

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

OCTOBER 28

14

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on October 28, 2014 at 8:00 a.m. with the following person present:

TRUSTEES: Dan Jones, Jonathan D. Sams, and Jim VanDeGrift

CHIEF FISCAL OFFICER: Tammy Boggs

GUEST: Steve Flint, Michael Jameson, Ron Chasteen, JonPaul Campbell, Jennifer Niehaus, and Nelda Lane.

The meeting opened with Mr. Jones leading the Pledge of Allegiance.

The minutes of the previous meeting were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. VanDeGrift moved for acceptance of the September 30, 2014 minutes, seconded by Mr. Sams. Mr. VanDeGrift moved for acceptance of the October 9, and October 13, 2014 minutes, seconded by Mr. Jones. All were in favor and the minutes were approved as written.

Ms. Boggs revisited the request by the Warren County Historical Society for a financial donation for the 2015 Summer Music Festival. The Trustees discussed the request and agreed that township would provide the in kind services as last year as well as a \$500.00 donation. Mr. VanDeGrift made motion to provide the in kind and monetary donation to the Summer Music Festival. Mr. Sams seconded the motion. All voiced a "YEA" vote and the motion was passed. Ms. Boggs requested that Ms. Niehaus inform the Warren County Historical Society of this decision.

Ms. Boggs informed the Trustees that Mr. Michael Lewis' last day to work was October 3, 2014 and Mr. Gene Bustle has completed his seasonal work except for snow plowing.

Warren County Regional Planning Commission notified the township of a replat regarding Hillcrest Farms. The Trustees have reviewed the replat and have no concerns or comments regarding this replat. A letter will be sent to Warren County Regional Planning Commission stating this information.

The township received notification from Warren County Storm water District regarding the continuation of administration of the storm water permit through Warren County. The township would like to continue with the county administrating the storm water permit. The necessary paperwork will be returned to the Warren County Storm water District.

Ms. Boggs informed the Trustees that the township received an email request from SunPower Corporation requesting that they be added to the website as an energy supplier. The Trustees discussed this requested and determined that to be fair SunPower would need to provide the township with a list of all energy providers and then the township would list all the energy suppliers on the website.

Mr. Sams informed the Trustees that Fort Ancient is in the process of being named a World Heritage Site. Mr. Sams also reported that the bike paths request is moving forward and will hope to be connecting Otterbein, McClure Park and Lebanon as some point in the future.

Department Reports:

Fire/EMS: Steve Flint, Fire Chief and Mike Jameson, Assistant Fire Chief reported fire and EMS incident information. Chief Flint informed the Trustees that the garage door spring broke and will be repaired in the next two (2) days. Chief Flint also stated that the lights in the parking lot and building are not working. He would like to contact Connor's Electric to repair the lights as the employees at the township have not been able to repair. Mr. VanDeGrift made a motion to contact Connor's Electric. Mr. Sams seconded the motion. All voiced a "YEA" vote and the motion was passed. Assistant Chief Jameson stated that the Chief 33 suburban and Medic 32 & 33 are in need of new tires. The state bid price from Walt Luti is \$654.71 for the suburban and \$4,397.96 for the medic vehicles. Mr. Sams requested that Assistant Chief Jameson check prices at other dealers. Mr. VanDeGrift made a motion to purchase the tires at the cost of the state bid price of less. Mr. Sams seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 14-10-02**. (A copy of the resolution is included in the minutes). Assistant Chief Jameson informed the Trustees that the transmission on Medic 32 is having issues with shifting and may need to be replaced. Mr. VanDeGrift made a motion that if the transmission needed to be replaced prior to the next meeting they will authorize the repair. Mr. Sams seconded the motion. All voiced a "YEA" vote and the motion was passed. Chief Flint reported that the photo fund raiser raised approximately \$4,733.00 for the auxiliary department.

Road and Bridge: Ron Chasteen, Road Crew Chief, presented his weekly department activity reports completed since the previous meeting. Mr. Chasteen requested the purchase of metal roofing for the barn at a cost of \$2,169.10. The material will be purchased from Higgins Build Material LLC and placed on the LCNB Visa Card. Mr. VanDeGrift made a motion to purchase the metal sheeting. Mr. Sams seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 14-10-03**. (A copy of the resolution is included in the minutes). Mr. Chasteen would like to purchase two (2) skids of crack sealer at an approximate cost of \$2,700.00 from DLJ. Mr. Sams made a motion to purchase the sealer. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 14-10-04**. (A copy of the resolution is included in the minutes).

Correspondence – In:

- Ohio Deferred Compensation newsletter
- Letter from WC Auditor regarding direct deposit for funds beginning March 1, 2015
- Notice from WC Regional Planning Commission regarding Hillcrest Farms replat
- Ohio Deferred Compensation newsletter
- Letter from WC Auditor regarding direct deposit for funds beginning March 1, 2015
- Notice from WC Regional Planning Commission regarding Hillcrest Farms replat Letter was sent with no comments or objections
- Notice from WC Engineer's office regarding work order for CenturyLink on Hoffman Ave
- Email from WC Regional Planning regarding press release draft for Public Review on Massie Twp comprehensive plan
- Email letter from WC Health Department regarding weeds at 2348 Trinity Drive
- Email with new addresses for Trails of Shaker Run
- Notice of Bicentennial Opening Ceremony of Mason's birthday on January 26, 2015
- Email from Public Outreach Specialist requesting that they be added to our website

Correspondence – Out:

- Letter to WC Regional Planning regarding Hillcrest Farms replat
- Letter to WC Regional Planning regarding bike paths in Turtlecreek Township
- Letter to Miami Valley Gaming regarding request for floor plans of 1st and 2nd floor

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos. 21934 through 22015 (copy to follow) and Voucher 100-2014.

The Fiscal Office reported the following income from: Warren County Auditor, N. Nelson - \$4,681.14 (October 2014 Local Govt), \$7,040.63 (September 2014 \$5 Permissive Auto), \$1,623.75 (September 2014 New \$5 Permissive Auto), \$1,858.17 (September 2014 Motor Vehicle License), \$2,723.42 (October 2014 Cents per Gallon), United HealthCare – \$478.56 (Life Squad Services), PGC - \$640.84 (Life Squad Services), SC State Employees Health - \$104.30 (Life Squad Services), R. Knotur - \$150.00 (Life Squad Service), K. Bentley - \$72.00 (Life Squad Services), Compmanagement - \$574.72 (Life Squad Services), Auto Managed Care - \$626.70 (Life Squad Services), Middletown Works - \$91.81 (Life Squad Services), State Farm - \$654.98 (Life Squad Services), AJ Fries - \$450.00 (Open/Close).

There begin no further business Mr. Sams made a motion to adjourn the meeting. The motion was seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the motion was passed.

The next regular meeting has been scheduled for November 10, 2014 at 7:00 p.m.

Signed: _____ President

Attest: _____ Chief Fiscal Officer

**RESOLUTION 14-10-02
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall purchase tires for the Chief 33 suburban and Medic 32 & 33 at the state bid price of \$5,052.67 from Walt Luti Tires. Source of the funds will be from the Ambulance (EMS) Fund – 2191-230-323-0000 (Repairs and Maintenance) and Fire Fund 2192-220-323-000 (Repairs and Maintenance). Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Sams. All voiced a “YEA” vote and the resolution passed.

Adopted this 28th day of October, 2014

Signed: _____ “YEA”

_____ “YEA”

_____ “YEA”

Attest: _____ Chief Fiscal Officer

**RESOLUTION 14-10-03
TURTLECREEK TOWNSHP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall purchase metal sheeting for the barn roof at a cost of \$2,169.10 from Higgins Build Materials LLC placed on the LCNB Visa Card. Source of the funds will be from the Road Department Fund #2031-330-323-0000 (Repairs and Maintenance). Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Sams. All voiced a “YEA” vote and the resolution passed.

Adopted this 28th day of October, 2014

Signed: _____ “YEA”

_____ “YEA”

_____ “YEA”

Attest: _____ Chief Fiscal Officer

**RESOLUTION 14-10-04
TURTLECREEK TOWNSHP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall purchase two (2) skids of crack sealer from DLJ Materials at an approximate cost of \$2,700.00. Source of the funds will be from the Motor Vehicle License Fund #2011-330-420-0000 (Operating Supplies). Resolution was initiated by Mr. Sams and seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 28th day of October, 2014

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

