

## TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

MAY 31

16

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on May 31, 2016 at 8:00 a.m. with the following person present:

TRUSTEES: Jim VanDeGrift, Daniel Jones, and Jonathan D. Sams

CHIEF FISCAL OFFICER: Gregory S. Johnson

GUEST: Tammy Boggs, Steve Flint, Michael Jameson, Ron Chasteen, Gabe Drake, Matt Obringer, Ryan Cook, Mike Kettler, Jon Paul Campbell, Jennifer Niehaus, Lauren Bairn.

The meeting opened with Mr. VanDeGrift leading the Pledge of Allegiance.

The minutes of the previous meeting on 5/3/2016 and 5/9/2016 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Jones moved for acceptance, seconded by Mr. Sams to approve the minutes for the meeting on 5/3/2016. Since there were no additions or corrections, Mr. Sams moved for acceptance, seconded by Mr. VanDeGrift to approve the minutes for the meeting on 5/9/2016. All were in favor and the minutes were approved as written.

Department Reports:

**Fire/EMS:** Steve Flint, Fire Chief, asked the trustees for permission to hire 3 additional Part Time personnel for EMS. He will post for 2 positions now with the option to post for a 3<sup>rd</sup> at a later date. Mr. Sams made a motion, seconded by Mr. Jones to allow for the posting of 2 part time positions at this time with the requirement of twenty four hours of service bi-weekly. All present voiced a "YEA" vote and the motion passed.

Mike Jameson, Asst. Chief, informed the trustees that there was going to be a swift water class put on by South Lebanon and that he would like permission to send up to 4 people at a cost of \$300.00 per person to the class. Mr. Sams made a motion, seconded by Mr. Jones to allow for 4 people to attend the swift water class. All present voiced a "YEA" vote and the motion passed with resolution **16-05-04** (a copy of the resolution will be included in the minutes).

Mike Jameson also informed the trustees that the department has performed several extensive extractions on some bad car wrecks recently and he was very pleased with the department's performance on scene.

Jon Paul Campbell, EMS Captain, informed the trustees that the department wished to purchase a new Lifepack 15 now that the Lifepack 12 is no longer being supported. After discussion, Mr. Jones made a motion, seconded by Mr. Sams to purchase the Lifepack 15 at a cost of \$29,134.07. All present voiced a "YEA" vote and the motion passed with resolution **16-05-05** (a copy of the resolution will be included in the minutes). In addition to the purchase, Captain Campbell also informed the trustees that the Lifepack 12 may be traded in OR sold to a neighboring political subdivision for \$5,000.00. Mr. Sams made a motion, seconded by Mr. Jones to trade or sell the Lifepack 12 as long as the value for the trade was at least \$5,000.00. All present voiced a "YEA" vote and the motion passed with resolution **16-05-06** (a copy of the resolution will be included in the minutes). Due to the purchase of the new Lifepack 15, the service contract will also need updated per Captain Campbell. The cost of the service plan for the Lifepack 15 will be \$5,712.00 for 4 years. Mr. Jones made a motion, seconded by Mr. Sams to approve for the purchase of the service contract on the new Lifepack 15 in the amount of \$5,712.00. All present voiced a "YEA" vote and the motion passed with resolution **16-05-07** (a copy of the resolution will be included in the minutes).

**Road and Bridge:** Ron Chasteen, Road Supervisor, informed the board that the department was now well into their second round of mowing and blacktop repair. Mr. Chasteen also informed the trustees that the old Bobcat machine sold on GovDeals for \$13,051.00.

**Administration:**

Mrs. Boggs informed the trustees that she had approved for the purchase of a new flatbed trailer for the Road Dept. for the amount of \$2,495.00. Mr. Sams made a motion, seconded by Mr. Jones to accept the purchase of the flatbed trailer for the specified amount.

**Fiscal Officer Reports:**

The semi-annual audit committee reviewed the year to date reports at approximately 8:45 a.m. The committee noted that at this time there is no need for transfers, additional line items, revenue revisions, or amended appropriations. A motion was made by Mr. Sams and seconded by Mr. Jones to accept the committee's findings of this audit. All present voiced a "YEA" vote and the motion passed.

Mr. Johnson presented the trustees with additional information regarding Ohio Checkbook. Lauren Bairn with State Treasurer Josh Mandel's office was in attendance and also shared additional information with the trustees regarding the use of the service. At this time no decision was made regarding the townships inclusion in the service and no action was taken.

**Trustees Reports:**

Mr. Jones informed the trustees that he had received a resident complain regarding the speed limit on Drake Rd. Mr. Jones made a motion, seconded by Mr. Sams to request ODOT to perform a speed study on this particular stretch of Drake Rd. All present voiced a "YEA" vote and the motion passed. The same resident also shared concerns with law enforcement jurisdictional matters on his property. It was discussed that law enforcement from the property jurisdiction AND neighboring jurisdictions may serve for jurisdictional matters on the property in question per law. At this time no further action was taken in this matter. Mr. Jones also questioned the traffic on State Route 123 by the new truck stop and resident Jennifer Niehaus informed the trustees that it hasn't been too bad but that engine breaking was a problem going down the hill. Mr. Sams made a motion, seconded by Mr. Jones to request the state to place a "No Engine Break" sign along the route. All present voiced a "YEA" vote and the motion passed.

**General Reports:**

1. CORRESPONDENCE:

IN:

- Letter from Atrium Medical Center regarding EMS crew and excellent service
- Email from Mr. Sams regarding definitions for truck terminals
- Notice from WC Engineer's office of address numbers for Trails of Shaker Run
- Letter from WC Regional Planning regarding Issue 2 money
- Email from resident regarding zoning concerns
- Email from WC Economic Development department regarding property in the township
- Email from Mr. David Mick, WC Engineer's Office regarding improvements on Route 63
- Letter from USDOC regarding 2016 Government Survey
- Email from WC Health District regarding a meeting on June 16th at 10:00
- Letter from OhioComp regarding MCO
- Email from OPEC HC regarding performance update
- Email from Careworks regarding MCO
- Letter from AMCare regarding change of address
- WC Regional Planning regarding press release for Crossroads at Union Village
- Letter from WC Water & Sewer Department regarding replacement of nozzles on American Flow Control
- Letter from Prime Health Services regarding services
- Email from Mr. Sams regarding the institutionally zoned property
- Letter from WireNet Incorporated regarding cell tower on Route 48

OUT:

- Letter to WC Rural Zoning conditional use/site plan review 1172 E. Turtlecreek Union Road
- Letter to WC Regional Planning regarding Charleston Place 3rd Addition Preliminary Plan
- Letter to WC Regional Planning regarding McGowen Acres Phase 2 Alternative Plat
- Email to OTARMA regarding new trailer

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos. 26059 through 26123 (copy to follow) and Vouchers 58-2016.

The Fiscal Office reported the following income from: Warren County Auditor ,M. Nolan - \$19,200.53, Cincinnati Bell- \$440.73 (1<sup>st</sup> Quarter 2016 Franchise Fees), Time Warner Cable - \$26,762.10 (1<sup>st</sup> Quarter 2016 Franchise Fees), B. Storey - \$425.97 (Life Squad Services), Middletown Workers Union - \$330.55 (Life Squad Services), Blue Cross Blue Shield of Texas- \$98.77 (Life Squad Services), Medicount Management - \$305.70 (Life Squad Services), Medigold - \$284.99 (Life Squad Service), MHBP - \$72.34 (Life Squad Services), Wellmark - \$96.00 (Life Squad Service), Omaha Insurance Co. - \$85.14 (Life Squad Service), Aetna - \$169.95 (Life Squad Service), Care Source - \$209.96 (Life Squad Service), Progressive - \$607.02 (Life Squad Service), Comp Management - \$612.27 (Life Squad Service), J. Smith - \$30 (Life Squad Service),

M. Simpson - \$100.00 (Life Squad Service), Derinda Chalfant - \$730.00 (Cemetery Lot Sale S52, L8), State of Ohio Dept. of Taxation - \$149,377.42 (First Half 2016 Rollback Settlement), Lebanon Citizens National Bank - \$1,752.23 (Various Interest Receipts), Keever Creek LLC - \$510.00 (2015-2016 Snow and Ice Removal), Cedar Trace - \$630.00 (2015-2016 Snow and Ice Removal).

**Visitor Concerns**

Matt Obringer, Mike Kettler, and Ryan Cook with the Warren County Regional Planning Office presented the following to the trustees:

The commission wants to define the definitions for the I-71/123 JEDD to explain the parameters regarding "light manufacturing", "distribution facility", and "truck terminals".

There will be a project study regarding the State Route 63 and 741 intersections in the coming weeks as well as the stretch of State Route 63 along the state property in front of the prisons. A visual preference survey will be a part of this study.

The Warren County trails plan will not be receiving any capital funds for the project.

The developer for the Green Tree Golf Course development has pulled the plans and is no longer looking to construct the development.

Glenmore Park subdivision is in the planning phase and will consist of 186 plots off of Butler Warren and Brewer Roads. The trustees voiced no concerns at this time but did stipulate acceptance of the plan would come after further discussion at the next meeting along with Fire Chief Flint's approval once he has had time to review the plans.

There being no further business, Mr. Sams made a motion, seconded by Mr. Jones to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for June 13th, 2016 at 7:00 P.M.

Signed: \_\_\_\_\_ President

Attest: \_\_\_\_\_ Chief Fiscal Officer

RESOLUTION 16-05-04  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO

SWIFT WATER TRAINING, SOUTH LEBANON, OH

NOW, THEREFORE, BE IT RESOLVED, Turtlecreek Township Fire Department has the approval of the Board of Trustees to purchase the training for up to 4 persons at a cost of \$300.00 per person to attend a swift water training class being taught by South Lebanon/Union Township. The training will be paid for out of the Fire Training Fund 2192-220-590-006.

Mr. Sams moved for the adoption of the foregoing resolution. Mr. Jones seconded the motion. All voiced a "YEA" vote and the resolution was passed.

Adopted this 31st day of May, 2016

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

RESOLUTION 16-05-05  
TURTLECREEK TOWNSHP  
WARREN COUNTY, OHIO

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall purchase one (1) Life Packs at the approximate cost of \$29,134.07 from Medtronic Physio Control Corporation. Source of the funds will be from fund 2191-230-430-0000. The motion was initiated by Mr. Jones and seconded by Mr. Sams. All voiced a "YEA" vote and the resolution passed.

Adopted this 31st day of May, 2016.

Signed: _____	"YEA"
_____	"YEA"
_____	"YEA"
Attest: _____	Chief Fiscal Officer

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES  
WARREN COUNTY, OHIO

Resolution Number: 16-05-06

Date of Resolution: 5/31/2016

TOPIC OF RESOLUTION: BOARD RESOLUTION FINDING THE TOWNSHIP'S LIFEPAK 12 UNFIT FOR THE USE FOR WHICH IS IT WAS ACQUIRED; AND, FURTHER APPROVING THE SALE OR TRADE IN OF THE LIFEPAK12 WITHOUT ADVERTISEMENT.

RESOLUTION

WHEREAS, Ohio Revised Code §505.10 (A) provides that when the township has property, including motor vehicles, road machinery, equipment, and tools, and the Board, by resolution, finds is not needed for public use, is obsolete, or is unfit for the use for which is was acquired, the board may sell and convey that property or otherwise dispose of it in accordance with this section; and,

WHEREAS, Ohio Revised Code § 505.101 provides that the board of trustees of any township may, by resolution, enter into a contract, without advertising or bidding, for the sale of materials, equipment, or supplies to any department, agency or political subdivision of the state; and,

WHEREAS, this Township owns a used LifePack12 Heart Monitor.

WHEREAS, this Board has been informed that Salem Township of Warren County, Ohio has interest to purchase the said Lifepack12 in the amount of \$5,000.00.

WHEREAS, this Board has also been informed that the business involved in the sale of the new Lifepack15 acquired under resolution 16-05-05 has agreed to accept a \$5,000.00 trade on the Lifepack12 in question.

WHEREAS, this Board finds that the price offered by Salem Township and by Medtronic Physio Control is fair and reasonable.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

Section 1. That the Board does find in accordance with Ohio Revised Code §505.10 (A), that the Township's Lifepack12 is unfit for the use for which it was acquired as the monitor is no longer supported by its manufacturer.

Section 2. That the Board agrees to the sale or trade in of the Lifepack12 in the amount not to be less than \$5,000.00

Section 4. That the Board is acting in its administrative capacity in adopting this Resolution.

Section 5. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 6. That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Sams moved adoption of the foregoing Resolution, being seconded by Mr. Jones. Upon call of the roll, all voiced a "YEA" vote and the resolution passed.

Resolution adopted this 31st day of May, 2016.

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

RESOLUTION 16-05-07  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall purchase a two (2) year maintenance contract on the LifePak 15 the approximate cost of \$5,712.00. Source of the funds will be the EMS Fund 2191-230-323-0000 (Repairs and Maintenance). Resolution was initiated by Mr. Jones and seconded by Mr. Sams. All voiced a "YEA" vote and the resolution passed.

Adopted this 31st day of May, 2016.

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer