

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

MARCH 26

13

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on March 26, 2013 at 8:05 a.m. with the following person present:

TRUSTEES: Jim VanDeGrift, Dan Jones and Jonathan D. Sams.

CHIEF FISCAL OFFICER: Tammy Boggs

GUEST: Steve Flint, Mike Jameson, Larry Wilson, Michael Shaffer, Andy Ryerson, Brad Edrington, and Jackie Davis.

The meeting opened with Mr. VanDeGrift leading the Pledge of Allegiance.

The minutes of the previous meeting were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Sams moved for acceptance, seconded by Mr. VanDeGrift. All were in favor and the minutes were approved as written.

The minutes of the special meeting on March 20, 2013 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Sams moved for acceptance, seconded by Mr. Jones. All were in favor and the minutes were approved as written.

The City of Lebanon has requested that the township provide a resolution in support of their application to the Clean Ohio Fund Green Space Conservation Program for a grant to acquire 51.5 acres adjacent to Miller Ecological Park. Mr. Sams made a motion to provide a resolution in support of the grant application. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 13-03-07**. (A copy of the resolution is included in the minutes).

The Fiscal Officer notified the Trustees that a resolution was required to proceed with the Demolition of the property at 2237 Hart Road. Mr. Sams made a motion to proceed with the demolition of the property. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 13-03-08**. (A copy of the resolution is included in the minutes).

Ms. Boggs informed the Trustees that the software for the township's website needs to be updated. The cost of the updated software is \$400.00. Ferris Electronics will provide the township with the software. Mr. Sams made a motion to purchase the updated software. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed.

Ms. Boggs reported to the Trustees that she had a meeting with OTARMA Risk Management to discuss the township's policies and procedures. It was discussed that the township needs to include in the meeting room agreement a hold harmless agreement. This has been included in the meeting room agreement.

Mr. Jones reported that he will be attending a Stream side protection meeting this week. He will also look at Turtlecreek Union Road regarding the repairs.

Department Reports:

Fire/EMS: Steve Flint, Fire Chief, Mike Jameson, Assistant Fire Chief, and Erin Monroe, EMS Chief reported fire and EMS incident information. Chief Flint requested the approval of the Trustees to send Mr. Jon Campbell to fire inspector training at the Warren County Career Center. The cost of the class will be \$650.00. Mr. Sams made a motion to approve the class for Mr. Campbell. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 13-03-09**. (A copy of the resolution is included in the minutes). Chief Flint informed the Trustees that the four open part time EMS positions will be reposted. The Trustees requested a job description for the Lieutenant and Captain positions.

Road and Bridge: Larry Wilson, Road Supervisor, presented his weekly department activity reports completed since the previous meeting. Mr. Wilson discussed the road condition on Turtlecreek Union Road by Calloway Farms area. Mr. Wilson has contacted the City of Lebanon and Union Township to discuss the concerns regarding the road condition. The City of Lebanon has their section of the road, in the budget to resurface this year. Union Township does not have this road in their budget this year. Mr. Wilson will follow up with the other parties to discuss if this road can be resurfaced all at once.

Correspondence – In:

- *Ohio Department of Transportation 2012 Township Highway System Mileage Certification
- *Ohio Association of Public Treasurers workers compensation savings options For 2014
- *Email from Matt Obringer, Warren County Planning regarding overlay district amendments
- *Invite from Warren County Annual Tourism Partner luncheon
- *Letter from Bricker & Eckler signed agreement for I75 JEDD
- *Letter from Department of Commerce Division of Liquor Control regarding permits
- *Letter from Ohio Association of Public Treasurers address change and annual dues.
- *Letter from Ohio Department of Transportation upcoming training sessions

Correspondence – Out:

- *Letter to Mr. Devon Poling regarding repayment of EMT class
- *Letter to Warren County Regional Planning regarding record plat for the Estates of Keever Creek
- *Letter to Mr. Jim Hoskins regarding property owners meeting for the I71/123 JEDD
- *Letter to Mr. Joe Kramer regarding property owners meeting for the I71/123 JEDD
- *Letter to Mr. Ken Natorp regarding property owners meeting for the I71/123 JEDD
- *Letter to Mr. Upesh K. Patel regarding property owners meeting for the I71/123 JEDD
- *Letter to Mr. William Sizemore regarding property owners meeting for the I71/123 JEDD
- *Letter to Ms. Lee Ann Lane regarding property owners meeting for the I71/123 JEDD
- *Letter to Ms. Jillora Herdman Summers regarding property owners meeting for the I71/123 JEDD
- *Letter to Mr. & Mrs. Alvin Armstrong regarding property owners meeting for the I71/123 JEDD
- *Letter to Ms. Elva Capozio regarding property owners meeting for the I71/123 JEDD
- *Letter to Warren County Regional Planning regarding the record plat Pilot Travel Center

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos.18969 through 19022, (copy to follow) and Voucher 32-2013 – 36-2013.

The Fiscal Office reported the following income from: Warren County Auditor, N. Nelson - \$2,986.82 (March 2013 Local Gov't), \$1,601.25 (Feb 2013 New \$5 Perm Auto Tax), 1,568.98 (Feb 2013 Motor Vehicle License Tax), 6,938.75 (Feb 2013 \$5 Perm Auto Tax), \$36,452.61 (Feb 2013 Estate Tax), \$2,399.28 (March 2013 Cents per Gallon), Middletown Works – \$345.54 (Life Squad Services), Dept of Rehab & Corrections - \$1,900.00 (Life Squad Services), J. Japp - \$335.21 (Life Squad Services), Bankers Fidelity - \$84.29 (Life Squad Services), Physicians Mutual - \$105.73 (Life Squad Services), K. Bentley - \$30.00 (Life Squad Services), Lebanon Citizens National Bank - \$8,440.98 (Various Interest Receipts), Peoples First - \$12,078.11 (CD Various Interest Receipts), WCJVS - \$159.99 (Training Reimbursement), Village of Waynesville - \$16,000.00 (Sell of 2000 Dump Truck), David Eve - \$7.00 (House Number Sign).

A motion was made by Mr. Sams that the Board of Trustees adjourn into executive session to discuss personnel matter pursuant to ORC 121.22 (G) (1). The motion was seconded by Mr. Jones and upon call of roll call, Mr. VanDeGrift "YEA", Mr. Jones "YEA", and Mr. Sams "YEA" the executive session was entered. By motion of Mr. Jones that the Board of Trustees adjourn out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. Sams the executive session ended. Upon call of roll, Mr. VanDeGrift "YEA", Mr. Jones "YEA" and Mr. Sams "YEA" the Board returned to regular session.

There being no further business Mr. Jones made a motion to adjourn the meeting. The motion was seconded by Mr. Sams. All voiced a "YEA" vote and the motion was passed.

The next regular meeting has been scheduled for April 8, 2013 at 7:00 p.m.

Signed: _____ President

Attest: _____ Chief Fiscal Officer

**RESOLUTION 13-03-07
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the City of Lebanon has made application to the Clean Ohio Fund Green Space Conservation Program for a grant to acquire 51.5 acres immediately adjacent to Miller Ecological Park to serve as an expansion of that park, and

WHEREAS, the Township of Turtlecreek wishes to express support and interest in the project, now

THEREFORE BE IT RESOLVED, that:

1. This expansion of Miller Ecological Park will protect natural resources such as wildlife habitat, high-quality wetlands, and headwater streams, and
2. Public access to park space will be increased, and such park space can be used to support educational programs in the Lebanon School District.

Mr. Sams moved for adoption of the foregoing resolution, being seconded by Mr. Jones. All voiced a "YEA" vote and the resolution was passed.

Adopted this 26th day of March, 2013

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 13-03-08
TURTLECREEK TOWNSHP
WARREN COUNTY, OHIO**

RESOLUTION FOR DEMOLITION OF 2237 HART ROAD

WHEREAS, the property at 2237 Hart Road (parcel ID 0808400270) has been found to be unfit for human habitation by the Warren County Board of Health as of October 21, 2011, a copy of which Notice of Violations is attached as Exhibit A; and

WHEREAS, the property has outstanding Property Maintenance Code violations including every exterior door shall be provided with proper hardware to secure and lock door, and such hardware shall be maintained in good repair, dwelling is damaged, decayed, dilapidated, deteriorated, unsanitary, unsafe, or vermin infested that it creates a serious hazard to the health or safety of the occupants or of the public,; and

WHEREAS, the conditions on this property are negatively impacting the adjacent properties; and

WHEREAS, Ohio Revised Code Section 505.86 provides that, at least thirty days prior to providing for the removal, repair, or securance of any building or structure which has been declared insecure, unsafe, or structurally defective by the Warren County Health Department, the Board of Trustees shall notify the owner of the land and any holders of liens of record upon the land; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio:

1. That the Board specifically finds and hereby determines that the conditions found at 2237 Hart Road constitute an Unsafe building within the meaning of Ohio Revised Code Section 505.86, and the Board directs that notice of this action be given to owners of that said property and lien holders in the manner required by Ohio Revised Code Section 505.86; and
2. That the Turtlecreek Township Board of Trustees hereby orders the owners of said property to demolish the house thereon within 30 days after notice of this order is given to the owners and lien holders of record. If said building is not demolished by the said owners, or if no agreement for removal, repair or abatement of conditions on the property is reached between the Township and the owners and lien holders of record within thirty days after notice is given, the buildings will be demolished, and the Township shall notify the County Auditor to assess such cost plus administrative expense to the property tax bills for the said parcel, as provided in Ohio Revised Code Section 505.86.
3. That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were taken in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Mr. Sams moved for adoption of the foregoing resolution, being seconded by Mr. Jones. All voiced a "YEA" vote and the resolution is passed.

Adopted this 26th day of March, 2013

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 13-03-09
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO PAY FOR FIRE INSPECTOR CLASS FOR
JON CAMPBELL**

WHEREAS, it is the intent of Turtlecreek Township Board of Trustees to pay for the Fire Inspector Class for Jon Campbell. The cost of the course is \$650.00 to the Warren County Career Center. Source of the funds will be the Fire Fund 2192-220-599-0000 (Other – Other Expenses).

THEREFORE, by motion of Mr. Sams and seconded by Mr. Jones the above resolution was approved. All voiced a “YEA” vote and the resolution passed.

Adopted this 26th day of March, 2013

Signed: _____ “YEA”

_____ “YEA”

_____ “YEA”

Attest: _____ Chief Fiscal Officer