

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

AUGUST 8

16

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on August 8, 2016 at 7:00 p.m. with the following person present:

TRUSTEES: Jim VanDeGrift and Daniel Jones
CHIEF FISCAL OFFICER: Gregory S. Johnson
GUEST: Tammy Boggs, Steve Flint, and Ron Chasteen

The meeting opened with Mr. VanDeGrift leading the Pledge of Allegiance.

The minutes of the previous meeting on 7/26/2016 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Jones moved for acceptance, seconded by Mr. VanDeGrift. All were in favor and the minutes were approved as written. The minutes of the special meeting on 8/4/2016 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Jones moved for acceptance, seconded by Mr. VanDeGrift. All were in favor and the minutes were approved as written.

The monthly financial status reports for information entered through July 31st were given to the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Jones moved for acceptance, seconded by Mr. VanDeGrift. All present were in favor and the reports were accepted.

Department Reports:

Fire/EMS:

None

Road and Bridge: Ron Chasteen, Road Supervisor, informed the board that there was a water line break and that part of Liberty-Keuter Rd. was washed out by the release of water. The area of impact was just down from the recent construction on Liberty-Keuter conducted by the Township. Ron has been in contact with Western Water and they are stating they are fully committed to repairing the damage caused.

Administration:

Mrs. Boggs, Township Administrator informed the board that Shaker Run HOA was wishing to add a light to their front entrance. This will be separate from the lighting district and handled by the HOA. Duke requires the ok on this from the Trustees. Mr. Jones made a motion seconded by Mr. VanDeGrift to accept the placement of the light. All present voiced a "YEA" vote and the motion passed.

Mrs. Boggs informed the board that she had completed a salary survey of the area departments regarding pay for employees and found that Turtlecreek needs to address its pay of EMS personnel if it wishes to remain competitive with area departments. Mr. Jones made a motion, seconded by Mr. VanDeGrift to increase the rate of pay for EMS Basics to \$12.50 per hour, EMS Intermediates to \$13.00 per hour and EMS Paramedics to \$14.00 per hour. All present voiced a "YEA" vote and the motion passed with resolution **16-08-03** (a copy of the resolution will be included in the minutes). After passing the above, Mrs. Boggs advised the board that this would currently affect 9 active employees and that each would need their pay adjusted to match the new pay scale. Mr. Jones made a motion, seconded by Mr. VanDeGrift to increase the pay of the affected employees effective 8/20/2016 as follows:

Chris Bartesko	\$12.50 per hour
Jessica Conway	\$12.50 per hour
Mitch Conway	\$14.00 per hour
Jim Coyle	\$14.00 per hour
Jeffrey Dahlhoff	\$12.50 per hour
Dan Hill	\$12.50 per hour
Brian Holtel	\$13.00 per hour
Shawn Mason	\$14.00 per hour
John Seckel	\$14.00 per hour

All present voiced a "YEA" vote and the motion passed with resolution **16-08-04** (a copy of the resolution will be included in the minutes).

Mrs. Boggs introduced the board to software allowing for the electronic scheduling of EMS shifts and believes that if the department were to adapt this software that it could save substantial man

hours of manual scheduling. The scheduling software she would like approved for use would cost the township approximately \$1,968.00 annually. Mr. Jones made a motion, seconded by Mr. VanDeGrift to allow for the purchase/subscription of the EMS scheduling software at a cost of \$1,968 annually. All present voiced a "YEA" vote and the motion passed with resolution **16-08-05** (a copy of the resolution will be included in the minutes).

Mrs. Boggs informed the board that Mike Jameson, Asst. Fire Chief, was recommending for the replacement of tires on the Low Profile, Tractors, and Flay mower at a cost from Walt Luti of \$3,815.92. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the purchase of the tires at a cost of \$3,815.92. All present voiced a "YEA" vote and the motion passed with resolution **16-08-02** (a copy of the resolution will be included in the minutes).

Fiscal Officer Reports:

Mr. Johnson informed the board that Lebanon Citizens National Bank was the only bank to provide a bid for the townships depositories in inactive, active, and interim funds for the period beginning 8/22/2016 and lasting 5 years and recommended the board accept the bid. Mr. Jones made a motion seconded by Mr. VanDeGrift to accept LCNB as its depositor of active, inactive, and interim funds until 8/21/2021. All present voiced a "YEA" vote and the motion passed with resolution **16-08-01** (a copy of the resolution will be included with the minutes).

Mr. Johnson also informed the board that Duke has requested to initiate phase 3 of The Estates of Keever Creek lighting district. Mr. Jones made a motion, seconded by Mr. VanDeGrift to accept the new phase into the lighting district for phase 3 of The Estates of Keever Creek. All present voiced a "YEA" vote and the motion passed.

General Reports:

1. CORRESPONDENCE:

IN:

- Letter from WC Zoning regarding zoning violation at St Rt 63
- Letter from WC Zoning regarding zoning violation at 544 Natalie Lane
- Email regarding the WC DD Early Intervention "Things that Go" on August 20, 2016
- Notice from WC Common Pleas regarding Geradot
- Email from CJIS Group regarding data management solution
- Letter from WC Board of Elections regarding elected officials
- Resolution from WC Commissioners regarding the approval of rezoning for Shaker Run
- Email from EPA regarding water quality improvement projects
- Letter from WC Soil and Water regarding inspection of storm water basins
- Email from WC Council on aging requesting they be added to agenda on September 27

OUT:

- Letter to Mr. Bennett regarding the ditch on McClure Road
- Letter to Mr. Bartesko regarding job offer
- Email from Survey Monkey of cancelation

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos. 26436 through 26497 (copy to follow) and Vouchers 81-2016 through 83-2016.

The Fiscal Office reported the following income from:

Post Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
8/2/16	637-2016	City of Lebanon	1000-591-0007	\$1,888.40	2nd Quarter 2016 Income Tax From JEDD
				\$1,888.40	
7/1/16	633-2016	LCNBMONYF	1000-701-0000	\$125.43	7/1/2016 DIVIDEND
7/1/16	634-2016	LCNBMONYF	1000-701-0000	\$33.70	7/1/2016 DIVIDEND
7/6/16	635-2016	FFCB 5	1000-701-0000	\$375.00	7/6/2016 INTEREST
7/31/16	626-2016	STAR PLUS	2231-701-0000	\$1,806.95	JULY 2016 INTEREST
7/29/16	627-2016	STARHIO	2231-701-0000	\$2,001.37	JULY 2016 INTEREST
7/31/16	628-2016	PRIMARY	2231-701-0000	\$27.73	JULY 2016 INTEREST
7/31/16	630-2016	FHLB61	1000-701-0000	\$7,031.25	JUNE 13 2016 INTEREST
7/31/16	631-2016	LCNBMONYF	1000-701-0000	\$21.56	JUNE 2016 DIVIDENDS
7/31/16	632-2016	LCNBMONYF	1000-701-0000	\$15.73	JUNE 2016 DIVIDENDS
				\$11,438.72	
7/22/16	625-2016	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$2,351.24	CENTS PER GALLON JULY 2016 DIRECT DEPOSIT
7/15/16	621-2016	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$930.44	HB64 LOCAL GOV JULY 2016
7/29/16	620-2016	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$7,822.07	JULY 2016 GAS EXCISE TAX DIRECT DEPOSIT
7/1/16	619-2016	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$7,881.40	JUNE 2016 GAS EXCISE TAX DIRECT DEPOSIT
7/15/16	622-2016	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$5,508.14	LOCAL GOV JULY 2016
7/22/16	623-2016	WARREN COUNTY AUDITOR, MATT NOLAN	2011-536-0000	\$2,124.05	MOTOR VEHICLE LICENSE TAX JUNE 2016 DIRECT DEPOSIT
7/22/16	624-2016	WARREN COUNTY AUDITOR, MATT NOLAN	2231-592-0000	\$1,830.00	NEW \$5 MOTOR VEHICLE LICENSE TAX JUNE 2016 DIRECT DEPOSIT
7/22/16	629-2016	WARREN COUNTY AUDITOR, MATT NOLAN	2231-701-0000	\$7,944.05	OLD \$5 PERMISSIVE AUTO TAX JUNE 2016 DIRECT DEPOSIT
				\$36,391.39	
7/26/16	557-2016	MARK HEIL	1000-892-0000	\$10.00	GREEN ADDRESS SIGN
7/29/16	618-2016	KIM DILLON	2191-299-0000	\$10.00	GREEN ADDRESS SIGN
				\$20.00	

Post Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
7/29/16	617-2016	MIDDLETOWN WORKS UNION	2191-299-0000	\$155.33	LIFESQUAD SERVICE
7/1/16	558-2016	BUCKEYE COMMUNITY	2191-299-0000	\$172.90	LIFESQUAD SERVICE DIRECT DEPOSIT
7/1/16	559-2016	HUMANA	2191-299-0000	\$346.97	LIFESQUAD SERVICE DIRECT DEPOSIT
7/1/16	560-2016	ANTHEM	2191-299-0000	\$359.22	LIFESQUAD SERVICE DIRECT DEPOSIT
7/1/16	561-2016	AETNA	2191-299-0000	\$451.94	LIFESQUAD SERVICE DIRECT DEPOSIT
7/1/16	562-2016	CGS	2191-299-0000	\$1,444.59	LIFESQUAD SERVICE DIRECT DEPOSIT
7/5/16	563-2016	UNITED HEALTHCARE	2191-299-0000	\$144.55	LIFESQUAD SERVICE DIRECT DEPOSIT
7/5/16	564-2016	AETNA	2191-299-0000	\$190.00	LIFESQUAD SERVICE DIRECT DEPOSIT
7/5/16	565-2016	ANTHEM BCBS	2191-299-0000	\$675.52	LIFESQUAD SERVICE DIRECT DEPOSIT
7/5/16	566-2016	ANTHEM	2191-299-0000	\$714.57	LIFESQUAD SERVICE DIRECT DEPOSIT
7/5/16	567-2016	MEDICAL MUTUAL	2191-299-0000	\$1,015.50	LIFESQUAD SERVICE DIRECT DEPOSIT
7/5/16	568-2016	ANTHEM	2191-299-0000	\$1,024.07	LIFESQUAD SERVICE DIRECT DEPOSIT
7/5/16	569-2016	CGS	2191-299-0000	\$8,361.44	LIFESQUAD SERVICE DIRECT DEPOSIT
7/6/16	570-2016	UNITED HEALTHCARE	2191-299-0000	\$451.95	LIFESQUAD SERVICE DIRECT DEPOSIT
7/7/16	571-2016	COMMUNITY INSURANCE	2191-299-0000	\$91.51	LIFESQUAD SERVICE DIRECT DEPOSIT
7/7/16	572-2016	CARESOURCE	2191-299-0000	\$282.29	LIFESQUAD SERVICE DIRECT DEPOSIT
7/7/16	573-2016	MOLINA HEALTHCARE	2191-299-0000	\$360.98	LIFESQUAD SERVICE DIRECT DEPOSIT
7/7/16	574-2016	UNITED HEALTHCARE	2191-299-0000	\$1,233.16	LIFESQUAD SERVICE DIRECT DEPOSIT
7/8/16	575-2016	STATE OF OHIO MEDICAID	2191-299-0000	\$96.16	LIFESQUAD SERVICE DIRECT DEPOSIT
7/8/16	576-2016	UNITED HEALTHCARE	2191-299-0000	\$869.44	LIFESQUAD SERVICE DIRECT DEPOSIT
7/11/16	577-2016	ANTHEM	2191-299-0000	\$104.40	LIFESQUAD SERVICE DIRECT DEPOSIT
7/11/16	578-2016	MEDICAL MUTUAL	2191-299-0000	\$141.56	LIFESQUAD SERVICE DIRECT DEPOSIT
7/11/16	579-2016	ANTHEM	2191-299-0000	\$256.10	LIFESQUAD SERVICE DIRECT DEPOSIT
7/11/16	580-2016	AETNA	2191-299-0000	\$483.98	LIFESQUAD SERVICE DIRECT DEPOSIT
7/11/16	581-2016	CGS	2191-299-0000	\$727.39	LIFESQUAD SERVICE DIRECT DEPOSIT
7/12/16	582-2016	HUMANA	2191-299-0000	\$294.80	LIFESQUAD SERVICE DIRECT DEPOSIT
7/12/16	583-2016	ANTHEM BCBS	2191-299-0000	\$525.52	LIFESQUAD SERVICE DIRECT DEPOSIT
7/13/16	584-2016	MOLINA HEALTHCARE	2191-299-0000	\$171.58	LIFESQUAD SERVICE DIRECT DEPOSIT
7/13/16	585-2016	CARESOURCE	2191-299-0000	\$174.37	LIFESQUAD SERVICE DIRECT DEPOSIT
7/14/16	586-2016	AETNA	2191-299-0000	\$80.36	LIFESQUAD SERVICE DIRECT DEPOSIT
7/14/16	587-2016	UNITED HEALTHCARE	2191-299-0000	\$95.56	LIFESQUAD SERVICE DIRECT DEPOSIT
7/14/16	588-2016	STATE OF OHIO MEDICAID	2191-299-0000	\$171.72	LIFESQUAD SERVICE DIRECT DEPOSIT
7/14/16	589-2016	TRICARE	2191-299-0000	\$319.81	LIFESQUAD SERVICE DIRECT DEPOSIT
7/14/16	590-2016	UMR UC HEALTH	2191-299-0000	\$783.72	LIFESQUAD SERVICE DIRECT DEPOSIT
7/15/16	591-2016	HUMANA	2191-299-0000	\$346.97	LIFESQUAD SERVICE DIRECT DEPOSIT
7/15/16	592-2016	AETNA	2191-299-0000	\$918.07	LIFESQUAD SERVICE DIRECT DEPOSIT
7/15/16	593-2016	CGS	2191-299-0000	\$1,980.99	LIFESQUAD SERVICE DIRECT DEPOSIT
7/18/16	594-2016	ANTHEM	2191-299-0000	\$263.38	LIFESQUAD SERVICE DIRECT DEPOSIT
7/18/16	595-2016	MEDICAL MUTUAL	2191-299-0000	\$421.83	LIFESQUAD SERVICE DIRECT DEPOSIT
7/18/16	596-2016	CGS	2191-299-0000	\$1,034.17	LIFESQUAD SERVICE DIRECT DEPOSIT
7/19/16	597-2016	ANTHEM	2191-299-0000	\$414.24	LIFESQUAD SERVICE DIRECT DEPOSIT
7/19/16	598-2016	AARP UNITED HEALTHCARE	2191-299-0000	\$503.34	LIFESQUAD SERVICE DIRECT DEPOSIT
7/20/16	599-2016	CARESOURCE	2191-299-0000	\$713.96	LIFESQUAD SERVICE DIRECT DEPOSIT
7/21/16	600-2016	CGS	2191-299-0000	\$311.07	LIFESQUAD SERVICE DIRECT DEPOSIT
7/21/16	601-2016	UNITED HEALTHCARE	2191-299-0000	\$388.84	LIFESQUAD SERVICE DIRECT DEPOSIT
7/21/16	602-2016	HHP OH	2191-299-0000	\$439.44	LIFESQUAD SERVICE DIRECT DEPOSIT
7/22/16	603-2016	COMMUNITY INSURANCE	2191-299-0000	\$347.66	LIFESQUAD SERVICE DIRECT DEPOSIT
7/25/16	604-2016	COMMUNITY INSURANCE	2191-299-0000	\$92.23	LIFESQUAD SERVICE DIRECT DEPOSIT
7/25/16	605-2016	CGS	2191-299-0000	\$320.15	LIFESQUAD SERVICE DIRECT DEPOSIT
7/26/16	606-2016	CGS	2191-299-0000	\$352.47	LIFESQUAD SERVICE DIRECT DEPOSIT
7/26/16	607-2016	ANTHEM BCBS	2191-299-0000	\$913.46	LIFESQUAD SERVICE DIRECT DEPOSIT
7/27/16	608-2016	CARESOURCE	2191-299-0000	\$264.65	LIFESQUAD SERVICE DIRECT DEPOSIT
7/27/16	609-2016	MOLINA HEALTHCARE	2191-299-0000	\$304.82	LIFESQUAD SERVICE DIRECT DEPOSIT
7/27/16	610-2016	AETNA	2191-299-0000	\$405.92	LIFESQUAD SERVICE DIRECT DEPOSIT
7/27/16	611-2016	AETNA	2191-299-0000	\$437.75	LIFESQUAD SERVICE DIRECT DEPOSIT
7/28/16	612-2016	ANTHEM	2191-299-0000	\$202.30	LIFESQUAD SERVICE DIRECT DEPOSIT
7/28/16	613-2016	UNITED HEALTHCARE	2191-299-0000	\$2,649.72	LIFESQUAD SERVICE DIRECT DEPOSIT
7/29/16	614-2016	COMMUNITY INSURANCE	2191-299-0000	\$96.58	LIFESQUAD SERVICE DIRECT DEPOSIT
7/29/16	615-2016	AETNA	2191-299-0000	\$847.12	LIFESQUAD SERVICE DIRECT DEPOSIT
7/29/16	616-2016	CGS	2191-299-0000	\$1,416.16	LIFESQUAD SERVICE DIRECT DEPOSIT
7/26/16	556-2016	ANTHEM	2191-299-0000	\$179.84	LIFESQUAD SERVICES
8/1/16	636-2016	BLUECROSS BLUESHIELD OF SOUTH CAROLINA	2191-299-0000	\$107.00	LIFESQUAD SERVICES
				\$39,447.09	

Visitor Concerns

None

Trustee Reports

None

There being no further business, Mr. Jones made a motion, seconded by Mr. VanDeGrift to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for August 30th, 2016 at 8:00 A.M.

Signed: _____ President

Attest: _____ Chief Fiscal Officer

**RESOLUTION 16-08-01
TURTLECREEK TOWNSHP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall accept the depository bid/bids of Lebanon Citizens National Bank, to be designated as depositories of the active, interim, and inactive deposits of public moneys for the five (5) year period beginning August 22, 2016. Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution was passed.

Adopted this 8th day of August, 2016

Signed: _____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 16-08-02
TURTLECREEK TOWNSHP
WARREN COUNTY, OHIO**

WHEREAS the Low Profile, Tractors, and Flay Mower of the Township Road Dept need replaced.

WHEREAS Walt Luti Tire can provide the needed tires at a cost of \$3,815.92

THEREFORE BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, approve for the purchase of tires from Walt Luti in the amount of \$3,815.92 for the Low Profile, Tractors, and Flay Mower.

Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 8th day of August, 2016

Signed: _____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 16-08-03
Turtlecreek Township
Warren County, Ohio**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the new hire pay for EMS employees shall be compensated at the rate listed below effective August 20, 2016

Paramedic	\$14.00
Intermediate	\$13.00
Basic	\$12.50
Observer Full	\$ 8.50
Observer Half	\$ 6.00

Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 8th day of August, 2016

Signed: _____

Attest: _____ Chief Fiscal Officer

**RESOLUTION 16-08-04
TURTLECREEK TOWNSHP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the township employees shall be compensated at the rate listed below effective August 20, 2016.

EMS DEPARTMENT

All employees to be paid out of the EMS/Fire Fund 2193

Chris Bartesko	\$12.50 per hour
Jessica Conway	\$12.50 per hour
Mitch Conway	\$14.00 per hour
Jim Coyle	\$14.00 per hour
Jeffrey Dahlhoff	\$12.50 per hour
Dan Hill	\$12.50 per hour
Brian Holtel	\$13.00 per hour
Shawn Mason	\$14.00 per hour
John Seckel	\$14.00 per hour

Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 8th day of August, 2016

Signed: _____ " YEA"

_____ " YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 16-08-05
TURTLECREEK TOWNSHP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the EMS Department may purchase/subscribe to scheduling software in the amount not to exceed \$1,968.00 annually.

Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 8th day of August, 2016

Signed: _____ " YEA"

_____ " YEA"

Attest: _____ Chief Fiscal Officer