

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

FEBRUARY 13

17

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on February 13, 2017 at 7:00 p.m. with the following person present:

TRUSTEES: Jonathan Sams, Jim VanDeGrift and Daniel Jones

CHIEF FISCAL OFFICER: Gregory S. Johnson

GUEST: Steve Flint, Tammy Boggs, John Sanford, Isaac Bendel, William Bendel, Mike Jameson, Kaitlyn Boggs, Michael Shaffer, Paula Shaffer

The meeting opened with Mr. VanDeGrift leading the Pledge of Allegiance.

The minutes of the previous meeting on 1/31/2017 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Sams moved for acceptance, seconded by Mr. Jones. All were in favor and the minutes were approved as written.

The monthly financial status reports for information entered through January 31st were given to the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Sams moved for acceptance, seconded by Mr. Jones. All present were in favor and the reports were accepted.

Department Reports:

Fire/EMS:

Steve Flint, Fire Chief, and Tammy Boggs, Administrator, informed the board that they were recommending Mr. Gideon Conger and Mr. Alan Foley to fill the Full Time EMS postings. Mr. Sams made a motion, seconded by Mr. Jones to hire Mr. Gideon Conger and Mr. Alan Foley as Full Time EMS Personnel. All present voiced a "YEA" vote and the motion passed with resolution **17-02-03** (Gideon Conger) and **17-02-04** (Alan Foley) (a copy of the resolutions will be included in the minutes.)

Mrs. Boggs also expressed her desire to post up to four additional EMS positions with two of those positions having been previously approved. Mr. Sams made a motion, seconded by Mr. Jones to approve for the posting of 4 part time EMS personnel. All present voiced a "YEA" vote and the motion passed.

Administration:

Tammy Boggs, Administrator, informed the board she had received pricing to have the tile floors cleaned and that she was quoted a price of \$1,500.00 through Cintas. Mr. Sams made a motion, seconded by Mr. Jones to approve for Cintas to clean the tiled floors of station 32. All present voiced a "YEA" vote and the motion passed with resolution **17-02-05** (a copy of the resolution will be included in the minutes).

Mrs. Boggs informed the board that she had received an update from the Warren County Board of Elections regarding election cost for aggregation with a revised amount of approximately \$3,500.00 if in a non-Presidential year or approximately \$2,500.00 if placed on the ballot during a presidential year.

Mrs. Boggs held a discussion with the board regarding the 3 Township stations and the need for repair to each. Mr. Sams made a motion, seconded by Mr. VanDeGrift to repair the roof at Station 32 through Mid-Miami Roofing at an approximate cost of \$6,465.00. All present voiced a "YEA" vote and the motion passed with resolution **17-02-02** (a copy of the resolution will be included in the minutes). Mr. Sams also made a motion, and was seconded by Mr. VanDeGrift to get quotes for a structural engineer to assess Station 33. All present voiced a "YEA" vote and the motion passed.

Mrs. Boggs informed the board that the Natural Resources Assistance Council was soliciting nominations for the council. The board did not move to nominate anyone at this time.

Mrs. Boggs informed the board the legal expenses to date for Donnellon, Donnellon, and Miller were \$30,615.50. Mr. Sams made a motion, seconded by Mr. Jones to approve another \$50,000 purchase order for legal fees. All present voiced a "YEA" vote and the motion passed.

Mrs. Boggs informed the board that the Warren County Engineers report and dinner would be held on March 9th at 6:00 p.m. and that she would like to know if the board would be attending or not. The board will turn their RSVP's into Mrs. Boggs.

Mr. Sams and Mrs. Boggs held a discussion with the board regarding for land valuation. Mr. Sams made a motion, seconded by Mr. Jones to pay \$2,750.00 toward the appraisal of the land. All present voiced a "YEA" vote and the motion passed with resolution **17-02-06** (a copy of the resolution will be included in the minutes).

Mrs. Boggs presented the board with a notice from Warren County Regional Planning regarding amendments to subdivision regulations. The board did not have any comments any this time. A letter stating such will be sent to Regional Planning.

Mrs. Boggs also informed the board it was time to make appointments for regional planning for 2017. Mr. Sams made a motion, seconded by Mr. VanDeGrift to nominate Mrs. Tammy Boggs, Mr. Michael Shaffer, and Ms. Michele Niewierowski. All present voiced a "YEA" vote and the motion passed.

Fiscal Officer Reports:

Mr. Johnson informed the board a line item transfer would need to occur from within the General fund taking \$200,000.00 from Contingencies to Other-Professional and Technical Services to be able to pay Union Village Legal Fees. Mr. Sams made a motion, seconded by Mr. VanDeGrift to approve the line item transfer. All present voiced a "YEA" vote and the motion passed with resolution **17-02-01** (a copy of the resolution will be included in the minutes).

General Reports:

1. CORRESPONDENCE:

IN:

- Resources Assistance Council
- Letter from Cincinnati Christian University for donation
- Letter from US Department of Commerce for census update
- Newsletter from Mental Health Services
- Letter from Prime Health Services regarding Worker's Compensation
- Notice from Buchanan Power Equipment of expo
- Letter from WC Engineer's office regarding dinner
- Email from IMS Regional Manager requesting 2017 budget
- Notice from WC Regional Planning for hearing on amendments to Subdivision Regulations on February 23, 2017

OUT:

- Letter to Mr. Foley regarding full time position
- Letter to Mr. Conger regarding full time position
- Letter to WC Engineer's office regarding participation in the 2017 Road Surfacing Project
- Letter to WC Zoning regarding Text Amendment case 2017-1
- Letter to WC Kennel Club thanking them for the donation of the pet oxygen masks
- Email to IMS Regional with 2017 budget

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos. 27389 through 27550 (copy to follow) and Vouchers 17-2017, 24-2017, and 25-2017.

The Fiscal Officer reported the following income from:

Post Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
1/20/17	56-2017	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$2,111.52	CENTS PER GALLON JAN 2017 (DIRECT DEPOSIT)
1/27/17	74-2017	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$7,478.94	GAS EXCISE TAX JAN 2017 (DIRECT DEPOSIT)
1/13/17	41-2017	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$930.44	HB64 JAN 2017 (DIRECT DEPOSIT)
1/13/17	42-2017	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$4,941.97	LOCAL GOV JAN 2017 (DIRECT DEPOSIT)
1/20/17	55-2017	WARREN COUNTY AUDITOR, MATT NOLAN	2011-536-0000	\$1,729.40	MOTOR VEHICLE LICENSE TAX DEC 2016 (DIRECT DEPOSIT)
1/20/17	54-2017	WARREN COUNTY AUDITOR, MATT NOLAN	2231-592-0000	\$1,653.00	NEW \$5 PERMISSIVE AUTO DEC 2016 (DIRECT DEPOSIT)
1/20/17	57-2017	WARREN COUNTY AUDITOR, MATT NOLAN	2231-104-0000	\$7,174.07	OLD \$5 PERMISSIVE AUTO DEC 2016 (DIRECT DEPOSIT)
				\$26,019.34	
1/3/17	83-2017	LCNBMONYF	1000-701-0000	\$0.63	DIVIDENDS 1/3/2017
1/6/17	84-2017	LCNBMONYF	1000-701-0000	\$0.10	DIVIDENDS 1/6/2017
1/31/17	81-2017	PRIMARY	1000-701-0000	\$6.93	JAN 2017 INTEREST
1/31/17	82-2017	STAROHIO	1000-701-0000	\$8,206.73	JAN 2017 INTEREST
				\$8,214.39	
2/7/17	91-2017	WILLIAMS V DUKE ENERGY ESCROW	1000-892-0000	\$3,944.64	DUKE ENERGY CLASS ACTION LAWSUIT SETTLEMENT
				\$3,944.64	
2/2/17	86-2017	LEXIS NEXIS	2192-892-0000	\$5.00	FIRE REPORT 6185 HENDRICKSON RD
				\$5.00	

Post Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
2/6/17	89-2017	OHIO DEPT OF REHAB AND CORRECT SERVICES	2191-299-0000	\$800.00	LCH LIFESQUAD SERVICES
1/30/17	23-2017	BLUE CROSS BLUE SHIELD	2191-299-0000	\$74.57	LIFESQUAD SERVICES
1/31/17	24-2017	G. HAY	2191-299-0000	\$68.27	LIFESQUAD SERVICES
1/31/17	25-2017	PREMIER HEALTH PLAN	2191-299-0000	\$167.93	LIFESQUAD SERVICES
2/2/17	85-2017	ALLIED BENEFIT SYSTEMS	2191-299-0000	\$611.32	LIFESQUAD SERVICES
2/3/17	88-2017	TRICARE	2191-299-0000	\$242.10	LIFESQUAD SERVICES
2/6/17	90-2017	MIDDLETOWN WORKS UNION RETIREES	2191-299-0000	\$86.01	LIFESQUAD SERVICES
2/7/17	92-2017	ANTHEM BCBS	2191-299-0000	\$78.34	LIFESQUAD SERVICES
2/10/17	94-2017	D. WILLIAMS	2191-299-0000	\$50.00	LIFESQUAD SERVICES
2/10/17	95-2017	BCBS OF MINNESOTA	2191-299-0000	\$72.51	LIFESQUAD SERVICES
1/3/17	26-2017	AARP	2191-299-0000	\$178.53	LIFESQUAD SERVICES (DIRECT DEPOSIT)
1/3/17	27-2017	CGS	2191-299-0000	\$377.44	LIFESQUAD SERVICES (DIRECT DEPOSIT)
1/3/17	28-2017	ANTHEM	2191-299-0000	\$1,046.80	LIFESQUAD SERVICES (DIRECT DEPOSIT)
1/4/17	29-2017	ANTHEM	2191-299-0000	\$151.31	LIFESQUAD SERVICES (DIRECT DEPOSIT)
1/4/17	30-2017	AETNA	2191-299-0000	\$508.30	LIFESQUAD SERVICES (DIRECT DEPOSIT)
1/4/17	31-2017	CGS	2191-299-0000	\$723.10	LIFESQUAD SERVICES (DIRECT DEPOSIT)
1/5/17	32-2017	COMMUNITY INSURANCE	2191-299-0000	\$409.50	LIFESQUAD SERVICES (DIRECT DEPOSIT)
1/5/17	33-2017	AETNA	2191-299-0000	\$970.11	LIFESQUAD SERVICES (DIRECT DEPOSIT)
1/9/17	34-2017	ANTHEM	2191-299-0000	\$457.00	LIFESQUAD SERVICES (DIRECT DEPOSIT)
1/9/17	35-2017	CGS	2191-299-0000	\$1,063.69	LIFESQUAD SERVICES (DIRECT DEPOSIT)
1/10/17	36-2017	COMMUNITY INSURANCE	2191-299-0000	\$88.47	LIFESQUAD SERVICES (DIRECT DEPOSIT)
1/11/17	37-2017	CGS	2191-299-0000	\$990.46	LIFESQUAD SERVICES (DIRECT DEPOSIT)
1/12/17	38-2017	CGS	2191-299-0000	\$375.18	LIFESQUAD SERVICES (DIRECT DEPOSIT)
1/13/17	40-2017	UNITED HEALTHCARE	2191-299-0000	\$159.44	LIFESQUAD SERVICES (DIRECT DEPOSIT)
1/17/17	43-2017	ANTHEM	2191-299-0000	\$280.75	LIFESQUAD SERVICES (DIRECT DEPOSIT)
1/17/17	44-2017	CGS	2191-299-0000	\$1,533.77	LIFESQUAD SERVICES (DIRECT DEPOSIT)
1/18/17	45-2017	HHP OHIO	2191-299-0000	\$292.75	LIFESQUAD SERVICES (DIRECT DEPOSIT)
1/18/17	46-2017	HHP OHIO	2191-299-0000	\$517.22	LIFESQUAD SERVICES (DIRECT DEPOSIT)
1/18/17	47-2017	HUMANA	2191-299-0000	\$805.18	LIFESQUAD SERVICES (DIRECT DEPOSIT)
1/19/17	48-2017	AETNA	2191-299-0000	\$382.45	LIFESQUAD SERVICES (DIRECT DEPOSIT)
1/19/17	49-2017	CARESOURCE	2191-299-0000	\$618.11	LIFESQUAD SERVICES (DIRECT DEPOSIT)
1/19/17	50-2017	UNITED HEALTHCARE	2191-299-0000	\$625.66	LIFESQUAD SERVICES (DIRECT DEPOSIT)
1/19/17	51-2017	ANTHEM	2191-299-0000	\$2,448.38	LIFESQUAD SERVICES (DIRECT DEPOSIT)
1/20/17	52-2017	ANTHEM	2191-299-0000	\$186.93	LIFESQUAD SERVICES (DIRECT DEPOSIT)
1/20/17	53-2017	STATE OF OHIO MEDICAID	2191-299-0000	\$356.53	LIFESQUAD SERVICES (DIRECT DEPOSIT)
1/24/17	58-2017	ANTHEM	2191-299-0000	\$181.29	LIFESQUAD SERVICES (DIRECT DEPOSIT)
1/24/17	59-2017	ANTHEM BCBS	2191-299-0000	\$437.60	LIFESQUAD SERVICES (DIRECT DEPOSIT)
1/24/17	60-2017	CGS	2191-299-0000	\$3,402.27	LIFESQUAD SERVICES (DIRECT DEPOSIT)
1/25/17	61-2017	AETNA	2191-299-0000	\$339.90	LIFESQUAD SERVICES (DIRECT DEPOSIT)
1/25/17	62-2017	HEHP GA	2191-299-0000	\$375.77	LIFESQUAD SERVICES (DIRECT DEPOSIT)
1/25/17	63-2017	CIGNA	2191-299-0000	\$539.13	LIFESQUAD SERVICES (DIRECT DEPOSIT)
1/25/17	64-2017	ANTHEM	2191-299-0000	\$567.04	LIFESQUAD SERVICES (DIRECT DEPOSIT)
1/25/17	65-2017	CGS	2191-299-0000	\$3,641.36	LIFESQUAD SERVICES (DIRECT DEPOSIT)
1/26/17	66-2017	BUCKEYE COMMUNITY HEALTH	2191-299-0000	\$177.31	LIFESQUAD SERVICES (DIRECT DEPOSIT)
1/26/17	67-2017	ANTHEM	2191-299-0000	\$234.34	LIFESQUAD SERVICES (DIRECT DEPOSIT)
1/26/17	68-2017	STATE OF OHIO MEDICAID	2191-299-0000	\$269.80	LIFESQUAD SERVICES (DIRECT DEPOSIT)
1/26/17	69-2017	CGS	2191-299-0000	\$362.69	LIFESQUAD SERVICES (DIRECT DEPOSIT)
1/26/17	70-2017	UNITED HEALTHCARE	2191-299-0000	\$941.08	LIFESQUAD SERVICES (DIRECT DEPOSIT)
1/27/17	71-2017	HUMANA	2191-299-0000	\$96.25	LIFESQUAD SERVICES (DIRECT DEPOSIT)
1/27/17	72-2017	ANTHEM	2191-299-0000	\$247.68	LIFESQUAD SERVICES (DIRECT DEPOSIT)
1/27/17	73-2017	AETNA	2191-299-0000	\$379.37	LIFESQUAD SERVICES (DIRECT DEPOSIT)
1/30/17	75-2017	ANTHEM	2191-299-0000	\$294.00	LIFESQUAD SERVICES (DIRECT DEPOSIT)
1/30/17	76-2017	AARP	2191-299-0000	\$364.15	LIFESQUAD SERVICES (DIRECT DEPOSIT)
1/30/17	77-2017	CGS	2191-299-0000	\$365.33	LIFESQUAD SERVICES (DIRECT DEPOSIT)
1/31/17	78-2017	HUMANA	2191-299-0000	\$96.58	LIFESQUAD SERVICES (DIRECT DEPOSIT)
1/31/17	79-2017	HUMANA	2191-299-0000	\$425.13	LIFESQUAD SERVICES (DIRECT DEPOSIT)
1/31/17	80-2017	STATE OF OHIO	2191-299-0000	\$488.85	LIFESQUAD SERVICES (DIRECT DEPOSIT) EMS17-0542
1/12/17	39-2017	STATE OF OHIO	2191-299-0000	\$500.00	LIFESQUAD SERVICES (DIRECT DEPOSIT) WCI 2ND QTR
				\$32,525.03	
2/9/17	93-2017	UNION VILLAGE DEVELOPMENT CO	1000-892-0016	\$110,000.00	PAYMENT FOR LEGAL FEES INCURRED IN UNION VILLAGE TIF ADMINISTRATION
				\$110,000.00	
2/3/17	87-2017	DONNA MUSSER	2041-804-0000	\$730.00	SALE OF CEMETERY LOT SEC 51 LOT 10
2/10/17	96-2017	STEPHEN DEGER	2041-804-0000	\$560.00	SALE OF CEMETERY LOTS SEC 55 LOTS 2-3
				\$1,290.00	

Visitor Concerns

Mr. Sanford discussed the progress of adding fiber optical services to the Township. The trustees explained that this was in the process but would take large data consuming business to begin pulling runs of fiber into the Township.

Trustee Reports:

Mr. VanDeGrift arrived for the meeting at 7:20 p.m.

Mr. VanDeGrift made a motion seconded by Mr. Sams to enter into executive session to discuss the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of Road personnel pursuant to ORC 121.22(G)(1). Upon roll call to enter executive session, Mr. VanDeGrift "YEA", Mr. Jones "YEA", and Mr. Sams "YEA". All voiced a "YEA" vote and the motion passed to enter into executive session at 8:05 p.m.

There being no further discussion to be held in executive session, Mr. Sams made a motion seconded by Mr. VanDeGrift to enter out off executive session to the regular scheduled meeting of the township board of trustees. Upon roll call to exit executive session, Mr. VanDeGrift "YEA", Mr. Jones "YEA", and Mr. Sams "YEA". All present voiced a "YEA" vote and the motion was passed at 8:13 p.m.

There being no further business, Mr. Sams made a motion, seconded by Mr. Jones to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for February 28, 2017 at 8:00 A.M.

Signed: _____ President

Attest: _____ Chief Fiscal Officer

**RESOLUTION 17-02-01
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT REOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall transfer within the General Fund from Account 1000-930-930-0000 (Contingencies) to Account 1000-110-319-0000 (Other – Professional and Technical Services) an amount of \$200,000.00 for needed expenses. Mr. Sams moved for adoption of the foregoing resolution. The motion was seconded by Mr. VanDeGrift. All voiced a “YEA” vote and the resolution passed.

Adopted this 13th day of January, 2017.

Signed: _____ “YEA”

_____ “YEA”

_____ “YEA”

Attest: _____ Chief Fiscal Officer

**RESOLUTION 17-02-02
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

Authorizing Repair of Station 32 Roof

BE IT RESOLVED, that the Board of Trustees of Turtlecreek Township, Warren County, Ohio intends to have Mid Miami Roofing repair Station 32’s roof at a cost of \$6,465.00. Source of the funds will be from 1000-120-323-0000 (Repairs and Maintenance).

Resolution was initiated by Mr. Sams and seconded by Mr. VanDeGrift. All voiced a “YEA” vote and the resolution passed.

Adopted this 13th day of February, 2017.

Signed: _____ “YEA”

_____ “YEA”

_____ “YEA”

Attest: _____ Chief Fiscal Officer

**RESOLUTION 17-02-03
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

HIRE ALAN FOLEY, EFFECTIVE MARCH 4, 2017, AS A FULL-TIME EMS PARAMEDIC

WHEREAS, a new position of "Full-Time EMS" has been posted within the Turtlecreek Township Fire Department/Emergency Medical Service, and

WHEREAS, the Fire Chief and Assistant Chief of Turtlecreek Township Fire Department and Emergency Medical Service have recommended that Alan Foley be hired as a Full-Time EMS-PARAMEDIC, and

NOW THEREFORE BE IT RESOLVED, the Turtlecreek Township Board of Trustees hereby approves the hiring of Alan Foley for the position of Full-Time EMS PARAMEDIC, effective March 4, 2017 at the rate of \$15.50 per hour.

Mr. Sams moved for adoption of the foregoing resolution, seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 13th day of February, 2017

Signed: _____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 17-02-04
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

HIRE GIDEON CONGER, EFFECTIVE MARCH 4, 2017, AS
A FULL-TIME EMS INTERMEDIATE

WHEREAS, a new position of "Full-Time EMS" has been posted within the Turtlecreek Township Fire Department/Emergency Medical Service, and

WHEREAS, the Fire Chief and Assistant Chief of Turtlecreek Township Fire Department and Emergency Medical Service have recommended that Gideon Conger be hired as a Full-Time EMS-Intermediate and

NOW THEREFORE BE IT RESOLVED, the Turtlecreek Township Board of Trustees hereby approves the hiring of Gideon Conger for the position of Full-Time EMS Intermediate, effective March 4, 2017 at the rate of \$14.50 per hour.

Mr. Sams moved for adoption of the foregoing resolution, seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 13th day of February, 2017

Signed: _____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 17-02-05
TURTLECREEK TOWNSHP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall retain Cintas to clean tile for the administration building at a cost of \$1,500.00. Source of the funds will be from the General Fund #1000-120-323-0000 (Repairs and Maintenance). Resolution was initiated by Mr. Sams and seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 13th day of January, 2017.

Signed: _____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 17-02-06
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

Authorizing Appraisal of State Prison Land

BE IT RESOLVED, that the Board of Trustees of Turtlecreek Township, Warren County, Ohio intends to hire CBRE to appraise land parcels located in Turtlecreek Township to estimate the market value of the land. Source of the funds will be 1000-110-319-0000 (Other Professional and Technical Services).

Resolution was initiated by Mr. Sams and seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 13th day of February, 2017.

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer