

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

SEPTEMBER 27

16

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on September 27, 2016 at 8:00 a.m. with the following person present:

TRUSTEES: Jim VanDeGrift, Jonathan Sams, and Daniel Jones

CHIEF FISCAL OFFICER: Gregory S. Johnson

GUEST: Steve Flint, Ron Chasteen, Jennifer Niehaus, Mike Jameson, Bill Thornton, and Jon Paul Campbell

The meeting opened with Mr. VanDeGrift leading the Pledge of Allegiance.

The minutes of the previous meeting on 9/12/2016 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Jones moved for acceptance, seconded by Mr. Sams. All were in favor and the minutes were approved as written.

Department Reports:

Fire/EMS:

Steve Flint, Fire Chief, informed the board that M33 was at Warren County Diesel for an emergency repair of a High Pressure Oil Pump. Approximate cost of the repair at this time is \$2,380.00. Mr. Sams made a motion, seconded by Mr. Jones to approve for the needed cost of the squad repair. All present voiced a "YEA" vote and the motion passed with resolution **16-09-05** (a copy of the resolution will be included in the minutes).

Mike Jameson, Assistant Chief, informed the board that several department members had just completed a great training on trench rescue. A total of 6 members went through the training with most earning a technician level certification in the course.

Road and Bridge: Ron Chasteen, Road Supervisor, informed the board that the Road Dept. was pretty caught up on mowing. Mr. Chasteen requested for approval to purchase an additional 2 skids of crack sealer from DJL at a cost of \$1,013.75 each. Mr. Jones made a motion, seconded by Mr. Sams to approve for the purchase of 2 additional skids of crack sealer for a total amount of \$2,027.50. All present voiced a "YEA" vote and the motion passed with resolution **16-09-06** (a copy of the resolution will be included in the minutes).

Administration:

Tammy Boggs, Township Administrator, informed the board that the Warren County Board of Zoning Appeals had received a Zoning Appeal request from Ann Philipppo and the board was asking if the township had any comments or concerns. The trustees do not have any comments or concerns at this time on the zoning variance. A letter will be sent to Warren County Zoning stating this information.

Mrs. Boggs asked the trustees if they would like to discuss access to the facility. The board discussed creating a policy to restrict personal use of the building and its equipment to personnel and their direct family members. Mrs. Boggs informed the board she had spoken with Bruce McGary with the prosecutor's office and with our liability carrier and they advised that liability waivers should be signed if we are going to allow personnel other than those employed by the township to use its building and equipment. The board declined to make a motion on any policy at this time and will continue this issue for further review.

Fiscal Officer Reports:

Mr. Johnson informed the board that the Warren County Budget Commission had approved the townships budget and returned the levy amounts for the 2017 tax year. A resolution will be required to accept the rates of the levies of the budget commission. Mr. Sams made a motion, followed by Mr. Jones to accept the levy rates for the 2017 tax year. All present voiced a "YEA" vote and the motion passed with resolution **16-09-04** (a copy of the resolution will be included in the minutes).

General Reports:

1. CORRESPONDENCE:

IN:

- Letter from Ohio Township Association regarding the MORE Grant
- Letter from Medicount regarding Advisory Bulletin
- Letter from Ohio Department of Transportation regarding Customer Training Needs Survey
- Notice from Warren County Board of Zoning Appeals regarding a variance for Ann Philippo
- Letter from CX regarding community development and land management
- Letter from US Department of Veterans Affairs regarding upgrade their process

OUT:

- Letter to Warren County Regional Planning regarding Shaker Run Section Four Phase C Final Plat
- Letter to Warren County Regional Planning regarding Shaker Run Section Five Phase B Final Plat
- Letter to Estates of Keever Creek and Cristo Homes regarding Lighting District

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos. 26707 through 26763 (copy to follow) and Vouchers 104-2016 and 105-2016.

The Fiscal Office reported the following income from:

Post Date	Batch Number	Receipt Number	Source	Account Code	Total Receipt	Purpose
9/7/16	745-16	740-2016	LARRY AND JORETTA KENDRICK	2041-302-0000	\$890.00	GRAVE FOUNDATION
					\$890.00	
9/13/16	742-16	737-2016	P.E.R.S.O.	2192-892-0000	\$420.75	INSURANCE CLAIM PAYMENT FOR C32 WINDSHIELD
					\$420.75	
9/12/16	739-16	734-2016	I. PECK	2191-299-0000	\$250.00	LIFESQUAD SERVICES
9/12/16	740-16	735-2016	TRICARE	2191-299-0000	\$102.37	LIFESQUAD SERVICES
9/13/16	741-16	736-2016	BCBS OF FLORIDA	2191-299-0000	\$261.93	LIFESQUAD SERVICES
9/7/16	743-16	738-2016	BCBS OF FLORIDA	2191-299-0000	\$91.80	LIFESQUAD SERVICES
9/7/16	744-16	739-2016	MIDDLETOWN WORKS UNION	2191-299-0000	\$78.91	LIFESQUAD SERVICES
9/15/16	746-16	741-2016	MCKENZIE AND SNYDER LLP	2191-299-0000	\$40.90	LIFESQUAD SERVICES
9/15/16	747-16	742-2016	PREMIER HEALTH PLAN	2191-299-0000	\$302.52	LIFESQUAD SERVICES
					\$1,128.43	
9/16/16	748-16	743-2016	KAREN HAAS	2191-892-0000	\$15.00	REIMBURSEMENT FOR CLOTHING PURCHASE EAST MAIN PRODUCTIONS
9/16/16	749-16	744-2016	JACQUELINE DAVIS	2191-892-0000	\$15.00	REIMBURSEMENT FOR CLOTHING PURCHASE EAST MAIN PRODUCTIONS
					\$30.00	

Visitor Concerns

Bill Thornton informed the board of the upcoming levy initiative on the ballot for the Council on Aging and explained the services of the Council. Mr. Thornton let the trustees know that the renewal of the levy would not increase taxes.

Trustee Reports:

Mr. Jones informed the board that he had a conversation with a few people at the Warren County Administration building and was questioned on the status on the Otterbein/Union Village project. Mr. Sams informed the board that legal counsel on both sides were reviewing documents related to the project and that drafts would be forthcoming for the group to review.

Mr. Sams made a motion seconded by Mr. Jones to enter into executive session to discuss the appointment, employment, dismissal, promotion, demotion, or compensation of township Road Department personnel pursuant to ORC 121.22(G)(1). Upon roll call to enter executive session, Mr. Sams "YEA", Mr. Jones "YEA" and Mr. VanDeGrift "YEA". All voiced a "YEA" vote and the motion passed to enter into executive session at 08:19 a.m.

There being no further discussion to be held in executive session, Mr. Jones made a motion seconded by Mr. Sams to enter out off executive session to the regular scheduled meeting of the township board of trustees. Upon roll call to exit executive session, Mr. Sams "YEA", Mr. Jones "YEA", and Mr. VanDeGrift "YEA". All present voiced a "YEA" vote and the motion was passed at 8:40 a.m.

There being no further business, Mr. Sams made a motion, seconded by Mr. Jones to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for October 10th, 2016 at 7:00 P.M.

Signed: _____ President

Attest: _____ Chief Fiscal Officer

**RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR
(Board of Township Trustees)**

RESOLUTION 16-09-04

The Governing Board of Trustees of Turtlecreek Township, Warren County, Ohio, met in Regular session on the 27th day of September, 2016, at the office of Turtlecreek Township with the following members present:

- Mr. Jonathan D. Sams
- Mr. Jim VanDeGrift
- Mr. Daniel F. Jones

Mr. Sams moved the adoption of the following Resolution:

RESOLVED, by the Governing Board of Trustees of Turtlecreek Township, Warren County, Ohio, in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1st, 2017; and

WHERE AS, the Budget Commission of Warren County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill limitation; therefore, be it

RESOLVED, By the Governing Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted' and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Township the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

SCHEDULE A				
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES				
FUND	Amount Approved by Budget Commission Inside 10 M. Limitation	Amount to be Derived from Levies Outside 10 M. Limitation	County Auditor's Estimate of Tax Rate to Be Levied	
			Inside 10 M. Limit	Outside 10 M. Limit
	Column I	Column II	III	IV
General Fund	243,000.00		0.61	
Road & Bridge Fund	519,000.00		1.51	
Special Levy - Ambulance		207,000.00		1.00
Special Levy - Fire		226,000.00		1.50
EMS/Fire Special Levy		229,000.00		1.00
EMS/Fire Special Levy		1,101,000.00		3.50
TOTAL	\$ 762,000.00	\$ 1,763,000.00	2.12	7.00

SCHEDULE B		
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES		
FUND	Maximum Rate Authorized to Be levied	Co. Auditor's Est. of Yield of Levy (Carry to Schedule A, Column II)
SPECIAL LEVY FUNDS:		
Ambulance Levy authorized by voters on 11/5/96 not to exceed indefinite years	1.00	\$243,000.00
Fire Levy authorized by voters on 5/6/86 not to exceed indefinite years	1.50	\$519,000.00
EMS/Fire Levy authorized by voters on 5/5/98 not to exceed indefinite years	1.00	\$229,000.00
EMS/Fire Levy authorized by voters on 11/4/08 not to exceed indefinite years	3.50	\$1,101,000.00

and be it further

RESOLVED, that the Township Fiscal Officer of this Board be and he is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Mr. Jones seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Mr. Jonathan D. Sams , "YEA"

Mr. Jim VanDeGrift, "YEA"

Mr. Daniel F. Jones, "YEA"

Adopted the 27th day of September, 2016

 Township Fiscal Officer of the Board of Township Trustees of
 Turtlecreek Township,
 Warren County, Ohio

**RESOLUTION 16-09-05
 TURTLECREEK TOWNSHIP
 WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they repair the EMS squad at an approximate cost of \$2,380.00 from Warren County Diesel Service. Source of the funds will be from the Ambulance (EMS) Fund – 2191-230-323-0000 (Repairs and Maintenance). Resolution was initiated by Mr. Sams and seconded by Mr. Jones. All present voiced a "YEA" vote and the resolution passed.

Adopted this 27th day of September, 2016.

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 16-09-06
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall purchase 2 skids of crack sealant at an approximate cost of \$2,027.50 from DJL Material & Supply Inc.. Sources of the funds will be the Road Dept Operating Expenses #2031-330-420-0000. The motion was initiated by Mr. Jones and seconded by Mr. Sams. All present voiced a "YEA" vote and the resolution passed.

Adopted this 27th day of September, 2016.

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 16-09-07
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall agree to incur additional legal fees to Mr. Doug Miller of Donnellon, Donnellon & Miller, to represent the township in regards to TIF projects. The cost is up to \$10,000. Source of the funds will be from the General Fund - #1000-110-319-0000 (Other – Other Professional and Technical Services). Resolution was initiated by Mr. Sams and seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 27th day of September, 2016.

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer