

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES**

**ON**

**SEPTEMBER 24**

**13**

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on September 24, 2013 at 8:00 a.m. with the following person present:

TRUSTEES: Jim VanDeGrift, Dan Jones and Jonathan D. Sams.

CHIEF FISCAL OFFICER: Tammy Boggs

GUEST: Steve Flint, Mike Jameson, Larry Wilson, Jon Paul Campbell, Warren Wilder, and Jennifer Niehaus.

The meeting opened with Mr. VanDeGrift leading the Pledge of Allegiance.

The minutes of the previous meeting were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Jones moved for acceptance, seconded by Mr. VanDeGrift. All were in favor and the minutes were approved as written.

A letter from Warren County Engineer's Office was received by the township regarding the acceptance of Timberwood subdivision for public maintenance. Mr. Jones made a motion to accept Timberwood for public maintenance. Mr. Sams seconded the motion. All voiced a "YEA" vote and the motion was passed. A letter will be sent to Warren County Engineer's Office regarding the acceptance.

Ms. Boggs informed the Trustees that Cintas has been contacted to shred approved records. The approximate cost will be \$600.00. Mr. Sams made a motion to approve the cost of the shredding with Cintas. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed.

Ms. Boggs informed the Trustees that Mr. Robert Wallman has vacation time to be paid out due to his resignation. Mr. Wallman is entitled to 23.60 hours at \$10.00 per hour. Mr. Sams made a motion to pay out Mr. Wallman's vacation time. Mr. Jones seconded the motion. All voiced a "YEA" vote and was passed with **Resolution 13-09-05**. (A copy of the resolution is included in the minutes).

Ms. Boggs informed the Trustees that the renewal for the township's medical insurance has been presented and the increase will be 8.43% or \$2,327.97 per month effective December 1, 2013. Mr. Sams made a motion to approval the renewal of the township's medical insurance. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed.

The township received the stripping cost for Wood Road from Warren County Engineer's office. The cost is \$696.20. This will be paid to the engineer's office.

Mr. Warren Wilder discussed the trees on his property and stated that his family will take care of the trees. Mr. Wilder would like to have a pipe placed in the ditch along the front of his property. The Trustees informed Mr. Wilder that he would have to obtain approval from the county engineer's office and that it would be up to Mr. Wilder to have the pipe installed.

**Department Reports:**

Fire/EMS: Steve Flint, Fire Chief and Mike Jameson, Assistant Fire Chief reported fire and EMS incident information. Chief Flint discussed with the Trustees the handling of the private displays of fireworks in the township. Currently the township does not charge a fee for private displays of fireworks. The fire department has to be involved prior, during, and after a private display of fireworks is held. This involves many hours of personnel and equipment to oversee the display. The Trustees discussed this issue and Mr. Jones made a motion that effective September 24, 2013 that the township will charge a \$750.00 fee for private displays of fireworks. Mr. Sams seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 13-09-06**. (A copy of the resolution is included in the minutes). Chief Flint discussed the issue regarding the false alarms involving Otterbein. The Trustees request the Chief Flint monitor the issue and notify Otterbein at year end. Chief Flint requested the fire fighters contract be modified to require one (1) year of service by the employee for every level of training that the township pays for effective September 24, 2013. Mr. Sams made a motion to accept this change. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed. Assistant Chief Jameson requested tires for EMS 32. The approximate cost will be \$805.00 from Walt Luti Tires. This is state bid pricing. Mr. Jones made a motion to purchase the tires. Mr. Sams seconded the motion. All voiced a "YEA" vote and the motion was passed. Assistant Chief Jameson informed the Trustees that four employees attended the Trench Rescue class in Harlan Township.

Road and Bridge: Larry Wilson, Road Supervisor, presented his weekly department activity reports completed since the previous meeting. Mr. Wilson requested approval for the Road

Department to attend the Snow and Ice Conference at the Sheraton on October 2. The Trustees approved the Road Department attending this conference.

Correspondence – In:

- \*Email from Ohio Insurance regarding exchange notice to be sent to each full and part Time employee by October 1, 2013
- \*Email from Pat South regarding development opportunity of 214 acres Baudendistel Farm
- \*Email from Chris Pozzuto regarding save the date for Congressman Chabot
- \*Email from Christa Criddle regarding AOS Update
- \*Email from Warren County Engineer's regard road closures for railroad crossing Upgrades for Hamilton Road and Bunnell Road
- \*Notice of Work permit from Warren County Engineers Office on Nickel Road
- \*Notice of Work permit from Warren County Engineers Office on Cook Road
- \*Email from Warren County Engineers office regarding road closure for Union Road
- \*Newsletter from Mental Health for September 2013
- \*Warren County Commissioners Resolution regarding the approval of Golf Club and Shadow Wood Drive in Shaker Run for public maintenance
- \*Email from Clover Canines 4H Club regarding meeting facilities

Correspondence – Out:

- \*Letter to Loeb Foundation regarding 2013 Fiscal Year Grant for Fire Department
- \*Letter to Warren County Regional Planning regarding planned unit development Stage 2 Modification Shaker Run PUD
- \*Letter to Warren County Rural Zoning Commission regarding Rezoning of Judy Armstrong's property on St RT 42
- \*Letter to OTARMA regarding MORE Grant Program Application

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos.19839 through19929, (copy to follow) and Voucher 101-2013.

The Fiscal Office reported the following income from: Warren County Auditor, N. Nelson - \$\$980,537.04 (2<sup>nd</sup> Half 2013 Property Taxes), \$2,556.91 (Cents per Gallon), \$4,281.11 (September 2013 Local Govt), Middletown Works – \$85.32 (Life Squad Services), K. Chiarini - \$30.00 (Life Squad Services), Time Insurance Company - \$296.00 (Life Squad Services), S. Perry - \$60.00 (Life Squad Services), Lebanon Citizens National Bank - \$2,807.57 (Various Interest Receipts), Brian Holtel - \$28.00 (T-shirt Reimbursement), City of Lebanon - \$466.96 (White Farm Taxes), De. Paulette Gillig - \$250.00 (Fire Department Donation), Fischer Homes - \$2,490.00 (2012-2013 Snow Plow Charges).

There being no further business Mr. Sams made a motion to adjourn the meeting. The motion was seconded by Mr. Jones. All voiced a "YEA" vote and the motion was passed.

The next regular meeting has been scheduled for October 14, 2013 at 7:00 p.m.

Signed: \_\_\_\_\_ President

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 13-09-05  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approved the vacation buyout for Robert Wallman. The total hours of the vacation buyout are, 23.60 hours, which should be paid at time of separation from the township, per the personnel policy manual. Mr. Wallman will be paid for 23.60 hours at \$10.00 per hour,

Resolution was initiated by Mr. Sams and seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 24<sup>th</sup> day of September, 2013

Signed: \_\_\_\_\_ "YEA"  
\_\_\_\_\_"YEA"  
\_\_\_\_\_"YEA"  
Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 13-09-06  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION TO ESTABLISH CHARGES  
FOR PRIVATE DISPLAYS OF FIREWORKS**

**WHEREAS**, the Board of Turtlecreek Township Trustees has determined to charge a fee for private displays of fireworks,

**WHEREAS**, the Board has determined it is necessary to charge fees to cover the expenses of personnel and equipment; and

**THEREFORE, BE IT RESOLVED**, the Board of Turtlecreek Township Trustees shall establish a fee for private display of fireworks effective September 24, 2013; and

**BE IT RESOLVED**, to accept and establish the fee as follows:

**\$750.00 for private displays of fireworks**

This resolution was introduced by Mr. Jones. Seconded by Mr. Sams. All voiced a "YEA" vote and the resolution passed.

Adopted this 24<sup>th</sup> day of September, 2013.

Signed: \_\_\_\_\_ "YEA"  
\_\_\_\_\_"YEA"  
\_\_\_\_\_"YEA"  
Attest: \_\_\_\_\_ Chief Fiscal Officer