

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

NOVEMBER 29

16

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on November 29th, 2016 at 8:00 a.m. with the following person present:

TRUSTEES: Jim VanDeGrift, Jonathan Sams, and Daniel Jones

RECORDING SECRETARY: Jennifer Niehaus

GUEST: Steve Flint, Mike Jameson, Ron Chasteen, Michael Shaffer, Gabe Drake, Stan Williams, Alex Byrd, Matt Obringer, and Jackson Bennett

The meeting opened with Mr. VanDeGrift leading the Pledge of Allegiance.

The minutes of the previous meeting were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Jones moved for acceptance, seconded by Mr. VanDeGrift. All were in favor and the minutes were approved as written.

Mr. Sams arrived at 8:04 a.m. for the meeting.

Mr. VanDeGrift asked the group from Regional Planning to present their update first. Matt Obringer reported 4 meetings had been held on the Crossroads project, with roadway changes proposed being the main focus, including a re-route of 741 and moving the McClure Road intersection. He also stated the need for township identity and branding for use in all areas, for example on signage at gateways. Mr. Sams added that funding might be obtained through Ohio capital expenditures process and that the Capital Budget meeting is December 8th at 9:30. Mr. Obringer said they would be attending a I-71/123 JEDD meeting with commissioners following the township meeting, to address proposed text amendments to zoning code there. The Convention and Visitors Bureau will meet about the Sports Complex this Thursday at 1:00 p.m.

Trustees reviewed the proposed text amendments, led by Mr. Sam's analysis of the options and consequences to the township of each.

Department Reports:

Fire/EMS: Steve Flint reported that the department received \$16,781.37 from the Loeb Foundation as grant award, and that the funds will be used to purchase three (3) AED's and two (2) upgrades for the Life Pak 15's from Medtronic Physio Control. Mr. Sams commended his work on the grant, and stated that the township will be issuing a press release thanking the foundation for their support. Mr. Jones moved to purchase the equipment from Physio for \$16,781.37, seconded by Mr. VanDeGrift. All present voiced a "YEA" vote and the motion passed with **Resolution 16-11-12** (a copy of the Resolution will be included in the minutes).

Assistant Chief Mike Jameson reported that the annual testing of the tower, as well as the bi-annual ground ladder testing, would take place on Wednesday, November 30, performed by Finley. Pump testing will be done on December 20, 2016. Mr. Jones made a motion to approve the testing of the items. Mr. Sams seconded the motion. All voiced a "YEA" vote and the motion was passed.

Road and Bridge: Ron Chasteen, Supervisor, reported that the cost of road salt this year will be \$58 per Ton, whereas we have paid much more in recent years. He said our average use per year for the last 3 years is 560 tons. Mr. Jones remarked at the high quality of blacktop repair that he observed in Heritage Point subdivision, and praised the road crew's work.

Mr. Sams left the meeting at 8:45 to attend the meeting concerning the JEDD Zoning Text Amendments.

Administration: Mrs. Boggs asked for Trustee approval to pay the township's half of the liability insurance for the 123 JEDD, as income to that entity is not yet sufficient to pay, and that we would be reimbursed when JEDD has funds. Invoice from Rinhart Insurance is for \$1,307.50, one-half of the total, Lebanon City is responsible for other half. Mr. Jones moved to pay the invoice, seconded by Mr. VanDeGrift. All present voiced a "YEA" vote and the motion passed with **Resolution 16-11-13** (a copy of the Resolution will be included in the minutes).

Mrs. Boggs stated that Trustees need to approve the yearly Firefighter's Dependent Fund appointments. Mr. Jones so moved, seconded by Mr. VanDeGrift.

Mrs. Boggs discussed the proposal by Mrs. Stacey Guerra to design a new logo for Turtlecreek Twp., at a cost of \$500.00, including all revisions and digital formats. Trusteed decided to table the matter until the next meeting, with Mr. Sams present. Facility Use was also continued. Mrs. Boggs announced that the Small Business Development Center will send a representative to our January 9, 2017 meeting.

Mrs. Boggs asked for approval to add vacation time for John Seckel at 65.09 hours for actual time worked as part-time employee and add 3.69 hours of personal time on a prorated basis of .923 for 4 pay periods. Mr. Jones made a motion to approve, seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the motion was passed with **Resolution 16-11-14**. (A copy of the resolution is included in the minutes).

Mrs. Boggs presented for Trustee review and comment the following from Regional Planning: site plan for Shaker Run PUD Stage 2 Revised Preliminary plan, Shaker Run Pod Q Lakeside Condominiums, and Trails of Shaker Run Section Nine B. The Trustees and Fire Chief had no comments, concerns or objections to these plans. Correspondence will be sent to the appropriate departments regarding these facts.

Fiscal Officer Reports:

Mr. Johnson was unable to attend the meeting.

Mrs. Boggs detailed the information she received regarding additional lighting for Trails of Shaker Run. Four additional lights were approved to be added, with a motion made by Mr. Jones, seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the motion was passed.

General Reports:

1. CORRESPONDENCE

IN: Email from Premier Health regarding training classes

Email from Ohio EPA proposing removal of Low RVP Fuel Requirements

Letter from Sedgwick regarding an incident on 10-17-16

Letter from OTA Rick Management Authority nominations

Letter from Duke Energy for application for an increase in rates with the PUC

News Letter from WC Combined Health District

Letter from Duke Energy regarding energy sources

The Warren Report from WC Soil and Water District

OPERS employer notice of 2017 IRS compensation and contribution limits

Letter from Claims Administrator regarding non-residential claim

Letter from The Loeb Foundation regarding the 2016-2017 award

Email from D. Overbay regarding volunteer firefighter

Email from Jonathan Sams regarding Union Village

Letter from KLA Risk Consulting regarding recommendations to the Township

Email from Bricker & Ecker regarding Union Village

Letter from WC Regional Planning Commission regarding Shaker Run PUD Stage 2 Revised Preliminary Site Plan

Letter from WC Regional Planning Commission regarding Shaker Run Pod Q Lakeside

Letter from WC Regional Planning Commission record plat of the Trails of Shaker Run Section Nine B

OUT: Email to Sedgwick regarding letter pertaining to incident on 10-17-16

Email to Cindy Poff regarding street lights

Email regarding firefighter volunteer to D. Overbay

Letter to WC Regional Planning regarding Timberwood Estates Sec 3 Replat of Lots 7A, 9A & 10A

Letter to WC Regional Planning regarding Shaker Run Pod O revised Preliminary Subdivision

Letter to WC Rural Zoning regarding Baker property on Liberty Keuter conditional use

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos. 27002 through 27090 (copy to follow) and Vouchers 132-2016 and 133-2016.

The Fiscal Office reported the following income from:

Post Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
11/21/16	964-2016	TIME WARNER CABLE	1000-303-0000	\$27,528.82	2016 3RD QUARTER FRANCHISE FEES
				\$27,528.82	
11/21/16	963-2016	LOEB FOUNDATION	2192-805-0000	\$16,781.37	2016-207 LOEB GRANT
				\$16,781.37	
11/7/16	946-2016	FAMILY DENTISTRY	2191-892-0000	\$210.00	CPR COURSE FEE
				\$210.00	
11/15/16	957-2016	HAMILTON TOWNSHIP	1000-892-0000	\$15.00	EMPLOYEE EVAL CLASS FEE CPT CHRIS SCHUMACHER
				\$15.00	
11/7/16	942-2016	DONALD & TALITHA COLSTON	2191-803-0000	\$50.00	EMS DONATION
11/8/16	949-2016	IAM WESTERN TERRITORY	2191-803-0000	\$100.00	EMS DONATION IN MEMORY OF ROBERT BUFFENBARGER
11/16/16	959-2016	CARROLL SMITH	2191-803-0000	\$50.00	EMS DONATION IN MEMORY OF ROBERT BUFFENBARGER
				\$200.00	
11/18/16	961-2016	BRUCE OSBOURNE	2192-892-0000	\$2.00	FIRE T-SHIRT EXCHANGE LARGER SIZE
11/22/16	965-2016	TAMMY BOGGS	2192-892-0000	\$13.00	SWEATSHIRT PURCHASE
11/16/16	960-2016	BRUCE OSBOURNE	2192-892-0000	\$9.00	T-SHIRT PURCHASE
				\$24.00	
11/22/16	967-2016	STINE-KILBORN FUNERAL HOME	2041-302-0000	\$450.00	LEWIS ABBOTT GRAVE OPEN/CLOSE
				\$450.00	
11/10/16	952-2016	MICHAEL ABBOTT	2041-804-0000	\$280.00	SALE OF CEMETERY LOT SECTION 25 LOT 6
11/7/16	948-2016	VICKIE BAKER	2041-804-0000	\$280.00	SALE OF CEMETERY LOT SECTION 34 LOT 2
11/7/16	947-2016	LARRY & VICKIE BAKER	2041-804-0000	\$280.00	CEMETERY LOT PURCHASE SECTION 34 LOT 1
				\$840.00	
11/18/16	962-2016	MEDIGOLD	2191-299-0000	\$239.58	LIFE SQUAD SERVICES
11/7/16	943-2016	SHEAKLEY UNICOMP INC	2191-299-0000	\$852.66	LIFESQUAD SERVICES
11/7/16	944-2016	FARMERS INSURANCE	2191-299-0000	\$398.75	LIFESQUAD SERVICES
11/7/16	945-2016	RITTGERS & RITTGERS	2191-299-0000	\$1,296.00	LIFESQUAD SERVICES
11/8/16	950-2016	STATEFARM	2191-299-0000	\$106.57	LIFESQUAD SERVICES
11/10/16	951-2016	K. HOWELL	2191-299-0000	\$10.00	LIFESQUAD SERVICES
11/14/16	953-2016	E. WILSON	2191-299-0000	\$250.00	LIFESQUAD SERVICES
11/14/16	954-2016	COMP MANAGEMENT HEALTH SYSTEMS	2191-299-0000	\$680.80	LIFESQUAD SERVICES
11/14/16	955-2016	METALEX MANUFACTURING	2191-299-0000	\$387.20	LIFESQUAD SERVICES
11/15/16	956-2016	GEHA	2191-299-0000	\$98.03	LIFESQUAD SERVICES
11/15/16	958-2016	DEPARTMENT OF REHAB AND CORRECT SERV	2191-299-0000	\$269.06	LIFESQUAD SERVICES
11/22/16	966-2016	TRICARE	2191-299-0000	\$273.37	LIFESQUAD SERVICES
11/28/16	968-2016	TRHEALTH PLAN	2191-299-0000	\$103.87	LIFESQUAD SERVICES
11/28/16	969-2016	MEDICOUNT MANAGEMENT	2191-299-0000	\$50.00	LIFESQUAD SERVICES
				\$5,015.89	

There being no further business Mr. VanDeGrift made a motion to adjourn the meeting. The motion was seconded by Mr. Jones. All voiced a "YEA" and the motion was passed.

The next regular meeting has been scheduled for December 12, 2016, at 7:00 P.M.

Signed: _____ President

Attest: _____ Recording Secretary

**RESOLUTION 16-11-12
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall purchase two (2) Upgrades for the LifePaks 15 and three (3) AED's at the approximate cost of \$16,781.37 from Medtronic Physio Control. The source of the funds will be 2191-230-430-0000 (Small Tools and Minor Equipment).

Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the motion was passed.

Adopted this 29th day of November, 2016

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 16-11-13
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**PAYMENT OF INSURANCE PREMIUM FOR THE
LEBANON – TURTLECREEK JEDD BOARD INSURANCE**

WHEREAS, the Board of Turtlecreek Township have received an invoice for the 2016-2017 Risk Insurance for the Lebanon – Turtlecreek JEDD Board;

WHEREAS, the Lebanon – Turtlecreek JEDD Board does not have enough of a fund balance to pay the premium;

WHEREAS, the Board of Turtlecreek Township will pay the premium at this time and will be reimbursed from the JEDD Board once they obtain enough funding in the fund balance;

NOW THEREFORE BE IT RESOLVED, that the Board of Turtlecreek Township will pay this invoice and will be reimbursed in the future.

Mr. Jones moved to adopt the foregoing Resolution, being seconded by Mr. VanDeGrift. Upon call of the roll, the following vote resulted:

Resolution adopted this 29th day of November, 2016.

Signed: _____ " YEA"

_____ " YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 16-11-14
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION AUTHORIZING THE PART-TIME
VACATION CREDIT AND PRORATED PERSONAL TIME
FOR JOHN SECKEL**

WHEREAS, John Seckel has been hired as a full-time employee effective October 29, 2016;

WHEREAS, John Seckel was a part-time employee prior to full-time and is entitled to vacation accrual based on part-time hours worked;

WHEREAS, John Seckel worked 1690.75 hours from January 1, 2016 until October 28, 2016 and he is entitled to .0385 hours of vacation per hour worked;

WHEREAS, John Seckel's vacation credit of 65.09 should be added to pay period ending December 9, 2016;

WHEREAS, John Seckel is entitled to personal time on a prorated basis of .923 hours for four (4) pay periods remaining in the year of 2016, which would be a total of 3.69 hours;

WHEREAS, John Seckel's personal time will be added to pay period ending December 9, 2016;

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approved the credit of vacation leave of 65.09 and personal time of 3.69 be added to the pay period ending December 9, 2016.

Mr. Jones moved to adopt the foregoing Resolution. Mr. VanDeGrift seconded the motion and upon call of the roll the following vote resulted:

Mr. VanDeGrift	-	"YEA"
Mr. Jones		"YEA"

Resolution adopted this 29th day of November, 2016.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Signed: _____ " YEA"

_____ " YEA"

Attest: _____ Chief Fiscal Officer