

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

MAY 26

15

The regular rescheduled meeting of the Board of Trustees of Turtlecreek Township was held on May 26, 2015 at 8:00 a.m. with the following person present:

TRUSTEES: Jonathan D. Sams, Dan Jones, and Jim VanDeGrift
CHIEF FISCAL OFFICER: Tammy Boggs
GUEST: Steve Flint, Michael Jameson, Ron Chasteen, Lt. Steve Arrasmith, John Burke, JP Campbell, and Jennifer Niehaus.

The meeting opened with Mr. Sams leading the Pledge of Allegiance.

The minutes of the previous meeting were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. VanDeGrift moved for acceptance, seconded by Mr. Jones. All were in favor and the minutes were approved as written.

Mr. John Burke and Lt. Steve Arrasmith from the Warren County Drug Task force presented the Trustees with the annual update for the county. The Drug Task force has expanded the last several years and has been very busy with drug related cases. Mr. Burke stated that he will be retiring in October and that Lt. Steve Arrasmith will be taking over for the department. Mr. Burke thanked the township for the support over the years.

The township received a request to erect a tent at the park for a party at Shelter 2. The Trustees have approved this request as long as Mr. Chasteen meets with the individuals for placement due to the water lines.

The Trustees received a request from Warren County Zoning for a variance Burkhear property on Blair Road. The Trustees discussed this and have no issues or concerns as long as the neighbors approve of the variance. A letter will be sent to Warren County Zoning.

Mr. VanDeGrift made a motion for a pay increase of 50 cents per hour for Ms. Jennifer Niehaus. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 15-05-05**. (A copy of the resolution is included in the minutes).

Department Reports:

Fire/EMS: Steve Flint, Fire Chief and Mike Jameson, Assistant Fire Chief reported fire and EMS incident information. Chief Flint informed the Trustees that the annual SCBA testing is required. The approximate cost for the testing will be \$2,000.00. Mr. Jones made a motion to approve the SCBA testing. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 15-05-02**. (A copy of the Resolution is included in the minutes). Chief Flint reported that the YMCA donated a piece of exercise equipment to the station. Assistant Chief Jameson informed the Trustees that the recovery dive at Ceasar's Creek went well and that the fire at Otterbein was handled by our Fire Department. Assistant Chief Jameson requested the lettering for the new dump truck for the Road Department. The approximate cost will be \$500.00. Mr. Jones made a motion to approve the lettering. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 15-05-03**. (A copy of the resolution is included in the minutes).

Road and Bridge: Ron Chasteen, Road Crew Chief, presented his weekly department activity reports completed since the previous meeting. Mr. Chasteen reported that the crew has been working on underdrainage in Timbercreek II. Mr. Chasteen discussed the annual road resurfacing project with the Warren County Engineer's office and would like to add to the list of roads. The approximate cost of the road work would be \$840,000.00. Mr. Jones made a motion to approval the road work up to \$840,000.00. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 15-05-01**. (A copy of the resolution is included in the minutes). Mr. Sams requested that Mr. Chasteen follow up with the City of Lebanon regarding Mr. Hendrickson request for the water line on Turtlecreek Union Road. Mr. Jones stated that residents that live in Cold Springs would like to have speed bumps install due to the speed on the road. Mr. Chasteen will follow up on this issue and report back at the next meeting. Mr. Chasteen will follow up with Westside Church to see when they will be cleaning up the debris in the yard area. The Trustees discussed a pay increase for Mr. Chasteen and Mr. Bustle. Mr. VanDeGrift made a motion to increase Mr. Ron Chasteen's pay to \$21.00 per hour effective May 16, 2015. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 15-05-06**. (A copy of the resolution is included in the minutes). The Trustees approved the pay increase for Mr. Gene Bustle to \$18.00 per hour effective May 16, 2015. Mr. VanDeGrift made a motion to approve the increase to \$18.00 per hour. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 15-05-04**. (A copy of the resolution is included in the minutes).

Correspondence – In:

- Letter from OPWC regarding Liberty Keuter Road
- Notice from WC Regional Planning Commission of Issue 2 money
- Letter from Time Warner Cable regarding termination of Comcast
- Letter from Clemans Nelson regarding increase in rates
- Letter from PWIC regarding appointments
- Letter from Western Water regarding membership meeting
- Letter from resident regarding Liberty Keuter Road

Correspondence – Out:

- Engagement letter signed and returned to Dinsmore
- Letter to WC Engineer’s requesting salt for 2015-2016
- Letter to Premier Health thanking them for donation
- Letter to WC Regional Planning regarding Monroe Meadows Subdivision replat
- Letter to WC Regional Planning or amendment to approved site plan Pilot Travel
- Notice from Warren County Zoning Board of Variance for Burkhead

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos. 23807, 24083 through 24156 (copy to follow) and voucher 57-2015.

The Fiscal Office reported the following income from: Warren County Auditor, N. Nelson - \$7,542.43 (April 2015 Gas Excise), \$1,731.00 (April 2015 \$5 Permissive License), \$2,048.01 (April 2015 Motor Vehicle), \$5,947.72 (May 2015 Local Govt), \$7,501.00 (April 2015 Permissive Tax), \$2,393.18 (May 2015 Cents per Gallon), P. Stanley – \$50.00 (Life Squad Services), G. Hay - \$50.00 (Life Squad Services), Medical Mutual - \$53.51 (Life Squad Services), Aetna - \$2,194.47 (Life Squad Service), Anthem - \$980.58(Life Squad Service), HIC - \$2,077.53(Life Squad Service), CareSource - \$1,459.75 (Life Squad Service), Molina - \$266.12 (Life Squad Service), WC Correctional - \$700.00 (Life Squad Service), CGS - \$9,173.45 (Life Squad Service), Medicaid State of Ohio - \$440.49 (Life Squad Service), Lebanon Correctional Institution - \$1,200.00 HHP Ohio - \$237.26 (Life Squad Service), United Health Care - \$826.36 (Life Squad Service), Community - \$269.37 (Life Squad Service), State of Ohio - \$9,964.12 (Raceway), Premier Health - \$1,500.00 (EMS Donation), Otterbein - \$100.00 (Unclaimed Funds).

A motion was made by Mr. VanDeGrift that the Board of Trustees adjourn into executive session to discuss personnel matter (wages) Road Department and Administration pursuant to ORC 121.22 (G) (1). The motion was seconded by Mr. Jones and upon call of roll call, Mr. Sams “YEA”, Mr. Jones “YEA”, and Mr. VanDeGrift “YEA” the executive session was entered. By motion of Mr. VanDeGrift that the Board of Trustees adjourn out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. Jones the executive session ended. Upon call of roll, Mr. Sams “YEA”, Mr. Jones “YEA”, and Mr. VanDeGrift “YEA” the Board returned to regular session.

There begin no further business Mr. Jones made a motion to adjourn the meeting. The motion was seconded by Mr. VanDeGrift. All voiced a “YEA” vote and the motion was passed.

The next regular meeting has been scheduled for June 8, 2015 at 7:00 p.m.

Signed: _____ President

Attest: _____ Chief Fiscal Officer

**RESOLUTION 15-05-01
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall pay for the 2015 Annual Road Resurfacing Project from the General Fund - 1000-760-790-0000 (Capital Outlay) in the amount of \$840,000.00. Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution was passed.

Adopted this 26th day of May, 2015.

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 15-05-02
TURTLECREEK TOWNSHP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall provide testing for the SCBA's at the approximate cost of \$2,000.00. Vogelwohl Fire Equipment will provide the testing. Mr. Jones made a motion to pay for the testing by Vogelwohl Fire at the approximate cost of \$2,000.00. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed.

Adopted this 26th day of May, 2015

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 15-05-03
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall provide the lettering on the Road Departments new dump truck at the approximate cost of \$500.00. Mr. Jones made a motion to pay lettering on the new dump truck. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed.

Adopted this 26th day of May, 2015

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 15-05-04
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio that

WHEREAS, the Turtlecreek Township Board of Trustees approved the pay increase to \$18.00.00 per hour effective May 16, 2015 for Mr. Gene Bustle, Road Department Seasonal employee.

Mr. VanDeGrift moved to adopt the foregoing resolution. Mr. Jones seconded the motion. All voiced a "YEA" vote and the resolution passed.

Adopted this 26th day of May, 2015.

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Fiscal Officer

**RESOLUTION 15-05-05
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio that

WHEREAS, the Turtlecreek Township Board of Trustees approved the pay increase to \$16.25 per hour effective May 16, 2015 for Ms. Jennifer Niehaus, Administrative Assistant.

Mr. VanDeGrift moved to adopt the foregoing resolution. Mr. Jones seconded the motion. All voiced a "YEA" vote and the resolution passed.

Adopted this 26th day of May, 2015.

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Fiscal Officer

**RESOLUTION 15-05-06
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio that

WHEREAS, the Turtlecreek Township Board of Trustees approved the pay increase to \$21.00 per hour effective May 16, 2015 for Mr. Ron Chasteen, Road Department Supervisor.

Mr. VanDeGrift moved to adopt the foregoing resolution. Mr. Jones seconded the motion. All voiced a "YEA" vote and the resolution passed.

Adopted this 26th day of May, 2015.

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Fiscal Officer