

## TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

NOVEMBER 24

15

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on November 24, 2015 at 8:00 a.m. with the following person present:

TRUSTEES: Jim VanDeGrift, Dan Jones and Jonathan D. Sams

CHIEF FISCAL OFFICER: Tammy Boggs

GUEST: Steve Flint, Michael Jameson, Ron Chasteen, JP Campbell, Michael Shaffer, Jennifer Niehaus, Matt Obringer, Stan Williams, Gregory Johnson, and Doug Miller.

The meeting opened with Mr. Sams leading the Pledge of Allegiance.

The minutes of the previous meeting were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. VanDeGrift moved for acceptance, seconded by Mr. Jones. All were in favor and the minutes were approved as written.

The Annual Records Commission meeting of the Board of Turtlecreek Township was held at 8:15 a.m. during the regular meeting. A motion was made by Mr. VanDeGrift that the list of Turtlecreek Township records which are scheduled for disposal be approved. The motion was seconded by Mr. Jones. All voiced a "YEA" vote and the motion was passed. (Proper agencies will be notified and the Administrative Assist has a copy of the complete list of documents to be destroyed).

Notice was received from the Ohio Division of Liquor Control regarding the liquor license for Pilot Travel Center. The Trustees discussed the license and approve the license.

Warren County Rural Zoning submitted to the Trustees the site plan for 5505 Greentree Road. The Trustees did not have time to review prior to the meeting so this will be continued until the next meeting to respond.

Mr. Doug Miller presented the revised LOI for Union Village for their approval. Mr. Miller stated that he will attach a letter stating that the threshold for the TIF to begin will be \$50,000 and that the approval is based upon the final details with the township and the school being worked out completely. Mr. Jones made a motion for the Board President, Mr. Jonathan Sams sign the LOI with Union Village. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed.

Mr. Matt Obringer and Mr. Stan Williams, from the Warren County Regional Planning presented information regarding the proposed bike trail within Union Village. They explained that to apply for the grants an appraisal will be necessary to value the land that is being donated by Otterbein. The cost of the appraisal for the 1.1 miles of trail will be approximately \$9,300.00. Mr. Obringer requested that the township pay for this appraisal. Mr. VanDeGrift made a motion to pay for the appraisal. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed. Ms. Boggs requested that Regional Planning provide her with the name of the company so that a PO could be issued. Ms. Boggs asked who would be responsible for the cost of construction and maintenance. At this time it has not been decided. Ms. Boggs asked how much the total cost of the bike trail project would be and what the cost of the annual maintenance would be. Mr. Obringer did not have these figures. Ms. Boggs requested that Ms. Niehaus contact the City of Lebanon to obtain there cost figures for the next meeting.

Mr. Obringer also discussed the Gateway rezoning to mixed neighborhood and that the airport plan for 2016 would include realignment of the runways.

Mr. Sams reported that he had met with the City of Lebanon regarding sewers for the I71 JEDD. Pilot travel center has indicated that they will provide \$140,000 annually toward the service payments for the sewers. Mr. Sams requested an executive session to discuss personnel issues.

The Trustees discussed the last meeting in December and decided to reschedule the meeting for Thursday, December 24, 2015 at 8:30 a.m.

### Department Reports:

Fire/EMS: Steve Flint, Fire Chief and Mike Jameson, Assistant Fire Chief reported fire and EMS incident information. Chief Flint notified the Trustees that the annual inspection of the Tower truck has been completed and that there are several places that need to be welded. The approximate cost will be \$1,000.00. Mr. VanDeGrift made a motion to repair the Tower truck. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed. Assistant Chief Jameson informed the Trustees that the testing for all the air tanks has been completed and only one (1) tank failed.

Road and Bridge: Ron Chasteen, Road Supervisor, presented his weekly department activity reports completed since the previous meeting. Mr. Chasteen reported that the repair to Shaker Run Subdivision blacktop is still waiting to be repaired.

Correspondence – In:

Email from Care Works regarding loss statement  
Email from Warren County Engineer of address issued for 295 Aspen Ridge Lot 7  
Letter from OPEC regarding Life Insurance renewal for 2016  
Letter from OPEC regarding Delta Dental Renewal for 2016  
Letter from Ohio Insurance regarding ACA Small Employer reporting  
Resolution from Warren County Commissioners regarding close public hearing to Consider map amendments to the official Warren County Zoning Map  
Resolution from Warren County Commissioners regarding public hearing regarding Map amendments  
Resolution to set public hearing for rezoning application of Cunningham property  
Letter from Warren County Engineer's office regarding annual inventory  
Email regarding electric fence on property line  
Legal Notice of zoning for Cunningham property on December 1, 2015 at 10:30 a.m.  
Legal Notice of public hearing to consider map amendments on December 1, 2015 at 11 a.m.

Correspondence – Out:

Letter to Warren County Rural Zoning regarding the Cunningham property  
Letter to Warren County Regional Planning regarding 223 Firearms Outfitter  
Letter to Warren County Regional Planning regarding the LEC West – Otterbein PUD Stage 2

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos. 25046 through 25128 (copy to follow) and Vouchers 124-2015, 125-2015, and 128-2015.

The Fiscal Office reported the following income from: Warren County Auditor ,M. Nolan - \$129.48 (Special Assessment Correction), \$4,848.85 (November 15 Local Govt), \$930.44 (November 15 HB64 Local Govt), \$2,372.32 (Refund on Salt 2009-2010), P. Stanley – \$50.00 (Life Squad Services), Tricare - \$168.65 (Life Squad Services), K. Howell - \$30.00 (Life Squad Services), M. Carter - \$90.00 (Life Squad Service), Wellmark - \$96.96 (Life Squad Services), MHBP - \$91.88 (Life Squad Services), Medicount Management - \$5.00 (Life Squad Services), Blue Cross - \$80.85 (Life Squad Services), Cincinnati Bell - \$425.56 (3<sup>rd</sup> Quarter Franchise Fees), Lebanon Citizens National Bank - \$3,248.34 (October 15 Various Interest Receipts), Stine Kilburn - \$450.00 (Cemetery Open Close Section 22 Lot 10).

A motion was made by Mr. VanDeGrift that the Board of Trustees adjourn into executive session to discuss personnel matter pursuant to ORC 121.22 (G) (1). The motion was seconded by Mr. Jones and upon call of roll call, Mr. Sams "YEA", Mr. Jones "YEA", and Mr. VanDeGrift "YEA" the executive session was entered. By motion of Mr. Jones that the Board of Trustees adjourn out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. VanDeGrift the executive session ended. Upon call of roll, Mr. Sams "YEA", Mr. Jones "YEA" and Mr. VanDeGrift "YEA" the Board returned to regular session.

The Trustees held a discussion regarding the hiring of a Township Administrator. Mr. VanDeGrift made a motion to post the position of Township Administrator. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed.

There being no further business the Mr. Jones made a motion to adjourn the meeting. The motion was seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the motion was passed.

The next regular meeting is scheduled for December 14, 2015 at 7:00 p.m.

Signed: \_\_\_\_\_ President

Attest: \_\_\_\_\_ Chief Fiscal Officer