

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES**

**ON**

**AUGUST 12**

**13**

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on August 12, 2013 at 7:00 p.m. with the following person present:

TRUSTEES: Jim VanDeGrift, Dan Jones and Jonathan D. Sams.  
 CHIEF FISCAL OFFICER: Tammy Boggs  
 GUEST: Steve Flint, Mike Jameson, and Larry Wilson.

The meeting opened with Mr. VanDeGrift leading the Pledge of Allegiance.

The minutes of the previous meeting were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Sams moved for acceptance, seconded by Mr. Jones. All were in favor and the minutes were approved as written.

The Fiscal Officer notified the Trustees that the financial reports for the previous month were available for their review. By motion of Mr. Sams and seconded by Mr. Jones the following reports were approved. Cash Summary by Fund (month to date and year to date), Fund Status Report, and Bank Reconciliation for the previous month.

Ms. Boggs informed the Trustees that two quotes for the demolition for the property at 2237 Hart Road have been received by the township. Mr. Steve Ruzicka provided a quote of \$13,860.00 which included the removal of all concrete. Viox Excavating provided a quote of \$38,285.00. Mr. Sams made a motion to proceed with Mr. Steve Ruzicka for the demolition of the property. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 13-08-02**. (A copy of the resolution is included in the minutes).

The Annual Records Commission meeting of the Board of Turtlecreek Township wash held at 7:20 p.m. during the regular meeting. A motion was made by Mr. Sams that the following list of Turtlecreek Township records which are scheduled for disposal be approved. The motion was seconded by Mr. Jones. All voiced a "YEA" vote and the motion was passed. (Proper agencies will be notified).

Vouchers,Receipts &Req. 2003	95-81	5-96	Paper	2003	Est.10-1-2013
Vouchers,Receipts &Req. 2007	95-81	5-96	Paper	2007	Est 10-1-2013
Vouchers,Receipts & Req. 1954-57	95-81	5-96	Paper	1954-57	
Vouchers,Receipts & Req. 1958-61	95-81	5-96	Paper	1958-61	Est 10-1-2013
Vouchers,Receipts & Req. 1962	95-81	5-96	Paper	1962	
Vouchers,Receipts & Req. 1974-75	95-81	5-96	Paper	1974-75	Est.10-1-2013
Vouchers Receipts & Req. 1975-77	95-81	5-96	Paper	1975-77	Est.10-1-2013
Vouchers,Receipts & Req. 1977-79	95-81	5-96	Paper	1977-79	
Vouchers,Receipts & Req. 1980-81	95-81	5-96	Paper	1980-81	Est.10-1-2013
Vouchers,Receipts & Req. 1982-84	95-81	5-96	Paper	1982-84	Est.10-1-2013
Vouchers,Receipts & Req. 1985	95-81	5-96	Paper	1985	Est. 10-1-2013

<b>Correspondence IN-2005-WC Commissioners</b>	<b>95-41</b>	5-96	paper	2005	Est. 10-1-2013	
<b>Correspondence-2006- msc/WC Engineer</b>	95-41	5-96	paper	2006	Est. 10-1-2013	
Semi-Annual Apportionment to Taxes 2000	95-63	5-96	paper	2000	Est. 10-1-2013	
Semi-Annual Apportionment to Taxes 2005	95-63	5-96	paper	2005	Est. 10-1-2013	
Semi-Annual Apportionment of Taxes 2006	95-63	5-96	paper	2006	Est. 10-1-2013	
Semi-Annual Apportionment of Taxes 2007	95-63	5-96	paper	2007	Est. 10-1-2013	
					Est. 10-1-2013	
<b>Resolution Accep-Ting Rates&amp;Auth. Tax Levies 1995</b>	<b>95-15</b>	5-96	paper	1995	Est. 10-1-2013	
<b>Resolution Accep-ting Rates&amp;Auth. Tax Levies 2003</b>	95-15	5-96	paper	2003	Est. 10-1-2013	
Amended Official Cert.of Estimated Resources 2001	95-242	5-96	paper	2001	Est. 10-1-2013	
Amended Official Cert.of Estimated Resources 2003	95-242	5-96	paper	2003	Est. 10-1-2013	
Certificate of Total Amt. Expenditures &Balances 2001	57-95	5-96	paper	2001	Est. 10-1-2013	
Certificate of Total Amt.Expenditures &Balances 2002	57-95	5-96	paper	2002	Est. 10-1-2013	

Certificate of Total Amt.Expenditures &Balances 2004	57-95	5-96	paper	2004	Est. 10-1-2013	
Certificate of Total Amt.Expenditures &Balances 2005	57-95	5-96	paper	2005	Est. 10-1-2013	
Estate Tax Notices 2005	95-29	5-96	paper	2005	Est. 10-1-2013	
Ins.-Employee De-Ductibles 1990-92	95-63	5-96	paper	1990-92	Est. 10-1-2013	
Prevailing Wage Reports 1998	95-78	5-96	paper	1998	Est. 10-1-2013	
Proof of Publication 1995	14-95	5-96	paper	1995	Est. 10-1-2013	
Roadwork Contracts 1984-97	95-04	5-96	paper	1984-97	Est. 10-1-2013	
Bid Proposals, Successful&Unsuccessful 1997	83-95	5-96	paper	1997	Est. 10-1-2013	

Mr. Sams informed the Trustees that the Turtlecreek Township Comprehensive Plan Meeting will be held on Wednesday, August 21, 2013 at 9:30 a.m. in the Warren County Commissioners Meeting Room.

Department Reports:

Fire/EMS: Steve Flint, Fire Chief and Mike Jameson, Assistant Fire Chief reported fire and EMS incident information. Chief Flint informed the Trustees that Mr. Andy Ryerson would be attending paramedic school and has chosen not to flex his work hours. Assistant Chief Jameson reported to the Trustees that a repair on a squad is necessary and would cost approximately \$1,800.00 for the after-market parts. Mr. Sams made a motion to approve the purchase of the after-market parts for the squad repair. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 13-08-01**. (A copy of the resolution is included in the minutes). Assistant Chief Jameson requested an executive session to discuss personnel issues.

Road and Bridge: Larry Wilson, Road Supervisor, presented his weekly department activity reports completed since the previous meeting. A discussion was held regarding the purchase of mobile or portable radios for the Road Department. The county will be on a digital system at the beginning of the year and the township will have to purchase new radios to operate on the new system. This discussion will be continued until the next meeting. Mr. Wilson discussed the road repair in Cedar Trace subdivision. Mr. Wilson spoke with the county regarding this issue and the county has sent the developer a letter requesting the repair. Mr. Jones will follow up with the developer as well. Mr. Wilson discussed a concern with one of the township's resident regarding the culvert and ditch on her property. Mr. Wilson will follow up with this issue.

Correspondence – In:

- \*Letter from Warren County Auditor regarding budget commission meeting on August 21
- \*Letter from Warren County Engineer's regarding Charleston Woods road repair sent to Michael P. Flanigan
- \*Thank you for Larry Wilson regarding ditch repair on Nixon Camp Road
- \*Letters from Time Warner Cable regarding quarterly franchise fees
- \*Letter from Warren County Engineer's Office regarding road work on Nickel Road
- \*Email from Daniel Geroni regarding Turtlecreek Township's Comprehensive Meeting
- \*Quarterly report regarding MBI billing
- \*Email to Sinclair regarding tax exempt status
- \*Email from Duke regarding billing

Correspondence – Out:

\*Letter to Sinclair Bursar’s office regarding school for Ryerson, Seckel, and Conway

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos.19682 through 19744, (copy to follow) and Voucher 87-2013, 88-2013.

The Fiscal Office reported the following income from: Warren County Auditor, N. Nelson - \$7,697.80 (July 2013 Gas Excise Tax), Frank Gates – \$661.42 (Life Squad Services), Middletown Works - \$510.88 (Life Squad Services), UMR - \$104.18 (Life Squad Services), P. Herzong - \$30.00 (Life Squad Services), K. Bentley - \$30.00 (Life Squad Services), Medical Mutual - \$815.88 (Life Squad Services), CGS - \$9,265.47 (Life Squad Services), Anthem - \$293.01 (Life Squad Services), HIC - \$1,399.49 (Life Squad Services), CareSource - \$530.46 (Life Squad Services), State of Ohio Medicaid - \$276.82 (Life Squad Services), UnitedHealthCare - \$1,833.65 (Life Squad Services), Aetna - \$415.55 (Life Squad Services), Community - \$668.13 (Life Squad Services), Cigna - \$484.80 (Life Squad Services), Molina HealthCare - \$169.96 (Life Squad Services), TriCare - \$103.76 (Life Squad Services), A Harworth - \$12.00 (T-Shirt Reimbursement), B & G Used Oil Removal - \$150.00 (Oil Removal), N. Hardin - \$7.00 (House # Sign), Lebanon Citizens National Bank - \$13,937.28 (Various Interest Receipts), StarOhio - \$1.04 (Various Interest Receipts), Buckeye Fields - \$1,080.00 (2012-2013 Snow Removal Fees), Charwood Homeowners - \$1,770.00 (2013-2013 Snow Removal Fees), Verizon - \$ 22.20 (Refund on Telephone Charges), Time Warner Cable - \$24,402.36 (2<sup>nd</sup> Quarter 2013 Franchise Fees), Cincinnati Bell - \$31.49 (2<sup>nd</sup> Quarter 2013 Franchise Fees), Rush Truck - \$46.00 (Warranty Refund), Ohio Deptment of Commerce - \$1,040.20 (Liquor Fees).

A motion was made by Mr. Jones that the Board of Trustees adjourn into executive session to discuss personnel matter pursuant to ORC 121.22 (G) (1). The motion was seconded by Mr. Sams and upon call of roll call, Mr. VanDeGrift “YEA”, Mr. Jones “YEA”, and Mr. Sams “YEA” the executive session was entered. By motion of Mr. Sams that the Board of Trustees adjourn out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. Jones the executive session ended. Upon call of roll, Mr. VanDeGrift “YEA”, Mr. Jones “YEA” and Mr. Sams “YEA” the Board returned to regular session.

There being no further business Mr. Sams made a motion to adjourn the meeting. The motion was seconded by Mr. Jones. All voiced a “YEA” vote and the motion was passed.

The next regular meeting has been scheduled for August 27, 2013 at 8:00 a.m.

Signed: \_\_\_\_\_ President

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 13-08-01  
TURTLECREEK TOWNSHP  
WARREN COUNTY, OHIO**

**BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall purchase after-market parts for the repair of the EMS squad at a cost of \$1,800.00. This purchase will be made on the LCNB charge card. Source of the funds will be from the EMS/Fire Fund #2193-290-323-0000 (Repairs and Maintenance). Resolution was initiated by Mr. Sams and seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 12<sup>th</sup> day of August, 2013

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 13-08-02  
TURTLECREEK TOWNSHP  
WARREN COUNTY, OHIO**

**BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall hire Mr. Steve Ruzicka for the demolition of the Freiberg property located at 2237 Hart Road. The cost of the demolition will be \$13,860.00. Source of the funds will be from the General Fund - #1000-110-360-0000 (Contracted Services). Resolution was initiated by Mr. Sams and seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 12<sup>th</sup> day of August, 2013.

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer