

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

MAY 27

14

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on May 27, 2014 at 8:00 a.m. with the following person present:

TRUSTEES: Dan Jones, Jonathan D. Sams (arrived 8:02), and Jim VanDeGrift

CHIEF FISCAL OFFICER: Tammy Boggs

GUEST: Steve Flint, Michael Jameson, Ron Chasteen, Chuck Petty, Gene Bustle, JonPaul Campbell, Beth Gully, Jennifer Niehaus, Greg Orosz, and Stan Williams.

The meeting opened with Mr. Jones leading the Pledge of Allegiance.

The minutes of the previous meetings were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. VanDeGrift moved for acceptance, seconded by Mr. Sams. All were in favor and the minutes were approved as written.

Ms. Beth Gully, BT Graphics, Inc., made a presentation regarding branding and logo concepts. Ms. Gully discussed how branding and logo design helps to define an area and provide an identity. The Trustees will discuss this issue in the coming weeks and decide if they wish to proceed with this option.

Mr. Stan Williams, Warren County Regional Planning and Mr. Greg Orosz presented to the Trustees information regarding an Economic Development position for the township. This position would be created at the county level and Mr. Orosz would spend a portion of his time on township issues. The position would not be in place until 2015. The Trustees inquired as to how the position would work. Mr. Orosz and Mr. Williams stated that the county would pay the larger portion of Mr. Orosz salary and the township would pay a portion relative to the time Mr. Orosz worked on township issues. The Trustees will continue to discuss this matter in the future and decide if this is a position that the township would utilize.

Mr. Chuck Petty, Warren County Engineer's Office, discussed drainage issues in Buckeye Fields. This has been an issue for several years and recently the township has received complaints from the residents in this development. Mr. Petty informed the Trustees that the Engineer's Office will survey the subdivision to see if it conforms to the original plan. Mr. Petty will report back to the Trustees with the results and recommend steps to correct the water issue at a later date.

Ms. Boggs informed the Trustees that a public hearing for the vacation of Mulford Road will be held on June 10, 2014 at 9:30. Mr. Sams will attend the hearing.

Ms. Boggs informed the Trustees that she received a call requesting two cremation remains be placed in one cemetery lot. The township's cemetery rule's does not address this issue. The Trustees discussed this and have no objections to this as long as it is allowed per law. Mr. VanDeGrift made a motion to allow this request pending the outcome from the prosecutor's office. Mr. Sams seconded the motion. All voiced a "YEA" vote and the motion was passed.

The Warren County Regional Planning sent a record plat for the Estates of Keever Creek, Section 1, Phase 2D. The Trustees reviewed this plat and have no objections of concerns regarding this issue. A letter will be sent to the Warren County Regional Planning stating these facts.

Ms. Boggs notified the Trustees that they can place an assessment on the Freiberg property in the amount of the demolition cost. The Trustees discussed this issue and decided to place the assessment in the amount of the demolition cost of \$13,860.00. Mr. Sams made a motion to place an assessment on the Freiberg property for the cost of demolition in the amount of \$13, 860.00. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 14-05-04**. (A copy of the resolution is included in the minutes).

The Trustees discussed the resignation agreement for Mr. Larry Wilson. The Trustees acknowledge they have read the agreement and fully understand the content. Mr. VanDeGrift made a motion for all Trustees to sign the resignation agreement for Mr. Larry Wilson. Mr. Sams seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 14-05-05**. (A copy of the resolution is included in the minutes).

Mr. Gene Bustle requested assistance with the 2014 Tractor Trek on June 14th. Mr. Bustle requested the use of the volunteers to escort the tractors. Mr. Bustle would like to request two volunteers again this year. The Trustees requested that the township be listed as a sponsor for the event. Mr. Sams made a motion to approve the escorts for the event. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed.

Department Reports:

Fire/EMS: Steve Flint, Fire Chief and Mike Jameson, Assistant Fire Chief reported fire and EMS incident information.

Road and Bridge: Ron Chasteen, Crew Leader, presented his weekly department activity reports completed since the previous meeting. Mr. Chasteen informed the Trustees that the first round of mowing should be completed tomorrow. Mr. Chasteen stated that he will attend the pre-construction meeting the second week of June for the annual road work. Mr. Chasteen stated that he will be reviewing the township roads to determine the status and need for repairs. Mr. Sams requested that Mr. Chasteen work on a takedown schedule for the roads to be presented to the Trustees in the future. Ms. Boggs informed the Trustees that the OPWC money for the Liberty Keuter Road project will be a 51/49 split. The township will pay \$102,000.00 for the completion of the work on this project. Mr. VanDeGrift made a motion to authorize Mr. Jones to sign the OPWC paperwork for this project and approve the \$102,000.00. Mr. Sams seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 14-05-06**. (A copy of the resolution is included in the minutes).

Correspondence – In:

- *Letter from Ferris Electronics regarding the computers that have been wiped.
- *Resolution from WC Commissioners regarding final hearing being set for vacation
Of a portion of Mulford Road
- *Letter from Christopher Mackey regarding his resignation as of May 30, 2014
- *Letter from WC Engineers' regarding the accept the streets for public maintenance for
Cedar Trace Sec III
- *Letter from WC Commissioners regarding the legal notice for Mulford Road
- *Email from OPERS announcing Board of Trustees
- *Email from WC Engineer's regarding closures on Hamilton Road
- *Email from Mental Health newsletter
- *Letter from WC Combined Health District regarding nuisance complaint at 2800 Hatfield
Road
- *Letter from CompManagement regarding MCO's
- *Email from Ohio GFOA newsletter
- *Email from OPERS regarding rates for 2015
- *Email from Shannon Jones leadership updates
- *Letter from OPEC regarding insurance for 2015
- *Email from WC Commissioners regarding Public Hearing on 6-10-14 at 9:30
- *Letter from Ohio Department of Transportation regarding 2014 Survey
- *Letter from WC Engineer's regarding Charleston Woods regarding Security Agreement
- *Letter from WC Regional Planning regarding Record Plat for the Estates of Keever
Creek Section 1 Phase 2D

Correspondence – Out:

- *Letter to Ohio Department of Taxation regarding direct deposit
- *Email from Ohio Insurance regarding verification of insurance
- *Letter to Cardmember Services cancelling Mr. Wilson's card
- *Letter to WC Dispatch update phone list

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos.21084 through 21152 (copy to follow) and voucher 49-2014.

The Fiscal Office reported the following income from: Warren County Auditor, N. Nelson - \$2,552.55 (May 14 Cents per Gallon), \$2,031.31 (April 14 Motor Vehicle), \$1,518.00 (April 14 New \$5 Perm Auto Tax), \$6,578.00 (\$5 Permissive Auto), \$4,744.49 (May 14 Local Govt), Berkley Insurance Co – \$828.70 (Life Squad Services), Royal Neighbors of American - \$186.35 (Life Squad Services), State Farm Mutual - \$640.84 (Life Squad Services), Blue Cross - \$107.56 (Life Squad Service), TriCare - \$18.30 (Life Squad Services), Compmanagement - \$680.86 (Life Squad Services), Mutual of Omaha Insurance - \$90.09 (Life Squad Services), United of Omaha Life - \$89.52 (Life Squad Services), Middletown Works - \$82.47 (Life Squad Services), Transamerica Life - \$80.07 (Life Squad Services), Trails of Shaker Run - \$1,000.00 (2013 – 2014 Snow Plow Charges), Taxation Revenue - \$150,920.53 (Feb 14 Rollback), OBWC - \$329.28 (Refund Payment).

A motion was made by Mr. VanDeGrift that the Board of Trustees adjourned into executive session to discuss personnel matter regarding the Road Department pursuant to ORC 121.22 (G) (1). The motion was seconded by Mr. Sams and upon call of roll call, Mr. Jones "YEA", Mr. Sams "YEA", and Mr. VanDeGrift "YEA" the executive session was entered. By motion of Mr. Sams that the Board of Trustees adjourn out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. VanDeGrift the executive session ended. Upon call of roll, Mr. Jones "YEA", Mr. Sams "YEA" and Mr. VanDeGrift "YEA" the Board returned to regular session.

There begin no further business Mr. Sams made a motion to adjourn the meeting. The motion was seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the motion was passed.

The next regular meeting has been scheduled for June 9, 2014 at 7:00 p.m.

Signed: _____ President

Attest: _____ Chief Fiscal Officer

**RESOLUTION 14-05-04
TURTLECREEK TOWNSHP
WARREN COUNTY, OHIO**

**A RESOLUTION BY BOARD OF TRUSTEES TURTLECREEK TOWNSHIP, WARREN COUNTY,
OHIO AUTHORIZING THE FISCAL OFFICERTO CERTIFY AN ASSESSEMENT**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the Fiscal Officer of Turtlecreek Township is authorized to certify to the Warren County Auditor Real Estate Tax Office for placement of a lien on the real estate taxes all sums due and owing for the demolition of the following property:

OWNER	TAX PARCEL	AMOUNT
Raymond G. Freiberg 2237 Hart Road Lebanon, Ohio 45036	#08084000270	\$13,860.00

Resolution was initiated by Mr. Sams and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 27th day of May, 2014.

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 14-05-05
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they acknowledge they have read the resignation agreement for Mr. Larry Wilson in its entirety and fully understand the content and intending to be legally bound by its terms, have caused this agreement to be executed on May 27, 2014 pursuant to this Resolution. Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Sams. All voiced a "YEA" vote and the resolution passed.

Adopted this 27th day of May, 2014.

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 14-05-06
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

RESOLUTION TO AUTHORIZE DANIEL F. JONES TO EXECUTE THE PUBLIC WORKS PRE APPLICATION FOR FINANCIAL ASSISTANCE

WHEREAS, the Turtlecreek Township Board of Trustees have apply for the Public Works Financial Assistance for the Liberty Keuter Road Drilled Pier Retaining Wall;

WHEREAS, the Trustees have authorized Mr. Daniel F. Jones to sign the Pre Application for Financial Assistance and the source of the funds for the project will be the General Fund (Racino Money) 1000-760-790-0000 (Other – Capital Outlay);

THEREFORE, by motion of Mr. VanDeGrift and seconded by Mr. Sams the above resolution was approved. All voiced a "YEA" vote and the resolution passed.

Adopted this 27th day May, 2014

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer