

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES**

**ON**

**DECEMBER 23**

**16**

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on December 23, 2016 at 8:30 a.m. with the following person present:

TRUSTEES: Jim VanDeGrift and Jonathan Sams  
CHIEF FISCAL OFFICER: Gregory S. Johnson  
GUEST: Steve Flint, Tammy Boggs, Doug Miller, Dan Toland, Ron Chasteen, Kent Hurtt, Jennifer Niehaus, Michael Shaffer, Jon Paul Campbell

The meeting opened with Mr. VanDeGrift leading the Pledge of Allegiance.

Department Reports:

**Fire/EMS:**

Steve Flint, Fire Chief, informed the board that the insurance adjusted came by yesterday and that Sutphen would be offering a quote after the first of the year to repair Engine 31 after the recent accident. Mike Jameson, Asst. Fire Chief, informed the board that emergency repairs to Medic 31 came in at a cost of \$2,300.42. Mr. Sams made a motion, seconded by Mr. VanDeGrift to approve the repair. All present voiced a "YEA" vote and the motion passed. Mr. Jameson also informed the board that Engine 33-2 had failed pump testing and that he would need to repair when parts became available.

**Road and Bridge:** Ron Chasteen, Road Supervisor, informed the board that he would like to hire Mr. Bruce Osborne as a contractor for snow plowing at a rate of \$17 per hour for services performed. Mr. Osborne will send an applicable invoice to the township at the completion of services. Mr. Sams made a motion, seconded by Mr. VanDeGrift to approve for the hire of Bruce Osbourne as a contractor at a rate of \$17 per hour. All present voiced a "YEA" vote and the motion passed with resolution **16-12-25** (a copy of the resolution will be included in the minutes).

**Administration:**

Tammy Boggs, Township Administrator, gave the board a copy of designs created by Stacy Guerra for consideration of township branding. The trustees reviewed the designs but took no further action at this time.

Mrs. Boggs informed the board it was time to elect officers for next year. Mr. Sams made a motion, seconded by Mr. VanDeGrift to appoint Trustee Dan Jones as President of the board for 2017. All present voiced a "YEA" vote and the motion passed. Mr. VanDeGrift followed with a motion, seconded by Mr. Sams to appoint Trustee Jonathan Sams as Vice President of the board of the board for 2017. All present voiced a "YEA" vote and the motion passed.

Mrs. Boggs informed the board that both the local 4-H Club and Radio Club had requested approval for use of the meeting room for their meetings in 2017. Mr. VanDeGrift made a motion, seconded by Mr. Sams to approve for the groups to use the meeting room in 2017. All present voiced a "YEA" vote and the motion passed.

Mrs. Boggs presented the board with two proposals for fixing the door at Station 33 with Mr. VanDeGrift making a motion, seconded by Mr. Sams to approve the proposal by Jeff Hawley Construction at \$1,125.00 to repair the door. All present voiced a "YEA" vote and the motion passed with resolution **16-12-26** (a copy of the resolution will be included in the minutes).

Mrs. Boggs informed the board that She, Chief Flint, Assistant Chief Jameson, our medical director and others met with Otterbein Staff to discuss current run volume and protocols for handling lift assist. Mrs. Boggs will continue to hold annual assessment meetings with Otterbein regarding EMS response.

Mrs. Boggs informed the board that the township would be receiving \$137,695.57 from Corporate Net Profits in connection with the Monroe JEDD.

Mrs. Boggs presented the board with a zoning variance request by Welsh Development for property located in the Trails of Shaker Run neighborhood asking for a variance set back of 28.03 feet. The trustees did not have any comments or concerns at this time and a letter will be sent stating such to the appropriate entities stating this information.

Lastly Mrs. Boggs informed the board that she had a meeting with the Warren County Engineers office and scoping study group regarding the overall plan for State Route 63 and that it was a good overview of the plan and meeting.

**Fiscal Officer Reports:**

Prior to the meeting the Audit/Financial Committee met to review the financial reports for the year to date. The committee indicated that no amended appropriations or budget revisions were needed at this time. (The semi-annual audit committee reviewed the year to date reports. The committee noted that at this time there is no need for transfers, additional line items, revenue revisions, or amended appropriations. Mr. Sams made a motion, seconded by Mr. VanDeGrift to accept the findings of the Audit/Financial Committee. All present voiced a "YEA" vote and the motion passed.

**General Reports:**

1. CORRESPONDENCE:

IN:

- Letter from Child Advocacy Center thanking the township for their support
- Letter from Western Water regarding filling tankers
- Letter from Compmangement regarding Workers Compensation
- Letter from Auditor of State regarding adding software to the UAN system
- Email from Census GEO regarding boundary survey
- Notice of Pat Arnold South's retirement on Thursday, December 29th
- Letter from KLA Risk Consulting regarding the recommendations for the township
- Notice from WC Zoning Appeals for a rear yard setback variance.

OUT:

- Email to GEO for boundary survey

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos. 27129 through 27245 (copy to follow) and Vouchers 139-2016, 143-2016, and 144-2016.

The Fiscal Office reported the following income from:

Post Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
12/1/16	1054-2016	LCNBMONEYF	1000-701-0000	\$19.60	DIVIDEND RECEIPT 11/1/2016
12/1/16	1053-2016	FHLB62	1000-701-0000	\$1,300.00	INTEREST RECEIPT 11/29/2016
				<b>\$1,319.60</b>	
12/12/16	1051-2016	STINE KILBURN FUNERAL HOME	2041-302-0000	\$450.00	GRAVE OPEN CLOSE NELLE DEYER
				<b>\$450.00</b>	
12/21/16	1056-2016	BCBS OF NORTH CAROLINA	2191-299-0000	\$92.23	LIFESQUAD SERVICES
12/12/16	1050-2016	PREMIER HEALTH PLAN	2191-299-0000	\$500.00	LIFESQUAD SERVICES
12/16/16	1052-2016	TRANSAMERICA PREMIER LIFESQUAD	2191-299-0000	\$116.70	LIFESQUAD SERVICES
12/19/16	1055-2016	TRICARE	2191-299-0000	\$91.22	LIFESQUAD SERVICES
				<b>\$800.15</b>	

**Visitor Concerns**

Mr. Doug Miller informed the board progress was being made with Otterbein regarding Union Village. Mr. Miller advised the board the next step was to approve the Economic Development Plan and send to the County Engineer to begin their portion of work to determine scope and scale. Mr. Sams made a motion, seconded by Mr. VanDeGrift to approve the Economic Development Agreement. All present voiced a "YEA" vote and the motion passed with resolution **16-12-27** (a copy of the resolution will be included in the minutes).

Mr. Toland presented the board with a sample of the metal style roofing to replace the roofing on station 31 and informed the board of the differences between standard shingle roofing and his metal product. The board thanked Mr. Toland for his time and asked him to follow up with quotes for the project to Chief Flint.

**Trustee Reports:**

Mr. Sams made a motion seconded by Mr. VanDeGrift to enter into executive session to discuss the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of township Fire, EMS, and Road personnel pursuant to ORC 121.22(G)(1). Upon roll call to enter executive session, Mr. Sams "YEA" and Mr. VanDeGrift "YEA". All voiced a "YEA" vote and the motion passed to enter into executive session at 09:14 a.m.

There being no further discussion to be held in executive session, Mr. Sams made a motion seconded by Mr. VanDeGrift to enter out off executive session to the regular scheduled meeting

of the township board of trustees. Upon roll call to exit executive session, Mr. Sams "YEA" and Mr. VanDeGrift "YEA". All present voiced a "YEA" vote and the motion was passed at 10:05 a.m.

The Trustees held a discussion regarding the pay increases for the township employees for 2017. The Trustees noted pay increases for EMS personnel would be a cost of living raise of 3% not based on merit. Mr. Sams made a motion to increase pay as defined in Resolution **16-12-24**. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed with Resolution **16-12-24** (a copy of the resolution is included in the minutes).

There being no further business, Mr. Sams made a motion, seconded by Mr. VanDeGrift to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for January 9, 2017 at 7:00 P.M.

Signed: \_\_\_\_\_ President

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 16-12-24  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the township employees shall be compensated at the rate listed below effective January 7, 2017.

**ROAD DEPARTMENT**

Technician: Tim Castle	\$20.80 per hour
Technician Ron Chasteen	\$22.55 per hour
Technician Steven Schnetzer	\$17.90 per hour
Technician Kent Hurtt	\$18.15 per hour
Mechanic John Seckel	\$16.50 per hour
60% EMS/Fire	\$9.90 per hour
40% Road Department	\$6.60 per hour

Summer part-time employees shall be paid \$10.50 per hour (with a CDL driver license, \$9.00 per hour (without a CDL), and additional amount may be paid for returning (re-hires) employees at the discretion of the board.

**EMS DEPARTMENT**

All employees to be paid out of the EMS/Fire Fund 2193

Mike Abbott	\$16.07 per hour
Chris Bartesko	\$12.88 per hour
Jon Paul Campbell	\$22.40 per hour
Jessica Conway	\$12.88 per hour
Mitch Conway	\$14.42 per hour
Jim Coyle	\$14.42 per hour
Jackie Davis	\$19.42 per hour
Scott Davis	\$13.65 per hour
Jeffrey Dahlhoff	\$12.88 per hour
Brad Edrington	\$14.78 per hour
Brian Elleman	\$19.83 per hour
Alan Foley	\$14.42 per hour
Jeremy Guerra	\$19.52 per hour
Penny Haas	\$15.45 per hour
Dan Hill	\$12.88 per hour
Brian Holtel	\$13.39 per hour
Shawna Lynch	\$16.84 per hour
Shawn Mason	\$14.42 per hour
Andy Ryerson	\$17.00 per hour
Melissa Wainscott	\$15.30 per hour

**CHIEFS**

Steven Flint	\$76,477.50 annually
EMS/Fire Fund	95% \$72,653.63
General Fund	5% \$3,823.87

Michael Jameson \$75,057.70 annually  
EMS/Fire Fund 90% \$67,551.93  
Road Depart 10% \$7,505.77

ADMINISTRATIVE

Tammy Boggs \$78,000.00 annually  
Jennifer Niehaus \$17.30 per hour

Resolution was introduced by Mr. Sams and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 23rd day of December, 2016

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 16-12-25  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

BE IT REOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall hire as a contractor, Mr. Bruce Osborne to assist the Road Department with occasion work as deemed necessary at a rate of \$17.00 per hour effective December 23, 2016. Mr. Bruce Osborne will provide the township with an invoice for services provided. Resolutions was initiated by Mr. Sams and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 23rd day of December, 2016.

Signed: \_\_\_\_\_ " YEA"

\_\_\_\_\_ " YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 16-12-26  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

BE IT RESOLVED, that the Board of Trustees of Turtlecreek Township, Warren County, Ohio intends to have Jeff Hawley Construction repair Station 33's door at a cost of \$1,125.00. Source of the funds will be from 2092-220-323 (Repairs and Maintenance).

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Sams. All voiced a "YEA" vote and the resolution passed.

Adopted this 23rd day of December, 2016.

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION NO. 16-12-27**

**A RESOLUTION APPROVING AN ECONOMIC DEVELOPMENT PLAN FOR TWENTY-TWO  
PROPOSED INCENTIVE DISTRICTS**

WHEREAS, Turtlecreek Township, Ohio (the "Township") is desirous of encouraging residential and commercial development to improve the quality of life for the residents of the Township; and

WHEREAS, in accordance with Ohio Revised Code Sections 5709.73 through 5709.75 (the "TIF Statute"), this Board of Trustees of the Township may create incentive districts for parcels of real property located within the unincorporated territory of the Township, declare improvements to such parcels of real property located in the incentive districts to be a public purpose, grant real property tax exemptions for the increased value of real property in the incentive district, require the owners of real property in the incentive districts to make service payments in lieu of taxes, and use such service payments in lieu of taxes for various purposes authorized under the TIF Statute; and

WHEREAS, the Township desires to create twenty-two (22) incentive districts (each an "Incentive District", and collectively the "Incentive Districts") within the unincorporated territory of the Township, as depicted on the map in Exhibit A attached hereto and made a part hereof; and

WHEREAS, in connection with the creation of the Incentive Districts, the TIF Statute requires that this Board of Trustees adopt an economic development plan (the "Development Plan") for the proposed Incentive Districts, which Development Plan is on attached hereto as Exhibit B; and

WHEREAS, this Board of Trustees desires to approve such Development Plan in order to proceed with the creation of the Incentive Districts;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio that:

Section 1. Approval of the Development Plan. The Township hereby approves the Development Plan, attached hereto as Exhibit B for the proposed Incentive Districts.

Section 2. Further Authorizations. This Board of Trustees further hereby authorizes and directs the President of the Board of Trustees, the Township Fiscal Officer, or other appropriate officers of the Township to prepare and sign all agreements and instruments and to take any other actions as maybe appropriate to implement this Resolution.

Section 3. Open Meetings. It is hereby found and determined that all formal actions of this Board of Trustees concerning and relating to the adoption of this Resolution were passed in an open meeting of this Board of Trustees, and that all deliberations of this Board of Trustees and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 4. Effective Date. This Resolution shall take effect at the earliest date permitted by law.

ATTEST:

SIGNED:

\_\_\_\_\_  
Gregory S. Johnson  
Fiscal Officer

(Absent)  
Daniel Jones  
Trustee

\_\_\_\_\_  
Jonathan Sams  
Trustee

\_\_\_\_\_  
James VanDeGrift  
Trustee