

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES**

**ON**

**SEPTEMBER 9**

**13**

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on September 9, 2013 at 7:00 p.m. with the following person present:

TRUSTEES: Jim VanDeGrift and Dan Jones. Jonathan D. Sams (Absent).  
CHIEF FISCAL OFFICER: Tammy Boggs  
GUEST: Steve Flint, Mike Jameson, Larry Wilson, Michael Shaffer, Jackie Davis and Brian Elleman.

The meeting opened with Mr. VanDeGrift leading the Pledge of Allegiance.

The minutes of the previous meeting were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Jones moved for acceptance, seconded by Mr. VanDeGrift. All were in favor and the minutes were approved as written.

The Fiscal Officer notified the Trustees that the financial reports for the previous month were available for their review. By motion of Mr. Jones and seconded by Mr. VanDeGrift the following reports were approved. Cash Summary by Fund (month to date and year to date), Fund Status Report, and Bank Reconciliation for the previous month.

Mr. Jones stated that he will attend the Warren County Regional Planning meeting on September 26, 2013 at 1 p.m. for Mr. Michael Shaffer who will be out of town.

Mr. Jones made a motion to accept the amounts and rates as determined by the Warren County Budget Commission and authorizing the necessary tax levies and certifying them to the county auditor. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 13-09-01**. (A copy of the resolution is included in the minutes).

A letter was received from the Warren County Regional Planning regarding the rezoning of property located at 1711 N. State Route 42 owned by Ms. Judy Armstrong. The rezoning request is from R1B to mixed use PUD. The Trustees have no concerns or comments regarding this rezoning. A letter will be sent to the Warren County Regional Planning with this information.

A letter was received from Warren County Regional Planning regarding the modification for Stage 2 Shaker Run. The Trustees have no concerns or comments regarding this modification. A letter will be sent to the Warren County Regional Planning with this information.

Ms. Boggs informed the Trustees that the township's IT contractor suggested that we move our email provider from Yahoo to Go Concepts. The township has had some issues with the email addresses being compromised. The cost for the switch of all emails will be \$500.00. The monthly charge will be \$62.95. Mr. Jones made a motion to use Go Concepts as our email provider. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 13-09-03**. (A copy of the resolution is included in the minutes).

The township received the annual renew for property and liability insurance from OTARMA for 2013 at a cost of \$40,899.00. The township will also receive a capital distribution in the amount of \$3,537.76. Mr. VanDeGrift made a motion to renew the insurance. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 13-09-04**. (A copy of the resolution is included in the minutes).

**Department Reports:**

Fire/EMS: Steve Flint, Fire Chief and Mike Jameson, Assistant Fire Chief reported fire and EMS incident information. Ms. Jackie Davis thanked the Trustees for their support with the photo fund raising event for the auxiliary. Chief Flint informed the Trustees that the Fire Department was named Business Partners for the month of September for the Warren County Career Center. Chief Flint notified the Trustees that a request for private fireworks has been made for October 19, 2013. Chief Flint is requesting that the township establish guidelines for this purpose. The Trustees requested that Chief Flint review the ORC and follow up with other townships to see how this matter is handled. This matter will be continued until the next meeting. Chief Flint informed the Trustees that since June 2013 the station has received 19 false fire alarms from Otterbein. Chief Flint informed the Trustees that two new volunteers have been added as of August 5, 2013. Ms. Jodi Atkinson and Ms. Amanda Bunting. Ms. Amanda Bunting will require EMT Basic School at the cost of \$1,035.00. Mr. Jones made a motion to pay for Ms. Bunting's school with Warren County Career Center. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 13-09-02**. (A copy of the resolution is included in the minutes).

The township received their notification of the annual renewal rates for VSP. The renewal rate is approximately a 5% increase from the previous year. This rate will be locked in for a two year period. Mr. VanDeGrift made a motion to renew the VSP insurance. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed.

Road and Bridge: Larry Wilson, Road Supervisor, presented his weekly department activity reports completed since the previous meeting. Mr. Wilson informed the Trustees that he went to Mr. Wilder's house regarding the trees and driveway culvert. The driveway culvert is ok at the present time. The trees are trees that have falling over on Mr. Wilder's property and have not come from the neighbor's property behind. Mr. Wilson notified the Trustees that the residents in Calloway Farms are requesting road repairs on Turtlecreek Union Road. Mr. Wilson does not believe that at this time our portion of the road is in need of repairs. Mr. VanDeGrift will take a look at this issue and report back at the next meeting. Road repair in Cedar Trace is marked and should be resurfaced soon. Charleston Woods has not been addressed to date.

Correspondence – In:

- \*Resolution from Warren County Commissioners regarding approve of Shaker Run Section One, Phase A, Section One, Phase B, and Section One Phase D.
- \*Email from Barb Piepmeyer regarding Hart Road Construction
- \*Email from Record Express regarding microfilming and document storage
- \*Invite from Warren County Commissioners regarding groundbreaking on Office Building Sept 6, 2013 at 2 p.m.
- \*Letter from Dayton Humane Society regarding cat overpopulation
- \*Email invitation from Warren County Chamber Alliance of meeting with Steve Chabot  
On September 24, 2013 at 1:00 p.m.
- \*Letter from Ohio Insurance regarding VSP renewal rates
- \*Warren County Engineer's Office notification of work permit for Golden Fox Trial
- \*Email from Fred Grimm regarding Regional Planning Meeting

Correspondence – Out:

- \*Email to Industrial Appraisal regarding appraisal
- \*Letter to Warren County Zoning regarding Amendments to Warren County Rural Zoning
- \*Email to Ms. Piepmeyer regarding Hart Road Construction
- \*Letter to Mr. Ken Natorp regarding election of JEDD Board of Trustees
- \*Letter to Mr. Jack Burlile regarding election of JEDD Board of Trustees
- \*Letter to Mr. Upesh Patel regarding election of JEDD Board of Trustees
- \*Letter to Mr. Sizemore regarding election of JEDD Board of Trustees
- \*Letter to Mr. Walter Murray regarding election of JEDD Board of Trustees

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos19804 through 19838, (copy to follow) and Voucher 94-2013, 97-2013, 98-2013.

The Fiscal Office reported the following income from: Warren County Auditor, N. Nelson - \$7,513.16 (August 2013 Gas Excise Tax), M. Shutts – \$30.00 (Life Squad Services), Otterbein Lebanon - \$916.79 (Life Squad Services), Middletown Works - \$173.48 (Life Squad Services), Physicians Mutual - \$95.32 (Life Squad Services), Aetna - \$1,735.64 (Life Squad Services), United HealthCare - \$7,579.29 (Life Squad Services), Anthem Community - \$2,928.69 (Life Squad Services), CGS - \$9,959.05 (Life Squad Services), State of Ohio - \$1,203.27 (Life Squad Services), Community Insurances - \$182.42 (Life Squad Services), HIC - \$1,076.73 (Life Squad Services), Amerigroup - \$370.79 (Life Squad Services), CareSource - \$177.31 (Life Squad Services), Lebanon Citizens National Bank - \$146.62 (Various Interest Receipts), StarOhio - \$.94 (Various Interest Receipts), T-Shirt Reimbursement - \$40.00 (Amanda Buntings and Dan Hill), South Lebanon Auto Parts - \$50.00 (Refund).

There being no further business Mr. Jones made a motion to adjourn the meeting. The motion was seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the motion was passed.

The next regular meeting has been scheduled for September 24, 2013 at 8:00 a.m.

Signed: \_\_\_\_\_ President

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR**

(BOARD OF TOWNSHIP TRUSTEES)  
Revised Code, Secs. 5705.94-5705.95

13-09-01

The Board of Trustees of Turtlecreek Township, Warren County, Ohio, met in Regular session on the 9<sup>th</sup> day of September 2013, at the office of Turtlecreek Township with the following members present:

James VanDeGrift  
Daniel F. Jones

Mr. Jones moved the adoption of the following Resolution:

RESOLVED, By the Board of Trustees of Turtlecreek Township, Warren County, Ohio, in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1st, 2014, and

WHEREAS, The Budget Commission of Warren County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill limitation; therefore, be it

RESOLVED, By the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Township the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

RECEIVED  
2013 SEP 17 PM 1:36  
TOWNSHIP OF TURTLECREEK  
WARREN COUNTY, OHIO

**SCHEDULE A**  
**SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION**  
**AND COUNTY AUDITOR'S ESTIMATED TAX RATES**

FUND	Amount Approved by Budget Commission Inside 10 M. Limitation	Amount to Be Derived from Levies Outside 10 M. Limitation	County Auditor's Estimate of Tax Rate to be Levied	
			Inside 10 M. Limit	Outside 10 M. Limit
	Column I	Column II	III	IV
1. General Fund	309 000		.61	
4. Road and Bridge Fund	435 000		1.51	
5. Cemetery Fund				
7. Lighting Fund				
8. Garbage and Waste Disposal District Fund				
9. Police District Fund				
10. Fire District Fund				
11. Road District Fund				
12. Park Levy Fund				
13. Zoning Fund				
14. Miscellaneous Funds				
15. General (Note) Bond Retirement Fund				
16. Special Assessment Bond Fund	2191 2192 2193 2198	190 000 210 000 215 000 1 000 000		1.0 1.5 1.0 3.80
17. Trust Fund				
18. Bond Fund				
19. Federal Revenue Fund				
20. Special Levy Fund				
21. Capital Equipment Fund				
22. Drug Law Enforcement Fund				
23. Twp. Motor Vehicle License Tax Fund				
24. Permanent Sales Tax Fund				
25. Federal Law Enforcement Fund				
26. Permanent Improvement Fund				
27. Agency Fund				
28. Amb. and Emergency Medical Services Fund				
29. Sinking Fund				
30. Public Works Commissions Project Fund				
31. Nonexpendable Trust Fund				
32. Law Enforcement Trust Fund				
33. Enforcement and Education Fund				
<b>TOTAL</b>		1 615 000	2.12	7.0

**SCHEDULE B  
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES**

FUND	Maximum Rate Authorized to Be Levied	Co. Auditor's Est. of Yield of Levy (Carry to Schedule A, Column II)		
<b>GENERAL FUND:</b>				
Current Expense Levy authorized by voters on not to exceed _____ years.	_____			
<b>SPECIAL LEVY FUNDS:</b>				
Levy authorized by voters on 11/6/12 not to exceed _____ years.	_____	1.0	190	000
<i>Amulance</i> Levy authorized by voters on 2/1/12 not to exceed _____ years.	_____	1.5	210	000
<i>Fire</i> Levy authorized by voters on 5/5/1998 not to exceed _____ years.	_____	1.0	215	000
<i>Engl Fire</i> Levy authorized by voters on 11/4/2008 not to exceed _____ years.	_____	3.5	1	000 000
Levy authorized by voters on not to exceed _____ years.	_____			
Levy authorized by voters on not to exceed _____ years.	_____			

and be it further

RESOLVED, That the Clerk of this Board be and he is hereby directed to certify a copy of this Resolution to the County Auditor of Said County.

Mr. Vandegrift seconded the Resolution and the roll being called

upon its adoption the vote resulted as follows:

Mr. James Vandegrift

Mr. David F. Jones

Mr. \_\_\_\_\_

Adopted the 9<sup>th</sup> day of September, 2013.

Gay Rogers  
Clerk of the Board of Township Trustees of  
Turtlecreek Township,  
Warren County, Ohio

**CERTIFICATE OF COPY  
ORIGINAL ON FILE**

The State of Ohio, Warren County, ss.

I, Lammy Boggs, Clerk of the Board of Township Trustees of Turtlecreek Township, in said County, and in whose custody the Files and Records of said Board are required by the laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original \_\_\_\_\_

Certificate of The Budget Commission

now on file with said Board, that the foregoing has been compared by me with said original document, and that the same is a true and correct copy thereof.

WITNESS my signature, this 9<sup>th</sup> day of September, 2013  
Chas Boggs  
 Clerk of the Board of Township Trustees of  
Turtlecreek Township,  
Warren County, Ohio.

1. A copy of this Resolution must be certified to the County Auditor within the time prescribed by Sec. 8705.34 R. C., or at such later date as may be determined by the Board of Tax Appeals.

No. 13-09-01

BOARD OF TOWNSHIP TRUSTEES,  
Turtlecreek Township,  
Warren County, Ohio.

RESOLUTION  
 ACCEPTING THE AMOUNTS AND RATES AS  
 DETERMINED BY THE BUDGET COMMISSION  
 AND AUTHORIZING THE NECESSARY  
 TAX LEVIES AND CERTIFYING  
 THEM TO THE COUNTY AUDITOR.  
 (Board of Township Trustees)

Adopted 9<sup>th</sup> day September 20 13  
Chas Boggs Township Clerk.

Filed Sept 17 2013

By \_\_\_\_\_ County Auditor.  
 Deputy: \_\_\_\_\_

**RESOLUTION 13-09-02  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION TO ENTER INTO A CONTRACT FOR EMT BASIC SCHOOLING WITH  
AMANDA BUNTING**

**WHEREAS**, it is the intent of Turtlecreek Township Board of Trustees to pay for the EMT Basic training for Amanda Bunting and she will enter into a contract, with the contract stating, that the student agrees to provide the Trustees services in accordance with his newly acquired level of training for a period of no less than one (1) years for Emergency Medical Technician and volunteer no less than twelve (12) hours per week, or forty-eight (48) hours per month. The cost of the EMT Basic School will be approximately \$1,035.00.

**THEREFORE**, by motion of Mr. Jones and seconded by Mr. VanDeGrift the above resolution was approved. All voiced a "YEA" vote and the resolution passed.

Adopted this 9<sup>th</sup> day of September, 2013

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 13-09-03  
TURTLECREEK TOWNSHP  
WARREN COUNTY, OHIO**

**BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that Go Concepts will be the new email provider and will move all employees email files to the new system at a cost of \$500.00. Source of the funds will be from the General Fund #1000-110-319-0000 in the amount of \$500.00 (Other – Professional and Technical Services). Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 9<sup>th</sup> day of September, 2013.

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 13-09-04  
TURTLECREEK TOWNSHP  
WARREN COUNTY, OHIO**

**BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall renew the property and liability insurance with OTARMA Insurance at an approximate cost of \$40,899.00. Source of the funds will be from the General Fund, Road Department, EMS Fund and Fire Fund. (Other- Insurance and Bonding). Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 9<sup>th</sup> day of September, 2013

Signed: \_\_\_\_\_

"YEA"

\_\_\_\_\_

"YEA"

Attest: \_\_\_\_\_

Chief Fiscal Officer