

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

FEBRUARY 9

15

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on February 9, 2015 at 7:00 p.m. with the following person present:

TRUSTEES: Jonathan D. Sams, Dan Jones, and Jim VanDeGrift (arrived at 7:15)  
CHIEF FISCAL OFFICER: Tammy Boggs  
GUEST: Steve Flint, Michael Jameson, Ron Chasteen, Michael Shaffer, and Sheriff Larry Sims.

The meeting opened with Mr. Sams leading the Pledge of Allegiance.

The minutes of the previous meeting were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Jones moved for acceptance, seconded by Mr. Sams. All were in favor and the minutes were approved as written.

The Fiscal Officer notified the Trustees that the financial reports for the previous month were available for their review. By motion of Mr. Jones and seconded by Mr. Sams the following reports were approved. Cash Summary by Fund (month to date and year to date), Fund Status Report, and Bank Reconciliation for the previous month.

Ms. Boggs informed the Trustees that the township received the annual certification of road way miles for 2014. The total mileage is 61.017. Mr. Chasteen verified this as correct. The Trustees signed the certification and it will be returned to the Engineer's office for final approval.

Ms. Boggs informed the Trustees that the three (3) CD's totaling \$2,000,000.00 at Peoples will be renewed at the same rate of .75% for one year effective 2-27-15.

Ms. Boggs notified the Trustees that the annual renewal for the appointments to the Regional Planning Board is due. Ms. Niehaus will verify with all current members to see if they wish to continue serving on this board and report back at the next meeting.

Mr. Sams discussed establishing a policy for drivers with regards to the MVL checks. He requested that Chief Flint follow up with other departments to see what their policies regarding this issue involve and report back at the next meeting.

A discussion was held regarding the indigent burial policy for the township. Mr. VanDeGrift made a motion to adopt the policy provided by the prosecutor's office. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 15-02-01**. (A copy of the resolution is included in the minutes).

Sheriff Larry Sims provided the Trustees with the annual report from the Sheriff's office for 2014.

Mr. Michael Shaffer stated that the meeting regarding the Trails project was very good and looks forward to the progress.

Department Reports:

Fire/EMS: Steve Flint, Fire Chief and Mike Jameson, Assistant Fire Chief reported fire and EMS incident information. Chief Flint discussed purchasing a swipe card machine to create badges for the department. The plan was to participate with four (4) other departments and share the machine. The cost for Turtlecreek Township would be \$803.25. Mr. Sams requested that the Chief obtain some additional quotes regarding a swipe machine. Chief Flint requested a replacement chair for the day room. The Trustees requested that Chief obtain quotes and provide them at the next meeting.

Road and Bridge: Ron Chasteen, Road Crew Chief, presented his weekly department activity reports completed since the previous meeting. Mr. Chasteen reported that the Road Department has been repairing pot holes and removing limbs along the roadway.

Correspondence – In:

Email from Chamber of Commerce regarding Leadership Class for Elected Official  
March 18 at Atrium Medical Center  
Email from Bricker to set up meeting on February 11, 2015 at 9 a.m.  
Email from Mrs. Pummill regarding the hear aid issues with her children and the cell  
Tower  
Email from Caleb regarding the Union Village Project with Otterbein  
Email from Prosecutor's office regarding the ash trees per Mr. VanDeGriff's request  
Invite to the 2015 Annual Partner Meeting for WC Convention & Visitors Bureau  
Retirement invite for Mr. Nick Nelson on February 27, 2015  
Email from MBI regarding write offs  
Email newsletter from OPERS  
Email from WC Economic Development regarding TIF meeting  
Email from OPEC regarding board seats  
Letter from WC Regional Planning regarding appointments and fees  
Email from Star Ohio programs monthly summary report  
Email from City of Lebanon regarding the construction of Flying J  
Letter from WC Engineer's Office regarding the acceptance of Shaker Run Section  
One Phase "C"  
Email from Ohio Insurance regarding COBRA benefits  
Email from Auditor of State on AFDRS filing  
2015 Annual Report from the WC Prosecutor's Office  
Email from WC Engineer's office regarding new addresses for Estates of Keever Creek  
Legal Notice from WC Regional Planning Commission regarding meeting on February  
26, 2015  
Resolution from WC Commissioners regarding approval modification of a portion of the  
Text amendments to the zoning code Article 1, Article 2, Article 3, and Article 4  
WC Engineer's office r/w permit for Duke on Liberty Keuter Road  
Letter from WC Zoning of zoning violation for Chambers at 6314 Nickel Road  
Notice of Public Hearing for Gateway Plan – West on February 10, 2015  
WC Engineer's office r/w permit for Duke on Hatfield Road  
WC Engineer's office r/w permit for Duke on E. Turtlecreek Union Road  
WC Engineer's Office r/w permit for Duke on Utica Road

Correspondence – Out:

Certifications to Ohio Department of Transportation for sign grant  
Recommendation letter for Bunnell Hill Construction  
Letter to James Morgan regarding cemetery lots

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos. 22492 through 22591 (copy to follow) and vouchers 10-2015, 11-2015, and 13-2015.

The Fiscal Office reported the following income from: Warren County Auditor, N. Nelson - \$1,680.18 (Dec 14 Motor Vehicle License), \$1,620.00 (Dec 14 New \$5 Permissive MVL), \$7,024.87 (Dec 14 \$5 Permissive Auto), \$2,515.08 (Jan 15 Cents Per Gallon), \$7,719.16 (Jan 15 Gas Excise Tax), HHP Ohio – \$1,049.44 (Life Squad Services), D. Julien - \$60.00 (Life Squad Services), Blue Cross - \$168.71 (Life Squad Services), SC State Employees - \$182.77 (Life Squad Service), Compmanagement - \$689.61(Life Squad Services), United HealthCare - \$1,339.74 (Life Squad Services), A. Etheridge - \$50.00 (Life Squad Services), M. Gaffin - \$100.00 (Life Squad Services), United American Insurance - \$94.69 (Life Squad Services), C. Williams - \$30.00 (Life Squad Services), M. St. John - \$30.00 (Life Squad Services), CGS - \$17,348.22 (Life Squad Services), Community - \$341.96 (Life Squad Services), Medical Mutual - \$171.77 (Life Squad Services), Anthem - \$1,883.94 (Life Squad Services), Molina Healthcare - \$737.91 (Life Squad Services), PGBA Tricare - \$1,170.92 (Life Squad Services), UMR UC Health - \$159.68 (Life Squad Services), HIC - \$1,797.21 (Life Squad Services), Aetna - \$3,542.43 (Life Squad Services), Caresource - \$800.99 (Life Squad Services), Electronic Comme - \$941.82 (Life Squad Services), State of Ohio Medicaid - \$193.48 (Life Squad Services), Lebanon Citizens National Bank - \$99.94 (Various Interest Receipts), Time Warner - \$24,335.19 (4<sup>th</sup> Quarter Franchise Fee), StarOhio - \$1.87 (Jan 15 Interest), StarPlus - \$1,015.52 (Jan 15 Interest), River Metals - \$778.83 (Sale Scrape Metal).

A motion was made by Mr. VanDeGrift that the Board of Trustees adjourn into executive session to discuss Road Department personnel matter pursuant to ORC 121.22 (G) (1). The motion was seconded by Mr. Jones and upon call of roll call, Mr. Sams "YEA", Mr. Jones "YEA", and Mr. VanDeGrift "YEA" the executive session was entered. By motion of Mr. VanDeGrift that the Board of Trustees adjourn out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. Jones the executive session ended. Upon call of roll, Mr. Sams "YEA", Mr. Jones "YEA", and Mr. VanDeGrift "YEA" the Board returned to regular session.

There begin no further business Mr. VanDeGrift made a motion to adjourn the meeting. The motion was seconded by Mr. Jones. All voiced a "YEA" vote and the motion was passed.

The next regular meeting has been scheduled for February 24, 2015 at 8:00 a.m.

Signed: \_\_\_\_\_ President

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 15-02-01  
TURTLECREEK TOWNSHP  
WARREN COUNTY, OHIO**

**RESOLUTION TO ADOPT POLICY FOR DEFINING  
INDIGENT FOR PURPOSES OF BURIAL  
AT TOWNSHIP'S EXPENSE**

**WHEREAS**, Turtlecreek Township will provide a policy to define indigent for purpose of burial at Township's expense.

**THEREFORE, BE IT RESOLVED**, the Turtlecreek Township Board of Trustees does hereby adopt a policy for defining indigent for purposes of burial at Township's expense, as attached hereto and made a part hereof.

Mr. VanDeGrift moved for adoption of the foregoing resolution, being seconded by Mr. Jones.

Adopted this 9<sup>th</sup> day of February, 2015

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer