

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

DECEMBER 24

15

The regular rescheduled meeting of the Board of Trustees of Turtlecreek Township was held on December 24, 2015 at 8:30 a.m. with the following person present:

TRUSTEES: Jim VanDeGrift, Dan Jones and Jonathan D. Sams
CHIEF FISCAL OFFICER: Tammy Boggs
GUEST: Steve Flint, Michael Jameson, Ron Chasteen, Michael Shaffer, Kent Hurt, Jackie Davis, JonPaul Campbell, Gregory Johnson, and Nancy Fields.

The meeting opened with Mr. Sams leading the Pledge of Allegiance.

The minutes of the previous meeting were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Jones moved for acceptance, seconded by Mr. VanDeGrift. All were in favor and the minutes were approved as written.

The Fiscal Officer, Ms. Boggs, administered the oath of office for Jim VanDeGrift, Trustee. His new term begins January 1, 2016. Mr. VanDeGrift's bond is \$10,000.00 and has been executed.

Mr. Sams made a motion for election of officers for the 2016 year: Mr. VanDeGrift will serve as President of the Board of Trustees and Mr. Jones will serve as Vice-President of the Board of Trustees. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed.

Mr. Sams recognized Assistant Chief Jameson for his hours of training with the Ohio Task Force 1. Assistant Chief Jameson has completed 85 hours of training in 2015.

A motion was made by Mr. Jones regarding the reimbursement for legal fees associated with the Lebanon/Monroe JEDD in the approximate cost of \$17,500.00. The township will be responsible for 1/3 the cost of the fees and will be reimbursed once the JEDD Board has the money which should be in approximately 2 – 3 years. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 15-12-23**. (A copy of the resolution is included in the minutes).

Mr. VanDeGrift made a motion to donation \$400.00 to the Lebanon Food Pantry. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed.

Ms. Boggs presented the request from Duke Energy for the additional lights for the Estates of Keever Creek, Stage 2. Mr. VanDeGrift made a motion to approve the additional lights. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed.

Ms. Boggs informed the Trustees that the Warren County Emergency Management Agency has requested a resolution be passed to adopt the Warren County 2015 Hazard Mitigation Plan. Mr. VanDeGrift made a motion to adopt the 2015 Hazard Mitigation Plan. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 15-12-21**. (A copy of the resolution is included in the minutes).

Ms. Jackie Davis provided the Trustees with the documentation to replace the carpet in the Administrative building. The Trustees will review the quotes and continue this matter until the next meeting.

Department Reports:

Fire/EMS: Steve Flint, Fire Chief and Mike Jameson, Assistant Fire Chief reported fire and EMS incident information. Chief Flint requested approval for Mr. Dan Hill to attend Fire Training Level 1 class at the approximate cost of \$1,150.00 at Warren County Career Center. Mr. Jones made a motion to approve the training. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed.

Road and Bridge: Ron Chasteen, Road Supervisor, presented his weekly department activity reports completed since the previous meeting. Mr. Chasteen reported that all the equipment is ready for the snow season.

Correspondence – In:

Email regarding horseback riding trails in Turtlecreek Township
Email regarding the motel tax in the township
Notice from Duke Energy regarding adjustments to Rider rates
Email from David Wallace regarding drainage issues
Letter from Burnham & Flower regarding Public Officials Bonds
Resolution from WC Commissioners regarding public hearing to consider text
Amendments to the WC Rural Zoning Code

Correspondence – Out:

Letter to WC Engineer's regarding acceptance of Charleston Woods
Letter to WC Rural Zoning regarding the application for text amendment to the
WC Zoning Code
Letter to WC Rural Zoning regarding site plan for 5505 Greentree Road MXU-C

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos. 25242 through 25279 (copy to follow) and Voucher 138-2015.

The Fiscal Office reported the following income from: Warren County Auditor ,M. Nolan - \$50.90 (December 15 Cigarette License), \$1,619.57 (November 15 Motor Vehicle License Tax), \$1,503.75 (November 15 New \$5 Permissive Tax), \$6,516.25 (November 15 \$5 Permissive Tax), \$2,745.60 (December 15 Cents Per Gallon), \$4,944.40 (December 15 Local Govt), \$930.44 (December 15 HB Local Govt), \$7,804.20 (November 15 Gas Excise Tax), Healthspan – \$485.14 (Life Squad Services), Premier Health Plan - \$323.36 (Life Squad Services), Riverlink Health - \$195.12 (Life Squad Services), Hausmann McNally - \$808.02 (Life Squad Service), Web TPA - \$90.86 (Life Squad Services), Middletown Works - \$79.97 (Life Squad Services), P. Stanley - \$50.00 (Life Squad Services), B. Blakeley - \$134.97 (Life Squad Services), N. Johnson - \$200.00 (Life Squad Services), Healthsmart - \$91.73 (Life Squad Services), M. Simpson - \$100.00 (Life Squad Services), J. Smith - \$30.00 (Life Squad Services), Amy Ball - \$10.00 (House # Sign), Stine Kilburn - \$600.00 (Open/Close Roberts), Morsie - \$560.00 (Cemetery Lots and Deeds Section 25 Lots 9&10).

A motion was made by Mr. VanDeGrift that the Board of Trustees adjourn into executive session to discuss personnel matter pursuant to ORC 121.22 (G) (1). The motion was seconded by Mr. Jones and upon call of roll call, Mr. Sams "YEA", Mr. Jones "YEA", and Mr. VanDeGrift "YEA" the executive session was entered. By motion of Mr. Jones that the Board of Trustees adjourn out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. VanDeGrift the executive session ended. Upon call of roll, Mr. Sams "YEA", Mr. Jones "YEA" and Mr. VanDeGrift "YEA" the Board returned to regular session.

The Trustees held a discussion regarding the pay increases for the township employees for 2016. Mr. Jones made a motion to increase pay as defined in **Resolution 15-12-22**. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 15-12-22**. (A copy of the resolution in included in the minutes).

There being no further business the Mr. Jones made a motion to adjourn the meeting. The motion was seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the motion was passed.

The next regular meeting is scheduled for January 11, 2016 at 7:00 P.M.

Signed: _____ President

Attest: _____ Chief Fiscal Officer

**Warren County 2015 Hazard Mitigation Plan
Township Adoption Resolution**

Resolution No. 15-12-21
Turtlecreek *Township*, Warren County, Ohio

WHEREAS, Turtlecreek Township, Warren County, Ohio is most vulnerable to natural hazards which may result in loss of life and property, economic hardship, and threats to public health and safety, and

WHEREAS, Section 322 of the Disaster Mitigation Act of 2000 (DMA 2000) requires state and local governments to develop and submit for approval to the President a mitigation plan that outlines processes for identifying their respective natural hazards, risks, and vulnerabilities, and

WHEREAS, Turtlecreek Township acknowledges the requirements of Section 322 of DMA 2000 to have an approved Hazard Mitigation Plan as a prerequisite to receiving post-disaster Hazard Mitigation Grant Program funds, and

WHEREAS, the Warren County 2015 Hazard Mitigation Plan has been developed by the Warren County Emergency Management Agency in cooperation with other county departments, and officials and citizens of Turtlecreek Township, and

WHEREAS, a public involvement process consistent with the requirements of DMA 2000 was conducted to develop the Warren County 2015 Hazard Mitigation Plan, and

WHEREAS, the Warren County 2015 Hazard Mitigation Plan recommends mitigation activities that will reduce losses to life and property affected by both natural hazards that face the County and its municipal governments,

NOW THEREFORE BE IT RESOLVED by the governing body for Turtlecreek Township:

- The Warren County 2015 Hazard Mitigation Plan is hereby adopted as the official Hazard Mitigation Plan of Turtlecreek Township and

- The respective officials and agencies identified in the implementation strategy of the Warren County 2015 Hazard Mitigation Plan are hereby directed to implement the recommended activities assigned to them.

ADOPTED, this 24th day of December, 2015

ATTEST:

Turtlecreek Township

By _____

By _____

By _____

**RESOLUTION 15-12-22
TURTLECREEK TOWNSHP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the township employees shall be compensated at the rate listed below effective December 26, 2015.

ROAD DEPARTMENT

Technician:	Tim Castle	\$20.25 per hour	
Supervisor	Ron Chasteen	\$22.00 per hour	
Technician	Steven Schnetzer	\$17.35 per hour	
Kent Hurtt		\$17.60 per hour	
	Road Department	50%	\$8.80
	EMS Department	25%	\$4.40
	Fire Department	25%	\$4.40

Summer part-time employees shall be paid \$10.50 per hour (with a CDL driver license, \$9.00 per hour (without a CDL), and additional amount may be paid for returning (re-hires) employees at the discretion of the board.

EMS DEPARTMENT

All employees to be paid out of the EMM/Fire Fund 2193

Mike Abbott	\$15.60 per hour
Donna Banks	\$12.20 per hour
Jon Paul Campbell	\$21.75 per hour
Mitch Conway	\$12.85 per hour
Jackie Davis	\$18.85 per hour
Scott Davis	\$13.25 per hour
Jeffrey Dahlhoff	\$10.25 per hour
Brad Edrington	\$14.35 per hour
Brian Elleman	\$19.25 per hour
Alan Foley	\$14.00 per hour
Brian Fultz	\$12.00 per hour
Jeromy Guerra	\$18.95 per hour
Penny Haas	\$14.45 per hour
Dan Hill	\$11.95 per hour
Brian Holtel	\$12.25 per hour
Gregory Johnson	\$12.75 per hour
Shawna Lynch	\$16.35 per hour
Shawn Mason	\$13.00 per hour
Andy Ryerson	\$16.50 per hour
John Seckel	\$12.60 per hour
Melissa Wainscott	\$14.85 per hour

CHIEFS

Steven Flint		\$74,250.00
	EMS/Fire Fund 95%	\$70,537.50
	General Fund 5%	\$ 3,712.50
Michael Jameson		\$69,057.70
	EMS/Fire Fund 90%	\$62,151.93
	Road Depart 10%	\$ 6,905.77

ADMINISTRATIVE

Jennifer Niehaus	\$16.25 per hour
------------------	------------------

Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 24th day of December, 2015

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 15-12-23
TURTLECREEK TOWNSHP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall pay for 1/3 of the legal fees outstanding for the Lebanon/Monroe JEDD board and that once the JEDD board has the funds the township will be reimbursed. The approximate cost at this time is \$17,500.00. The township will pay \$5,833.33 from the General Fund #1000-120-599-0000 (Other – Other Expenses) to cover the outstanding fees. Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 24th day of December, 2015

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer