 14, 2018 at 7:00 p.m. with the following person present:

TRUSTEES: Daniel Jones and Jim VanDeGrift (Jonathan Sams was absent)

CHIEF FISCAL OFFICER: Amanda Childers

GUESTS: Steve Flint, Tammy Boggs, Ron Chasteen and Gene Bustle.

The meeting opened with Mr. VanDeGrift leading the Pledge of Allegiance.

The minutes of the previous meeting, April 24, 2018 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Jones moved for acceptance, seconded by Mr. VanDeGrift. All were in favor and the minutes were approved as written.

The Fiscal Officer notified the Trustees that the financial reports for the previous month were available for their review. By motion of Mr. Jones and seconded by Mr. VanDeGrift the following reports were approved: Cash Summary by Fund (month to date and year to date), Fund Status Report, and Bank Reconciliation for the previous month.

Gene Bustle was present, representing the Fort Ancient Restored Machinery Club. He invited the Trustees and all present to participate in The Great Warren County Tractor Ride also known as Tractor Trek. It will occur on Saturday June 16, 2018. Mr. Bustle thanked the trustees for their past sponsorship and requested continued support. Mr. Bustle noted that the purpose of the event is to raise funds for various Warren County needs. Mr. Jones made a motion, seconded by Mr. VanDeGrift to make a \$400.00 donation for the event. All were in favor and the motion was passed with Resolution **18-05-02** (a copy of the resolution will be included in the minutes).

Department Reports:

Fire/EMS:

Steve Flint, Fire Chief, informed the board that Engine 32 needs repairs in the amount of \$6,844.55 for replacement of the high-pressure fuel pump. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the repair for Engine 32 in the amount of \$6,844.55. All present voiced a "YEA" vote and the motion was passed with Resolution **18-05-01** (a copy of the resolution will be included in the minutes).

Road and Bridge:

Ron Chasteen, Road Supervisor, informed the board his staff has been mowing along the roads as well as accomplishing dirt work, seeding and ditching in various locations.

Mr. Chasteen along with Mrs. Boggs informed the board that the ditches in the Estates of Kever Creek will most likely remain wet to some degree. This is because the houses have sump pumps, curtain drains and downspouts emptying into the ditches. Mrs. Boggs will send a letter to resident spokesperson Mr. Murphy detailing their findings. The letter will state that the Township will fill in some low spots in the ditches and eroded soil in the right of way but anything beyond that is not the Township's responsibility. Additionally, she asks that he forward the letter to the homeowner's association and other residents.

Administration:

Mrs. Tammy Boggs, Township Administrator, requested an additional Purchase Order for legal services for Frost Brown Todd for CRA & JEDD for the economic development of State Prison land in the amount of \$10,000.00 from which to pay their fees. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the Purchase Order to Frost Brown Todd in the amount of \$10,000.00. All present voiced a "YEA" vote and the motion was passed with Resolution **18-05-03** (a copy of the resolution will be included in the minutes).

Mrs. Boggs asked the trustees for approval for Penny Haas to teach an EMS class at Station 32. Mrs. Haas normally teaches the class at the Warren County Career Center, but that class is not being offered at this time. Two Township Employees would like to take the class, so consideration is requested to decide if this can be done at the Township. Mrs. Boggs will speak with our Human Resource Advisors for direction as to how and if this can be done with Mrs. Haas as an outside instructor during her scheduled hours.

Mrs. Boggs informed the trustees that additional roof repairs are needed at Station 32 in the amount of \$3,150.00. Mid Miami Roofing found issues when they were making other repairs. Mr. Jones made a motion seconded by Mr. VanDeGrift to approve the roof repairs and payment to Mid Miami Roofing in the amount of \$3,150.00. All present voiced a "YEA" vote and the motion was passed.

Mrs. Boggs informed the trustees that she applied for the OKI grant for LED lighting for Station 31 and parking lights at station 32. The grant is offered as part of the Community Energy Plan through OKI and the grant was approved. Mrs. Boggs will get more information and details as to the amount and if matching funds are required. Mr. VanDeGrift requested electric cost comparisons for Station 32 before and after LED lighting was installed within the building.

Mrs. Boggs informed the trustees that the Regional Planning Commission was requesting input on Taylor's Ridge preliminary plan of seven lots on Old Hamilton Rd. The Trustees responded with no objection regarding the preliminary plan.

Mrs. Boggs informed the trustees that the Regional Planning Commission was requesting input on Shaker Run Section Five Phase C Final Plat and asked if the Trustees have any comments or concerns. The Trustees responded with no objection regarding the plat.

Fiscal Officer Reports:

General Reports:

CORRESPONDENCE:

IN:

Letter from Ohio Secretary of State regarding election
Letter from Western Water for the annual meeting
Legal Notice from Warren County Commissioners regarding public hearing on rezoning of LCI from PI/IHO to PUD
Letter from Medicount regarding Medicare update
Email from Warren County EMA regarding grant program funds
Letter from Ohio Bureau of Worker's Compensation regarding refund
Letter from City of Lebanon regarding back flow testing
Letter from Airgas regarding the merging of Weiler Welding and Airgas
Letter from WCRPC regarding State Issue 2 funds
Letter from Sunrise requesting blanket certificate
Notice from Warren County Common Pleas court of forfeiture of land parcel number 08-08-400-427
Letter from Warren County Rural Zoning regarding zoning violation at 1516 Barton Lane
Email regarding utilities listed on township website
Letter from OKI that grant has been approved for the lighting at Station 31 and 32

OUT:

Email out to Alex LaSalle regarding utilities listed on the township website
Email out to Jonathan Gardner regarding utilities listed on the township website
Letter to Warren County Regional Planning regarding Hamilton Road concept plan
Letter for Mr. Johnson regarding training with Turtlecreek
Letter to Optum regarding electronic remittance
Letter to the Estates of Keever Creek regarding ditch concerns
Letter acknowledging training grant award

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos. 30069 through 30153 (copy to follow) and Vouchers 59-2018, 64-2018, 65-2018, 66-2018, and 67-2018.

The Fiscal Officer reported the following income from:

Post Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
4/16/18	340-2018	CINCINNATI BELL TELEPHONE	1000-303-0000	\$557.82	1ST QTR 2018 FRANCHISE FEE (DIRECT DEPOSIT)
				\$557.82	
4/25/18	341-2018	CITY OF MONROE	1000-591-0008	\$20,536.26	1ST QTR 2018 JEDD INCOME TAX PAYMENT (DIRECT DEPOSIT)
				\$20,536.26	
4/30/18	314-2018	CITY OF LEBANON	1000-591-0007	\$3,734.67	1ST QUARTER 2018 JEDD INCOME TAX PAYMENT
				\$3,734.67	
4/30/18	342-2018	STAROHIO	1000-701-0000	\$23,797.54	APRIL 2018 INTEREST
4/30/18	343-2018	PRIMARY	1000-701-0000	\$9.64	APRIL 2018 INTEREST
				\$23,807.18	
4/24/18	310-2018	J FORD	2041-302-0000	\$450.00	GRAVE OPEN/CLOSE SECTION 55 LOT 2
				\$450.00	
4/18/18	308-2018	3-HAB	2191-299-0000	\$669.23	LIFE SQUAD SERVICES
4/23/18	309-2018	UNITED COMMERCIAL TRAVELERS OF AMERICA	2191-299-0000	\$74.51	LIFE SQUAD SERVICES
4/26/18	311-2018	M VERES	2191-299-0000	\$15.00	LIFE SQUAD SERVICES
4/27/18	312-2018	PREMIER HEALTH PLAN	2191-299-0000	\$170.04	LIFE SQUAD SERVICES
4/30/18	315-2018	PARAMOUNT ADVANTAGE MEDICAL	2191-299-0000	\$172.90	LIFE SQUAD SERVICES
4/30/18	316-2018	TRICARE	2191-299-0000	\$105.93	LIFE SQUAD SERVICES
4/17/18	317-2018	ANTHEM	2191-299-0000	\$372.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/17/18	318-2018	ANTHEM BCBS	2191-299-0000	\$399.50	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/17/18	319-2018	HUMANA	2191-299-0000	\$832.69	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/18/18	320-2018	AETNA	2191-299-0000	\$93.55	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/18/18	321-2018	ANTHEM	2191-299-0000	\$243.93	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/18/18	322-2018	CARESOURCE	2191-299-0000	\$266.12	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/18/18	323-2018	AARP	2191-299-0000	\$271.96	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/19/18	324-2018	STATE OF OHIO MEDICAID	2191-299-0000	\$28.49	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/19/18	325-2018	AARP	2191-299-0000	\$79.85	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/19/18	326-2018	EQUITABLE LIFE	2191-299-0000	\$90.02	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/19/18	327-2018	UNITED HEALTHCARE	2191-299-0000	\$158.32	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/19/18	328-2018	ANTHEM	2191-299-0000	\$165.56	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/19/18	329-2018	BUCKEYE COMMUNITY	2191-299-0000	\$267.59	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/19/18	330-2018	CGS	2191-299-0000	\$301.47	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/20/18	331-2018	EQUITABLE LIFE	2191-299-0000	\$212.60	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/23/18	332-2018	HWHO	2191-299-0000	\$171.96	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/24/18	333-2018	CGS	2191-299-0000	\$4,032.68	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/25/18	334-2018	CGS	2191-299-0000	\$369.59	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/26/18	335-2018	STATE OF OHIO MEDICAID	2191-299-0000	\$28.49	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/26/18	336-2018	BUCKEYE	2191-299-0000	\$175.84	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/26/18	337-2018	AARP	2191-299-0000	\$209.80	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/26/18	338-2018	CGS	2191-299-0000	\$561.04	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/27/18	339-2018	CGS	2191-299-0000	\$374.79	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/27/18	313-2018	MEDICOUNT MANAGEMENT	2191-299-0000	\$1,922.15	LIFE SQUAD SERVICES MARCH 2018 DEPOSITS
				\$12,837.60	

Visitor Concerns:

None.

Trustee Reports:

Mr. Jones informed those present he will be absent from the May 28th meeting.

There being no further business, Mr. VanDeGrift made a motion, seconded by Mr. Jones to adjourn the meeting. All present voiced a “YEA” vote and the motion passed.

The next regular meeting has been scheduled for May 28, 2018 at 8:00 a.m.

Signed: _____ President

Attest: _____ Chief Fiscal Officer

**RESOLUTION 18-05-01
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, it is necessary for the Fire Departments Engine 32 to receive repairs; and

WHEREAS, the repair will be in the amount of \$6,844.55; and

WHEREAS, the source of the funds for the repair will be the Fire Fund(2192-220-323-0000 Repairs and Maintenance).

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the repair to Fire Engine 32 by Cummins Sales and Service.

Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the motion was passed.

Adopted this 14th day of May, 2018

Signed: _____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 18-05-02
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall make a donation to the Fort Ancient Restored Machinery Club for the 2018 Tractor Trek to be held on June 16, 2018. The amount to be donated is \$400.00. Source of the funds will be from the General Fund #1000-110-591-0000 (Contributions to other Organizations). Resolution was initiated by Mr. Jones seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 14th day of May, 2018

Signed: _____ " YEA"

Signed: _____ " YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 18-05-03
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have a need for legal services; and

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have engaged the legal service of Frost, Brown, and Todd up to \$10,000.00; and

WHEREAS, the source of the funds for the legal service will be the General Fund (1000-110-319-0000 Other – Professional and Technical Services).

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the legal service representation from Frost, Brown and Todd.

Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a “YEA” vote and the motion was passed.

Adopted this 14th day of May, 2018

Signed: _____ “YEA”

_____ “YEA”

Attest: _____ Chief Fiscal Officer

End of Minutes.