

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

FEBRUARY 25

14

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on February 25 2014 at 8:00 a.m. with the following person present:

TRUSTEES: Dan Jones, Jonathan D. Sams, and Jim VanDeGrift

CHIEF FISCAL OFFICER: Tammy Boggs

GUEST: Steve Flint, Michael Jameson, Larry Wilson, Michael Shaffer, Jon Paul Campbell, and Jennifer Niehaus.

The meeting opened with Mr. Jones leading the Pledge of Allegiance.

The minutes of the previous meeting, February 10, 2014 were continued for approval until the next meeting awaiting a resolution from the prosecutor's office.

The Trustees discussed the appointments to the Warren County Regional Planning Commission for 2014. The Trustees have appointed Mr. Michael Shaffer and Mr. Fred Grimm to the board. Mr. Sams made a motion to approve these appointments. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed. The third appointment will be considered at the next meeting. A letter will be sent to Warren County Regional Planning regarding the current appointments.

Ms. Boggs, informed the Trustees, of the dates for the management training program, April 22nd and 23rd and that each class will be \$840.00. Mr. VanDeGrift made a motion to approve the training with Clemans Nelson. Mr. Sams seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 14-02-11**. (A copy of the resolution is included in the minutes).

Mr. Jones will attend the Warren County Health Department Advisory meeting on March 3, 2014 at 6:00 p.m.

Ms. Boggs informed the Trustees that the CD's at People's First Bank will mature on February 27, 2014. They will rollover the CD's at the same rate of .75 for one year. Ms. Boggs notified the Trustees that she will be adding \$400,000.00 to the General Funds CD. The General Fund will be \$1,000,000.00, the EMS Fund will be \$200,000.00, and the Fire Fund will be \$800,000.00. Mr. Sams made a motion to approve that rollover of the CD's and the additional amount to the General Fund. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed.

Ms. Boggs informed the Trustees that the township was awarded the ODOT grant for signs and that the signs should be in by summer.

Ms. Boggs notified the Trustees that \$1,000,000.00 was wired to StarOhio to be invested in StarPlus by wire transfer.

Mr. Sams informed the Trustees that the Monroe JEDD meeting will be held on February 27, 2014 to finalize the documents. All the Trustees wish to attend this meeting so the township will post this meeting to the public as a public meeting.

Mr. Sams reported that Otterbein will have a pre-application meeting and the Mr. Caleb Bell, from Bricker and Eckler will be providing legal services to the township. These fees may be reimbursed by Otterbein at some point in the future. Mr. Jones made a motion to pay up to \$15,000.00 in attorney fees for the legal services of Mr. Bell. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 14-02-12**. (A copy of the resolution is included in the minutes).

A discussion was held regarding the authorization of Mr. Sams to represent the township in the development process of the comprehensive plan for the township. Mr. VanDeGrift made a motion for Mr. Jonathan Sams to represent the township and Trustees in the development process of the comprehensive plan for the township. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 14-02-13**. (A copy of the resolution is included in the minutes).

Department Reports:

Fire/EMS: Steve Flint, Fire Chief and Mike Jameson, Assistant Fire Chief reported fire and EMS incident information. Chief Flint informed the Trustees that the washer in the utility room needs to be repaired or replaced. A discussion was held and the Trustees decided to replace the washer. Mr. VanDeGrift made a motion to replace the washer at an approximate cost of \$1,000.00. Mr. Sams seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 14-02-09**. (A copy of the resolution is included in the minutes). Chief Flint requested the approval to list the old hurst tool on GovDeals. Mr. Sams made a motion to list the hurst tool on GovDeals. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed. The Trustees and Chief Flint held a discussion regarding the guards from LCI and WCI carrying weapons in the squads. The Trustees requested that Chief Flint consult with Sheriff Sims regarding this matter. Chief Flint informed the Trustees that the tower truck created some yard damage while the department was responding to a house fire on Mulford Road. The homeowner is requesting repairs. The township will check with the prosecutor's office to obtain the necessary release to complete the repair to the home owner's property. Chief Flint thanked Mr. Wilson for his willingness to always assistance the department when necessary. Chief Flint informed the Trustees that Mr. James Cox will be hired as a Fire Volunteer effect March 3, 2014. Mr. Cox already has his training so that he will be active with the department immediately. Assistant Chief Jameson informed the Trustees that the rope training class will be held this weekend and the search class will be March 15th and 16th.

Road and Bridge: Larry Wilson, Road Supervisor, presented his weekly department activity reports completed since the previous meeting. Mr. Wilson discussed the road resurfacing project for 2014 and the township will submit a portion of Hatfield Road, Cook Road and Audubon for this year. The estimate for the project from the Warren County Engineer's Office is \$115,340.00. Mr. Sams made a motion to approve the resurfacing project at the cost of \$115,340.00. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 14-02-10**. (A copy of the resolution is included in the minutes). Mr. Jones presented information from Union Township regarding a proposal to repair Turtlecreek Union Road. The Trustees discussed this repair and feel that this would not be a permanent repair and will not authorize this proposal at this time. Mr. Wilson requested approval for the Road Department employees to attend the LTAP class to be held on April 9, 2014 at the Lebanon ODOT location. The Trustees approved for all the Road Department employees to attend. Mr. Wilson and Ms. Boggs will continue to follow up with the prosecutor's office regarding the right to enter agreement for the property on Mulford Road repair.

Correspondence – In:

- *Email from People's First regarding CD's maturing
- *Email from ODOT regarding grant award
- *Email Leadership update from Shannon Jones
- *Email from WCCVB regarding annual meeting on March 7th
- *Email from Time Warner Cable regarding merge with Comcast
- *Email from Matt Obringer regarding March 5th 175 meeting being cancelled
- *Email from Brad Ruppert, LCNB, regarding transfer of money
- *Email from Larry regarding mailbox that was hit by snow plow
- *Email from Frank Gates regarding Managed Care services
- *Email from Shannon Jones regarding Leadership Update
- *Email from Kelly Babcock regarding Clemans Nelson training programs
- *Email newsletter from Mental Health
- *Email from Carlotta Theobald regarding resignation
- *Frank Gates Newsletter
- *Letter from Industrial Appraisal Company regarding report of insurable values
- *Notice from Ohio Association of Public Treasurers seminar
- *Notice from Warren County Engineer's Office of work permit for S. Waynesville Road
- *Letter from Dayton/Miami Valley Safety Council group rating programs
- *The Historical Log from Warren County Historical Society
- *Warren County Engineer's resurfacing cost for 2014
- *Warren County Combined Health information regarding annual meeting

Correspondence – Out:

- *Letter to Warren County Engineer's Office regarding 2014 combined road work project
- *Email to MBI regarding 2013 life squad services revenue

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos.20658 through 20716 (copy to follow) and voucher 15-2014.

The Fiscal Office reported the following income from: Warren County Auditor, N. Nelson - \$1,708.56 (Jan 2014 Motor Vehicle License), \$5,394.44 (February 2014 Local Government), \$1,649.25 (January 2014 New \$5 Permissive Auto), \$7,146.75 (January 2014 \$5 Permissive Auto), \$2,227.34 (February 2014 Cents Per Gallon), Bankers Life – \$86.88 (Life Squad Services), John Alden Life Ins - \$1,016.00 (Life Squad Services), R. Dunfee - \$30.00 (Life Squad Services), UMR - \$984.24 (Life Squad Service), M. Shutts - \$30.00 (Life Squad Services), South Carolina Blues -\$90.29 (Life Squad Services), United HealthCare - \$420.48 (Life Squad Services), Compmanagement- \$587.61 (Life Squad Services), United of Omaha Life - \$90.95 (Life Squad Services), Dayton Power & Light - \$145.88 (Life Squad Services), K. Bentley - \$30.00 (Life Squad Services), J. Rigg - \$200.00 (Life Squad Services), Tricare - \$95.11 (Life Squad Services), Lebanon Citizens National Bank - \$4.27 (Various Interest Receipts).

There begin no further business Mr. VanDeGrift made a motion to adjourn the meeting. The motion was seconded by Mr. Sams. All voiced a "YEA" vote and the motion was passed.

The next regular meeting has been scheduled for March 10, 2014 at 7:00 p.m.

Signed: _____ President

Attest: _____ Chief Fiscal Officer

**RESOLUTION 14-02-09
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall purchase a washer on the LCNB Visa at an approximate cost of \$1,000.00. Source of the funds will be from the EMS Fund – 2191-760-740-0000 (Machinery, Equipment and Furniture) and Fire Fund – 2192-760-740-0000 (Machinery, Equipment and Furniture). Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Sams. All voiced a "YEA" vote and the resolution passed.

Adopted this 25th day of February, 2014

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 14-02-10
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall participate in the 2014 Road Resurfacing project with the Warren County Engineer and any other township wishing to be included. Bidding will be handled by the county engineer. The cooperative venture should be a cost savings for all involved. The estimated cost at this time to the township is \$115,340.00 for the Resurfacing Project. Source of the funds will be the Motor Vehicle, Gas Tax, \$5 Permissive Auto Tax, and Road & Bridge. Resolution was initiated by Mr. Sams and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution was passed.

Adopted this 25th day of February, 2014.

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 14-02-11
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they contract with Clemans Nelson to provide two (2) management training classes at a cost of \$840.00 each. Source of the funds will be from the General Fund #1000-110-319-0000 (Other – Professional and Technical Services). Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Sams. All voiced a "YEA" vote and the resolution passed.

Adopted this 25th day of February, 2014.

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 14-02-12
TURTLECREEK TOWNSHP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they should pay up to \$15,000.00 in legal fees to Bricker & Eckler for the Otterbein project. Source of the funds will be General Fund 1000-110-319-0000 (Other – Professional and Technical Services). This payment may be reimbursed by Otterbein in the future. Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a “YEA” vote and the resolution passed.

Adopted this 25th day of February, 2014

Signed: _____ “YEA”

_____ “YEA”

_____ “YEA”

Attest: _____ Chief Fiscal Officer

**RESOLUTION 14-02-13
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**APPOINT MR. JONATHAN SAMS AS THE TRUSTEE TO REPRESENT THE TOWNSHIP
REGARDING THE DEVELOPMENT OF THE COMPREHENSIVE PLAN FOR THE TOWNSHIP**

WHEREAS, the Trustees wish to appoint a representative for the township in the development of the comprehensive plan for the township; and

WHEREAS, Turtlecreek Township would like Mr. Jonathan Sams to represent the Trustees regarding this matter; and

NOW, THEREFORE, BE IT RESOLVED, effective February 25, 2014, the Trustees appoint Mr. Jonathan Sams to represent the Trustees regarding the development of the comprehensive plan for the township.

Mr. VanDeGrift moved for the adoption of the foregoing resolution. Mr. Jones seconded the motion. All voiced a “YEA” vote and the resolution was passed.

Adopted this 25th day of February, 2014

Signed: _____ “YEA”

_____ “YEA”

_____ “YEA”

Attest:

Chief Fiscal Officer