

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

OCTOBER 25

16

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on October 25, 2016 at 8:00 a.m. with the following person present:

TRUSTEES: Jim VanDeGrift, Jonathan Sams, and Daniel Jones

CHIEF FISCAL OFFICER: Gregory S. Johnson

GUEST: Steve Flint, Tammy Boggs, Ron Chasteen, Jennifer Niehaus, Michael Shaffer, Paula Shaffer, Karen Mercer, Mike Mercer, Gabe Drake, and Jon Paul Campbell

The meeting opened with Mr. VanDeGrift leading the Pledge of Allegiance.

The minutes of the previous meeting on 10/10/2016 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Jones moved for acceptance, seconded by Mr. VanDeGrift. All were in favor and the minutes were approved as written.

Department Reports:

Fire/EMS:

Steve Flint, Fire Chief, informed the board that they only received one application for the two part time EMS position openings. Chief Flint recommended the part time hiring of EMT-B Shelby Dye at a rate of \$12.50 effective 11/6/2016. Mr. Sams made a motion, seconded by Mr. Jones to approve the part time hire of Shelby Dye as an EMT at \$12.50 per hour effective 11/6/2016. All present voiced a "YEA" vote and the motion passed with Resolution **16-10-04** (a copy of the resolution will be included in the minutes).

Road and Bridge: Ron Chasteen, Road Supervisor, informed the board that the Road Dept. was pretty caught up on mowing and had some more crack sealing to do. Mr. Chasteen also mentioned he would be reviewing section 4a of Shaker Run and Section 8 of The Trails of Shaker Run with the Engineers Office in the upcoming days for acceptance.

Mr. Chasteen informed the board that there was an emergency repair needing done on the Boom Mower and that Walt Luti was performing the repair at a cost of \$1,071.00. Mr. Jones made a motion, seconded by Mr. Sams to approve for the emergency repair from Walt Luti for the mower. All present voiced a "YEA" vote and the motion passed with resolution **16-10-05** (a copy of the resolution will be included in the minutes).

Lastly, Mr. Chasteen informed the board that he would like to contract with Contract Sweepers and Equipment to street sweep the townships curb & gutter style subdivisions using funds of the \$7,500.00 allowance provided by Warren County. The cost of 3 street sweeps using Contract Sweepers and Equipment will be \$2,200.00. Mr. Sams made a motion, seconded by Mr. Jones to approve for the purchase of street sweeping services at a cost of \$2,200.00 reimbursable by Warren County. All present voiced a "YEA" vote and the motion passed with resolution **16-10-06** (a copy of the resolution will be included in the minutes).

Administration:

Tammy Boggs, Township Administrator, informed the board that a letter had been received regarding the Warren County Township Association Annual Dinner on 11/10/2016 at 6 P.M. The board was asked to make notice to Jenny if they were planning to attend so the proper reservations could be made.

Mrs. Boggs informed the board that the Township will be hosting a speaker regarding training on evaluations and Job Descriptions on November 21st, 2016. The cost to the township will be \$350.00. Mrs. Boggs will also be inviting other department heads from entities across Warren County to participate at a cost of \$15.00 per person attending.

Mrs. Boggs informed the board that a member of the Fire Department had requested to be able to publish a newsletter on the township's website each quarter. Mr. Sams made a motion, seconded by Mr. Jones to approve for the publishing of the newsletter on the township's website provided they are able to approve each newsletter prior to posting. All present voiced a "YEA" vote and the motion passed.

Mrs. Boggs informed the board that she had received a quote from Beth Gulley to contract on visual design services to help brand the township at an initial cost of \$3,500.00. The initial fee would allow Beth to begin with branding fonts and scripts. The trustees made no motion on the matter and requested time to think about how they would like to move forward.

Fiscal Officer Reports:

Mr. Johnson informed the board that the townships www.ohiocheckbook.com site was ready to be published and displayed the website content on the projector screen for the board to review. No additions or request for noted so Mr. Johnson will be contacting the State Treasurer's Office to make the site available to the public.

Mr. Johnson informed the board that the township had received a few occurrences of late payments received notification but that all vendors had been contacted and all noticed late fees have been waived.

General Reports:

1. CORRESPONDENCE:

IN:

- Resolution from Warren County Commissioners regarding text amendments for zoning Code.
- Letter from Warren County Engineer's regarding Shaker Run Section 4A and Shaker Run Section 8 for review of development for corrections needed for public acceptance.
- Open enrollment for employees for Health Insurance Benefits.
- Letter from Ohio Insurance regarding Open Enrollment
- Letter from Warren County Combined Health District regarding nuisance complaint on Oregonia Road
- Email from Ms. Mason requesting time of service for Turtlecreek Township.
- Letter from Warren County Engineer's regarding the annual mailbox shake

OUT:

- Letter to Shelby Deye regarding job offer.
- Letter to Warren County Auditor regarding years of service for Ms. Mason.

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos. 26861 through 26930 (copy to follow) and Vouchers 849-2016, 115-2016, and 116-2016.

The Fiscal Office reported the following income from:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
10/14/16	10/22/16	849-2016	STATE OF OHIO	1000-535-0000	\$148,189.18	2015 2ND HALF SETTLEMENT ROLLBACK TAX (DIRECT DEPOSIT)
					\$148,189.18	
10/21/16	10/22/16	851-2016	CITY OF LEBANON	1000-101-0000	\$438.63	2015 TAX YEAR WHITE ANNEXATION SETTLEMENT
					\$438.63	
10/17/16	10/22/16	850-2016	CASINO CONTROL COMMISSION	1000-539-0000	\$250,000.00	2016 HB 383 SECTION 9 OPERATOR SETTLEMENT FUND (DIRECT DEPOSIT)
					\$250,000.00	
10/1/16	10/22/16	847-2016	LCNBONEYF	1000-701-0000	\$25.59	DIVIDENDS 9/1/2016
10/1/16	10/22/16	848-2016	LCNBONEYF	1000-701-0000	\$3.20	DIVIDENDS 9/1/2016
					\$28.79	
10/11/16	10/14/16	837-2016	METROPOLITAN REPORTING BUREAU	2192-892-0000	\$3.00	FIRE REPORT
					\$3.00	
10/1/16	10/22/16	846-2016	FHLB1	1000-701-0000	\$1,262.50	INTEREST RECEIPT 9/27/2016
					\$1,262.50	
10/11/16	10/14/16	838-2016	BCBS OF FLORIDA	2191-299-0000	\$372.84	LIFE SQUAD SERVICES
10/11/16	10/14/16	839-2016	PHYSICIANS MUTUAL	2191-299-0000	\$79.49	LIFE SQUAD SERVICES
10/12/16	10/14/16	840-2016	L. SPAETH	2191-299-0000	\$250.00	LIFE SQUAD SERVICES
10/12/16	10/14/16	841-2016	BCBS OF NORTH CAROLINA	2191-299-0000	\$86.13	LIFE SQUAD SERVICES
10/17/16	10/17/16	843-2016	HEALTH MANAGEMENT SOLUTIONS	2191-299-0000	\$617.25	LIFE SQUAD SERVICES
10/17/16	10/17/16	844-2016	PREMIER HEALTH PLAN	2191-299-0000	\$500.66	LIFE SQUAD SERVICES
10/18/16	10/18/16	845-2016	G. HAY	2191-299-0000	\$30.00	LIFE SQUAD SERVICES
					\$1,936.37	
10/24/16	10/24/16	852-2016	MEDTRONIC PHYSIO CONTROL	2191-892-0000	\$706.44	REFUND ON LIFEPAK 15 PURCHASE
					\$706.44	
10/17/16	10/17/16	842-2016	LEBANON ELECTRIC	1000-892-0000	\$435.42	REFUND ON RETURNED LIGHTS
					\$435.42	

Visitor Concerns

Mr. and Mrs. Mercer of N. Waynesville Rd. informed the board that they were seeing an uptick in dangerous speeds in front of their property on N. Waynesville Rd. and requested a speed study be initiated. Mr. Jones made a motion, seconded by Mr. Sams to request ODOT to perform a speed study on N. Waynesville Rd. All present voiced a "YEA" vote and the motion passed with resolution **16-10-07** (a copy of the resolution will be included in the minutes)

Trustee Reports:

Mr. VanDeGrift informed the board that he had been looking into different signage options for the Administration building and had viewed both options for rental and permanent placement. The trustees have not agreed to make any sign purchases at this time.

Mr. Jones left the meeting at approximately 8:40 A.M.

Mr. Sams made a motion seconded by Mr. Jones to enter into executive session to discuss the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of township Fire, EMS, and Road personnel pursuant to ORC 121.22(G)(1). Upon roll call to enter executive session, Mr. Sams "YEA" and Mr. VanDeGrift "YEA". All voiced a "YEA" vote and the motion passed to enter into executive session at 08:45 a.m.

There being no further discussion to be held in executive session, Mr. Sams made a motion seconded by Mr. VanDeGrift to enter out off executive session to the regular scheduled meeting of the township board of trustees. Upon roll call to exit executive session, Mr. Sams "YEA" and Mr. VanDeGrift "YEA". All present voiced a "YEA" vote and the motion was passed at 9:00 a.m.

There being no further business, Mr. Sams made a motion, seconded by Mr. VanDeGrift to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for November 14th, 2016 at 7:00 P.M.

Signed: _____ President

Attest: _____ Chief Fiscal Officer

**RESOLUTION 16-10-04
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

HIRE SHELBY DYE, EFFECTIVE NOVEMBER 6, 2016, AS A PART TIME EMS "BASIC" 24 HOURS BI-WEEKLY

WHEREAS, a new position of "Part-Time EMS" has been posted within the Turtlecreek Township Fire Department/Emergency Medical Service, and

WHEREAS, the Fire Chief and Assistant Chief of Turtlecreek Township Fire Department and Emergency Medical Service have recommended that Shelby Dye be hired as a Part Time EMT-BASIC at the recommended hours of 24 bi-weekly, and

NOW THEREFORE BE IT RESOLVED, the Turtlecreek Township Board of Trustees hereby approves the hiring of Shelby Dye for the position of Part-Time EMT BASIC, effective November 6, 2016 at the rate of \$12.50 per hour. Ms. Dye's hours of work will be established as 24 hours bi-weekly as approved by the Assistant Chief.

Mr. Sams moved for adoption of the foregoing resolution, seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 25th day of October, 2016

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 16-10-05
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS the Boom Mower tires need repaired

WHEREAS Walt Luti Tire can provide the needed repair at a cost of \$1,071.00

THEREFORE BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, approve for the repair of the boom mower tires from Walt Luti in the amount of \$1,071.00. Source of the funds will be 2031-330-323-0000 Repairs and Maintenance.

Resolution was introduced by Mr. Jones and seconded by Mr. Sams. All voiced a "YEA" vote and the resolution passed.

Adopted this 25th day of October, 2016

Signed: _____ " YEA"

_____ " YEA"

_____ " YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 16-10-06
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT REOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall contract with Contract Sweepers and Equipment to complete a residential sweep for 2016 in the amount of \$2,200.00. The source of the funds will be the Road & Bridge Fund, 2031-330-360-0000 (Contracted Services).

Mr. Sams moved for adoption of the foregoing resolution. Mr. Jones seconded the motion. All voiced a "YEA" vote and the resolution passed.

Adopted this 25th day of October, 2016

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 16-10-07
TURTLECREEK TOWNSHP
WARREN COUNTY, OHIO**

A RESOLUTION REQUESTING THE DIRECTOR OF TRANSPORTATIONS TO ESTABLISH A REASONABLE AND SAFE SPEED LIMIT ON N. WAYNESVILLE ROAD BETWEEN WILMINGTON ROAD AND OREGONIA ROAD

WHEREAS, a request has been made to this Board of Trustees that the statutory vehicular speed limit established by Ohio Revised Code, Sec. 4511.21 is greater than that considered reasonable and safe on N. Waynesville Road,

WHEREAS, the Warren County Engineer has performed an engineering and traffic investigation upon the section of road described, and;

WHEREAS, it is the belief of this Board that such investigation confirms the allegation that the statutory speed limit of 55mph is unrealistic,

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees, Turtlecreek Township that:

Section 1. By virtue of the provisions of Ohio Revised Code, Sec. 4511.21, the Director of Transportation is hereby requested to review the engineering and traffic investigation prepared by the Warren County Engineer and to determine and declare a reasonable and safe prima facie speed limit on N. Waynesville Road between Wilmington Road and Oregonia Road and ;

Section 2. That when the Board is advised that the Director of Highways has determined and declared a reasonable and safe speed limit on the section of road described in Section 1 hereof, standard signs, properly posted and giving notices thereof, will be erected.

Mr. Jones moved to adopt the foregoing Resolution. Mr. Sams seconded the motion. All voiced a "YEA" vote and the Resolution was passed.

Adopted this 25th day of October, 2016.

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer