

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

MARCH 25

15

The regular rescheduled meeting of the Board of Trustees of Turtlecreek Township was held on March 25, 2015 at 7:00 p.m. with the following person present:

TRUSTEES: Jonathan D. Sams, Dan Jones, and Jim VanDeGrift
CHIEF FISCAL OFFICER: Tammy Boggs
GUEST: Steve Flint, Michael Jameson, Ron Chasteen, Michael Shaffer, Jackie Davis, and Andy Ryerson.

The meeting opened with Mr. Sams leading the Pledge of Allegiance.

The minutes of the previous special meeting of February 11, 2015 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Jones moved for acceptance, seconded by Mr. Sams. All were in favor and the minutes were approved as written.

The minutes of the previous meeting of February 24, 2015 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. VanDeGrift moved for acceptance, seconded by Mr. Sams. All were in favor and the minutes were approved as written

The Fiscal Officer notified the Trustees that the financial reports for the previous month were available for their review. By motion of Mr. VanDeGrift and seconded by Mr. Jones the following reports were approved. Cash Summary by Fund (month to date and year to date), Fund Status Report, and Bank Reconciliation for the previous month.

Ms. Boggs informed the Trustees that the third position for the Warren County Regional Planning committee was still open. Mr. VanDeGrift stated that he would be the third person and serve as the alternate to the monthly board. Ms. Boggs will notify regional planning that Mr. VanDeGrift will serve as the third person.

Ms. Boggs informed the Trustees that the Bradfield family has agreed to the easement agreement for the permanent easement for \$1,500.00 and the temporary easement for \$1.00. Mr. Jones made a motion for the easements for the Liberty-Keuter Road Drilled Pier Wall Project in the amount of \$1,501.00. Mr. VanDeGrift seconded the motion. All voiced a "YEA: vote and the motion were passed with **Resolution 15-03-01 and Resolution 15-03-02.** (A copy of the resolution is included in the minutes).

Warren County Rural Zoning Commission submitted text amendments for Application, Section 1.205, Section 1.303, and Section 1.309.2 for the Trustees to review prior to the meeting to be held on March 10, 2015. The Trustees reviewed the amendments and have no concerns or objections. A letter will be sent to the zoning commission with this information.

Ms. Davis and Mr. Ryerson made a request to the Trustees for the purchase of a new TV for the day room at Station 32. The cost for the TV and stand will be approximately \$1,000.00. Mr. Jones made a motion to purchase the TV and stand for the approximate cost of \$1,000.00. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 15-03-04.** (A copy of the resolution is included in the minutes).

Ms. Boggs asked the Trustees about the recliner for Station 32 day room that had been discussed at a previous meeting to be replaced. Mr. Jones made a motion to purchase a new recliner for the day room at the approximate cost of \$600.00. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 15-03-05.** (A copy of the Resolution is included in the minutes).

Mr. Jones and Mr. VanDeGrift reported that they attended the meeting last night regarding the Banquet Center on North Waynesville Road that is requesting a conditional use. The meeting provided additional information regarding the use for the Banquet Center and the meeting was continued.

Mr. Sams reported that he attended a meeting in Columbus yesterday regarding the additional racino funds in the amount of \$500,000.00. Mr. Sams stated that the legislators are working to pass the necessary legislation so that the township would receive the additional money.

Mr. Sams requested that the Trustees study the information regarding Union Village the Ms. Boggs provided to them so that a decision can be made at a future date. There was a discussion regarding Union Village and the residential TIF for that area. Ms. Boggs provided information regarding the residential TIF and how that impacts the township funds and future levies. Ms. Boggs provided the Trustees with the township numbers if Union Village receives a

residential TIF and the last five (5) years of expenditures and revenues for all township funds. The documents also provided the last five (5) years of carryover balances in each fund.

Department Reports:

Fire/EMS: Steve Flint, Fire Chief and Mike Jameson, Assistant Fire Chief reported fire and EMS incident information. Chief Flint reported to the Trustees that Medic 33 is in need of new tires. The cost of the new tires will be \$1,670.00 from Walt Luti which is a state bid price. Mr. VanDeGrift made a motion to purchase the tires. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 15-03-03**. (A copy of the resolution is included in the minutes).

Road and Bridge: Ron Chasteen, Road Crew Chief, presented his weekly department activity reports completed since the previous meeting. Mr. Chasteen requested approval from the Trustees to submit his request for road work for 2015 to the engineer's office. The cost of the repairs to be submitted to the engineer's office total \$841,165.40. This amount may be modified based on the bid that the engineer's office receives and removing/adding some additional road work. Mr. Jones made the motion for Mr. Chasteen to forward the request to the engineer's office. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed. Mr. Chasteen requested the purchase of a new trash can for the park at the cost of \$190.00. Mr. VanDeGrift made a motion to purchase the trash can. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed. Mr. Chasteen requested that he be able to post for two (2) seasonal employees for the Road Department for the summer. Mr. VanDeGrift made a motion to post the positions. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed.

Correspondence – In:

Warren County Soil & Water 2014 Annual Report

- Email from Fred Vonderhaar regarding the township scholarships
- Letter from Medicount Management regarding purchasing MBI
- Email from Ohio Insurance regarding House Bill 201
- Letter from Ohio Department of Taxation regarding 2014 racing tax fund
- Email notice from OKI of regional planning forum for Fort Ancient on March 27, 2015
- Notice from Department of Commerce regarding liquor license
- Notice of address correction for 374 E. Turtlecreek Union Road
- Letter from Careworks regarding upcoming dates
- Insurance renewal paperwork for Public Entity Insurance
- Resolution from Warren County Commissioners regard approval of modification of a Portion of the text amendment
- 2014 Financial Statements from City of Lebanon regarding JEDD Board Budget
- Email from Century Link requesting that they be added to our website.
- Notice from Warren County Board of Election to verify elected officials
- Letter from Warren County Auditor of correction of distribution for Permissive Tax
- Email from Kellie Powell regarding drainage on Charlotte Ave

Correspondence – Out:

- Letter to Cincinnati Zoo regarding meeting
- Letter to Mr. Fred Grimm thanking him for his years of services on planning

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos. 22656 through 23807 (copy to follow) and vouchers 21-2015, 22-2015, 24-2015, 25-2015, 30-2015, 31-2015, 32-2015, and voided checks 22751 – 23750.

The Fiscal Office reported the following income from: Warren County Auditor, M. Nolan - \$7,818.69 (Feb 2015 Gas Excise Tax), \$3,674.66 (March 2015 Local Govt), \$2,238.44 – (March 2015 Cents per Gallon), Medical Mutual – \$1,302.33 (Life Squad Services), Anthem - \$4,530.86 (Life Squad Services), Community - \$665.04 (Life Squad Services), United HealthCare - \$3,646.94 (Life Squad Service), CGS - \$27,272.03 (Life Squad Service), Molina - \$373.69 (Life Squad Service), State of Ohio Medicaid - \$264.65 (Life Squad Service), Aetna - \$5,001.98 (Life Squad Service), CareSource - \$736.01 (Life Squad Service), Buckeye - \$189.07 (Life Squad Service), HIC - \$1,589.82 (Life Squad Service), UHG Community - \$171.43 (Life Squad Service), Middletown Works - \$266.81 (Life Squad Service), P. Stanley - \$200.00 (Life Squad Service), Kisling, Nestico - \$626.70(Life Squad Service), National Association of Letter Carriers - \$81.89 (Life Squad Service), J. Smith - \$30.00 V American Commerce - \$697.40 (Life Squad Service), J Becker - \$640.84 (Life Squad Service), P. Blackburn - \$357.65 (Life Squad Service), D. Bendel - \$81.40 (Life Squad Service), D. Baldwin - \$30.00 (Life Squad Service), State Farm - \$885.26 (Life Squad Service), Farmers Insurance - \$1,754.64 (Life Squad Service), C. Williams - \$30.00 (Life Squad Service), M. Gaffin - \$60.00 (Life Squad Service), D. Kieser - \$86.37 (Life Squad Service), South Carolina - \$92.60 (Life Squad Service), Rural

Carrier Benefits - \$110.20 (Life Squad Service), Blue Cross & Blue Shield - \$78.76 (Life Squad Service), State of Ohio - \$500.00 (Life Squad Service), UHC River - \$344.86 (Life Squad Service), HHP Ohio - \$223.01 (Life Squad Service), PGBA Tricare - \$223.86 (Life Squad Service), Countryside Church - \$105.00 (CPR Training), B&G Used Oil - \$60.00 (Used Oil Sale), Gloria Spurlock - \$10.00 (House Number Sign), Andrew Ryerson - \$46.00 (T-Shirt Reimbursement), Lebanon Citizens National Bank - \$1,587.47 (Feb 2015 Various Interest Receipts), StarOhio - \$1.77 (Feb 2015 Interest), StarPlus - \$917.39 (Feb 2015 Interest), Peoples First - \$15,056.24 (2014 CD Interest), Ohio Department of Taxation - \$15,000.00(Annual Racino Payment).

There begin no further business Mr. Jones made a motion to adjourn the meeting. The motion was seconded by Mr. VanDeGrift. All voiced a “YEA” vote and the motion was passed.

The next regular meeting has been scheduled for April 13, 2015 at 7:00 p.m.

Signed: _____ President

Attest: _____ Chief Fiscal Officer

**RESOLUTION 15-03-01
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**ENTER INTO AN EXCLUSIVE & PERMANENT HIGHWAY EASEMENT AGREEMENT WITH
PHILIP L. BRADFIELD, JOHN G. BRADFIELD, AND GEORGE EDMUND BRADFIELD FOR
THE LIBERTY-KEUTER ROAD DRILLED PIER WALL PROJECT.**

WHEREAS, in order to improve the public safety of Liberty-Keuter Road, and exclusive and permanent highway easement for Liberty –Keuter Road Drilled Pier Wall project is to be constructed. In order to construct the pier wall, it is necessary to enter onto property, which is owned by Philip L. Bradfield, John G. Bradfield, and George Edmund Bradfield, Grantors.

WHEREAS, in order to complete this work; Grantee requests permission from Grantors to enter onto the said real estate for the purpose of completing the drilling for the pier wall project.

WHEREAS, in order to accomplish the foregoing, it is necessary to enter into an exclusive & permanent highway easement for p.i.n. #13-23-400-001 (pt) with the property owners.

NOW THEREFORE, be it resolved to enter into an Exclusive & Permanent Highway Easement Agreement with Philip I. Bradfield, John G. Bradfield, and George Edmund Bradfield for the Liberty Keuter Road Drilled Pier Wall project a copy of which is attached hereto, for the sum of \$1,500.00 as consideration thereof.

Mr. Jones moved for adoption of the foregoing resolution, being seconded by Mr. VanDeGrift. All voiced a “YEA” vote and the resolution passed.

Adopted this 25th day of March, 2015.

Signed: _____ “YEA”

_____ “YEA”

_____ “YEA”

Attest: _____ Chief Fiscal Officer

**RESOLUTION 15-03-02
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

ENTER INTO A TEMPORARY ENTRANCE AND WORK AGREEMENT WITH PHILIP L. BRADFIELD, JOHN G. BRADFIELD, AND GEORGE EDMUND BRADFIELD FOR THE LIBERTY-KEUTER ROAD DRILLED PIER WALL PROJECT

WHEREAS, in order to improve the public safety of Liberty Keuter Road, a culvert replacement project is to be constructed. In order to construct the culvert, it is necessary to enter onto property, which is owned by Philip L. Bradfield, John G. Bradfield, and George Edmund Bradfield, Grantors.

WHEREAS, in order to complete this work; Grantee requests permission from Grantors to enter onto the said real estate for the purpose of completing the following items of work:

1. Trim tree limbs, and/or brush as necessary for construction of the drilled pier wall.
2. Construct a concrete drilled pier retaining wall.
3. When the weather permits, seed and straw any disturbed area.

WHEREAS, in order to accomplish the foregoing, it is necessary to enter into a temporary entrance and work agreement with the property owners.

NOW THEREFORE, be it resolved to enter into a Temporary Entrance and Work Agreement with Philip L. Bradfield, John G. Bradfield, and George Edmund Bradfield for the Liberty Keuter Road Drilled Pier Wall project a copy of which is attached hereto, for the sum of \$1.00 as consideration thereof.

Mr. Jones moved for adoption of the foregoing resolution, being seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 25th day of March, 2015.

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 15-03-03
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall purchase tires for Medic 33 from Walt Luti Tires. The cost of the tires will be \$1,670.00 which is the state bid pricing. The source of the funds will be the EMS Fund #2191-230-323-0000 (Repairs and Maintenance). Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 25th day of March 2015

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 15-03-04
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall purchase a TV and stand for Station 32 day room at the approximate cost of \$1,000.00 with the purchase being placed with Best Buy and Walmart. Source of the funds will be from the General Fund #1000-120-599-0000 (Other – Other Expenses). Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 25th day of March, 2015

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 15-03-05
TURTLECREEK TOWNSHP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall purchase a recliner for Station 32 day room at the approximate cost of \$600.00 with the purchase being placed at Riley's Furniture Store. Source of the funds will be from the General Fund #1000-120-599-0000 (Other – Other Expenses). Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 25th day of March, 2015

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer