

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

SEPTEMBER 14

15

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on September 14, 2105 at 7:00 p.m. with the following persons present:

TRUSTEES: Dan Jones, Jonathan Sams, and Jim VanDeGrift

RECORDING SECRETARY: Jennifer Niehaus

GUESTS: Steve Flint, Mike Jameson, Ron Chasteen, Greg Johnson, Michael Shaffer, George Kane, Gary Meisner, Erin Bartlett, Jack Blosser, Nelda Lane, and Charles Morgan

The meeting opened with Mr. Sams leading the Pledge of Allegiance.

The minutes of the previous meeting were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Jones moved for acceptance, seconded by Mr. Sams. All were in favor and the minutes were approved as written.

The Fiscal Officer notified the Trustees that the financial reports for the previous month were available for their review. By motion of Mr. Jones and seconded by Mr. Sams the following reports were approved. Cash Summary by Fund (month to date and year to date), Fund Status Report, and Bank Reconciliation for the previous month.

Erin Bartlett introduced herself, and described briefly the efforts ongoing to have Ft. Ancient dedicated as a Unesco World Heritage Site, along with 6 other Ohio earthworks sites. Ms. Bartlett in turn introduced George Kane, Jack Blosser, and Gary Meisner, each of whom presented facts and an overview of the project to prepare the site for visitors from all over the world. The group wishes the Trustees to consider what impact the increased visitors may have on the township and its functions, as the site may experience up to 250,000 visitors each year after dedication. The project was defined as a "slow moving machine" with no master plan yet.

Mike Shaffer updated Trustees with plans for development of the Greentree Golf area, as well as other zoning issues under consideration and the need for the township to be represented at the Regional Planning Executive Committee on September 24, 2015.

Mrs. Lane inquired about the Cincinnati Zoo properties, their locations and intentions for those parcels, and was given a map sketch for reference.

Ms. Niehaus informed the Trustees that the renewal for OTARMA insurance came in at \$44,338.00. This is an increase of \$1,493.00. The township will be receiving a distribution of \$3,287.90 from OTARMA for the township's share of the total distribution from OTARMA. Mr. VanDeGrift made a motion to renew the insurance with OTARMA. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed. Also the renewal for VSP vision coverage is due at the renewal rate of \$745.41 per month. This is an increase of \$65.73 per month. Mr. VanDeGrift made a motion to renew the VSP insurance. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed.

The Trustees were provided a copy of the results for the 2013-2014 audit for the township. The audit was completed and no issues or concerns were found. Another clean audit for the township.

The WC Engineer's office provided a letter regarding the acceptance of Shaker Run Section One Phase F & G. This will be followed up on at the next meeting.

The township received notification that the speed limit reduction has been approved for Turtlecreek Union road to 25 mph. The township must post the new limit and complete the necessary paperwork.

Mr. VanDeGrift made a motion to accept the amounts and rates as determined by the Warren County Budget Commission and authorizing the necessary tax levies and certifying them to the county auditor. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 15-09-01**. (A copy of the resolution is included in the minutes).

Department Reports:

Fire/EMS: Steve Flint, Fire Chief and Mike Jameson, Assistant Fire Chief reported fire and EMS incident information. Fire/EMS: Chief Flint reported that amount previously approved by Trustees for usage of the Loeb Grant money was \$14,000, but that actual figures had come back for the equipment requested at \$15,030.40. Mr. Jones moved to approve the revised amount, seconded by Mr. VanDeGrift. All voiced a "YEA" vote to approve revised amount and the motion was passed. Assistant Chief Jameson requested approval to send 6 employees to the Technical Rescue "Rope" Class at \$485 per person. The class will run approximately 3 days. Mr. VanDeGrift made the motion to approve cost of 6 attendees, seconded by Mr. Jones. All voiced a "YEA" vote to approve the Technical Rescue Training and the motion was passed with **Resolution 15-09-02**. (A copy of the Resolution is included in the minutes.)

Chief Jameson also informed the Trustees that they would be permitted to participate in the training burn being held in Salem Township, pending their receiving scuba training and having gear fitted. If interested, they could attend the burn on September 26 and 27, 2015.

Road and Bridge: Ron Chasteen, Road Supervisor, presented his weekly department activity reports completed since the previous meeting. Mr. Chasteen presented request to purchase up to 4 skids of material for crack sealing, at \$.505 per pound, \$1140 per skid, for a total of up to \$4,565.00. He will need 2 right away. Mr. VanDeGrift made the motion to approve the purchase of crack sealer up to 4 skids, seconded by Mr. Sams. . All voiced a "YEA" and the motion was passed. Mr. Chasteen reported good progress on the Liberty-Keuter Road drilled pier wall project. He has not yet obtained estimates for removal of trees discussed in previous meeting, or for the cost of replacement of sidewalks in Stonewall Subdivision. Mr. Chasteen reported an issue of blacktop shift in Trails of Shaker Run.

Correspondence – In:

Letter from WC Rural Zoning of public hearing for zoning changes for Turtlecreek
Notice from WC Engineer's office of address for PILOT Travel Center
Letter from WC Commissioners of legal notice for proposed plan for WC Comprehensive Plan for Massie and Salem Twp
Letter from Environmental Enterprises for certificate of Treatment, Disposal & Destruction
Notice from WC Rural Zoning of Public Meeting regarding rezoning in Turtlecreek Twp

Correspondence – Out:

Application to apply for MORE grant for Road Department

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos. 24626 through 24750 (copy to follow) and Vouchers 94-2015, 95-2015, 100-2015, and 101-2015.

The Fiscal Office reported the following income from: Warren County Auditor ,M. Nolan - \$930.44 (July 15 HB 64 Local Government), \$4,407.75 (August 15 Local Govt), \$1,830.75 (July 15 \$5 Permissive Tax), \$1,993.32 (July 15 Motor Vehicle Tax), \$2,278.61 (Aug 15 Cents per Gallon), \$7,933.25 (July 15 \$5 Permissive Auto), \$7,642.34 (Aug 15 Gas Excise Tax), Nationwide Insurance – \$592.68 (Life Squad Services), Medical Mutual - \$625.34 (Life Squad Services), Anthem - \$4,847.62 (Life Squad Services), HHP Ohio - \$588.88 (Life Squad Service), Aetna - \$5,114.45 (Life Squad Services), HIC - \$2,957.27 (Life Squad Services), State of Ohio - \$2,100.00 (Life Squad Services), CGS - \$12,215.46 (Life Squad Services), Community - \$258.90(Life Squad Services), United HealthCare - \$4,148.98 (Life Squad Services), Molina - \$183.50 (Life Squad Services), Caresource - \$1,229.73 (Life Squad Services), PGBA - \$1,500.95 (Life Squad Services), UMR Baker - \$678.72 (Life Squad Services), State of Ohio Medicaid - \$718.37 (Life Squad Services), Buckeye - \$178.78 (Life Squad Services), M. Simpson - \$100.00 (Life Squad Services), Blue Cross - \$13.76 (Life Squad Services), L. Hildebrand - \$50.00 (Life Squad Services), Healthsmart - \$697.02 (Life Squad Services), Allstate - \$172.67 (Life Squad Services), D. Corwin - \$104.67 (Life Squad Services), Middletown Works - \$254.43 (Life Squad Services), P. Stanley - \$25.00 (Life Squad Services), MHBP - \$318.49 (Life Squad Services), T. Sanger - \$8.94 (Life Squad Services), Paramount Advantage - \$526.05 (Life Squad Services), M. Stovall - \$132.88 (Life Squad Services), Medigold - \$.18 (Life Squad Services), Lebanon Citizens National Bank - \$119.63 (Various Interest Receipts), Laurie Hash - \$10.00 (House Number Sign), Fischer Homes - \$1,800.00 (2014-2015 Snow Plow Charges), StarOhio - \$3.90 (Aug 15 Investment Interest), StarPlus - \$931.82 (Aug 15 Investment Interest), Cincinnati Bell - \$382.50 (2nd Quarter 15 Franchise Fee), Dodds Monuments - \$416.00 (Dye Foundation), CPR Classes - \$280.00 (R. Wallman, Annette Davis, A. Delao), James Stewart - \$560.00 (Cemetery Lots and Deeds Section 61 Lots 1 & 2).

A motion was made by Mr. VanDeGrift that the Board of Trustees adjourn into executive session to discuss personnel matter pursuant to ORC 121.22 (G) (1). The motion was seconded by Mr. Jones and upon call of roll call, Mr. Sams "YEA", Mr. VanDeGrift "YEA", and Mr. Jones "YEA" the executive session was entered. By motion of Mr. VanDeGrift that the Board of Trustees adjourn out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. Jones the executive session ended. Upon call of roll, Mr. Sams "YEA", Mr. VanDeGrift "YEA" and Mr. Jones "YEA" the Board returned to regular session.

Mr. Jones made a motion for a pay increase of \$1.50 per hour effective with pay period beginning September 29, 2015, and the purchase of work boots, for Mr. Johnie Manning, a seasonal part-time employee in Road and Bridge. The motion was seconded by Mr. Jones. All voiced a "YEA" and the motion was passed with **Resolution 15-09-03**. (A copy of the Resolution is included in the minutes.)

There being no further business the Mr. Jones made a motion to adjourn the meeting. The motion was seconded by Mr. Sams. All voiced a "YEA" vote and the motion was passed.

The next regular meeting is scheduled for September 29, 2015 at 8:00 A.M.

Signed: _____ President

Attest: _____ Recording Secretary

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR
(Board of Township Trustees)

RESOLUTION 15-09-01

The Governing Board of Trustees of Turtlecreek Township, Warren County, Ohio, met in Regular session on the 14th day of September, 2015, at the office of Turtlecreek Township with the following members present:

Mr. Jonathan D. Sams

Mr. Jim VanDeGrift

Mr. Daniel F. Jones

Mr. VanDeGrift moved the adoption of the following Resolution:

RESOLVED, by the Governing Board of Trustees of Turtlecreek Township, Warren County, Ohio, in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1st, 2016; and

WHERE AS, the Budget Commission of Warren County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill limitation; therefore, be it

RESOLVED, By the Governing Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted' and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Township the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

SCHEDULE A
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY
BUDGET
COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES

FUND	Amount Approved by Budget Commission Inside 10 M. Limitation	Amount to be Derived from Levies Outside 10 M. Limitation	County Auditor's Estimate of Tax Rate to Be Levied	
			Inside 10 M. Limit	Outside 10 M. Limit
	Column I	Column II	III	IV
General Fund	220,000.00		0.61	
Road & Bridge Fund	465,000.00		1.51	
Special Levy - Ambulance		203,000.00		1.00
Special Levy - Fire		222,000.00		1.50
EMS/Fire Special Levy		228,000.00		1.00
EMS/Fire Special Levy		1,070,000.00		3.50
TOTAL	\$ 685,000.00	\$ 1,723,000.00	2.12	7.00

SCHEDULE B
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

FUND	Maximum Rate Authorized to Be levied	Co. Auditor's Est. of Yield of Levy (Carry to Schedule A, Column II)
SPECIAL LEVY FUNDS:		
Ambulance Levy authorized by voters on 11/5/96 not to exceed indefinite years	1.00	\$203,000.00
Fire Levy authorized by voters on 5/6/86 not to exceed indefinite years	1.50	\$222,000.00
EMS/Fire Levy authorized by voters on 5/5/98 not to exceed indefinite years	1.00	\$228,000.00
EMS/Fire Levy authorized by voters on 11/4/08 not to exceed indefinite years	3.50	\$1,070,000.00

and be it further

RESOLVED, that the Township Fiscal Officer of this Board be and she is hereby directed to

certify a copy of this Resolution to the County Auditor of said County.

Mr. Jones seconded the Resolution and the roll being called

upon its adoption the vote resulted as follows:

Mr. Jonathan D. Sams , "YEA"

Mr. Jim VanDeGrift, "YEA"

Mr. Daniel F. Jones, "YEA"

Adopted the 14th day of September, 2015

Township Fiscal Officer of the Board of Township Trustees of

Turtlecreek
Township,

Warren County,
Ohio

CERTIFICATE OF COPY
ORIGINAL ON FILE

The State of Ohio, Warren County, ss.

I, Tammy Boggs, Township Fiscal Officer of the Governing Board of Township Trustees of Turtlecreek Township, in said County, and in whose custody the Files and Records of said Board are required by the laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original

Certificate of The Budget Commission now on file with said Board, that the foregoing has been compared by me with said original document, and that the same is a true and correct copy thereof.

WITNESS my signature, this 14th day of September, 2014

*Township Fiscal Officer of Governing Board Of
Township Trustees of*

Turtlecreek Township,

Warren County, Ohio.

**RESOLUTION 15-09-02
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO PAY FOR TECH RESCUE ROPE CLASS FOR
SIX EMPLOYEES**

WHEREAS, it is the intent of Turtlecreek Township Board of Trustees to pay for the Tech Rescue Rope Class for six (6) employees. The cost of the course is \$485.00 per person per class to the Warren County Career Center. Source of the funds will be the Fire Fund 2192-220-599-0000 (Other – Other Expenses).

THEREFORE, by motion of Mr. VanDeGrift and seconded by Mr. Jones the above resolution was approved. All voiced a “YEA” vote and the resolution passed.

Adopted this 14th day of September, 2015

Signed: _____ “YEA”

_____ “YEA”

_____ “YEA”

Attest: _____ Chief Fiscal Officer

**RESOLUTION 15-09-03
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio that

WHEREAS, the Turtlecreek Township Board of Trustees approved the pay increase of \$1.50 per hour effective September 19, 2015 for Mr. Johnie Manning, Road Department Seasonal Employee.

Mr. Jones moved to adopt the foregoing resolution. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the resolution passed.

Adopted this 14th day of September, 2015.

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Fiscal Officer