

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

JANUARY 31

12

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on January 31, 2012 at 8:00 a.m. with the following person present:

TRUSTEES: Jonathan D. Sams, Jim VanDeGrift, and Dan Jones.

CHIEF FISCAL OFFICER: Tammy Boggs

GUEST: Steve Flint, Mike Jameson, Erin Monroe, Larry Wilson, and Michael Shaffer.

The meeting opened with Mr. Sams leading the Pledge of Allegiance.

The minutes of the previous meeting were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Sams moved for acceptance, seconded by Mr. Jones. All were in favor and the minutes were approved as written.

Mr. VanDeGrift excused himself from the meeting at 8:35 a.m.

The renewal for the township's public entity insurance is due and Mr. Jones made a motion to renew the insurance. Mr. Sams seconded the motion. All voiced a "YEA" vote and the motion was passed.

Mr. Jones reported on his meeting that he attended in Union Township. It was decided that the maintenance agreement between Turtlecreek Township and Union Township would be terminate. A letter and resolution will be sent to Union Township.

Mr. Jones made a motion to terminate the joint agreement for maintenance with Union Township. Mr. Sams seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 12-01-05**. (A copy of the resolution is included in the minutes).

Mr. Jones made a motion to enter the earned vacation hours for the part time employees for 2011 at a rate of .0385 per hours worked. Mr. Sams seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 12-01-06**. (A copy of the resolution is included in the minutes).

Mr. Jones made a motion to pay the 2012 annual dues for the Warren County Drug Task Force in the amount of \$12,114.00. Mr. Sams seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 12-01-07**. (A copy of the resolution is included in the minutes).

Mr. Jones made a motion to pay the 2012 annual dues for the Warren County Regional Planning in the amount of \$1,544.70. Mr. Sams seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 12-01-08**. (A copy of the resolution is included in the minutes).

Mr. Jones made a motion that all employees with compensation time must use their hours or be paid for their hours by the end of December 31, 2012. Mr. Sams seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 12-01-09**. (A copy of the resolution is included in the minutes).

Mr. Sams reported that he will be attending a meeting with OKI and that he is completing the boundary survey.

Department Reports:

Fire/EMS: Steve Flint, Fire Chief, Mike Jameson, Assistant Fire Chief, and Erin Monroe, EMS Chief reported fire and EMS incident information. Chief Flint reported to the Trustees that the EMS Life pack 12 Monitors have approximately three (3) years left before they will need to be replaced. The cost to replace the monitors will be approximately \$26,000 to \$28,000 each. There are also two (2) AED's that will need to be replaced. Chief Flint recommended that the units be replaced over the next three (3) years to spread the cost out for budgeting. Chief Flint also informed the Trustees that the Road Department will need to replace their radios. The cost of a portable unit is \$1,600.00 and the mobile units are \$1,700.00. This will be continued until the next meeting. Assistant Chief Jameson reported that the Swift Water Rescue class will be held on April 21, 22, 28, & 29, 2012. The cost of the class will be \$270.00 per person. The Turtlecreek Township Fire Department will be hosting the class and Hook and Hose Fire Rescue will be presenting the class. The class is limited to twenty-five (25) people. There will be a Ropes Training Class on Feb 14, 16, 18, and 19, 2012. Assistant Chief Jameson presented information to the Trustees regarding the purchase of dry suits for the swift water rescue. He requested that the township purchase four (4) suits plus boots at the approximate cost of \$2,900.00. This matter will be continued until the next meeting. Assistant Chief Monroe requested that the Trustees add an additional EMS part time slot. Mr. VanDeGrift made a motion

to add the additional part time slot. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed.

Road and Bridge: Larry Wilson, Road Supervisor, presented his weekly department activity reports completed since the previous meeting. Mr. Wilson requested the purchase of Big Mount tree pruner at the cost of \$290.00. Mr. Jones made a motion to purchase the pruner from JLMC. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed. Mr. Wilson discussed the purchase of a hot box to repair potholes. The cost of the hot box is approximately \$26,358.00. This will be continued until the next meeting. Mr. Wilson requested an executive session at the end of the meeting to discuss personnel issues.

Correspondence – In:

- *Letter from WC Regional Planning Commission of planned unit development Stage 3 Final Site Plan Approval Certification for Herdman B-1 PUD.
- *Letter from Industrial Appraisal Company regarding the annual inventory report.
- *Letter from WC Prosecutor regarding the status on the Freiberg property.
- *WC Prosecutors office 2012 Annual Report.
- *Legal Notice from WC Board of County Commissioners regarding amendments to the Rules and Regulations of the Warren County Water and Sewer repair.
- *Email regarding the Local Government Conference on March 7-9, 2012.
- *Email invitation regarding the annual tourism partner luncheon on Feb 8th.
- *Letter from Sheakley regarding mandated OSHA reporting.
- *Letter from Interfaith Hospitality Network of WC regarding count of homeless families.
- *Letter from Ohio Rail Development Commission regarding Rail Road Crossings.
- *Letter from Sourcing Office annual meeting.
- *Letter from AFLAC regarding short term disability.
- *Email from David Gulley regarding cost of emergency radio and updates.

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos.16927 through 16934, (copy to follow) and Voucher 51.

The Fiscal Office reported the following income from: Warren County Auditor, N. Nelson - \$7,105.75 (Jan 2012 Gas Excise Tax), \$6,167.73 (Dec 2011 \$5 Permissive Auto), \$1,422.75 (Dec 2011 New \$5 Perm Auto), \$1,596.60 (Dec 2011 Motor Vehicle License Tax), \$7,403.88 (Jan 2012 Local Govt), \$2,450.66 (Jan 2012 Cents Per Gallon), Medicount Management – \$14,628.91 (Life Squad Services), Time Warner Cable - \$23,073.52 (4th Quarter Cable Franchise Fees), Westside Church - \$1,200.00 (2012 Lease Payment), House Number Signs - \$21.00 (Various Residents).

A motion was made by Mr. Jones that the Board of Trustees adjourn into executive session to discuss personnel matter pursuant to ORC 121.22 (G) (1). The motion was seconded by Mr. Sams and upon call of roll call, Mr. Jones "YEA" and Mr. Sams "YEA" the executive session was entered. By motion of Mr. Jones that the Board of Trustees adjourn out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. Sams the executive session ended. Upon call of roll, Mr. Jones "YEA" and Mr. Sams "YEA" the Board returned to regular session.

There being no further business Mr. Sams made a motion to adjourn the meeting. The motion was seconded by Mr. Jones. All voiced a "YEA" vote and the motion was passed.

The next regular meeting has been scheduled for February 13, 2012 at 7:00 p.m.

Signed: _____ President

Attest: _____ Chief Fiscal Officer

**RESOLUTION 12-01-05
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that Joint Agreement for Maintenance and Repair of Turtlecreek-Union and Wood Roads that was approved by Resolution 01-10-01 adopted the 8th day of October, 2001 be terminated effective 01-31-2012. Resolution was initiated by Mr. Jones and seconded by Mr. Sams. All voiced a "YEA" vote and the resolution passed.

Adopted this 31st day of January, 2012

Signed: _____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 12-01-06
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the fiscal officer is allowed to enter earned vacation hours for the part-time employees leave balances for the 2011 year. The part-time employees will earn vacation at a rate of .0385 for every hour that they worked in 2011. This balance will be added to their leave balances as of January 2012.

Resolution was initiated by Mr. Jones and seconded by Mr. Sams. All voiced a "YEA" vote and the resolution passed.

Adopted this 31st day of January, 2012.

Signed: _____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 12-01-07
TURTLECREEK TOWNSHP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall pay to the Warren County Drug Task Force the sum of \$12,114.00. Source of the funds will be from the General Fund #1000-210-370-0000 (Payment to Another Political Subdivision).

Resolution was initiated by Mr. Jones and seconded by Mr. Sams. All voiced a "YEA" vote and the resolution passed.

Adopted this 31st day of January, 2012.

Signed: _____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 12-01-08
TURTLECREEK TOWNSHP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall pay to the Warren County Regional Planning Commission the sum of \$1,544.70. Source of the funds will be from the General Fund #1000-130-519-0000 (Other – Dues and Fees).

Resolution was initiated by Mr. Jones and seconded by Mr. Sams. All voiced a "YEA" vote and the resolution passed.

Adopted this 31st day of January, 2012.

Signed: _____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 12-01-09
TURTLECREEK TOWNSHP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that all employees with compensation hours must use their hours or be paid for their hours by the end of December 31, 2012 Resolution was initiated by Mr. Jones and seconded by Mr. Sams. All voiced a "YEA" vote and the resolution passed.

Adopted this 31st day of January, 2012

Signed: _____

"YEA"

"YEA"

Attest: _____

Chief Fiscal Officer