

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

SEPTEMBER 8

14

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on September 8, 2014 at 7:00 p.m. with the following person present:

TRUSTEES: Dan Jones, Jonathan D. Sams, and Jim VanDeGrift

CHIEF FISCAL OFFICER: Tammy Boggs

GUEST: Steve Flint, Michael Jameson, Ron Chasteen, and Michael Shaffer.

The meeting opened with Mr. Jones leading the Pledge of Allegiance.

The minutes of the previous meeting were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. VanDeGrift moved for acceptance, seconded by Mr. Sams. All were in favor and the minutes were approved as written.

The Fiscal Officer notified the Trustees that the financial reports for the previous month were available for their review. By motion of Mr. VanDeGrift and seconded by Mr. Sams the following reports were approved. Cash Summary by Fund (month to date and year to date), Fund Status Report, and Bank Reconciliation for the previous month.

Mr. Sams made a motion to accept the amounts and rates as determined by the Warren County Budget Commission and authorizing the necessary tax levies and certifying them to the county auditor. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 14-09-01**. (A copy of the resolution is included in the minutes).

A discussion was held regarding support for the Otterbein Project. The Trustees will send a letter of support for the project to the Warren County Commissioners and Otterbein Homes. The letter will be modified to state that the schools will be compensated by the TIF.

The township received a bill from Bricker & Eckler regarding charges for the Lebanon/Turtlecreek JEDD Board. The total charges are \$1,186.20 which will be split 50/50 with the City of Lebanon. These charges will be reimbursed by the JEDD once the funds are available. Mr. Sams made a motion to pay Bricker & Eckler the amount of \$593.10. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed.

The township received a bill from Bricker & Eckler regarding charges in the amount of \$1,167.09 for legal services performed related to the Racino funds. Mr. Sams made a motion to pay these charges. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed.

Mr. Sams had requested that the township verify with the insurance carrier if children were allowed to ride in the township vehicles during parades. The insurance carrier replied that this is not authorized.

Warren County Rural Zoning provided the township with the conditional use/site plan review for 2537 N. Waynesville Road to be used as a bed and breakfast. The Trustees discussed this conditional use and have no comments or objections regarding this use. A letter will be sent to the rural zoning stating this information.

Ms. Boggs informed the Trustees that a recent purchase for materials had been made for the house number signs. The cost of the material has increased and the current amount charged for the signs will not cover the cost. Ms. Boggs recommended that the cost of the signs be increased. Mr. Sams made a motion to increase the cost of the signs for residents to \$10.00 per sign and non-residents to \$15.00 per sign effective September 8, 2014. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 14-09-08**. (A copy of the resolution is included in the minutes).

Mr. Sams reviewed the I75 area plan with the Trustees and requested that three changes be made to the current plan. Mr. Sams requested that there be a change in the park district, the bridge west of Otterbein on 63 and district changes. The county is requesting an endorsement of this plan. Mr. VanDeGrift made a motion to endorse once the three change have been made. Mr. Sams seconded the motion. All voiced a "YEA" vote and the motion will be passed once the changes have been made. This will be addressed at the next meeting.

Mr. Michael Shaffer reported that the Warren County Regional Planning approved the addition to Otterbein south of circle drive.

Department Reports:

Fire/EMS: Steve Flint, Fire Chief and Mike Jameson, Assistant Fire Chief reported fire and EMS incident information. Chief Flint informed the Trustees that the quote for McCluskey Chevrolet regarding the new suburban will have an additional charge of \$25.00. Chief Flint informed the Trustees that he will be applying for the Loeb Grant and that the grant money received will be used for the lights and sirens for the new vehicle. Chief Flint requested that the Trustees approve twelve (12) employees to attend a seminar at TriHealth for training. The cost per employee will be \$85.00 per person. Mr. VanDeGrift made a motion to approve the training seminar for twelve (12) employees at \$85.00 per person. Mr. Sams seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 14-09-02**. (A copy of the resolution is included in the minutes). Assistant Chief Jameson informed the Trustees that Engine 33 had an issue with the radiator that needed repair. This item falls under an emergency repair. The cost of the repair was \$900.00 to Powell Radiator Services. Mr. Sams made a motion to approve the repair. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed. Chief Flint informed the Trustees that the pump testing has been completed for the year. Assistant Chief Jameson informed the Trustees that there will be Tech Rescue Training held at the station this weekend.

Road and Bridge: Ron Chasteen, Road Crew Chief, presented his weekly department activity reports completed since the previous meeting. Mr. Chasteen informed the Trustees that the repair on Tumbleweed Lane is in process. An extension pipe is needed to add to the repair. The cost of the pipe will be approximately \$700.00 from Edwards Culvert Co. Mr. Sams made a motion to approve the purchase. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 14-09-04**. (A copy of the resolution is included in the minutes). Mr. Chasteen informed the Trustees that the Warren County Soil & Water and the Engineer's Office will be working on a pilot project in Buckeye Fields to correct the drainage issue. The Trustees discussed the asphalt sealing project for all three (3) stations and the cemetery. Mr. Sams made a motion to approve Armor Seal Coating to complete the project. The cost of the project will be \$8,720.00. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 14-09-05**. (A copy of the resolution is included in the minutes). Mr. Chasteen discussed with the Trustees the concrete floor for the barn. The Trustees requested that Mr. Chasteen verify that Mr. Judd that he will add reinforcement to the concrete. Mr. Sams made a motion to use Mr. Judd for the concrete in the barn once it has been verified that Mr. Judd will be using reinforcement to the concrete at the cost of \$9,595.00. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 14-09-06**. (A copy of the resolution is included in the minutes). Mr. Chasteen requested the approval to hire Mr. Michael Lewis as a seasonal employee to work up to 32 hours per week. The rate of pay will be \$11.00 per hour. This will fill the remaining open seasonal position that was previously posted. Mr. VanDeGrift made a motion to hire Mr. Lewis effective September 16, 2014. Mr. Sams seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 14-09-07**. (A copy of the resolution is included in the minutes).

Correspondence – In:

Letter from Warren County Engineer's Office of r/w permit for Heritage Run Drive
Letter from Warren County Rural Zoning Inspection regarding zoning violation at 4833 Greentree Road
Resolution from Warren County Commissioners regarding Public Hearing for rezoning Application of Otterbein Homes
Email from City of Lebanon regarding the Dedication Ceremony for Neil Armstrong Way
Notice from Ohio Insurance Services of new pharmacy cards
Email for public records request for stale-dated checks and securities
Email from BWC regarding eligibility requirement for Another Billion Back
Letter from Anthem regarding participation –Kentucky Health Care Exchange
Email regarding ODOT regarding hosting public meetings regarding Airports Focus Study
Email from Ohio Insurance Services newsletter
Press release from Warren County Engineer's Office regarding Kenrick Road
Press release from Warren County Engineer's Office regarding Lower Springboro Road
Letter from Warren County Rural Zoning regarding conditional use/site plan review on 2537 N Waynesville Road
Email from Bricker & Ecker regarding letters to commissioners and Otterbein
Letter from Warren County Engineer's Office regarding a pilot project for Buckeye Fields

Correspondence – Out:

Letter from Warren County Engineer's Office of r/w permit for Heritage Run Drive
Letter from Warren County Rural Zoning Inspection regarding zoning violation at 4833 Greentree Road
Resolution from Warren County Commissioners regarding Public Hearing for rezoning Application of Otterbein Homes
Email from City of Lebanon regarding the Dedication Ceremony for Neil Armstrong Way
Notice from Ohio Insurance Services of new pharmacy cards
Email for public records request for stale-dated checks and securities
Email from BWC regarding eligibility requirement for Another Billion Back
Letter from Anthem regarding participation –Kentucky Health Care Exchange
Email regarding ODOT regarding hosting public meetings regarding Airports Focus Study
Email from Ohio Insurance Services newsletter
Press release from Warren County Engineer's Office regarding Kenrick Road
Press release from Warren County Engineer's Office regarding Lower Springboro Road
Letter from Warren County Rural Zoning regarding conditional use/site plan review on 2537 N Waynesville Road
Email from Bricker & Ecker regarding letters to commissioners and Otterbein
Letter from Warren County Engineer's Office regarding a pilot project for Buckeye Fields

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos. 21635 through 21732 (copy to follow) and voucher 80-2014, 81-2014, and 84-2014.

The Fiscal Office reported the following income from: Warren County Auditor, N. Nelson - \$1,223.86 (Trailer Like Re), \$279.36 (2nd Half Tax year Trailer), \$7,709.06 (Aug 14 Gas Excise Tax), D. Baldwin – \$30.00 (Life Squad Services), Marquette National - \$90.67 (Life Squad Services), M. Brun - \$578.00 (Life Squad Services), GEHA - \$556.40 (Life Squad Service), South Carolina - \$91.96 (Life Squad Service), United HealthCare - \$964.20 (Life Squad Service), R. Kontur - \$150.00 (Life Squad Service), Blue Cross Blue Shield - \$89.52 (Life Squad Service), Aetna - \$2,837.32 (Life Squad Service), CGS - \$12,248.60 (Life Squad Service), Anthem - \$2,808.35 (Life Squad Service), HIC - \$4,585.11 (Life Squad Service), State of Ohio - \$446.37 (Life Squad Service), Community - \$88.81 (Life Squad Service), Caresource - \$968.32 (Life Squad Service), Cigna - \$77.45 (Life Squad Service), Celina Mutual - \$786.28 (Life Squad Service), Amburgy Properties - \$95.19 (Life Squad Service), Lebanon Citizens National Bank - \$124.27 (Various Interest Receipts), Ron Johnson - \$7.00 (House Number Sign), .John Daley - \$14.00 (House Number Sign), StarOhio - \$1.10 (Aug 14 Interest), StarPlus - \$794.20 (Aug 14 Investment Interest), Cincinnati Bell - \$330.49 (2nd Quarter Cable Franchise Fee), Lexis Nexis - \$5.00 (Fire Report), Stine Funeral - \$600.00 (Open/Close).

There begin no further business Mr. VanDeGrift made a motion to adjourn the meeting. The motion was seconded by Mr. Sams. All voiced a "YEA" vote and the motion was passed.

The next regular meeting has been scheduled for September 30, 2014 at 8:00 a.m.

Signed: _____ President

Attest: _____ Chief Fiscal Officer

1 RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR

(BOARD OF TOWNSHIP TRUSTEES)

Revised Code, Sec. 5706.04-0706.55

14-09-01

The Board of Trustees of Turtlecreek Township, Warren County, Ohio, met in Regular session on the 8th day of September 2014, at the office of Turtlecreek Township with the following members present:

James VanDeGrift
Daniel F. Jones
Jonathan D. Sams

Mr. Jonathan D. Sams moved the adoption of the following Resolution:

RESOLVED, By the Board of Trustees of Turtlecreek Township, Warren County, Ohio, in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1st, 2015 and

WHEREAS, The Budget Commission of Warren County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill limitation; therefore, be it

RESOLVED, By the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Township the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

**SCHEDULE A
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION
AND COUNTY AUDITOR'S ESTIMATED TAX RATES**

FUND	Amount Approved by Budget Commission Inside 10 M. Limitation		Amount to be Derived from Levies Outside 10 M. Limitation		County Auditor's Estimate of Tax Rate to be Levied	
	Column I	Column II	Column III	Column IV	Inside 10 M. Limit.	Outside 10 M. Limit.
1. General Fund	24,000				1.41	
4. Road and Bridge Fund	438,000				1.51	
5. Cemetery Fund						
7. Lighting Fund						
8. Garbage and Waste Disposal District Fund						
9. Police District Fund						
10. Fire District Fund						
11. Road District Fund						
12. Park Levy Fund						
13. Zoning Fund						
14. Miscellaneous Funds						
15. General (Note) Bond Retirement Fund						1.0
16. Special Assessment Bond Fund	219		198,000			1.5
17. Trust Fund	2193		217,000			1.0
18. Bond Fund			838,000			3.5
19. Federal Revenue Fund			1,547,000			
20. Special Levy Fund						
21. Capital Equipment Fund						
22. Drug Law Enforcement Fund						
23. Top Meter Vehicle License Tax Fund						
24. Permanent Sales Tax Fund						
25. Federal Law Enforcement Fund						
26. Permanent Improvement Fund						
27. Agency Fund						
28. Amb. and Emergency Medical Services Fund						
29. Sinking Fund						
30. Public Works Commissioners Project Fund						
31. Nonexpendable Trust Fund						
32. Law Enforcement Trust Fund						
33. Enforcement and Education Fund						
TOTAL		1,547,000	1,686,000		2.12	7.0

**SCHEDULE B
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES**

FUND	Maximum Rate Authorized to Be Levied	Co. Auditor's Est. of Yield of Levy (Carry to Schedule A, Column 11)		
GENERAL FUND:				
Current Expense Levy authorized by voters on _____ not to exceed _____ years.				
SPECIAL LEVY FUNDS:				
Abulana Levy authorized by voters on 11/5/96 not to exceed _____ years.	1.0		199,000	
Fire Levy authorized by voters on 3/0/96 not to exceed _____ years.	1.5		217,000	
EMS/RN Levy authorized by voters on 3/0/96 not to exceed _____ years.	1.0		228,000	
Euclid Levy authorized by voters on 11/4/08 not to exceed _____ years.	3.5	1	847,000	
Levy authorized by voters on _____ not to exceed _____ years.				
Levy authorized by voters on _____ not to exceed _____ years.				

and be it further

RESOLVED, That the Township Fiscal Officer of this Board be and he is hereby directed to certify a copy of this Resolution to the County Auditor of Said County.

Mr. James VanDeGrift seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Mr. Daniel F Jones "YEA"
 Mr. James VanDeGrift "YEA"
 Mr. Jonathan D. Sams "YEA"

Adopted the 8th day of September, 2014

Chris Boggs
 Township Fiscal Officer of the Board of Township Trustees of
Turtlecreek Township,
Warren County, Ohio

CERTIFICATE OF COPY
ORIGINAL ON FILE

The State of Ohio, Warren County, ss.
I, Larry Boggs, Township Fiscal Officer of the Board
of Township Trustees of Turtlecreek Township, in said County, and in whose
custody the Files and Records of said Board are required by the laws of the State of Ohio to be kept,
do hereby certify that the foregoing is taken and copied from the original
Certificate of The Budget Commission

now on file with said Board, that the foregoing has been compared by me with said original document,
and that the same is a true and correct copy thereof.

WITNESS my signature, this 8th day of September, 2014

Larry Boggs
Township Fiscal Officer of the Board of Township Trustees of
Turtlecreek Township
Warren County, Ohio

1. A copy of this Resolution must be certified to the County Auditor within the time prescribed by Sec. 5703.26 R. C., or at such later date as may be approved by the Board of the Agency.

No. 14-09-01
BOARD OF TOWNSHIP TRUSTEES,
Turtlecreek Township,
Warren County, Ohio
RESOLUTION
ACCEPTING THE AMOUNTS AND RATES AS
DETERMINED BY THE BUDGET COMMISSION
AND AUTHORIZING THE NECESSARY
TAX LEVIES AND CERTIFYING
THEM TO THE COUNTY AUDITOR.
(Board of Township Trustees)
Adopted 8th day of September, 2014
Larry Boggs
Township Fiscal Officer
Filed Sept 10 2014
Mark A. Pickett
County Auditor
By Dalton Pickett
Treasurer

**RESOLUTION 14-09-02
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

RESOLUTION TO PAY FOR SEMINAR CLASS

WHEREAS, it is the intent of Turtlecreek Township Board of Trustees to pay for the seminar to be held at TriHealth for twelve (12) individuals at a cost of \$85.00 per person. The total cost will be \$1,020.00 payable to TriHealth. Source of the funds will be the EMS Fund – 2191-230-599-000- (Other – Other Expenses).

THEREFORE, by motion of Mr. Jones and seconded by Mr. Sams the above resolution was approved. All voiced a “YEA” vote and the resolution passed.

Adopted this 8th day of September, 2014

Signed: _____ “YEA”

_____ “YEA”

_____ “YEA”

Attest: _____ Chief Fiscal Officer

**RESOLUTION 14-09-03
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO PAY FOR TWO TECH RESCUE CLASSES CLASS FOR
EIGHT EMPLOYEES**

WHEREAS, it is the intent of Turtlecreek Township Board of Trustees to pay for the Two Tech Rescue Class for eight (8) employees. The cost of the course is \$350.00 per person per class to the Warren County Career Center. Source of the funds will be the Fire Fund 2192-220-599-0000 (Other – Other Expenses).

THEREFORE, by motion of Mr. VanDeGrift and seconded by Mr. Sams the above resolution was approved. All voiced a “YEA” vote and the resolution passed.

Adopted this 14th day of January, 2013

Signed: _____ “YEA”

_____ “YEA”

_____ “YEA”

Attest: _____ Chief Fiscal Officer

**RESOLUTION 14-09-04
TURTLECREEK TOWNSHP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall purchase a pipe extension for repair on Tumbleweed Lane from Edwards Culvert Co. Source of the funds will be from the Motor Vehicle License Tax Fund #2011-330-420-0000 (Operating Supplies). Resolution was initiated by Mr. Sams and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 8th day of September, 2014

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 14-09-05
TURTLECREEK TOWNSHP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the asphalt sealing of all three (3) stations and the cemetery at a cost of \$8,720.00 from Armor Seal Coating. Source of the funds will be from the General Fund, Cemetery Fund, and Fire Fund. Resolution was initiated by Mr. Sams and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 8th day of September, 2014

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 14-09-06
TURTLECREEK TOWNSHP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall authorize the addition of a concrete floor in the barn at a cost of \$9,595.00 from Judd Concrete. Source of the funds will be from the Road Department Fund #2031-330-599-0000 (Other – Other Expenses). Resolution was initiated by Mr. Sams and seconded by Mr. VanDeGrift. All voiced a “YEA” vote and the resolution passed.

Adopted this 8th day of September, 2014

Signed: _____ “YEA”

_____ “YEA”

_____ “YEA”

Attest: _____ Chief Fiscal Officer

**RESOLUTION 14-09-07
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT REOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall employ Michael Lewis, as a seasonal Road Department employee, at a rate of \$11.00 per hour with a hire date of September 16, 2014. Resolutions was initiated by Mr. VanDeGrift and seconded by Mr. Sams. All voiced a “YEA” vote and the resolution passed.

Adopted this 8th day of September, 2014.

Signed: _____ “YEA”

_____ “YEA”

_____ “YEA”

Attest: _____ Chief Fiscal Officer

**RESOLUTION 14-09-08
TURTLECREEK TOWNSHP
WARREN COUNTY, OHIO**

**A RESOLUTION AUTHORIZING THE INCREASE FOR
HOUSE NUMBER SIGNS**

WHEREAS, the Turtlecreek Township Board of Trustees have received notification of an increase in cost in materials for house number signs;

WHEREAS, the township has reviewed the increase in material to make the signs;

NOW THEREFORE, BE IT RESOLVED by the Turtlecreek Township Board of Trustees that the cost of the house number signs be increased to \$10.00 for residents and \$15.00 for non-residents;

BE IT FURTHER RESOLVED that the cost increase for the house number signs will be effective September 8, 2014.

Mr. Sams moved to adopt the foregoing resolution. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the resolution was passed.

Adopted this 8th day of September, 2014

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer