

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

OCTOBER 29

13

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on October 29, 2013 at 8:00 a.m. with the following person present:

TRUSTEES: Jim VanDeGrift, Dan Jones and Jonathan D. Sams.

CHIEF FISCAL OFFICER: Tammy Boggs

GUEST: Steve Flint, Mike Jameson, Larry Wilson, Jennifer Niehaus, JonPaul Campbell, and Michael Shaffer.

The meeting opened with Mr. VanDeGrift leading the Pledge of Allegiance.

The minutes of the previous meeting were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Sams moved for acceptance, seconded by Mr. Jones. All were in favor and the minutes were approved as written.

Ms. Boggs discussed with the Trustees the need to paint the building and have the floors cleaned. The Trustees approved obtaining bids on the floors and the painting will be handled in house.

Ms. Boggs recommended that the Trustees appoint Jennifer Niehaus as the Public Records Designee for the township. Mr. Sams made a motion to appoint Jennifer Niehaus and Tammy Boggs as the Public Records Designees. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 13-10-02**. (A copy of the resolution is included in the minutes).

Ms. Boggs informed the Trustees that Mr. Stephen Ruzicka has completed the demolition of the Hart Road property. The township must release the cash bond that Mr. Ruzicka provided in the amount of \$13,860.00. Mr. Sams made a motion to refund the cash bond to Mr. Ruzicka. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 13-10-03**. (A copy of the resolution is included in the minutes).

The Trustees discussed the tour of the Racino on Monday, October 28, 2013.

Department Reports:

Fire/EMS: Steve Flint, Fire Chief and Mike Jameson, Assistant Fire Chief reported fire and EMS incident information. Chief Flint informed the Trustees that the garage door at Station 31 was damaged. The cost to repair has not been received yet. Chief Flint has notified the insurance company and this may be a claim depending on the cost of the repair. Ms. Boggs informed the Trustees that the thermal camera repair is covered by insurance and the township will only pay the deductible of \$250.00. Chief Flint notified the Trustees that Ms. Jackie Davis would be attending CPR instructor school.

Road and Bridge: Larry Wilson, Road Supervisor, presented his weekly department activity reports completed since the previous meeting. Mr. Wilson reported that the repairs to the roads in Charleston Woods and Cedar Trace have not been completed to date. He will follow up at the next meeting.

Correspondence – In:

- *Letter from OTARMA regarding coverage for lights/poles etc.
- *Email from Bruce McGary regarding recoup of cost for demolition on Hart Road
- *Email from Stan Williams regarding Fiscal Years 2015 -2016 Capital Bill Community Projects
- *Letter from Warren County Prosecutor regarding certification of Real Property for casino
- *Letter from Medical Mutual regarding Medicare eligible participants of Part D
- *Newsletter from Mental Health Recovery Service of Warren & Clinton County
- *Letter from PERSO regarding claim on thermal camera
- *Letter from Tractor Supply regarding cold weather clothing
- *Letter from Ohio Township News magazine
- *2012-2013 Annual report from WCCS
- *Notice of work permit from Warren County Engineer's for Hatfield Road
- *Letter regarding appointments to Natural Resources Assistance Council
- *Letter from Warren County Rural Zoning for final notice of zoning violation at 447 N. Waynesville Road
- *Email from Ohio Insurance regarding Delta Dental
- *Letter from Ohio Township Association regarding the 2013 MORE Grant which the township received \$500.00
- *Letter from Ohio Task Force 1 thanking Michael Jameson for time commitment and Professionalism during National Canine Evaluation.

Correspondence – Out:

*Letter to WC Engineer’s regarding salt for 2013-2014.

*Email to Jonathan Sams regarding Delta Dental

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos.20043 through 20106, (copy to follow) and Voucher 115-2013, 117-2013.

The Fiscal Office reported the following income from: Warren County Auditor, N. Nelson - \$4,347.94 (October 2013 Local Govt), \$2,715.93 (Oct 2013 Cents Per Gallon), \$1,713.32 (Sept 2013 Motor Vehicle License), \$7,130.64 (Sept 2013 \$5 Perm Auto), \$1,644.75 (Sept 2013 New \$5 Perm Auto), K. Chiarini – \$30.00 (Life Squad Services), Horizon - \$76.89 (Life Squad Services), Molina HealthCare - \$88.81 (Life Squad Services), Valley Interior Systems - \$624.25 (Life Squad Services), American Family - \$890.00 (Life Squad Services), United of Omaha Life - \$97.24(Life Squad Services), Rural Carrier - \$110.71 (Life Squad Services), Middletown Works - \$70.93 (Life Squad Services), Compmanagement - \$669.94 (Life Squad Services), M. McClellan - \$30.00 (Life Squad Services), Progressive - \$558.00 (Life Squad Services), Molina HelathCare - \$90.28 (Life Squad Services), Lebanon Citizens National Bank - \$4,813.04 (Various Interest Receipts), OTARMA - \$500.00 (More Grant), H. Williams - \$7.00 (House # Sign).

There being no further business Mr. Sams made a motion to adjourn the meeting. The motion was seconded by Mr. Jones. All voiced a “YEA” vote and the motion was passed.

The next regular meeting has been scheduled for November 11, 2013 at 7:00 p.m.

Signed: _____President

Attest: _____Chief Fiscal Officer

**RESOLUTION 13-10-02
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

APPOINT JENNIFER NIEHAUS AND TAMMY BOGGS AS "PUBLIC RECORDS DESIGNEES" FOR ALL TURTLECREEK TOWNSHIP ELECTED OFFICIALS

WHEREAS, the Ohio General Assembly passed House Bill 9, requiring all public agencies to adopt a written Public Records Policy; and

WHEREAS, Turtlecreek Township adopted a Public Records Policy, effective October 29, 2007; and

FURTHER, WHEREAS, one of the requirements of this law is for all elected officials, or their appointed designee, to attend three hours of training during the public officials' term of office provided and certified by the Ohio General Attorney's Office in order to enhance the officials' knowledge of the duty to provide access to public records as required by Section 149.43 of the Revised Code; and

NOW, THEREFORE, BE IT RESOLVED, effective October 29, 2013, we appoint Jennifer Niehaus to serve as Turtlecreek Township's Designee for all members of the Board of Trustees. Tammy Boggs, the Chief Fiscal Officer, will serve as the Turtlecreek Township's Designee to maintain the financial records. The Board of Trustees further direct that the required training be attended on behalf of this Board. The elected officials are listed below with their individual terms:

Daniel Jones, Trustee	Current Term Ending 12/31/13
Jonathan D. Sams, Trustee	Current Term Ending 12/31/13
Jim VanDeGrift, Trustee	Current Term Ending 12/31/15
Tammy Boggs, Chief Fiscal Officer	Current Term Ending 03/31/16

Mr. Sams moved for the adoption of the foregoing resolution. Mr. Jones seconded the motion. All voiced a "YEA" vote and the resolution was passed.

Adopted this 29th day of October, 2013

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 13-10-03
TURTLECREEK TOWNSHP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that Mr. Ruzicka has completed the demolition of the 2237 Hart Road property. Upon the completion of the demolition, the cash bond that Mr. Stephen Ruzicka provided in the amount of \$13,860.00, will be refunded. Resolution was initiated by Mr. Sams and seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 29th day of October, 2013

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer