

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

JANUARY 29

13

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on January 29, 2013 at 8:00 a.m. with the following person present:

TRUSTEES: Jim VanDeGrift, Dan Jones and Jonathan D. Sams.

CHIEF FISCAL OFFICER: Tammy Boggs

GUEST: Steve Flint, Mike Jameson, Erin Monroe, Larry Wilson, Michael Shaffer, Penny Haas, and Jackie Davis.

The meeting opened with Mr. VanDeGrift leading the Pledge of Allegiance.

The minutes of the previous meeting were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Jones moved for acceptance, seconded by Mr. VanDeGrift. All were in favor and the minutes were approved as written.

The Trustees have determined that the old office furniture from the Chief's office is personal property and has no value and is not needed and may be discarded at this time.

Ms. Boggs reported on the Warren County Township meeting that she attended and informed the Trustees that the next township meeting will be held at Turtlecreek Township meeting room on April 18, 2013 at 7:00 p.m.

Mr. Jones made a motion to enter the earned vacation hours for the part time employees for 2012 at a rate of .0385 per hours worked. Mr. Sams seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 13-01-08**. (A copy of the resolution is included in the minutes).

Ms. Penny Haas informed the Trustees that The Hatfield Inn Bed and Breakfast closed effective December 31, 2012.

Mr. Michael Shaffer reported that the Vistas of Shaker Run has reduced the number of homes by sixty (60) due to the gas line.

Mr. VanDeGrift requested an executive session to discuss personnel at the end of the meeting.

Department Reports:

Fire/EMS: Steve Flint, Fire Chief, Mike Jameson, Assistant Fire Chief, and Erin Monroe, EMS Chief reported fire and EMS incident information. Assistant Chief Monroe requested that she attend a grant writing seminar at Hamilton Township. The cost of the class will be \$139.00. Mr. Jones made a motion for Assistant Chief Monroe to attend this class. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed. Chief Flint discussed with the Trustees that due to the new volunteers the department will need to purchase additional turn-out gear. The cost of fifteen (15) sets of turn-out gear will be approximately \$29,670.00. Mr. Sams made a motion to purchase the turn-out gear at \$1,978.00 each from Warren Fire Equipment. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 13-01-09**. (A copy of the resolution is included in the minutes). Chief Flint informed the Trustees that the heater at Station 32 is not working. The blade will have to be replaced if the part can be found. Chief Flint requested that approval of the purchase of new cabinets for Station 31 at the approximate cost of \$2,500.00 from Halsey Myers. Mr. Jones made a motion to purchase the cabinets. Mr. Sams seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 13-01-11**. (A copy of the resolution is included in the minutes).

Road and Bridge: Larry Wilson, Road Supervisor, presented his weekly department activity reports completed since the previous meeting. Mr. Wilson discussed the dump truck that the township has to sell. The Village of Waynesville is interested in the truck and once we have approval to sell from Warren County Prosecutor's office we will notify The Village of Waynesville. Mr. Jones made a motion to sell the truck to The Village of Waynesville at the cost of \$15,000.00. Mr. Sams seconded the motion. All voiced a "YEA" vote and the motion was passed. Mr. Wilson discussed the repair necessary for the storm water in Stonewall Subdivision. The Trustees requested the Mr. Wilson contact Mr. Gary Loxley, Warren County Prosecutor's Office to obtain the necessary easement to complete the repair. Mr. Wilson discussed the chip seal and stripping project for the 2013 year. Mr. Sams made a motion to proceed with the joint chip seal and stripping project with Warren County Engineer's Office. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 13-01-10**. (A copy of the resolution is included in the minutes). Mr. Wilson requested the purchase of safety sweatshirts for the Road Department. Mr. Jones made a motion to purchase the sweatshirts up to \$300.00. Mr. Sams seconded the motion. All voiced a "YEA" vote and the motion was passed.

Correspondence – In:

- *Letter from Board of County Commissioners regarding legal notice public hearing on I71/123 Area plan.
- *Resolution from Warren County Commissioners regarding public hearing to consider Amendment to the Warren County Comprehensive Plan.
- *Email from Erin regarding Cintas
- *Public Records request from Charlee Smith
- *Letter from Rush Truck Centers regarding acquiring Miami Valley International Truck
- *Email from Mental Health Recovery Services
- *Email regarding 2013 Boundary and Annexation Survey
- *Email from Ohio Deferred Comp regarding a meeting on January 30, 2013 at 9 a.m.
- *Letter from Area Progress Council regarding update on Rachel A Hutzler Observatory Fund
- *Letter from OPERS regarding information for GASB reporting
- *Letter from Wright State regarding tickets for basketball game
- *Letter from Utility Service & Supply, Inc regarding Senate Bill 3874
- *Letter from Josh Mandel regarding TAG program expiring
- *Letter from Lebanon Food Pantry thanking township for donation
- *Letter from Industrial Appraisal Company regarding update.
- *Renewal Questionnaire for Public Entity Insurance.

Correspondence – Out:

- *Letter to Warren County Water and Sewer regarding park water bill
- *Letter to Mr. Upesh K. Patel regarding the JEDD
- *Letter to Mr. John Roberts regarding the JEDD
- *Letter to Mr. Jack Burlile regarding the JEDD
- *Letter to Shree Uma Inc. regarding the JEDD
- *Letter to Warren County Commissioners regarding JEDD agreement

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos.18651 through 18734, (copy to follow) and Voucher 15-2013.

The Fiscal Office reported the following income from: Warren County Auditor, N. Nelson - \$4,385.03 (January 2013 Local Govt), \$5,885.74 (December 2012 \$5 Perm Auto Tax), \$1,524.08 (December 2012 Motor Vehicle License Tax), \$2,392.88 (January 2013 Cents Per Gallon), \$1,357.50 (December 2012 New \$5 Perm Auto Tax), TriCare – \$77.68 (Life Squad Services), A. Dahlquist - \$206.00 (Life Squad Services), C. Lawson - \$40.00 (Life Squad Services), K. Bentley - \$30.00 (Life Squad Services) J. Niswonger - \$150.00 (Life Squad Services), Physicians Mutual Insurance- \$93.92 (Life Squad Services) UMR - \$70.75 (Life Squad Services) Middletown Works - \$925.04 (Life Squad Services), United of Omaha Life - \$191.74 (Life Squad Services), Molina HealthCare - \$93.22 (Life Squad Services), P. Umney - \$36.76 (Uniforms), Enterprise Products Operating - \$1,000.00 (Donation), Wilmington Iron & Metal - \$167.00 (Sale of Scrap Metal).

A motion was made by Mr. Jones that the Board of Trustees adjourn into executive session to discuss personnel matter pursuant to ORC 121.22 (G) (1). The motion was seconded by Mr. Sams and upon call of roll call, Mr. VanDeGrift “YEA”, Mr. Jones “YEA”, and Mr. Sams “YEA” the executive session was entered. By motion of Mr. Sams that the Board of Trustees adjourn out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. Jones the executive session ended. Upon call of roll, Mr. VanDeGrift “YEA”, Mr. Jones “YEA” and Mr. Sams “YEA” the Board returned to regular session.

There being no further business Mr. Sams made a motion to adjourn the meeting. The motion was seconded by Mr. Jones. All voiced a "YEA" vote and the motion was passed.

The next regular meeting has been scheduled for February 11, 2013 at 7:00 p.m.

Signed: _____ President

Attest: _____ Chief Fiscal Officer

**RESOLUTION 13-01-08
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the fiscal officer is allowed to enter earned vacation hours for the part-time employees leave balances for the 2012 year. The part-time employees will earn vacation at a rate of .0385 for every regular hour that they worked in 2012. This balance will be added to their leave balances as of January 2013.

Resolution was initiated by Mr. Jones and seconded by Mr. Sams. All voiced a "YEA" vote and the resolution passed.

Adopted this 29th day of January, 2013.

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 13-01-09
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall purchase fifteen sets of turn-out gear for the fire department. The total cost will be approximately \$29,670.00 from Warren Fire Equipment. Source of the funds will be the EMS/Fire Special Levy Fund Account #2193-760-740-0000 (Machinery, Equipment and Furniture). Resolution was initiated by Mr. Sams and seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 29th day of January, 2013

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 13-01-10
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall participate in the 2013 Road Resurfacing and Chip Seal Project/Stripping with the Warren County Engineer and any other township wishing to be included. Bidding will be handled by the county engineer. The cooperative venture should be a cost savings for all involved. The estimated cost at this time to the township is \$62,337.00 for the Chip Seal Project and \$19,032.84 for the Stripping. Source of the funds will be the Motor Vehicle, Gas Tax, \$5 Permissive Auto Tax, and Road & Bridge. Resolution was initiated by Mr. Sams and seconded by Mr. Jones. All voiced a "YEA" vote and the resolution was passed.

Adopted this 29th day of January, 2013.

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 13-01-11
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall purchase cabinets for Station 31 . The total cost will be approximately \$2,500.00 from Halsey Myers. Source of the funds will be the EMS/Fire Special Levy Fund Account #2193-290-323-0000 (Repairs and Maintenance). Resolution was initiated by Mr. Jones and seconded by Mr. Sams. All voiced a “YEA” vote and the resolution passed.

Adopted this 29th day of January, 2013

Signed: _____ “YEA”

_____ “YEA”

_____ “YEA”

Attest: _____ Chief Fiscal Officer