

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

MARCH 12

12

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on March 12, 2012 at 7:00 p.m. with the following person present:

TRUSTEES: Jonathan D. Sams, Jim VanDeGrift, and Dan Jones.

CHIEF FISCAL OFFICER: Tammy Boggs

GUEST: Steve Flint, Mike Jameson, Erin Monroe, Larry Wilson, and Michael Shaffer.

The meeting opened with Mr. Sams leading the Pledge of Allegiance.

The minutes of the previous meeting were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. VanDeGrift moved for acceptance, seconded by Mr. Jones. All were in favor and the minutes were approved as written.

The Fiscal Officer notified the Trustees that the financial reports for the previous month were available for their review. By motion of Mr. VanDeGrift and seconded by Mr. Jones the following reports were approved. Cash Summary by Fund (month to date and year to date), Fund Status Report, and Bank Reconciliation for the previous month.

The Fiscal Officer informed the Trustees that an error was made in Resolution 12-02-04 omitting the increase in pay for Mr. Wilson. Mr. Wilson should have received a .50 cent per hour increase as of February 25, 2012. **Resolution 12-03-02** corrected this error and Mr. Wilson's pay increased .50 cents per hour effective February 25, 2012. (A copy of the resolution is included in the minutes).

The renewal for the township's Public Entity Insurance is due with Senour-Flaherty Insurance. The renewal cost is \$7,098.00 for this year. Mr. VanDeGrift made a motion to renew the Public Entity Insurance at an approximate cost of \$7,098.00. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 12-03-04**. (A copy of the resolution is included in the minutes).

The Warren County Regional Planning Commission provided the Trustees with the revised Stage II Preliminary Site Plan for the Shaker Run PUD. The Trustees and Chief Flint have concerns regarding Pod "J-2" into Pod "N" having a private drive. The Trustees and the Fire Chief feel this will cause a delay in the emergency response personnel locating the addresses for these residents. They would also request Golf Club Drive and Shadow Wood Drive be a permanent connection, not an emergency access. A letter will be sent to the Warren County Regional Planning regarding these concerns.

Mr. VanDeGrift reported that he attending the Combined Health District meeting. Mr. VanDeGrift requested an executive session to discuss personnel issues.

Mr. Sams discussed the status of the race track moving to Turtlecreek Township and the he has been in discussions with the City of Monroe, City of Lebanon and the race track.

Department Reports:

Fire/EMS: Steve Flint, Fire Chief, Mike Jameson, Assistant Fire Chief, and Erin Monroe, EMS Chief reported fire and EMS incident information. Chief Flint requested that the personnel policy manuals be changed to include the EMS/Fire personnel to receive one (1) hour of pay if called in to work. The Trustees will review this matter and will continue the discussion to the next meeting. Chief Flint presented the new Fire Protection Mutual Aid Agreement to the Trustees. This is a draft copy and the final agreement will be sent from the Warren County Prosecutors Office and the Trustees can review the final agreement at that time to adopt.

Road and Bridge: Larry Wilson, Road Supervisor, presented his weekly department activity reports completed since the previous meeting. Mr. Wilson requested that the Trustees add Utica Road to the Annual Chip Seal Program with the county. Mr. Jones made a motion to add Utica Road to the chip seal. Mr. VanDeGrift seconded the motion. The approximate cost of the chip seal for Utica Road will be \$14,100.00. All voiced a "YEA" vote and the motion was passed with **Resolution 12-03-01**. (A copy of the resolution is included in the minutes). Mr. Wilson requested the purchase of tires for the backhoe at an approximate cost of \$1,180.00 from Walt Luti Tires. Mr. Jones made a motion to approve the purchase of the tires at an approximate cost of \$1,180.00. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 12-03-03**. (A copy of the resolution is included in the minutes). Mr. Wilson informed the Trustees that he had received a call regarding the Timbercreek II culvert. This matter will be continued until the next meeting.

Correspondence – In:

- *Letter from Peoples First Savings Bank
- *Letter from Workforce One of Warren County regarding child labor laws
- *Email from United Way in regards to changing of information and referral services
- *Letter from WC Regional Planning regarding PUD revised Stage II Shaker Run
- *Email from Dayton Daily News regarding health insurance

Correspondence – Out:

- *Letter to Warren County Regional Planning regarding appointment for 2012
- *Letter to Warren County Regional Planning regarding objections to Shaker Run

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos.17067 through 17140, 17174 through 17188 (copy to follow) and Voucher 54.

The Fiscal Office reported the following income from: Warren County Auditor, N. Nelson - \$7,064.44 (Feb 2012 Gas Excise Tax), Cigna – \$7,846.98 (Life Squad Services), State of Ohio Medicaid - \$1,065.87 (Life Squad Services), Lebanon Citizens National Bank - \$10,457.53 (Feb 2012 Various Interest Receipts), StarOhio - \$1.41 (Feb 2012 Various Interest Receipts), Cincinnati Bell Telephone - \$349.00 (4th Quarter 2011 Cable Franchise Fees).

A motion was made by Mr. VanDeGrift that the Board of Trustees adjourn into executive session to discuss personnel matter pursuant to ORC 121.22 (G) (1). The motion was seconded by Mr. Jones and upon call of roll call, Mr. Sams “YEA”, Mr. VanDeGrift “YEA”, and Mr. Jones “YEA” the executive session was entered. By motion of Mr. VanDeGrift that the Board of Trustees adjourn out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. Jones the executive session ended. Upon call of roll, Mr. Sams “YEA”, Mr. VanDeGrift “YEA” and Mr. Jones “YEA” the Board returned to regular session.

Following receipt of the elected officials bond, Mrs. Tammy Boggs was given the Oath of Office as Fiscal Officer by Trustees Jonathan D. Sams. Mrs. Boggs was re-elected at the last General Election as Fiscal Officer for a four (4) year term beginning April 1, 2012.

There being no further business Mr. Jones made a motion to adjourn the meeting. The motion was seconded by Mr. VanDeGrift. All voiced a “YEA” vote and the motion was passed.

The next regular meeting has been scheduled for March 27, 2012 at 8:00 a.m.

Signed: _____ President

Attest: _____ Chief Fiscal Officer

**RESOLUTION 12-03-01
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall participate in the 2012 Road Resurfacing and Chip Seal Project with the Warren County Engineer and any other township wishing to be included. Bidding will be handled by the county engineer. The cooperative venture should be a cost savings for all involved. The Turtlecreek Township Trustees have added Utica Road to the estimate in Resolution 12-02-06 and the addition cost at this time to the township is \$14,100.00 for the Chip Seal Project. Source of the funds will be the Motor Vehicle, Gas Tax, \$5 Permissive Auto Tax, and Road & Bridge. Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution was passed.

Adopted this 12th day of March, 2012.

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 12-03-02
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that Mr. Larry Wilson's rate of pay will be \$21.50 as of February 25, 2012.

Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 12th day of March, 2012.

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 12-03-03
TURTLECREEK TOWNSHP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall purchase tires for the backhoe at a cost of \$1,180.00 from Walt Luti Tires. Source of the funds will be from the Road Department #2031-760-740-0000 (Machinery, Equipment and Furniture). Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 12th day of March, 2012

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**12-03-04
TURTLECREEK TOWNSHP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall purchase Public Official E & O Insurance from Senour-Flaherty Insurance at an approximate cost of \$7,098.00. Source of the funds will be from the General Fund #1000-110-389-0000 (Other- Insurance and Bonding). Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 12th day of March, 2012

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer