

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

JUNE 24

14

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on June 24, 2014 at 8:00 a.m. with the following person present:

TRUSTEES: Dan Jones, Jonathan D. Sams (arrived at 8:05), and Jim VanDeGrift
CHIEF FISCAL OFFICER: Tammy Boggs
GUEST: Steve Flint, Michael Jameson, Ron Chasteen, Nelda Lane, Michael Shaffer, JP Campbell, and Nancy Fields.

The meeting opened with Mr. Jones leading the Pledge of Allegiance.

The minutes of the previous meeting were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. VanDeGrift moved for acceptance, seconded by Mr. Jones. All were in favor and the minutes were approved as written.

Promptly at 8:00 a.m. the annual budget hearing was held. The Trustees received the budget proposal prior to the meeting for review. After a brief discussion, Mr. VanDeGrift moved for the acceptance and forwarding the proposal to the county auditor, and was seconded by Mr. Jones. **Resolution 14-06-06** concerning the above budget hearing/proposal was approved. (A copy of the resolution is included in the minutes).

The Trustees discussed the Health Insurance Benefits for the township. Mr. Sams made a motion to renew the health insurance benefits for the township with the Ohio Public Entity Consortium Healthcare Cooperative effective September 2014. This will be a self- insurance plan. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 14-06-08**. (A copy of the resolution is included in the minutes).

A discussion was held regarding the cleaning of the carpet and the tile floors in the township administrative building. The Trustees decided that the carpet cleaning will be out sourced and the tile floors will be completed in house. The cost of the carpet cleaning is \$497.10 with CleanBrite Carpet. Mr. Sams made a motion to clean the carpets. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed.

Ms. Boggs notified the Trustees that the public hearing for the Monroe/Turtlecreek Township JEDD will be held on July 29, 2014 at 8:00 a.m.

Mr. Sams discussed with the Trustees the proposed position for Economic Development Director. This would be a joint position with the county renewable year. The township would pay a portion of the salary for this position. The Trustees discussed that the township would pay \$20,000.00 for the position. The township would only be responsible for the \$20,000.00 and no other benefits. Mr. VanDeGrift made a motion to pay a portion of Economic Development Director position in the amount of \$20,000.00 effective in 2015. Mr. Sams seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 14-06-09**. (A copy of the resolution is included in the minutes).

Department Reports:

Fire/EMS: Steve Flint, Fire Chief and Mike Jameson, Assistant Fire Chief reported fire and EMS incident information. Chief Flint informed the Trustees that effective June 14, 2014, Mr. Jeff Dahlhoff will be hired as a part time EMS Basis employee at \$9.50 per hour. Mr. VanDeGrift made a motion to hire Mr. Jeff Dahlhoff effective June 14, 2014 at a rate of \$9.50 per hour. Mr. Sams seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 14-06-07**. (A copy of the resolution is included in the minutes). Chief Flint reported that the suburban that he is currently driving will need to be replaced within the next year. He will start pricing the cost of the replacement.

Road and Bridge: Ron Chasteen, Road Crew Chief, presented his weekly department activity reports completed since the previous meeting. Mr. Chasteen discussed with the Trustees the repair of the thermal cracks. Mr. Chasteen met with a representative from Jurgensen to discuss the thermal repairs. Mr. Chasteen would like to see Timbercreek II & III and Calloway Farms placed on the schedule to repave next year. Mr. Chasteen informed the Trustees that the Road Department will be completing ditch work on Liberty Keuter Road, between Oregonia and Hatfield. The Road Department completed work on the ditch on Hatfield Road and will be mowing the township this week. Mr. Chasteen revisited the issue with the storm water on Trinity Drive. The area in question with the storm water issue is on private property. The Trustees will continue this issue until the next meeting. Mr. Chasteen discussed the road failure in Trails of Shaker Run. Mr. Chasteen has been in contact with Mr. Jeff Jones, Warren County Engineer's Office, regarding this issue. This subdivision was accepted with the condition that if there was any failure to the roads, the engineer's office would cover the cost, which should be approximately \$2,500.00. Mr. Chasteen will follow up with the engineer's office regarding this matter. Mr. VanDeGrift question when the Road Department would be crack filling again. Mr. Chasteen stated there is no plan at this time to crack seal.

Correspondence – In:

- *Email OTARMA newsletter
- *Email from Caleb Bell regarding JEDD hearing
- *Letter from Medical Mutual regarding Nurse Line
- *Email OPERS Employer Notice
- *Letter from TriHealth regarding price increases
- *Letter from Ohio Bureau of Workers Compensation regarding rating plan
- *Email form Ohio DAS
- *Email from UAN regarding June 2014 User Notes
- *Email newsletter from Mental Health
- *Letter from WC Combined Health District Quarterly report
- *Resolution to approve the vacation of a portion of Mulford Road
- *Letter from WC Auditor regarding certification of Special Assessments
- *WC Rural Zoning notice of zoning violation at 1937 Heritage Run Drive

Correspondence – Out:

- *Letter to Sinclair Community College regarding payment of classes for Conway

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos.21243 through 21278 (copy to follow) and voucher 57-2014.

The Fiscal Office reported the following income from: Warren County Auditor, N. Nelson - \$4,937.55 (June 2014 Local Gov't), \$2,128.80 (June 2014 Cents Per Gallon), \$73.14 (May 2014 Cigarette Tax), \$6,752.63 (May 2014 \$5 Perm Auto Tax), \$1,558.31 (May 2014 New \$5 Perm Auto Tax), \$1,983.42 (May 2014 Motor Vehicle License), Tricare – \$206.68 (Life Squad Services), Nationwide - \$654.98 (Life Squad Services), M. Burns - \$430.71 (Life Squad Services), Blue Cross - \$90.52 (Life Squad Service), M. Shutts - \$30.00 (Life Squad Service), O. Bishop - \$18.87 (Life Squad Service), Dept. of Public Safety - \$371.45 (Life Squad Service), Molina Healthcare - \$187.60 (Life Squad Service), K. Bentley - \$30.00 (Life Squad Service), Compmanagment - \$1,152.46 (Life Squad Service), Lebanon Citizens National Bank - \$2,925.27 (Various Interest Receipts), Fischer Homes Shaker Run - \$3,510.00 (2013 - 2014 Snow Plow Charges), Charwood - \$3,230.00 (2013-2014 Snow Plow Charges), Keever Creek Estates - \$1,270.00 (2013-2014 Snow Plow Charges). Jennifer Niehaus - \$21.00 (T-Shirt Reimbursement).

Visitor Concerns

Ms. Lane had a question regarding Warren County Community Services and the fact that they will be relocating. The Trustees advised that she should contact a county official regarding this issue.

A motion was made by Mr. VanDeGrift that the Board of Trustees adjourn into executive session to discuss Road Department personnel matter pursuant to ORC 121.22 (G) (1). The motion was seconded by Mr. Sams and upon call of roll call, Mr. Jones "YEA", Mr. VanDeGrift "YEA", and Mr. Sams "YEA" the executive session was entered. By motion of Mr. Sams that the Board of Trustees adjourn out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. VanDeGrift the executive session ended. Upon call of roll, Mr. Jones "YEA", Mr. VanDeGrift "YEA" and Mr. Sams "YEA" the Board returned to regular session.

There begin no further business Mr. VanDeGrift made a motion to adjourn the meeting. The motion was seconded by Mr. Sams. All voiced a "YEA" vote and the motion was passed.

The next regular meeting has been scheduled for July 14, 2014 at 7:00 p.m.

Signed: _____ President

Attest: _____ Chief Fiscal Officer

**RESOLUTION 14-06-06
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall accept the budget proposal as submitted and forward the documents to the Warren County Budget Commission for review. Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 24th day of June, 2014.

Signed: _____ "YEA"

_____ "YEA"

Attest: _____ CHIEF FISCAL OFFICER

**RESOLUTION 14-06-07
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

HIRE JEFF DAHLHOFF EFFECTIVE JUNE 14, 2014, AS A PART TIME EMS-B, MINIMUM OF 48 HOURS PER MONTH REQUIRING MINIMUM OF 12 HOURS ON WEEKEND.

WHEREAS, a new position of "Part Time EMS-B" has been established within the Turtlecreek Township Fire Department/Emergency Medical Service, and

WHEREAS, the Fire Chief and Assistant EMS Chief of Turtlecreek Township Fire Department and Emergency Medical Service have recommended that Jeff Dahlhoff be hired as a Part Time EMS-B at the minimum recommended hours of 48 hours per month requiring minimum of 12 hours on weekend; and

NOW THEREFORE BE IT RESOLVED, the Turtlecreek Township Board of Trustees hereby approves the hiring of Jeff Dahlhoff for the position of Part Time EMS-B, effective June 14, 2014 at the rate of \$9.50 per hour. Mr. Dahlhoff's hours of work will be established as 48 hours minimum per month requiring minimum of 12 hours on weekend as approved by the Assistant EMS Chief.

Mr. VanDeGrift moved for adoption of the foregoing resolution, seconded by Mr. Sams. All voiced a "YEA" vote and the resolution passed.

Adopted this 24th day June, 2014

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 14-06-08
TURTLECREEK TOWNSHP
WARREN COUNTY, OHIO**

**A RESOLUTION AUTHORIZING THE PARTICIPATION WITH
OHIO PUBLIC ENTITY CONSORTIUM
HEALTH CARE COOPERATIVE
JOINT SELF-INSURANCE COOPERATIVE**

WHEREAS, the Turtlecreek Township Board of Trustees have renewed the health insurance benefits with Ohio Public Entity Consortium and;

WHEREAS, the township has renew the insurance as s self –insurance cooperative at a premium savings effective September 1, 2014;

NOW THEREFORE, BE IT RESOLVED by the Turtlecreek Township Board of Trustees that the employees and elected officials participate in the self-insurance cooperative with the Ohio Public Entity Consortium.

BE IT FURTHER RESOLVED that the health insurance benefits for the township will be a self-insurance plan effective September 1, 2014.

Mr. Sams moved to adopt the foregoing resolution. Mr. VanDeGrift seconded the motion. All voiced a “YEA” vote and the resolution was passed.

Adopted this 24th day of June, 2014

Signed: _____ “YEA”

_____ “YEA”

_____ “YEA”

Attest: _____ Chief Fiscal Officer

**RESOLUTION 14-06-08
TURTLECREEK TOWNSHP
WARREN COUNTY, OHIO**

**A RESOLUTION AUTHORIZING THE PARTIAL PAYMENT
OF SALARY FOR TURTLECREEK TOWNSHIP
ECONOMIC DEVELOPMENT DIRECTOR**

WHEREAS, the Turtlecreek Township Board of Trustees have joined with Warren County Regional Planning to create a Turtlecreek Township Economic Development Director position;

WHEREAS; the Turtlecreek Township Board of Trustees have authorized the contribution of \$20,000.00 to the total salary for this position and no additional benefits effective for year 2015;

WHEREAS; this will be a renewable contract yearly with the Warren County Regional Planning Department;

NOW THEREFORE, BE IT RESOLVED by the Turtlecreek Township Board of Trustees that the position be created and that the township will participate in the contribution to the annual salary;

BE IT FURTHER RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the Board of Trustees contribute \$20,000.00 to the annual salary of the Turtlecreek Township Economic Development Director position to be renew on an annual basis and paid to the Warren County Regional Planning Department.

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Sams. All voiced a "YEA" vote and the resolution passed.

Adopted this 24th day of June, 2014

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer