

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

JUNE 27

17

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on June 27, 2017 at 8:00 a.m. with the following person present:

TRUSTEES: Jim VanDeGrift, Daniel Jones, and Jonathan Sams
CHIEF FISCAL OFFICER: Gregory S. Johnson
GUEST: Steve Flint, Tammy Boggs, Jennifer Niehaus, Ron Chasteen, Michael Shaffer, and Jackie Davis

The meeting opened with Mr. Jones leading the Pledge of Allegiance.

The minutes of the previous meeting were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Sams moved for acceptance, seconded by Mr. VanDeGrift. All were in favor and the minutes were approved as written.

The monthly financial status reports for information entered through May 31st were given to the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Sams moved for acceptance, seconded by Mr. VanDeGrift. All present were in favor and the reports were accepted.

Department Reports:

Fire/EMS:

Tammy Boggs, Administrator, informed the board that she would like permission to purchase a new Toughbook for the EMS department as part of updating the EMS computers. The cost will be approximately \$4,336.79 from CDWG. Mr. VanDeGrift made a motion, seconded by Mr. Sams to approve for the purchase of the new Toughbook. All present voiced a "YEA" vote and the motion passed with resolution **17-06-02** (a copy of the resolution will be included in the minutes).

Road and Bridge:

Tammy Boggs, Administrator, informed the board that it was time to sign off on the 2017 roadwork project with the Warren County Engineer's Office. A list of projects being completed as part of the roadwork project was presented to the board. Mr. VanDeGrift made a motion, seconded by Mr. Sams to approve for the use of \$304,954.50 for the roadwork projected to be completed by the Warren County Engineer's Office. All present voiced a "YEA" vote and the motion passed with resolution **17-06-03** (a copy of the resolution will be included in the minutes).

Ron Chasteen, Road Supervisor, informed the board that he had been in contact with Geotechnical Engineering Services regarding the slippage occurring on Emmons Road and the need to research the cause and severity. Mr. Sams made a motion, seconded by Mr. VanDeGrift to approve for the research of the slippage by Terracon Consultants at a cost of up to \$11,742.00. All present voiced a "YEA" vote and the motion passed with resolution **17-06-04** (a copy of the resolution will be included in the minutes).

Mr. Chasteen also informed the board that he had received quotes from Leader Machinery regarding thermal crack repairs on Deer Run Trail and that he would like to contract this work out due to the cost savings and additional man hours this would save the Township based on estimates ran by Mrs. Boggs and he for the Township to complete the work on its own. Mr. VanDeGrift made a motion, seconded by Mr. Sams to approve for the completion of the thermal cracks by Leader Machinery at a cost of \$11,520.00. All present voiced a "YEA" vote and the motion passed with resolution **17-06-05** (a copy of the resolution will be included in the minutes).

Mr. Chasteen also informed the board that it has now been realized that the Township is responsible for a portion of Cook Road not previously realized and that it would soon need some roadwork completed.

Lastly, Mr. Chasteen informed the board that we would like to purchase a new Bush Hog at a cost of \$2,716.00. Mr. Sams made a motion, seconded by Mr. VanDeGrift to approve for the purchase of the new Bush Hog. All present voiced a "YEA" vote and the motion passed with resolution **17-06-06** (a copy of the resolution will be included in the minutes).

Administration:

Tammy Boggs, Township Administrator, presented additional logo options for Township branding to the Trustees to review. The board will continue this matter at this time.

Mrs. Boggs informed the board that Union Village Phase 1 proposal had been completed included the laying of brick pavers at street entrances and requested feedback from the board regarding the pavers. The board unanimously agreed that it would support the pavers in the development so long as Otterbein agrees to the cost of the initial install as well as all maintenance regarding the pavers and that they would recommend a smooth surface on all streets in the development instead. Mrs. Boggs also shared a concern regarding the offset streets planned for the development and the availability of rescue equipment to be able to maneuver the development.

Mrs. Boggs presented a map to the board of the Township and asked that the board consider the scope for Regional Planning to use when creating a plan for the East side of the Township. The project will be named "Area Plan East". Mrs. Boggs will submit the plan for the Warren County Commissioners to approve for Regional Planning to begin working on the plan.

Mrs. Boggs presented the board with the contract for William Huff for Paramedic Schooling and had the trustees sign off on the contract.

Mrs. Boggs informed the board that Brian Stevens had contacted the Township requesting a speaker for a Leadership Warren County Event and asked if the board would like to participate.

Lastly, Mrs. Boggs informed the board that she had reviewed the ORC regarding the allowance for additional accrual of benefit time for employees being credited time of service while being employed with Turtlecreek Townships or other Ohio Townships prior to full time service with Turtlecreek Township. Currently Shawna Lynch, Andy Ryerson, Mike Jameson, and Alan Foley would be eligible for their time as Turtlecreek Township Part Time Employees for additional vacation accrual and a change of their anniversary accrual date if this Trustees adopted this policy for Turtlecreek Township. Mr. Sams made a motion, seconded by Mr. VanDeGrift to approve for the new vacation accruals. All present voiced a "YEA" vote and the motion passed with resolution **17-06-07** (a copy of the resolution will be included in the minutes). Likewise, John Seckel would be eligible for additional vacation accruals due to his time with St. Clair Township. Mr. Jones made a motion, seconded by Mr. Sams to approve for the additional accrual of vacation for John Seckel. All present voiced a "YEA" vote and the motion passed with resolution **17-06-08** (a copy of the resolution will be included in the minutes).

Fiscal Officer Reports:

Mr. Johnson informed the board that a resolution would be needed for the 2018 budget. Mr. Sams made a motion, seconded by Mr. VanDeGrift to approve for the adoption of the 2018 budget. All present voiced a "YEA" vote and the motion passed with resolution **17-06-01** (a copy of the resolution will be included in the minutes).

General Reports:

1. CORRESPONDENCE:

IN:

Email from WC Engineer's Office regarding noise ordinance
Email requesting status on property on S. Waynesville Road
Email from Mr. Arens regarding the park
Letter from Prime Health Services regarding participating provider
Email from Mr. Greer regarding zoning issues
Email from Careworks regarding workplace safety
Letter from Ohio Insurance Services just checking in
Email from Stacey Ostrowski regarding vandalism on the playground
Notice from WC Rural Zoning Commission on a rezoning on Drake Road
Notice from WC Regional Planning Commission regarding record plat of the Trails of Shaker Run Section Eleven and Union Village Phase 1 Preliminary Plan.
Notice from WC Commissioners regarding hearing for Stage 2 PUD the New Otterbein Campus Center
Letter from WC Office of Grants Administration regarding CDBG notice
Notice from WC Engineer's Office of road closure for Greentree Road on June 27, 2017 for three days
Letter from Ohio Deferred Compensation regarding updating contact information
Letter from WC Regional Planning Commission regarding Application for Issue 2 Money

OUT:

- Email to WC Engineer's Office regarding noise ordinance
- Email regarding property on S. Waynesville Road
- Email to Mr. Arens regarding the park
- Email to Mr. Greer that the township's zoning is handled by the county
- Letter to Ms. Oeder regarding status with the department
- Letter to Mr. Thuney regarding status with the department
- Letter to Mr. & Mrs. Brent Bishop regarding high weeds
- Letter to Mr. Goddard regarding the water issues on her property
- Email to Mr. Gill regarding the recycling at Miami Valley Gaming
- Letter to Sinclair Community College regarding schooling for Deye and Huff
- Letter to WC Rural Zoning regarding the rezoning of the Mann property
- Letter to OPEC-HC requesting withdraw from the program
- Letter to WC Regional Planning Commission regarding Union Village Phase 1 – Preliminary Plan
- Email to Mr. Roberson regarding speed bumps in Shaker Run Development
- Letter to Mr. and Mrs. Bishop regarding high grass at 635 Hoffman Ave
- Letter to WC Regional Planning Commission regarding record plat of the Trails Of Shaker Run Section Eleven

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos. 28098 through 28262 (copy to follow) and Vouchers 79-2017, 84-2017, 85-2017, and 88-2017.

Post Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
5/31/17	389-2017	CHARTER COMMUNICATIONS	1000-303-0000	\$25,687.30	1ST QUARTER 2017 CABLE FRANCHISE FEES
5/31/17	434-2017	CHARTER COMMUNICATIONS	1000-303-0000	\$123.76	1ST QUARTER 2017 CABLE FRANCHISE FEES
				\$25,811.06	
6/21/17	448-2017	TRAILS OF SHAKER RUN HOA	2031-892-0000	\$690.00	2016-2017 SNOW PLOW CHARGES
				\$690.00	
5/19/17	413-2017	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$2,719.11	CENTS PER GALLON MAY 2017 (DIRECT DEPOSIT)
5/30/17	427-2017	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$8,162.36	GAS EXCISE TAX MAY 2017 (DIRECT DEPOSIT)
5/12/17	407-2017	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$930.44	HB64 LOCAL GOVT MAY 2017 (DIRECT DEPOSIT)
5/12/17	408-2017	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$4,850.19	LOCAL GOVT MAY 2017 (DIRECT DEPOSIT)
5/19/17	412-2017	WARREN COUNTY AUDITOR, MATT NOLAN	2011-536-0000	\$2,118.33	MOTOR VEHICLE LICENSE TAX APRIL 2017 (DIRECT DEPOSIT)
5/19/17	411-2017	WARREN COUNTY AUDITOR, MATT NOLAN	2231-592-0000	\$1,792.50	NEW \$5 PERMISSIVE AUTO APRIL 2017 (DIRECT DEPOSIT)
5/19/17	414-2017	WARREN COUNTY AUDITOR, MATT NOLAN	2231-592-0000	\$7,767.50	OLD \$5 PERMISSIVE AUTO APRIL 2017 (DIRECT DEPOSIT)
				\$28,340.43	
5/30/17	388-2017	JUDITH FORD	2041-302-0000	\$450.00	GRAVE OPEN CLOSE FOR BURIAL SEC 55 LOT 3
				\$450.00	
6/1/17	432-2017	TIM AND SUE GARNER	2031-892-0000	\$10.00	GREEN ADDRESS SIGN
				\$10.00	
6/20/17	447-2017	ANTHEM BCBS	2191-299-0000	\$78.01	LIFESQUAD SERVICES
6/26/17	450-2017	BLUE CROSS	2191-299-0000	\$82.97	LIFESQUAD SERVICES
6/22/17	449-2017	CIGNA LOYAL AMERICAN LIFE INSURANCE CO	2191-299-0000	\$91.71	LIFESQUAD SERVICES
6/9/17	436-2017	K. HOWELL	2191-299-0000	\$10.00	LIFESQUAD SERVICES
6/19/17	441-2017	MAIL HANDLERS BENEFIT PLAN	2191-299-0000	\$80.64	LIFESQUAD SERVICES
6/26/17	452-2017	MEDICOUNT MANAGEMENT	2191-299-0000	\$732.94	LIFESQUAD SERVICES
6/20/17	445-2017	MIDDLETOWN WORKS UNION RETIREES	2191-299-0000	\$85.16	LIFESQUAD SERVICES
6/19/17	439-2017	NL ASSOC OF LETTER CARRIERS HEALTH BEN	2191-299-0000	\$903.52	LIFESQUAD SERVICES
6/19/17	440-2017	PARAMOUNT ADVANTAGE	2191-299-0000	\$97.63	LIFESQUAD SERVICES
6/26/17	451-2017	PARAMOUNT ADVANTAGE	2191-299-0000	\$174.37	LIFESQUAD SERVICES
6/15/17	438-2017	PREMIER HEALTH PLAN	2191-299-0000	\$180.81	LIFESQUAD SERVICES
6/20/17	444-2017	PREMIER HEALTH PLAN	2191-299-0000	\$192.95	LIFESQUAD SERVICES
6/20/17	446-2017	SOUTH CAROLINA STATE EMPLOYEE PLAN	2191-299-0000	\$78.89	LIFESQUAD SERVICES
6/20/17	443-2017	STATE FARM MUTUAL AUTOMOBILE INSURANCE C	2191-299-0000	\$817.76	LIFESQUAD SERVICES
5/31/17	390-2017	UNITED OF OMAHA	2191-299-0000	\$81.66	LIFESQUAD SERVICES
6/12/17	437-2017	UPMC INSURANCE SERV	2191-299-0000	\$370.08	LIFESQUAD SERVICES
5/8/17	400-2017	AETNA	2191-299-0000	\$1,202.40	LIFESQUAD SERVICES (DIRECT DEPOSIT)
5/9/17	402-2017	AETNA	2191-299-0000	\$57.32	LIFESQUAD SERVICES (DIRECT DEPOSIT)
5/25/17	421-2017	AETNA	2191-299-0000	\$750.72	LIFESQUAD SERVICES (DIRECT DEPOSIT)
5/30/17	425-2017	AETNA	2191-299-0000	\$1,079.23	LIFESQUAD SERVICES (DIRECT DEPOSIT)
5/30/17	426-2017	AETNA	2191-299-0000	\$3,545.77	LIFESQUAD SERVICES (DIRECT DEPOSIT)
5/2/17	392-2017	ANTHEM	2191-299-0000	\$425.67	LIFESQUAD SERVICES (DIRECT DEPOSIT)
5/4/17	398-2017	ANTHEM	2191-299-0000	\$131.42	LIFESQUAD SERVICES (DIRECT DEPOSIT)
5/25/17	420-2017	ANTHEM	2191-299-0000	\$445.57	LIFESQUAD SERVICES (DIRECT DEPOSIT)
5/30/17	424-2017	ANTHEM BCBS	2191-299-0000	\$459.25	LIFESQUAD SERVICES (DIRECT DEPOSIT)
5/1/17	391-2017	BUCKEYE COMMUNITY	2191-299-0000	\$177.31	LIFESQUAD SERVICES (DIRECT DEPOSIT)
5/3/17	396-2017	CARESOURCE	2191-299-0000	\$531.93	LIFESQUAD SERVICES (DIRECT DEPOSIT)
5/24/17	419-2017	CARESOURCE	2191-299-0000	\$273.47	LIFESQUAD SERVICES (DIRECT DEPOSIT)
5/3/17	394-2017	CGS	2191-299-0000	\$315.53	LIFESQUAD SERVICES (DIRECT DEPOSIT)
5/16/17	409-2017	CGS	2191-299-0000	\$1,041.42	LIFESQUAD SERVICES (DIRECT DEPOSIT)
5/22/17	416-2017	CGS	2191-299-0000	\$320.10	LIFESQUAD SERVICES (DIRECT DEPOSIT)
5/26/17	422-2017	COMMUNITY INSURANCE	2191-299-0000	\$377.00	LIFESQUAD SERVICES (DIRECT DEPOSIT)
5/3/17	393-2017	HUMANA	2191-299-0000	\$150.39	LIFESQUAD SERVICES (DIRECT DEPOSIT)
5/23/17	417-2017	HUMANA	2191-299-0000	\$75.53	LIFESQUAD SERVICES (DIRECT DEPOSIT)
5/31/17	428-2017	HUMANA	2191-299-0000	\$137.56	LIFESQUAD SERVICES (DIRECT DEPOSIT)
5/9/17	403-2017	HWHO	2191-299-0000	\$211.12	LIFESQUAD SERVICES (DIRECT DEPOSIT)
5/22/17	415-2017	MEDICAL MUTUAL	2191-299-0000	\$151.72	LIFESQUAD SERVICES (DIRECT DEPOSIT)
5/3/17	395-2017	MOLINA HEALTHCARE	2191-299-0000	\$316.10	LIFESQUAD SERVICES (DIRECT DEPOSIT)
5/4/17	397-2017	STATE OF OHIO MEDICAID	2191-299-0000	\$89.55	LIFESQUAD SERVICES (DIRECT DEPOSIT)
5/11/17	406-2017	STATE OF OHIO MEDICAID	2191-299-0000	\$178.63	LIFESQUAD SERVICES (DIRECT DEPOSIT)
5/4/17	399-2017	UNITED HEALTHCARE	2191-299-0000	\$776.02	LIFESQUAD SERVICES (DIRECT DEPOSIT)
5/10/17	404-2017	UNITED HEALTHCARE	2191-299-0000	\$234.61	LIFESQUAD SERVICES (DIRECT DEPOSIT)
5/11/17	405-2017	UNITED HEALTHCARE	2191-299-0000	\$16.04	LIFESQUAD SERVICES (DIRECT DEPOSIT)
5/23/17	418-2017	UNITED HEALTHCARE	2191-299-0000	\$188.88	LIFESQUAD SERVICES (DIRECT DEPOSIT)
5/18/17	433-2017	UNITED HEALTHCARE	2191-299-0000	\$629.96	LIFESQUAD SERVICES (DIRECT DEPOSIT)
5/19/17	410-2017	STATE OF OHIO	2191-299-0000	\$400.00	LIFESQUAD SERVICES WC11-17 (DIRECT DEPOSIT)
				\$18,749.32	
5/9/17	401-2017	STATE OF OHIO	1000-533-0000	\$14.00	LIQUOR LICENSE FEE (DIRECT DEPOSIT)
				\$14.00	
5/4/17	431-2017	LCNBMONYEF	1000-701-0000	\$21.75	MAY 2017 DIVIDENDS
5/31/17	429-2017	PRIMARY	1000-701-0000	\$28.72	MAY 2017 INTEREST
5/31/17	430-2017	STAROHIO	1000-701-0000	\$11,289.16	MAY 2017 INTEREST
				\$11,339.63	
6/5/17	435-2017	STATE OF OHIO DEPT OF SAFETY	2191-539-0000	\$1,115.33	PRIORITY ONE GRANT
				\$1,115.33	
6/19/17	442-2017	OHIO PERSO	2031-892-0000	\$500.00	REIMBURSEMENT OF DEDUCTIBLE FOR ROAD DEPT VEHICLE REPAIR
				\$500.00	
5/26/17	423-2017	UNION VILLAGE DEVELOPMENT CO	1000-892-0016	\$150,000.00	UNION VILLAGE LEGAL FEE REIMBURSEMENT
				\$150,000.00	

Visitor Concerns

None

Trustee Reports:

Mr. Sams made a motion seconded by Mr. VanDeGrift to enter into executive session to consider the purchase of property for public purposes pursuant to ORC 121.22(G)(2) and to discuss the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of administrative personnel pursuant to ORC 121.22(G)(1). Upon roll call to enter executive session, Mr. Sams "YEA", Mr. Jones "YEA", and Mr. VanDeGrift "YEA". All voiced a "YEA" vote and the motion passed to enter into executive session at 09:20 a.m.

There being no further discussion to be held in executive session, Mr. Sams made a motion seconded by Mr. VanDeGrift to enter out off executive session to the regular scheduled meeting of the township board of trustees. Upon roll call to exit executive session, Mr. Sams "YEA", Mr. Jones "YEA", and Mr. VanDeGrift "YEA". All present voiced a "YEA" vote and the motion was passed at 9:45 a.m.

There being no further business, Mr. Sams made a motion, seconded by Mr. VanDeGrift to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for July 10, 2017 at 7:00 P.M.

Signed: _____ President

Attest: _____ Chief Fiscal Officer

**RESOLUTION 17-06-01
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall accept the budget proposal as submitted and forward the documents to the Warren County Budget Commission for review. Resolution was initiated by Mr. Sams and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 27th day of June, 2017.

Signed: _____ "YEA"

Signed: _____ "YEA"

Signed: _____ "YEA"

Attest: _____ CHIEF FISCAL OFFICER

**RESOLUTION 17-06-02
TURTLECREEK TOWNSHP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall purchase one (1) Toughbook computer an approximate cost of \$4,336.79. Source of the funds will be from the EMS/Fire Special Levy Fund #2193-760-740-0000 (Machinery, Equipment, and Furniture). Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Sams. All voiced a "YEA" vote and the resolution passed.

Adopted this 27th day of June, 2017

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**17-06-03
Authorizing Contract with Warren County Engineer's
Office for Warren County 2017 Resurfacing Project**

WHEREAS, Turtlecreek Township desires an agreement to participate in the 2017 Resurfacing Project through the Warren County Engineer's Office; and

WHEREAS, the Warren County Engineer's Office meets all applicable State and local requirements through the bid process for resurfacing; and

WHEREAS, in order to save money and expedite the bidding process, it benefits Turtlecreek Township to enter into an agreement with the Warren County Engineer's Office for the 2017 Resurfacing Project for the 2017 construction season; now

THEREFORE BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township to enter into an agreement to participate with the Warren Country Engineer's Office for the bidding and payment of the 2017 Resurfacing Project for the 2017 construction season; and

FURTHER BE IT RESOLVED, that the Township Administrator and/or the Road Superintendent of Turtlecreek Township are hereby authorized to file and sign all documents associated herewith including the forwarding of the estimated totals needed for the 2017 Resurfacing Project as prepared by the Road Superintendent.

Mr. VanDeGrift moved for adoption of the foregoing resolution, being seconded by Mr. Sams. Upon call of the roll, the following vote resulted:

Mr. Daniel F. Jones "YEA"
Mr. Jim VanDeGrift "YEA"
Mr. Jonathan D. Sams "YEA"

Resolution adopted this 27th day of June, 2017.

TURTLECREEK TOWNSHIP

_____ Chief Fiscal Officer

**RESOLUTION 17-06-04
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

Authorizing Road Research Contract Emmons Road

BE IT RESOLVED, that the Board of Trustees of Turtlecreek Township, Warren County, Ohio intends to purchase up to \$11,742.00 of road research services regarding slippage on Emmons Road from Geotechnical Engineering Services (Terracon Consultants) and that source of the funds will be from Road and Bridge Fund (2031-330-360-0000 Contracted Services).

Resolution was initiated by Mr. Sams and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 27th day of June, 2017

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 17-06-05
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

Authorizing Purchase for Deer Run Thermal Crack Repair

BE IT RESOLVED, that the Board of Trustees of Turtlecreek Township, Warren County, Ohio intend to purchase \$11,520.00 of Thermal Crack repair services for Deer Run Trail from Leader Machinery Co. and that source of the funds will be from the Road and Bridge Fund (2031-330-360-000 Contracted Services).

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Sams. All voiced a "YEA" vote and the resolution passed.

Adopted this 27th day of June, 2017

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 17-06-06
TURTLECREEK TOWNSHP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall purchase one (1) gearbox for the bush hog from Buchanan Power Equipment at an approximate cost of \$2,716.00. Source of the funds will be from the Road and Bridge Fund (2031-330-430-0000 Small Tools and Minor Equipment). Resolution was initiated by Mr. Sams and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 27th day of June, 2017

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 16-06-07
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

RESOLUTION TO DETERMINE CALCULATED ANNIVERSARY DATES
FOR ACCRUAL OF VACATION TIME

WHEREAS, Michael Jameson, Alan Foley, Andrew Ryerson, and Shawna Lynch have all worked as part-time employees prior to being hired full-time;

WHEREAS, the Turtlecreek Township's Personal Policy Manual, Section 6.02 (d) states that part-time employees that are hired to full-time positions shall be credited with a prorated service credit based on number of hours worked, divided by 2080;

WHEREAS, Michael Jameson should be credited with 1.46 years, Alan Foley should be credited with 4.17 years, Andrew Ryerson should be credited with 1.43 years, and Shawna Lynch should be credited with .55 years;

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approve accrual time for vacation only based on the anniversary date of 7/1/1993 for Michael Jameson, 1/4/2013 for Alan Foley, 9/23/2011 for Andrew Ryerson, 7/23/2012 for Shawna Lynch and that the vacation time be credited on a bi-weekly basis.

Mr. Sams moved to adopt the foregoing Resolution. Mr. VanDeGrift seconded the motion and upon call of the roll the following vote resulted:

Mr. VanDeGrift	"YEA"
Mr. Jones	"YEA"
Mr. Sams	"YEA"

Resolution adopted this 27th day of June, 2017.

THE BOARD OF
TURTLECREEK TOWNSHIP TRUSTEES

Attest: _____ Chief Fiscal Officer

**RESOLUTION 16-06-08
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

RESOLUTION TO DETERMINE CALCULATED ANNIVERSARY DATES
FOR ACCRUAL OF VACATION TIME

WHEREAS, John Seckel has worked as part-time employee prior to being hired full-time;

WHEREAS, the Turtlecreek Township's Personal Policy Manual, Section 6.02 (d) states that part-time employees that are hired to full-time positions shall be credited with a prorated service credit based on number of hours worked, divided by 2080;

WHEREAS, John Seckel should be credited with 2.76 years for part-time service with Turtlecreek Township and;

WHEREAS, Turtlecreek Township Trustees have granted John Seckel the prior service credit for St. Clair Township as well in the amount of 4.58 for a total of 7.34 years;

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approve accrual time for vacation only based on the anniversary date of 6/29/2009 for John Seckel and that the vacation time be credited on a bi-weekly basis.

Mr. Jones moved to adopt the foregoing Resolution. Mr. Sams seconded the motion and upon call of the roll the following vote resulted:

Mr. VanDeGrift	"YEA"
Mr. Jones	"YEA"
Mr. Sams	"YEA"

Resolution adopted this 27th day of June, 2017.

THE BOARD OF
TURTLECREEK TOWNSHIP TRUSTEES

Attest: _____ Chief Fiscal Officer