

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

SEPTEMBER 26

17

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on September 26, 2017 at 8:00 a.m. with the following person present:

TRUSTEES: Jim VanDeGrift, Daniel Jones, and Jonathan Sams

CHIEF FISCAL OFFICER: Gregory S. Johnson

GUEST: Steve Flint, Tammy Boggs, Jennifer Niehaus, Michael Jameson, Amanda Childers, and Amy Hilberg.

The meeting opened with Mr. Jones leading the Pledge of Allegiance.

The minutes of the previous meeting were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Sams moved for acceptance, seconded by Mr. VanDeGrift. All were in favor and the minutes were approved as written.

Department Reports:

Fire/EMS:

Chief Steve Flint informed the board that he had gathered a list of items that he would like to submit for the Lobe Grant this year. The Trustees reviewed the items and then Mr. Sams made a motion, seconded by Mr. VanDeGrift to approve for the submission of the request for LOBE Grant monies in the amount of \$27,809.48. All present voiced a "YEA" vote and the motion passed.

Mrs. Boggs and Mr. Flint informed the Board the Firefighter Bruce Osborne has donated a chainsaw and generator to the Township and requested permission to send a thank you letter. The Trustees publicly thanked Mr. Osborne and would also like to see a news bulletin published on the matter. In addition, Mike Jameson, Assistant Chief informed the Board that Retired Chief Willam Stevens has offered to donate back to the Township the Townships first Fire Engine previously purchased from the Township. Assistant Chief Jameson informed the Board that the Engine was still operational and there was adequate room to store the vehicle onsite to preserve Township history. The Trustees publicly thanked Mr. Stevens for his willingness to donate the Engine and would also like to see a news bulletin published on the matter.

As a continued matter from previous meetings, Mrs. Boggs informed the Board about the issues surrounding building security and the need for updated locks for the Township building and outlying Fire Stations. A quote was received to replace the current locks with updated electronic style locks with key card access at an approximate cost of \$5,700.00. Mr. Sams made a motion, seconded by Mr. VanDeGrift to approve for the purchase of the locks. All present voiced a "YEA" vote and the motion passed with resolution **17-09-05** (a copy of the resolution will be included in the minutes).

Mike Jameson, Assistant Chief, asked for the Board's permission in purchasing 4 SKED's for EMS use on each of the 4 Squads currently in service at a cost of \$2,431.80 using EMS grant money. Mr. Sams made a motion, seconded by Mr. VanDeGrift to approve for the purchase of the SKED's. All present voiced a "YEA" vote and the motion passed with resolution **17-09-06** (a copy of the resolution will be included in the minutes).

Mrs. Boggs, Township Administrator informed the board that the position of Township EMS Lieutenant had been posted and interviewed for. At this time Firefighter and Intermediate Gideon Conger is being recommended for the promotion to Lieutenant. The promotion will be retroactive to September 16th, 2017 and comes with a \$1.00 per hour pay raise effective for that same date. Mr. Sams made a motion, seconded by Mr. VanDeGrift to approve for the promotion and pay raise of Gideon Conger to EMS Lieutenant. All present voiced a "YEA" vote and the motion passed with resolution **17-09-04** (a copy of the resolution will be included in the minutes).

Road and Bridge:

Ron Chasteen, Road Supervisor, informed the board that the Road Department has been busy mowing a ditching this summer. Mr. Chasteen requested permission from the board to purchase an additional 2 skids of crack sealant at a cost of up to \$2,500.00. Mr. VanDeGrift made a motion, seconded by Mr. Sams to approve for the purchase of the crack sealant. All present voiced a "YEA" vote and the motion passed with resolution **17-09-07** (a copy of the resolution will be included in the minutes).

Mrs. Boggs, Township Administrator informed the Board that a decision would need to be made regarding the Townships desire to either pay for the roadwork cooperation with Union Township or request an OPWC loan to cover the cost of the repairs. After a brief discussion, Mr. VanDeGrift made a motion, seconded by Mr. Sams to approve to pay for the roadwork using available funds and to forego the OPWC loan.

Administration:

Tammy Boggs, Township Administrator, presented the Board with two request for comments from Warren County Rural Zoning on matters related to a conditional use site plan at 5110 State Route 350, adding a living space above a garage; and also a variance for Robert Bennett at Kirby Road regarding road frontage for a flag style lot. The Trustees do not have any comments or concerns at this time and a letter stating such will be submitted to the Rural Zoning Board.

Fiscal Officer Reports:

Mr. Johnson informed the board that due to personal family matters this would be his last meeting with the Board as Turtlecreek Township Chief Fiscal Officer and that his resignation would be effective September 30th, 2017 at midnight. Mr. Johnson thanked the Board and the Township for their support during his term as Fiscal Officer.

Mr. Johnson also informed the board that the Board would need to enter into a Public Hearing in the matter regarding the addition of a street light to the Meadows of Lebanon neighborhood. Mr. Sams made a motion, seconded by Mr. VanDeGrift to enter into a Public Hearing at 9:05 a.m. for the Meadows of Lebanon Street Light Addition. All present voiced a "YEA" vote and the Public Hearing began. There being no residents or any other interested party in attendance wishing to speak in the public hearing, Mr. Sams made a motion, seconded by Mr. VanDeGrift to exit out of the Public Hearing and back into the regular scheduled meeting of the Board of Trustees of Turtlecreek Township at 9:06 a.m. All present voiced a "YEA" vote and the Board entered back into the regular scheduled meeting.

General Reports:

1. CORRESPONDENCE:

IN:

- Letter from WC Emergency Management Agency regarding training
- Letter from Charter Communications regarding 2nd quarter payment
- Resolution from WC Board of Commissioners regarding rezoning application
- Letter from WC Rural Zoning of zoning violation at 3939 Wilmington Road
- Letter from WC Rural Zoning regarding condition use/site plan review for 5110 ST RT 350

Letter from WC Rural Zoning regarding variance for Robert Bennett at Kirby Road

OUT:

- Letter to WC Rural Zoning regarding Otterbein Relocation of Maintenance Facility
- Letter regarding the terminated of insurance for Gregory Johnson

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos. 28689 through 28827 (copy to follow) and Vouchers 740-2017, 743-2017, 744-2017, 131-2017, and 132-2017.

The Fiscal Officer reported the following income from:

Post Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
9/15/17	744-2017	WARREN COUNTY AUDITOR, MATT NOLAN	2193-101-0000	\$722.58	2ND HALF 2017 MANUFACTURED HOMES LIKE REAL TAX SETTLEMENT (DIRECT DEPOSIT) TAX YEAR 2016
9/15/17	743-2017	WARREN COUNTY AUDITOR, MATT NOLAN	2193-101-0000	\$287.08	2ND HALF 2017 MANUFACTURED HOMES SETTLEMENT (DIRECT DEPOSIT) TAX YEAR 2016
9/15/17	740-2017	WARREN COUNTY AUDITOR, MATT NOLAN	1000-101-0000	\$1,156,413.56	2ND HALF REAL ESTATE SETTLEMENT 2017
9/15/17	742-2017	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$930.50	LOCAL GOVERNMENT HB49 SEPTEMBER 2017 (DIRECT DEPOSIT)
9/15/17	741-2017	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$5,219.04	LOCAL GOVERNMENT SEPTEMBER 2017 (DIRECT DEPOSIT)
				\$1,163,572.76	
9/15/17	747-2017	DANIEL AND BELINDA BASHORE	2041-804-0000	\$560.00	CEMETERY LOT PURCHASE SEC 5 LOT 1, SEC 17 LOT 5
				\$560.00	
9/13/17	746-2017	CELIA AND TERRENCE OLIVER	2191-803-0000	\$50.00	DONATION TO EMS
				\$50.00	
9/11/17	739-2017	STATE FARM	2191-299-0000	\$629.96	LIFESQUAD SERVICES
9/12/17	745-2017	PREMIER HEALTH PLAN	2191-299-0000	\$241.54	LIFESQUAD SERVICES
9/18/17	748-2017	HUGH HALL	2191-299-0000	\$87.04	LIFESQUAD SERVICES
9/18/17	749-2017	GARY AND IANTHIA BAKER	2191-299-0000	\$98.24	LIFESQUAD SERVICES
9/18/17	750-2017	VERNA KING	2191-299-0000	\$50.00	LIFESQUAD SERVICES
9/18/17	751-2017	TRICARE	2191-299-0000	\$188.67	LIFESQUAD SERVICES
9/19/17	752-2017	PREMIER HEALTH PLAN	2191-299-0000	\$179.38	LIFESQUAD SERVICES
				\$1,474.83	

Visitor Concerns

Amy Hilberg asked for the Townships help in approaching regional cable and internet providers regarding adding service routes or better service options in the Township area specifically around her property. The Trustees thanked Mrs. Hilberg and agreed to send a letter but also informed Mrs. Hilberg that there was very little the Board of Township as an entity could do in the matter as these are private businesses controlling the rights to service.

Trustee Reports:

Mr. VanDeGrift made a motion, seconded by Mr. Sams to discuss the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of administrative personnel pursuant to ORC 121.22(G)(1). Upon roll call to enter executive session, Mr. Sams "YEA", Mr. Jones "YEA", and Mr. VanDeGrift "YEA". All voiced a "YEA" vote and the motion passed to enter into executive session at 8:43 a.m.

There being no further discussion to be held in executive session, Mr. VanDeGrift made a motion seconded by Mr. Sams to enter out off executive session to the regular scheduled meeting of the township board of trustees. Upon roll call to exit executive session, Mr. Sams "YEA", Mr. Jones "YEA", and Mr. VanDeGrift "YEA". All present voiced a "YEA" vote and the motion was passed at 8:53 a.m.

A discussion was held between the Fire Chief, Assistant Fire Chief, Administrator, and Board of Trustees regarding staffing levels of the department. Mr. VanDeGrift made a motion, seconded by Mr. Sams to approve for the posting of an additional full time EMS position. All present voiced a "YEA" vote and the motion passed.

There being no further business, Mr. Sams made a motion, seconded by Mr. VanDeGrift to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for September 9, 2017 at 7:00 P.M.

Signed: _____ President

Attest: _____ Chief Fiscal Officer

**RESOLUTION 17-09-04
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION PROMOTING GIDEON CONGER TO A LIEUTENANT
AND AUTHORIZING THE PAY INCREASE FOR THE POSITON**

WHEREAS, Gideon Conger has been promoted to a Lieutenant's Position;
WHEREAS, Gideon Conger should receive \$1.00 per hour pay increase for the promotion to a Lieutenant position;
WHEREAS, Gideon Conger's \$1.00 increase is effective as of September 16, 2017;
NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approved the pay increase of \$1.00 effective September 16, 2017.

Mr. Sams moved to adopt the foregoing Resolution. Mr. VanDeGrift seconded the motion and upon call of the roll the following vote resulted:

Mr. Jones	"YEA"
Mr. VanDeGrift	"YEA"
Mr. Sams	"YEA"

Resolution adopted this 26th day of September, 2017.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Attest: _____ Chief Fiscal Officer

**RESOLUTION 17-09-05
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that there is a need to purchase five (5) exterior locks and software for the EMS/Fire Doors for Station 31, Station 32, and Station 33. The cost of the five (5) exterior locks and software will be \$5,700.00 The meters will be purchased from Vogelpohl. Source of the funds will be the Fire Fund (2192).

Resolution was initiated by Mr. Sams and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the motion was passed.

Adopted this 26th day of September, 2017

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 17-09-06
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, shall purchase four (4) sked stretchers for the EMS department at the approximate cost of \$2,431.80. The stretchers will be purchase with the EMS grant money. The source of the funds will be the EMS Fund (2191).

Resolution was initiated by Mr. Sams and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the motion was passed.

Adopted this 26th day of September, 2017

Signed: _____ "YEA"

"YEA"

"YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 17-09-07
TURTLECREEK TOWNSHP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall purchase two (2) skids of crack sealer from DLJ at the approximate cost of \$2,500.00. Source of the funds will be 2031-opearting expenses. Mr. VanDeGrift made a motion to purchase the crack sealer. Mr. Sams seconded the motion. All voiced a "YEA" vote and the motion was passed.

Adopted this 26th day of September, 2017

Signed: _____ " YEA"

" YEA"

" YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 17-09-08
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that there is a need to purchase four (4) gas meters in the amount of \$2,247.00. This purchase will be part of the Loeb Grant for this year. The cost of the four (4) gas meters will be \$2,247.00. The meters will be purchased from Vogelpohl. Source of the funds will be the Fire Fund (2192).

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Sams. All voiced a "YEA" vote and the motion was passed.

Adopted this 26th day of September, 2017

Signed : _____ "YEA"

"YEA"

"YEA"

Attest: _____ Chief Fiscal Officer