

## TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

JANUARY 9

12

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on January 9, 2012 at 7:00 p.m. with the following person present:

TRUSTEES: Jonathan D. Sams, Jim VanDeGrift, and Dan Jones.

CHIEF FISCAL OFFICER: Tammy Boggs

GUEST: Steve Flint, Mike Jameson, Erin Monroe, Larry Wilson, John Richard, Tom Bell, Michael Shaffer, Sgt Todd Snelling, and Rick Berryman.

The meeting opened with Mr. Sams leading the Pledge of Allegiance.

The minutes of the previous meeting were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Sams moved for acceptance, seconded by Mr. Jones. All were in favor and the minutes were approved as written.

The Fiscal Officer notified the Trustees that the financial reports for the previous month were available for their review. By motion of Mr. Sams and seconded by Mr. VanDeGrift the following reports were approved. Cash Summary by Fund (month to date and year to date), Fund Status Report, and Bank Reconciliation for the previous month. Annual Financial Reports and other relevant quarterly and annual reports for 2011.

Mr. Jones made a motion to approve the 2012 Permanent Appropriations. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 12-01-01**. (A copy of the resolution is included in the minutes).

Mr. Jones made a motion to pay Mr. Wilson \$45.00 per month for his cell phone charges as the phone is also used for township business. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 12-01-02**. (A copy of the resolution is included in the minutes).

Mr. John Richard, Mr. Tom Bell, and Mr. Rick Berryman presented to the Trustees their concerns regarding the condition of Turtlecreek Union Road to Natalie Lane. The residents discussed the pot holes and poor condition of the road. They also stated that the storm sewer is not working properly. The Trustees informed that residents that they would look into the matter with Union Township and the City of Lebanon. Mr. Jones stated that he will attend a Union Township meeting and would address these concerns.

Mr. Michael Shaffer reported on the Regional Planning meetings. Mr. Shaffer stated that the county may update the fee structure but a public meeting will be held before any changes occur.

### Department Reports:

Fire/EMS: Steve Flint, Fire Chief, Mike Jameson, Assistant Fire Chief, and Erin Monroe, EMS Chief reported fire and EMS incident information. Chief Flint informed the Trustees that the new chassis has been sent out for completion. Chief Flint requested the purchase of replacement SCBA's in the amount of \$49,854.00. This item is in the budget to purchase this year. Mr. VanDeGrift made a motion to purchase the SCBA's at the cost of \$49,854.00 from Vogelpohl Fire Equipment. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion passed with **Resolution 12-01-04**. (A copy of the resolution is included in the minutes). Assistant Chief Monroe reported the EMS runs for 2011 total 1190. Assistant Chief Monroe requested that four (4) employees attend Intermediate Class for EMS at a cost of \$850.00 per person. Mr. VanDeGrift made a motion to approve the class for four (4) employees at a cost of \$850.00. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 12-01-03**. (A copy of the resolution is included in the minutes).

Road and Bridge: Larry Wilson, Road Supervisor, presented his weekly department activity reports completed since the previous meeting. Mr. Wilson discussed the water issue on Wood Road and informed that Trustees that the prosecutor recommended sending a letter to Union Township Trustees. Mr. Jones stated that he would attend a Union Township Trustees meeting to discuss this issue. The township received a letter from the Warren County Engineer's office regarding the combined county and township annual resurfacing, chip sealing and striping projects. The Trustees discussed this and a decision was made that the township will participate in the combined project this year. A letter will be sent to the Warren County Engineer's Office.

### Correspondence – In:

\*Email from Jeff Evard regarding hoopouses.

\*Letter from Warren County Board of Elections regarding the use of the building on March 6<sup>th</sup>.

\*Resolution from Warren County commissioners regarding approval of Shaker Run Section 7 for public maintenance.

- \*Letter from Lebanon Food Pantry thanking the township for the donation.
- \*Letter from Warren County Engineer's office regarding the annual resurfacing program.
- \*Letter from Ohio Department of Transportation regarding building a better Mousetrap.
- \*Letter from Warren County Recorder regarding the filing of zoning resolutions.
- \*Letter from Wright State with tickets to the game on January 25<sup>th</sup>.
- \*Resolution from Warren County Commissioners regarding approval of the map Amendments.
- \*Resolution from Warren County Commissioners regarding approval of the text Amendments.
- \*Letter from Wood & Lamping LLP regarding Medicount Management.

Correspondence – Out:

- \*Letter to Judge Bogen with Mr. VanDeGriff's bond.
- \*Letter to Warren County Rural Zoning Inspection regarding variance on Andrew Meyn.
- \*Letter to Lebanon Correctional Institution for 4<sup>th</sup> quarter billing.
- \*Letter to Warren Correctional Institution for 4<sup>th</sup> quarter billing.

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos.16708, 16715-16716, 16733, 16751 through 16926, (copy to follow) and Voucher 48 - 50.

The Fiscal Office reported the following income from: Warren County Auditor, N. Nelson - \$6,199.38 (Nov 2011 \$5 Permissive Auto), \$1,586.21 (Nov 2011 Motor Vehicle Reg), \$2,543.91 (Nov 2011 Cents Per Gallon), \$1,430.63 (Nov 2011 New \$5 Perm Auto Tax), \$7,158.89 (Dec 2011 Gas Excise Tax), Cigna – \$13,214.66 (Life Squad Services), BlueCross - \$72.17 (Life Squad Services), State of Ohio - \$90.21 (Life Squad Services) Lebanon Citizens National Bank - \$8,941.63 (Various Interest Receipts), StarOhio - \$1.24 (Various Interest Receipts), The Hatfield Inn - \$89.96 (Nov 2011 Motel Tax), Cincinnati Bell - \$325.00 (3<sup>rd</sup> Quarter 2011 Franchise Fee).

There being no further business Mr. Jones made a motion to adjourn the meeting. The motion was seconded by Mr. VanDeGriff. All voiced a "YEA" vote and the motion was passed.

The next regular meeting has been scheduled for January 31, 2012 at 8:00 a.m.

Signed: \_\_\_\_\_ President

Attest: \_\_\_\_\_ Chief Fiscal Officer

**PERMANENT  
12-01-01  
TOWNSHIP ANNUAL APPROPRIATION RESOLUTION**

The **Board of Trustees** of TURTLECREEK TOWNSHIP, in WARREN COUNTY, OHIO met in REGULAR session on the 9<sup>th</sup> day of JANUARY, 2012, at the TOWNSHIP MEETING HALL with the following members present:

DAN JONES

JONATHAN D.SAMS

JAMES VANDEGRIFT

Mr. Jones moved the adoption of the following Resolution:

**BE IT RESOLVED** by the *Board of Trustees* of TURTLECREEK

TOWNSHIP, WARREN COUNTY, OHIO that to provide for the current expenses

and

other expenditures of said Board of Trustees, during the fiscal year, ending

**December 31,**

**2012**, the following sums be and the same are hereby set aside and **appropriated**

for

the several purposes for which expenditures are to be made for and during said

fiscal year,

as follows, viz:

Mr. VanDeGrift seconded the **Resolution** and the roll being called upon its adoption the vote resulted as follows:

MR. JIM VANDEGRIFT	"YEA"
MR. DAN JONES	"YEA"
MR. JONATHAN D. SAMS	"YEA"

**Adopted** JANUARY 9, 2012

\_\_\_\_\_  
Board of Township Trustees Fiscal Officer

**THE STATE OF OHIO, WARREN COUNTY, ss:**

I, TAMMY BOGGS, Fiscal Officer of the Board of Trustees  
of Turtlecreek Township, in Warren  
County Ohio, and in whose custody the Files, Journals and Records  
of said Board are required by the Laws of the State of Ohio to be  
kept, do hereby certify that the foregoing **Annual Permanent Appropriation  
Resolution** is taken and copied from the original Resolution now on  
file with said Board, that the foregoing Resolution has been compared  
by me with the said original and that the same is a true and correct  
copy thereof.

**WITNESS** my signature, this 9<sup>th</sup> day of January, 2012.

\_\_\_\_\_  
Township Fiscal Officer

**RECAPITULATION OF FUNDS**

1000	GENERAL	\$5,418,195.64
2011	MOTOR VEHICLE LICENSE FUND	\$61,893.91
2021	GASOLINE TAX FUND	\$199,712.16
2031	ROAD AND BRIDGE FUND	\$1,182,041.73
2041	CEMETERY FUND	\$35,799.50
2191	SPECIAL LEVY EMS FUND	\$1,172,727.05
2192	SPECIAL LEVY FIRE FUND	\$1,802,761.85
2193	SPECIAL LEVY EMS/FIRE FUND	\$1,833,660.47
2231	\$5.00 PERMISSIVE AUTO TAX FUND	\$287,052.38
2401 - 2432	ALL LIGHTING DISTRICTS	\$94,154.94

**GRAND TOTAL OF ANNUAL APPROPRIATIONS FOR ALL  
FUNDS**

**\$12,087,999.63**

**RESOLUTION 12-01-02  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION TO AUTHORIZE REIMBURSEMENT FOR CELL PHONE CHARGES FOR  
LARRY WILSON**

**WHEREAS**, it is the intent of the Turtlecreek Township Board of Trustees to authorize reimbursement of cell phone charges in the amount of \$45.00 per month to Mr. Wilson. This is what the cost to the township would be if a cell phone was provided to Mr. Wilson. The reimbursement will be for the year beginning January 1, 2012 and extend to December 31, 2012.

**WHEREAS**, reimbursement will be paid at the end of each month.

**THEREFORE**, by motion of Mr. VanDeGrift and seconded by Mr. Sams the above resolution was approved. All voiced a "YEA" vote and the resolution passed.

Adopted this 9<sup>th</sup> day of January, 2012.

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 12-01-03  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall pay for four (4) EMS personnel to attend Intermediate class at the Warren County Career Center. The cost of the class will be \$850.00 per person. Source of the funds will be from the EMS/Fire Special Levy Fund #2193-290-599-0005 (Other – Other Expenses Training). Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 9<sup>th</sup> day of January, 2012

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 12-01-04  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall purchase 10 SCBA breathing apparatus, 10 spare bottles and 3 masks from Vogelpohl Fire Equipment Inc. in the amount of \$49,854.00. Source of the funds will be the EMS/Fire Special Levy Fund Account #2193-760-740-0000 (Machinery, Equipment, and Furniture). Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 9<sup>th</sup> day of January, 2012

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer