

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

NOVEMBER 27

12

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on November 27, 201 at 8:00 a.m. with the following person present:

TRUSTEES: Jonathan D. Sams, Jim VanDeGrift, and Dan Jones.

CHIEF FISCAL OFFICER: Tammy Boggs

GUEST: Steve Flint, Mike Jameson, Erin Monroe, Larry Wilson, Michael Shaffer, Jennifer King, and Jackie Davis.

The meeting opened with Mr. Sams leading the Pledge of Allegiance.

The minutes of the public meeting were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. VanDeGrift moved for acceptance, seconded by Mr. Jones. All were in favor and the minutes were approved as written.

The minutes of the previous meeting were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Jones moved for acceptance, seconded by Mr. VanDeGrift. All were in favor and the minutes were approved as written.

Mr. Frank Harmon, Ohio Insurance Services Agency, presented the renewal for the health insurance benefits to the Trustees. The rate increased 5.29% for an annual increase of \$13,842.24. Mr. Jones made a motion to renew the health insurance benefits with Medical Mutual for the year of 2013. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed.

The Trustees discussed the donation to the Lebanon Food Pantry for the year. Mr. VanDeGrift made a motion to donate \$400.00 to the Lebanon Food Pantry. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 12-11-07**. (A copy of the resolution is included in the minutes).

The Trustees received from the Warren County Regional Planning Commission the Record Plat Trails of Shaker Run Section 8. The Trustees and Fire Chief have no comments or objections to this plat. A letter will be sent to the Warren County Regional Planning Commission.

Ms. Boggs noted to the Trustees that they had requested Mr. Freiberg attend this meeting to discuss his property on Hart Road and that he responded with a letter that he would be unable to attend. The Trustees confirmed that the township will move forward with the demolish grant for this property.

A discussion was held regarding hiring an administrative assistant. Mr. Jones made a motion to hire a full time administrative assistant. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed. The position will be posted internally first.

Department Reports:

Fire/EMS: Steve Flint, Fire Chief, Mike Jameson, Assistant Fire Chief, and Erin Monroe, EMS Chief reported fire and EMS incident information. Chief Flint discussed with the Trustees the replacement of the receivers and remotes for the garage doors. He received a price from AE Door Sales for \$155.00 per door. We have a total of 20 doors. Mr. Jones made a motion to approve the replacement of the receivers and remotes. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion passed with **Resolution 12-11-08**. (A copy of the resolution is included in the minutes). Assistant Chief Monroe requested that the Trustees pay for the balance of paramedic school for Mitchell Conway. This would include the 2nd, 3rd, 4th, and two additional classes. The Trustees requested that Assistant Chief Monroe obtain the amount and this will be addressed at the next meeting. Assistant Chief Monroe informed the Trustees that a request has been made to replace the mattresses in the bunk rooms. She will obtain pricing and report back to the Trustees. Chief Flint discussed the repair of the cots for EMS. The approximate cost for the repairs will be \$1,000.00 per cot. To replace the cots the cost is \$4,287.20 per cot. Mr. VanDeGrift made a motion to repair the cot with the problems at an approximate cost of \$1,000.00 with Emsar. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 12-11-09**. (A copy of the resolution is included in the minutes). Assistant Chief Jameson reported that the ladder testing will be completed tomorrow and the pump testing will be scheduled for spring 2013. Mr. Jones made a motion to approve the ladder testing. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed.

Road and Bridge: Larry Wilson, Road Supervisor, presented his weekly department activity reports completed since the previous meeting. Mr. Wilson requested the purchase of four (4) skids of crack seal from DJL at the approximate cost of \$1,000.00 per skid. Mr. Jones made a motion to purchase the crack sealer. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 12-11-10**. (A copy of the resolution is included in the minutes).

Correspondence – In:

- *Letter from Warren County Regional Planning regarding plat for Trails of Shaker Run Section 8.
- *Email from Jane Wittke regarding OKI meeting for sewers
- *Email from Jonathan regarding OKI meeting in January 2013
- *Resolution from Warren County Commissioners regarding approval of map Amendments to the Warren County Rural Zoning related to the JEDD
- *Letter from Warren County Combined Health District regarding the church on 63
- *Resolution from Warren County Commissioner regarding the text amendments to Zoning for the JEDD area.
- *Resolution from Warren County Commissioners regarding approval of Meadow Lane in the Estates at Shaker Run for public maintenance.
- *Letter from Massachusetts General Hospital thanking the township for the donation.
- *Letter from Warren County Engineer's officer for R/W permit for Waynesville Road.
- *Letter announcing the Retirement Reception in honor of Beth Deckard.
- *The Warren Report Fall 2012
- *Invitation to the Grand Opening of Otterbein November 28, 2012
- *Thank from the Meranda/Nixon family for the donation

Correspondence – Out:

- *Letter to Lebanon City School District Board of Education regarding the TIF
- *Letter to Warren County Career Center Board of Education regarding the TIF

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos.18314 through 18362, (copy to follow) and Voucher 77.

The Fiscal Office reported the following income from: Warren County Auditor, N. Nelson - \$4,117.16 (November 2012 Local Government), S. Lichtenberg – \$482.10 (Life Squad Services), K Bentley- \$30.00 (Life Squad Services), C. Lawson - \$60.00 (Life Squad Services), Liberty Mutual - \$1,002.00 (Life Squad Services), Farm Bureau Insurance - \$1,490.40 (Life Squad Services), Principal Life Insurance - \$180.12 (Life Squad Services), USAA Life - \$92.94 (Life Squad Services), Lebanon Citizens National Bank - \$5,526.74 (Various Interest Receipts), The Hatfield Inn - \$101.41 (September 2012 Motel Tax), Time Warner Cable - \$24,001.03 (3rd Quarter Franchise Fees), House Number Signs - \$21.00 (Niffenegger, Fredricks, and Banker).

A motion was made by Mr. Jones that the Board of Trustees adjourn into executive session to discuss personnel matter pursuant to ORC 121.22 (G) (1). The motion was seconded by Mr. VanDeGrift and upon call of roll call, Mr. Sams "YEA", Mr. VanDeGrift "YEA", and Mr. Jones "YEA" the executive session was entered. By motion of Mr. VanDeGrift that the Board of Trustees adjourn out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. Jones the executive session ended. Upon call of roll, Mr. Sams "YEA", Mr. VanDeGrift "YEA" and Mr. Jones "YEA" the Board returned to regular session.

The Trustees discussed the purchase of a new dump truck with Mr. Wilson. The Trustees approved the purchase of the truck up to \$150,000.00 as long as it meets state bid requires per the fiscal officer's approval. Mr. Jones made a motion to purchase the truck. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 12-11-11**. (A copy of the resolution is included in the minutes).

There being no further business Mr. Jones made a motion to adjourn the meeting. The motion was seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the motion was passed.

The next regular meeting has been scheduled for December 10, 2012 at 7:00 p.m.

Signed: _____ President

Attest: _____ Chief Fiscal Officer

**RESOLUTION 12-11-07
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall make a donation to the Lebanon Food Pantry in the amount of \$400.00. Source of the funds will be from the General Fund #1000-110-591-0000 (Contributions to other Organizations). Resolution was initiated by Mr. VanDeGrift seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 27th day of November, 2012

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 12-11-08
TURTLECREEK TOWNSHP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall purchase twenty (20) receivers and remotes from AE Door Sales at a cost of \$155.00 per door. Source of the funds will be from the EMS/Fire Fund #2193-290-323-0000 (Repairs and Maintenance) and Road Department Fund #2031-330-323-0000 (Repairs and Maintenance). Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 27th day of November, 2012

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 12-11-09
TURTLECREEK TOWNSHP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall repair the cot for EMS with Emsar Medical Repair Inc at a cost of \$1,000.00. Source of the funds will be from the EMS/Fire Fund #2193-290-323-0000 (Repairs and Maintenance). Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 27th day of November, 2012

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 12-11-10
TURTLECREEK TOWNSHP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall purchase four (4) skids of crack sealer for the Road Department from DJL. Source of the funds will be from the Motor Vehicle License Tax #2011-330-420-0000 (Operating Supplies). Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 27th day of November 2012

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 12-11-11
TURTLECREEK TOWNSHP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall purchase a dump truck for the Road Department at the approximate cost of \$150,000.00. Source of the funds will be from the Road Department #2031-760-740-0000 (Machinery, Equipment and Furniture). Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 27th day of November 2012

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer