

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

FEBRUARY 23

16

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on February 23, 2016 at 8:00 a.m. with the following person present:

TRUSTEES: Jim VanDeGrift, Dan Jones (arrived at 8:10 a.m.) and Jonathan D. Sams
CHIEF FISCAL OFFICER: Tammy Boggs
GUEST: Steve Flint, Michael Jameson, Ron Chasteen, Chuck Petty, David Wallace, JonPaul Campbell, David Fornshell, Jennifer Niehaus, Patty and Tim Voklkerding, Greg Johnson, Nancy Fields, Barney Wright, and Doug Miller.

The meeting opened with Mr. VanDeGrift leading the Pledge of Allegiance.

The minutes of the previous meeting, regular and special meeting of February 8, 2016, were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Sams moved for acceptance, seconded by Mr. VanDeGrift. All were in favor and the minutes were approved as written.

Mr. David Fornshell, Warren County Prosecutor, presented his 2016 Annual report to the Trustees.

Mr. David Wallace, resident of Charleston Woods, addressed the Trustees regarding a drainage issue with his property. Mr. Wallace stated that he has been in contact with the developer, Warren County Engineer's office, and Turtlecreek Road Department regarding the issues with drainage on his property. The Trustees explained that if the drainage issue does not involve the right-of-way the township has no authority to provide work on the issue. Mr. Chuck Petty, from the Warren County Engineer's office, stated that he would try to contact the developer to see if he can assist the homeowner with the issue. The Trustees will follow up by sending a letter to the developer and Mr. Jones will take a look at the property.

Mr. Barney Wright thanked the Trustees for the support of the Loeb Grant and wanted to address the Trustees regarding his bid for Warren County Treasurer.

Ms. Boggs notified the Trustees that the CD's in the amount totaling \$2,000,000.00 will be renewed on February 27, 2016 with Peoples First Savings Bank for one year at .75% interest rate.

Ms. Boggs informed the Trustees that a request has been made to us the meeting room for a Warren County 4-H group on Sunday afternoons from February until July. Mr. Sams made a motion to approve the use of the meeting room. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed.

Ms. Boggs informed the Trustees that the 2016 annual dues for Warren County Regional Planning are due in the amount of \$1,476.50. Mr. Sams made a motion to pay the dues. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed. Ms. Boggs stated that it is time to appoint the members for Regional Planning for 2016. Ms. Niehaus was requested to verify with the previous members to see if they wished to participate again. The appointments will be verified at the next meeting.

The annual renewal for the Accident and Health Policy for the volunteers was received by the township from Burham and Flowers Insurance Group in the amount of \$5,607.00. Mr. Sams made a motion to renew the policy. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed.

Mr. Doug Miller discussed Union Village and verified that the township would request an annual administrative fee in the amount of \$15,000.00 annually and that all fees for additional accounting and legal services regarding proper bidding per the ORC be paid by out of the TIF revenue.

Department Reports:

Fire/EMS: Steve Flint, Fire Chief and Mike Jameson, Assistant Fire Chief reported fire and EMS incident information. Assistant Chief Jameson informed the Trustees that the 2006 low profile truck has an issue with rusting on the dump body. Assistant Chief Jameson requested that the Trustees approve the repair of the dump body, sandblasting and powder coating, in the approximate amount of \$2,500 to Coyote Manufacturing. Mr. Sams made a motion to approve the repair. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 16-02-03**. (A copy of the resolution is included in the minutes). Assistant Chief Jameson notified the Trustees that the repair requested for the EGR on the Road Department dump truck in the amount of \$2,000.00 was not necessary. The dump truck only required a gasket in the amount of \$101.00. Assistant Chief Jameson notified the Trustees that there will be a swift water class and that he would like to send from four (4) to six (6) individuals to the class. He will follow up at the next meeting regarding the exact number of people to participate and the cost.

Road and Bridge: Ron Chasteen, Road Supervisor, presented his weekly department activity reports completed since the previous meeting. Mr. Chasteen informed the Trustees that the road crew has been working on the ditches in the township. Ms. Boggs discussed with Mr. Chasteen the notice from Warren County Engineer's office regarding the street sweeping program. This will be continued until the next meeting. Warren County Engineer's office has requested that the township pass a resolution requesting participation in the 2016 annual road work projects. Mr. Jones made a motion to participate in the annual road work project for the township. Mr. Sams seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 16-02-04 and Resolution 16-02-05**. (A copy of the resolution is included in the minutes).

Correspondence – In:

Letter from CareWorks regarding upcoming dates
2016 Annual Report for WC Prosecutor's office
Email from Mr. Budd regarding documents for the Union Village – Otterbein TIF
Public Records Request from American Transparency
Public Records Request from SmartProcure
Request from Secretary of State's Office regarding updated township officials information
Resolution from Warren County Commissioners regarding approval modification of text amendments
Letter from Warren County Engineer's office regarding annual resurfacing program

Correspondence – Out:

Letter sent to Warren County Regional Planning regarding Glenmore Park Concept Plan
Letter sent to Warren County Regional Planning regarding Charleston Place 3rd Addition Concept Plan
Letter sent to Warren County Rural Zoning regarding the MI Homes of Cincinnati Trails of Shaker Run requested variance.
Letter sent to Mr. Sharts regarding land for sell next to Station 31.
Sent public records requested information to American Transparency
Sent public records requested information to SmartProcure
Letters to individuals who applied for the Administrator position

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos. 25551 through 25602 (copy to follow) and Voucher 22-2016.

The Fiscal Office reported the following income from: P. Stanley – \$62.83 (Life Squad Services), M. Klein - \$205.00 (Life Squad Services), D. Morrison - \$92.32 (Life Squad Services), G. Hay - \$30.00 (Life Squad Service), Transamerica Life - \$91.15 (Life Squad Service), Compmanagement - \$1,118.90 (Life Squad Service), Premier - \$138.12 (Life Squad Service), Medicount - \$90.97 (Life Squad Service), Lebanon Citizens National Bank - \$1,782.91 (Various Interest Receipts), Westside Church of Christ - \$1,200.00 (2016 Annual Lease), Ramsey Foundation - \$ 216.00 (Foundation for Umney), Lexis Nexis - \$5.00 (Fire Report).

There being no further business the Mr. Jones made a motion to adjourn the meeting. The motion was seconded by Mr. Sams. All voiced a "YEA" vote and the motion was passed.

The next regular meeting is scheduled for March 14, 2016 at 7:00 p.m.

Signed: _____ President

Attest: _____ Chief Fiscal Officer

**RESOLUTION 16-02-03
TURTLECREEK TOWNSHP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall repair the dump body on the 2006 low profile truck for the Road Department at the approximate cost of \$2,500.00 from Coyote. Source of the funds will be 2031-330-323-0000 (Repairs and Maintenance). Mr. Sams made a motion to repair the dump body. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed.

Adopted this 23rd day of February, 2016

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 16-02-04
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**Authorizing Contract with Warren County Engineer's
Office for Warren County 2016 Resurfacing Project**

WHEREAS, Turtlecreek Township desires an agreement to participate in the 2016 Resurfacing Project through the Warren County Engineer's Office; and

WHEREAS, the Warren County Engineer's Office meets all applicable State and local requirements through the bid process for resurfacing; and

WHEREAS, in order to save money and expedite the bidding process, it benefits Turtlecreek Township to enter into an agreement with the Warren County Engineer's Office for the 2016 Resurfacing Project for the 2016 construction season; now

THEREFORE BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township to enter into an agreement to participate with the Warren County Engineer's Office for the bidding and payment of the 2016 Resurfacing Project for the 2016 construction season; and

FURTHER BE IT RESOLVED, that the Township Administrator and/or the Road Superintendent of Turtlecreek Township are hereby authorized to file and sign all documents associated herewith including the forwarding of the estimated totals needed for the 2016 Resurfacing Project as prepared by the Road Superintendent.

Mr. Jones moved for adoption of the foregoing resolution, begin seconded by Mr. Sams. Upon call of the roll, the following vote resulted:

Mr. VanDeGrift	"YEA"
Mr. Jones	"YEA"
Mr. Sams	"YEA"

Resolution adopted this 23rd day of February, 2016.

Turtlecreek Township

Chief Fiscal Officer

**RESOLUTION 16-02-05
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**Authorizing Contract with Warren County Engineer's
Office for Warren County 2016 Chip Seal Project**

WHEREAS, Turtlecreek Township desires an agreement to participate in the 2016 Chip Seal Project through the Warren County Engineer's Office; and

WHEREAS, the Warren County Engineer's Office meets all applicable State and local requirements through the bid process for chip seal project; and

WHEREAS, in order to save money and expedite the bidding process, it benefits Turtlecreek Township to enter into an agreement with the Warren County Engineer's Office for the 2016 Chip Seal Project for the 2016 construction season; now

THEREFORE BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township to enter into an agreement to participate with the Warren County Engineer's Office for the bidding and payment of the 2016 Chip Seal Project for the 2016 construction season; and

FURTHER BE IT RESOLVED, that the Township Administrator and/or the Road Superintendent of Turtlecreek Township are hereby authorized to file and sign all documents associated herewith including the forwarding of the estimated totals needed for the 2016 Chip Seal Project as prepared by the Road Superintendent.

Mr. Jones moved for adoption of the foregoing resolution, begin seconded by Mr. Sams. Upon call of the roll, the following vote resulted:

Mr. VanDeGrift	"YEA"
Mr. Jones	"YEA"
Mr. Sams	"YEA"

Resolution adopted this 23rd day of February, 2016.

Turtlecreek Township

_____ Chief Fiscal Officer