

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES**

**ON**

**NOVEMBER 13**

**17**

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on November 13, 2017 at 7:00 p.m. with the following persons present:

TRUSTEES: Jim VanDeGrift, Daniel Jones and Jonathan Sams

CHIEF FISCAL OFFICER: Amanda Childers

GUEST: Steve Flint, Mike Jameson, Tammy Boggs, and Ron Chasteen; all from the Township. Additional guests were residents Rob Daniels, Pam Daniels, Mary Combs-Tussey, Chuck Tussey, Anissa Meister, Steve Meister, Porter Koger, Carolyn Barrett, Shannon Aquino, Suzanne Ward, Ron Ward, Laura Andrade, and Michael Shaffer.

The meeting opened with Mr. Jones leading the Pledge of Allegiance.

The minutes of the previous meeting on 10/31/2017 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. VanDeGrift moved for acceptance, seconded by Mr. Sams. All were in favor and the minutes were approved as written.

The monthly financial status reports for information entered through November 12<sup>th</sup> were given to the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Sams moved for acceptance, seconded by Mr. VanDeGrift. All present were in favor and the reports were accepted.

Department Reports:

**Fire/EMS:**

Tammy Boggs, Township Administrator, requested a resolution to hire Matthew Helton as a Full-Time EMS Paramedic effective 11-25-17 at the rate of \$15.50. Mr. Sams moved for acceptance, seconded by Mr. VanDeGrift to approve hiring Mr. Helton. **Resolution 17-11-01**

**Road and Bridge:**

Ron Chasteen, Road and Bridge Supervisor, requested authorization to sell the 1994 GMC Topkick dump truck with attachments. The truck had been used as a backup but is no longer needed, so they would like to sell it on .govdeals and a reserve amount would be set. Mr. VanDeGrift made a motion seconded by Mr. Sams to approve the sale of the 1994 GMC Topkick dump truck.

**Administration:**

Mrs. Boggs, informed the Trustees that Bruce McGary, Assistance Prosecutor, requests that they articulate exactly what they would request regarding street construction in new subdivisions. The subject was discussed at the Warren County Commissioners meeting on November 2, 2017 and Mr. McGary was charged with following up with Mr. Tunison, Warren County Engineer. Mrs. Boggs will research and report back to the board at the next meeting.

Mrs. Boggs informed the Trustees that Holiday payout checks would be issued this pay cycle to eligible employees.

Mrs. Boggs asked the Trustees to consider a new electronic lock for the Administration Office with extra security features. The cost of the lock with installation is \$2,298.00. Additional security improvements were discussed. The Trustees tabled the discussion until the next meeting.

Mrs. Boggs asked the Trustees for direction on what Attorney we should engage to represent the Townships interests in land sales.

Mrs. Boggs informed the Trustees the employee reviews are almost complete.

Mrs. Boggs asked Mr. Sams for an update on the Fire Station at 741.

**Fiscal Officer Reports:**

**General Reports:**

**CORRESPONDENCE:**

**IN:**

Warren County Board of Park Commissioners invite you to the dedication of the New Observatory at Warren County Hisey Park.

Letter regarding the appointments to the Natural Resources Assistance Council

Email to Ohio Insurance Agency regarding outstanding claims for employees

Letter from Sinclair Community College regarding increase in credit hours per semester

**OUT:**

Invoicing to WCI and LCI

Letter to Sinclair Community College regarding payment for paramedic classes

Letter to WC Regional Planning regarding the PUD Stage 3 Union Village

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos. 29056 through 29149 (copy to follow) and Vouchers 151-2017, 152-2017 and 153-2017.

The Fiscal Officer reported the following income from:

Post Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
10/30/17	896-2017	STATE OF OHIO	1000-533-0000	\$233.80	LIQUOR LICENSE FEE (DIRECT DEPOSIT)
				<b>\$233.80</b>	
10/30/17	897-2017	MEDICAL MUTUAL	2191-299-0000	\$342.15	LIFESQUAD SERVICES (DIRECT DEPOSIT)
10/30/17	898-2017	AETNA	2191-299-0000	\$409.80	LIFESQUAD SERVICES (DIRECT DEPOSIT)
10/30/17	899-2017	CGS	2191-299-0000	\$1,115.71	LIFESQUAD SERVICES (DIRECT DEPOSIT)
10/30/17	900-2017	HUMANA	2191-299-0000	\$80.20	LIFESQUAD SERVICES (DIRECT DEPOSIT)
10/30/17	901-2017	AETNA	2191-299-0000	\$91.12	LIFESQUAD SERVICES (DIRECT DEPOSIT)
10/30/17	902-2017	CGS	2191-299-0000	\$311.52	LIFESQUAD SERVICES (DIRECT DEPOSIT)
10/12/17	905-2017	AETNA	2191-299-0000	\$79.62	LIFESQUAD SERVICES (DIRECT DEPOSIT)
10/12/17	906-2017	BUCKEYE COMMUNITY	2191-299-0000	\$96.16	LIFESQUAD SERVICES (DIRECT DEPOSIT)
10/12/17	907-2017	ANTHEM	2191-299-0000	\$356.54	LIFESQUAD SERVICES (DIRECT DEPOSIT)
10/12/17	908-2017	CGS	2191-299-0000	\$364.09	LIFESQUAD SERVICES (DIRECT DEPOSIT)
10/13/17	909-2017	HUMANA	2191-299-0000	\$184.29	LIFESQUAD SERVICES (DIRECT DEPOSIT)
10/13/17	910-2017	UNITED HEALTHCARE	2191-299-0000	\$1,094.72	LIFESQUAD SERVICES (DIRECT DEPOSIT)
10/16/17	911-2017	MEDICAL MUTUAL	2191-299-0000	\$111.83	LIFESQUAD SERVICES (DIRECT DEPOSIT)
10/16/17	912-2017	AETNA	2191-299-0000	\$161.10	LIFESQUAD SERVICES (DIRECT DEPOSIT)
10/16/17	913-2017	ANTHEM	2191-299-0000	\$497.00	LIFESQUAD SERVICES (DIRECT DEPOSIT)
10/16/17	914-2017	CGS	2191-299-0000	\$676.73	LIFESQUAD SERVICES (DIRECT DEPOSIT)
10/17/17	915-2017	GOLDEN RULE	2191-299-0000	\$93.02	LIFESQUAD SERVICES (DIRECT DEPOSIT)
10/17/17	916-2017	CGS	2191-299-0000	\$317.82	LIFESQUAD SERVICES (DIRECT DEPOSIT)
10/17/17	917-2017	ANTHEM	2191-299-0000	\$346.05	LIFESQUAD SERVICES (DIRECT DEPOSIT)
10/17/17	918-2017	UNITED HEALTHCARE	2191-299-0000	\$461.90	LIFESQUAD SERVICES (DIRECT DEPOSIT)
10/18/17	919-2017	MOLINA HEALTHCARE	2191-299-0000	\$177.02	LIFESQUAD SERVICES (DIRECT DEPOSIT)
10/18/17	920-2017	CARESOURCE	2191-299-0000	\$272.00	LIFESQUAD SERVICES (DIRECT DEPOSIT)
10/19/17	921-2017	AARP	2191-299-0000	\$175.56	LIFESQUAD SERVICES (DIRECT DEPOSIT)
10/19/17	922-2017	MEDICAID	2191-299-0000	\$176.28	LIFESQUAD SERVICES (DIRECT DEPOSIT)
10/19/17	923-2017	CGS	2191-299-0000	\$313.82	LIFESQUAD SERVICES (DIRECT DEPOSIT)
10/19/17	924-2017	HHP OHIO	2191-299-0000	\$422.14	LIFESQUAD SERVICES (DIRECT DEPOSIT)
10/19/17	925-2017	ANTHEM	2191-299-0000	\$871.41	LIFESQUAD SERVICES (DIRECT DEPOSIT)
				<b>\$9,599.60</b>	
10/31/17	903-2017	STAROHIO	1000-701-0000	\$14,875.01	OCTOBER 2017 INTEREST
10/31/17	904-2017	LCNB SWEEP	1000-701-0000	\$9.73	OCTOBER 2017 INTEREST
				<b>\$14,884.74</b>	

**Visitor Concerns**

There were many residents of Keever Creek Subdivision in attendance. They came to discuss water problems on their properties and the measures they have taken with the developer, their homeowners association and the Engineer's office. The subdivision slopes downward from the north side of the development and at the south end of the development the road and ditches run perpendicular to the slope. As storm water and naturally occurring ground water flows down it overflows the ditches. So, although the ditches have 3 outflow drains that are to pull the water to the retention pond, it is inadequate to handle the volume. Additional issues aggravating the problem include inadequate driveway pipes in the ditches, sump pumps dumping into the ditches and debris in the retention pond which is always full. Although the developer has tried to correct some issues the residents are still frustrated with the outcome. One resident whose home is at the lowest location in the subdivision has the largest ditch which he states is five feet deep, but it

still overflows into his yard and the road. The Trustees voiced concern for the resident's problems and agreed to send Mr. Chasteen out to look again at everything. Additionally, Mr. Sams stated that discussion will occur with the County Engineer about ditch depth, sump pump outflow to ditches only when ditch fall is greater than 2%, sump pumps outflowing into yards, inadequate retention ponds and when curb and gutter should be required for high volume water management.

**Trustee Reports:**

None.

There being no further business, Mr. Sams made a motion, seconded by Mr. VanDeGrift to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for November 28, 2017 at 8:00 A.M.

Signed: \_\_\_\_\_ President

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 17-11-01  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**HIRE MATTHEW HELTON, EFFECTIVE NOVEMBER 25, 2017, AS  
A FULL-TIME EMS PARAMEDIC**

**WHEREAS**, a new position of "Full-Time EMS" has been posted within the Turtlecreek Township Fire Department/Emergency Medical Service, and

**WHEREAS**, the Fire Chief and Assistant Chief of Turtlecreek Township Fire Department and Emergency Medical Service have recommended that Matthew Helton be hired as a Full-Time EMS-Paramedic and

**NOW THEREFORE BE IT RESOLVED**, the Turtlecreek Township Board of Trustees hereby approves the hiring of Matthew Helton for the position of Full-Time EMS Paramedic, effective November 25, 2017 at the rate of \$15.50 per hour.

Mr. Sams moved for adoption of the foregoing resolution, seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 13<sup>th</sup> day of November, 2017

Signed: \_\_\_\_\_ "YEA"

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer